

**DRAFT
AGENDA
BOROUGH OF WENONAH
REGULAR BUSINESS MEETING
JUNE 22, 2023**

I. OPENING:

- a. Call to Order
- b. Flag Salute
- c. Roll Call
- d. Open Public Meetings Act Statement (this meeting is being videotaped and will be posted to the Borough website)
- e. Adoption of Agenda

II. PRIVILEGE OF THE FLOOR on Agenda items only

Approval of May 25, 2023, Council Meeting Minutes

III. BUSINESS: RESOLUTIONS & ORDINANCES

RESOLUTION 2023-64: Approving Chapter 159 insertion of a special item of revenue in the budget for Clean Communities \$6,950.70

RESOLUTION 2023-65: Approving Chapter 159 insertion of a special item of revenue in the budget for private donation for the Wenonah Park Tree replanting of \$1086.

RESOLUTION 2023-66: Approving Chapter 159 insertion of a special item of revenue in the budget for NJDEP stormwater assistance of \$15,000 to help pay for all these new mandates

RESOLUTION 2023-67: Authorizing the execution of agreement with Omni Recycling for Marketing of recyclable materials

RESOLUTION 2023-68: Updating the Employee Handbook for the Borough of Wenonah required by the JIF

RESOLUTION 2023-69: Adopting Personnel Policies and Procedures specific to the (JIF) Joint Insurance Fund requirements.

RESOLUTION 2023-70: Approving the NJDOT Municipal Aid Grant

RESOLUTION 2023-71; Approving the DOT LAIF grant

IV. COMMITTEE REPORTS:

- a. Personnel – Susan Mayer
- b. Public Works/Public Buildings & Grounds – Dan Cox
- c. Public Safety – Anthony Fini
- d. Finance & Budget – Jaclyn Graves
- e. Legal & Ordinance – Jonathan Barbato
- f. Public Programs – Jeanne Grigri
- g. Lake Park Renovation Committee – Jonathan Barbato / Susan Mayer

V. ENGINEERS REPORT:

VI. APPROVE DISBURSEMENTS

VII. OTHER BUSINESS

Auction results

VIII. PRIVILEGE OF THE FLOOR

ADJOURN

NOTICE PURSUANT TO N.J.S.A 10:4-8(d)

The items listed on this tentative agenda of the Mayor and Council of the Borough of Wenonah constitutes the agenda to the extent known at the time of posting. Since this agenda is tentative, items may be added and/or deleted prior to the commencement of the meeting. Formal action may or may not be taken regarding each item listed on the final agenda.

BOROUGH OF WENONAH

RESOLUTION NO. 2023-64

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough has received from the State of New Jersey Department of Environmental Protection, Clean Communities Program of \$6,950.70 and wishes to amend its 2023 Current Fund Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing body of the Borough of Wenonah hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund Budget of the year 2023 in the sum of \$6,950.70 which has been awarded and is available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

Clean Communities Program

BE IT FURTHER RESOLVED that a like sum of \$6,950.70 be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations - Excluded from "CAPS":

Public and Private Programs Offset by Revenues:

Clean Communities Program

BE IT FURTHER RESOLVED, That the Borough Clerk forward two copies of this resolution to the Director of Local Government Services.

Adopted: June 22, 2023

Signed: _____
Mayor

Attest: _____
Borough Clerk

BOROUGH OF WENONAH

RESOLUTION NO. 2023-65

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough has received a private donation for the Wenonah Park Tree Replanting in the amount of \$1,085.00 and wishes to amend its 2023 Current Fund Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing body of the Borough of Wenonah hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund Budget of the year 2023 in the sum of \$1,085.00 which has been awarded and is available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

Wenonah Park Tree Replanting

BE IT FURTHER RESOLVED that a like sum of \$1,085.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations - Excluded from "CAPS":

Public and Private Programs Offset by Revenues:

Wenonah Park Tree Replanting

BE IT FURTHER RESOLVED, that the Borough Clerk do hereby certify that the forgoing is a correct and true copy of a resolution adopted by the Governing Body of the Borough of Wenonah in the County of Gloucester in the State of New Jersey.

Adopted: June 22, 2023

Signed: _____
Mayor

Attest: _____
Borough Clerk

BOROUGH OF WENONAH

RESOLUTION NO. 2023-66

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough has received from the State of New Jersey Department of Environmental Protection, Stormwater Assistance Grant of \$15,000.00 and wishes to amend its 2023 Current Fund Budget to include this amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED that the Governing body of the Borough of Wenonah hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Current Fund Budget of the year 2023 in the sum of \$15,000.00 which has been awarded and is available as a revenue from:

Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

Stormwater Assistance Grant

BE IT FURTHER RESOLVED that a like sum of \$15,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations:

Operations - Excluded from "CAPS":

Public and Private Programs Offset by Revenues:

Stormwater Assistance Grant

BE IT FURTHER RESOLVED, That the Borough Clerk forward two copies of this resolution to the Director of Local Government Services.

Adopted: June 22, 2023

Signed: _____
Mayor

Attest: _____
Borough Clerk

RESOLUTION NO. 2023-67

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF WENONAH, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF AGREEMENT WITH OMNI RECYCLING, LLC FOR MARKETING OF RECYCLABLE MATERIALS

WHEREAS, the Borough of Wenonah is in need of a Buyer of its recyclable materials; and

WHEREAS, OMNI recycling, LLC is located in Pitman, New Jersey and provides such recyclable material purchasing and marketing; and

WHEREAS, the Borough of Wenonah council desires to enter into an Agreement with OMNI Recycling, LLC, pursuant to the terms and conditions in the form and manner attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, that the Mayor and Clerk of the Borough of Wenonah are hereby authorized to execute the Agreement between the Borough of Wenonah and OMNI Recycling, LLC, for marketing of recyclable materials, in the form and manner attached hereto.

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on June 22, 2023.

BOROUGH OF WENONAH

Jessica S. Doheny, Mayor

ATTEST:

KAREN L. SWEENEY, Municipal Clerk

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on Thursday, June 22, 2023 at 7:00 pm, , in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

RESOLUTION NO. 2023 - 68

**RESOLUTION AMENDING THE EMPLOYEE HANDBOOK
FOR THE BOROUGH OF WENONAH**

WHEREAS, the Borough of Wenonah seeks to update its Personnel Policies and Procedures Manual to conform with the current policies of the Borough.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wenonah, in the County of Gloucester, that the Borough of Wenonah amends the Employee Handbook – Non-Civil Service Jurisdiction, attached hereto as Exhibit A;

BE IT FURTHER RESOLVED that the Borough Administrator shall distribute a copy of this Resolution to all Borough employees.

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on June 22, 2023.

BOROUGH OF WENONAH

JESSICA S. DOHENY, Mayor

ATTEST:

KAREN L. SWEENEY, Municipal Clerk

RESOLUTION NO. 2023 - 69

**RESOLUTION ADOPTING
PERSONNEL POLICIES AND PROCEDURES**

WHEREAS, it is the policy of the Borough of Wenonah to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act (the New Jersey Civil Service Act) (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters), the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Mayor and Council of the Borough of Wenonah have determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, that the Personnel Policies and Procedures Manual attached hereto is hereby adopted; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough of Wenonah officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by the Borough of Wenonah employees and is not a contract. The provisions of this manual may be amended and supplemented from time-to-time without notice and at the sole discretion of the Borough of Wenonah; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Wenonah shall operate under the legal doctrine known as "employment at will;" and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Solicitor shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

ADOPTED at a regular meeting of the Mayor and Council of the Borough of Wenonah, County of Gloucester, State of New Jersey held on June 22, 2023.

BOROUGH OF WENONAH

JESSICA S. DOHENY, Mayor

ATTEST:

KAREN L. SWEENEY, Municipal Clerk

CERTIFICATION

I hereby certify that the above resolution is a true copy of a resolution adopted by the Council of the Borough of Wenonah, County of Gloucester, State of New Jersey, at a meeting held by the same on January 28, 2021 in the Borough's Municipal Building, 1 South West Avenue, Wenonah, New Jersey 08090.

KAREN L. SWEENEY
Municipal Clerk

2023 Personnel Committee – June report

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Initial Goals for 2023:

- Swim season staff:
 - revise job descriptions and offer letter format.
 - increase ownership of the overall program by managers
 - Clarify roles of office staff vs. managers
- Office staff
 - Support training and role clarification as needed.
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy.
 - Explore customer-facing guidance and best practices.

	Plan	Accomplishments
Q1	Swim season job descriptions and offer letter format. Swim season hires – support as needed. Check-in with Administrator and Public Works Superintendent	January: Revised Manager job descriptions and posted. Revised offer letter format and used for Managers. February: Hired Catherine Lombardo and Mike Mix as managers; Continue to work with Catherine (staffing manager) on hiring process. March: Working with Catherine on staffing.
Q2	Swim season staff role refinement Clarify roles of office and swim season managers Check-in with Administrator and Public Works Superintendent	April: Hiring letter revised for swim season staff; Office staff continues to work through new processes particularly for swim season. May: Lifeguards and activities/gate guards hired. Training and testing continue to be ready for Memorial Day weekend. Hoping to find an Assistant Manager by the start of the 6 days/week schedule (late June). Office staff covering all support functions for the swim season, however next year we hope to clarify roles a bit more. Terrific cooperation and communication among the Managers, Carol, and Huda is evident. June: Swim program: Still need an assistant manager for the season. Public Works: One laborer resigned late in May. The open position will be filled on June 26 th by Paul Leinhauser as an Assistant Superintendent, providing additional experience and knowledge in water systems.
Q3	Review office staff roles for clarity and opportunity Discuss Public Works training and growth plans	
Q4	Debrief on swim season staffing and what to change/keep for next year. Create plans for office staff and Public Works staff as needed (2024 and beyond)	

Public Works Monthly report for June 2023

Submitted by Brian Nicholson

Currently working on updating lead service line report for the DEP which is due by July 10th. The NJDEP has put a priority on lead pipe replacement. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities.

Sewer rehab project started on March 13th with the contractor cleaning and videoing the pipes that will be lined. This project is scheduled for June 26 and will have a very aggressive schedule. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

Thank you to Karen and Matt Lyons for the hard work in helping to secure a new pickup, I'm happy to report we took delivery of a brand new 2024 GMC Pickup. I have been able to secure a 3yard dump truck but will probably not see delivery until the end of the year.

We have started to GIS inventory all stormwater infrastructure. Stormwater is going to take a lot of manpower hours going forward. Dave Kreck, Mike Clark and myself are working together to organize and set up the new programs required by the DEP and I anticipate more regulations in the near future.

We have hired Paul Leinhauser as Assistant Superintendent, He will be starting back full time June 26th. Paul brings in the knowledge and familiarity of Wenonah and his experience gained while at Mantua MUA. I am extremely excited having Paul back in a full-time roll.

Mike Mickens last day was June 8th, we wish him well over at Mantua Public Works.

Do to illnesses and change in personnel Public works has been extremely short handed the last 2 weeks I appreciate the residents understanding as we work through these issues and by next week we should be back to full staff.

This Summer is going to be a very busy few months with multiple infrastructure projects and normal duties. I have all the confidence in the crew and we will continue to provide quality service to the residents.

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent

For the month JUNE 2023

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed		9	15	11	5	4							
Utility Mark Out	55	33	40	38	27	49							
Water samples For NJDEP	4	4	4	4	4	4							

Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 5 sewer lateral backups cleared by public works.
- Check wells and lifts daily

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds													
Yard waste	20	<u>40</u>	40	40	60	100							
Branches chipped- cu yds				<u>20</u>	40	40							

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	61	29	38	55	48	58							
# e-waste stops	35	25	29	27	21	33							

- Indicates combines metal and e-waste



Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 10

Speed Limit: 25

Average Speed: 18.76

50th Percentile Speed: 18.49

85th Percentile Speed: 23.29

Pace Speed Range: 13-23

Minimum Speed: 10

Maximum Speed: 42

Display Mode: Unknown

Average Volume per Day: 409.5

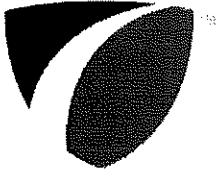
Total Volume: 4095



Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

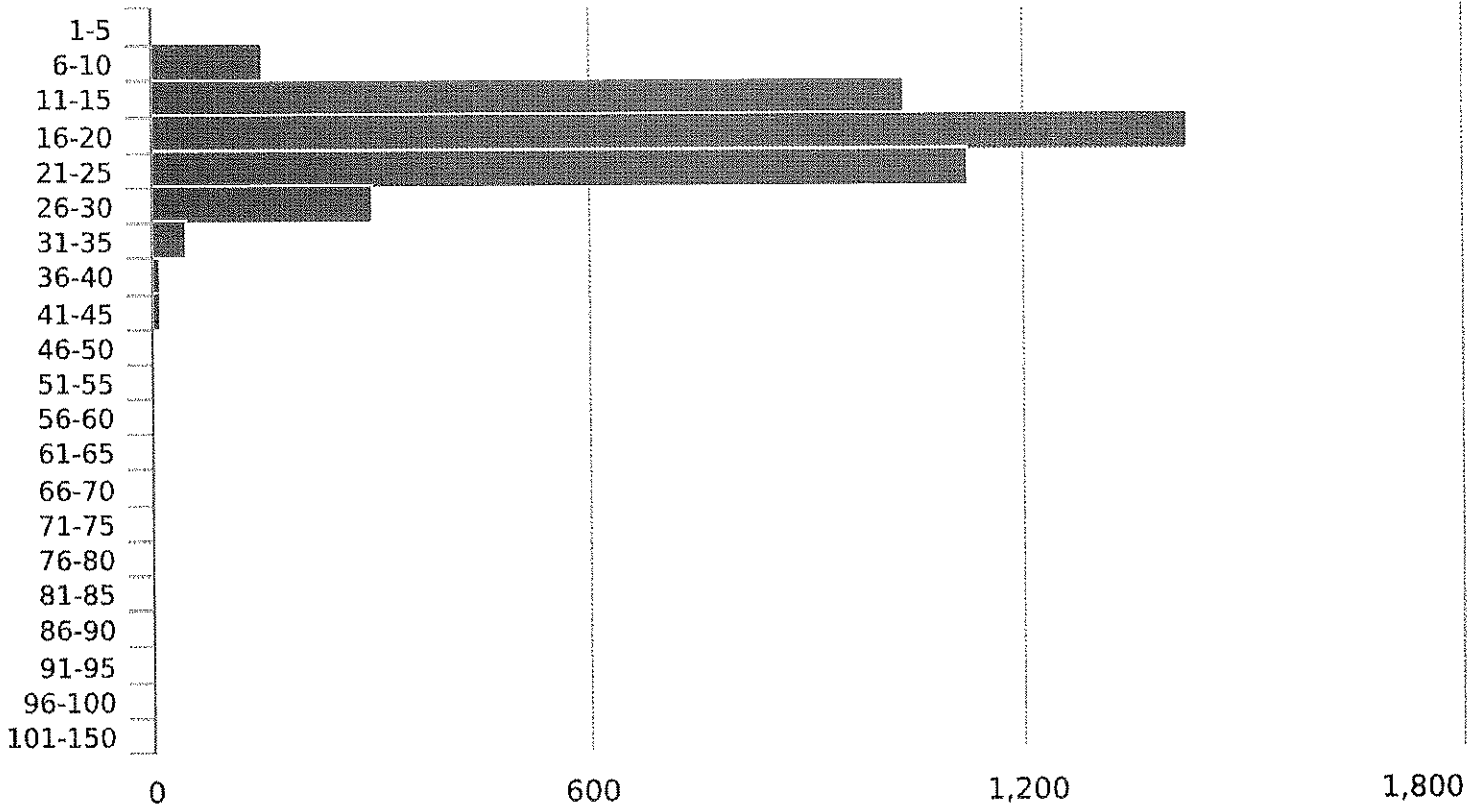
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	3	6	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	14
1:00	0	0	2	2	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.9	7
2:00	0	0	1	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	24.8	4
3:00	0	0	1	2	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	6
4:00	0	0	0	2	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.0	9
5:00	0	2	7	7	9	3	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	20.2	30
6:00	0	0	16	22	32	17	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.7	94
7:00	0	4	48	68	52	19	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	19.8	201
8:00	0	8	90	147	87	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	345
9:00	0	8	61	69	61	19	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	220
10:00	0	10	54	78	54	12	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	212
11:00	0	15	79	105	73	24	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	299
12:00	0	13	64	90	87	28	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	19.2	286
13:00	0	14	73	87	72	16	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	271
14:00	0	17	71	111	74	23	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	301
15:00	0	10	95	116	98	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	334
16:00	0	11	89	113	100	22	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	338
17:00	0	14	65	121	101	32	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.3	336
18:00	0	9	76	92	70	17	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	265
19:00	0	4	45	70	62	17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.2	198
20:00	0	6	60	65	37	11	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.9	181
21:00	0	4	16	21	13	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	62
22:00	0	3	11	20	17	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	55
23:00	0	1	7	10	6	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	27
Total	0	153	1034	1424	1121	304	49	8	1	0	0	0	0	0	0	0	0	0	0	0	0	18.6	4095



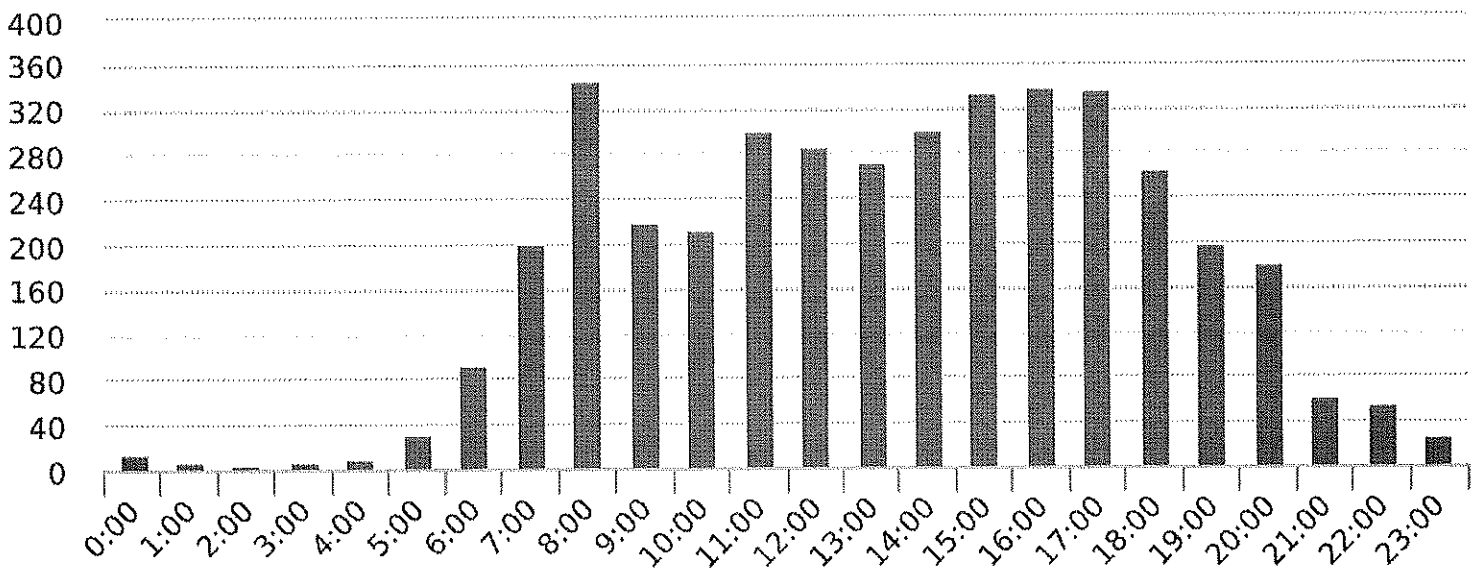
Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

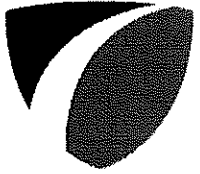
Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150

Time View: By Day (Total Volumes)

Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
06-06	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	232	292	284	292	350	378	378	377	274	238	229	137	84	48	3593
06-07	32	19	9	10	32	76	198	317	335	315	281	268	295	323	369	389	415	346	277	247	241	162	73	56	5075
06-08	31	17	18	9	28	84	200	307	310	267	244	269	307	329	357	383	352	328	268	293	250	157	76	64	4948
06-09	28	32	27	13	22	69	167	289	328	281	278	299	335	335	344	386	373	345	304	265	220	166	136	122	5164
06-10	86	32	9	18	31	34	81	162	173	262	262	322	344	351	346	314	327	293	303	288	210	206	143	132	4729
06-11	97	60	39	18	19	21	75	76	134	218	291	332	395	367	361	340	306	356	288	254	204	146	105	51	4553
06-12	28	12	18	8	37	80	202	281	307	302	256	255	325	318	319	354	309	250	197	191	163	137	82	51	4482
06-13	35	20	14	14	29	79	205	279	291	253	260	286	319	316	358	353	391	377	310	258	261	148	87	44	4987
06-14	26	38	9	12	38	72	226	250	325	237	242	239	250	243	267	327	317	291	266	237	221	150	94	65	4442
06-15	40	9	9	7	28	51	166	215	288	80	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	893
Total	403	230	152	100	264	568	1520	2176	2481	2215	2346	2552	2854	2874	3071	3224	3188	2983	2487	2271	1999	1409	880	633	42866



Start: 2023-06-06

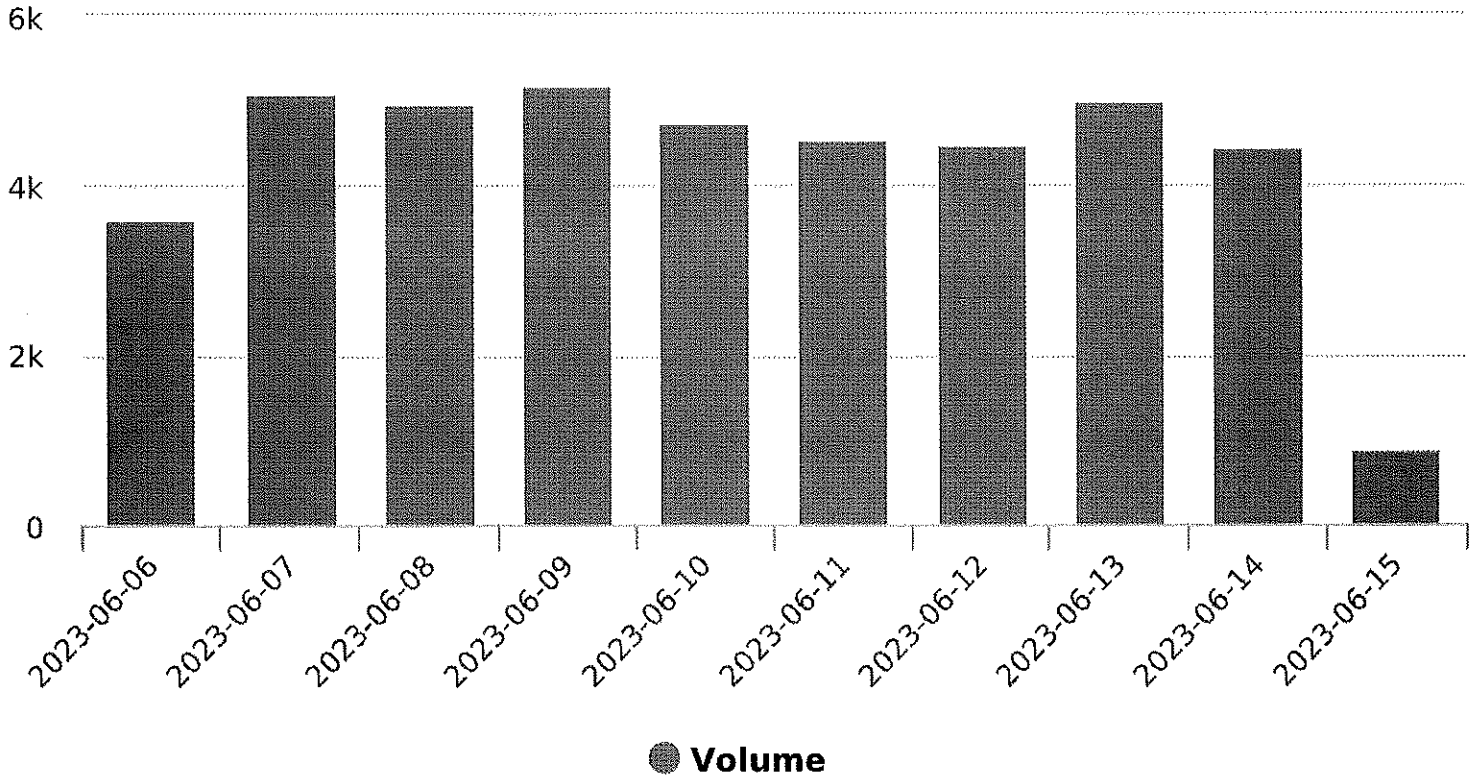
End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150

Time View: By Day (Total Volumes)

Daily Total Volume





Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150

Time View: By Day (Total Volumes)

Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
06-06	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	n/a	21	253	197	259	247	245	292	284	259	245	211	157	77	50	37	2834
06-07	34	18	2	16	56	105	172	272	235	206	215	215	223	260	251	280	262	248	254	194	135	121	72	38	3684
06-08	31	10	9	24	31	95	187	257	227	207	179	226	235	253	222	257	239	298	254	184	152	99	82	55	3813
06-09	32	40	6	10	50	96	221	274	239	285	217	280	256	245	259	314	281	301	306	206	155	137	63	82	4355
06-10	49	37	10	15	16	24	84	150	237	223	289	242	281	249	249	244	300	242	228	201	176	125	100	69	3840
06-11	49	43	24	12	18	31	73	93	202	228	274	243	239	255	270	237	231	254	204	188	127	123	63	31	3512
06-12	13	6	9	14	48	128	217	268	218	228	259	241	259	242	251	267	237	185	165	122	104	72	23	37	3613
06-13	16	9	7	7	43	93	207	255	258	235	228	230	237	253	207	250	282	312	192	194	189	112	66	28	3910
06-14	38	11	13	9	46	119	222	270	224	256	236	230	227	244	240	257	248	313	264	170	165	102	65	41	4010
06-15	35	15	8	11	28	87	187	283	234	57	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	946
Total	297	189	68	116	336	728	1570	2122	2074	1946	2150	2104	2216	2248	2194	2398	2364	2412	2112	1670	1360	968	594	418	34716



Start: 2023-06-06

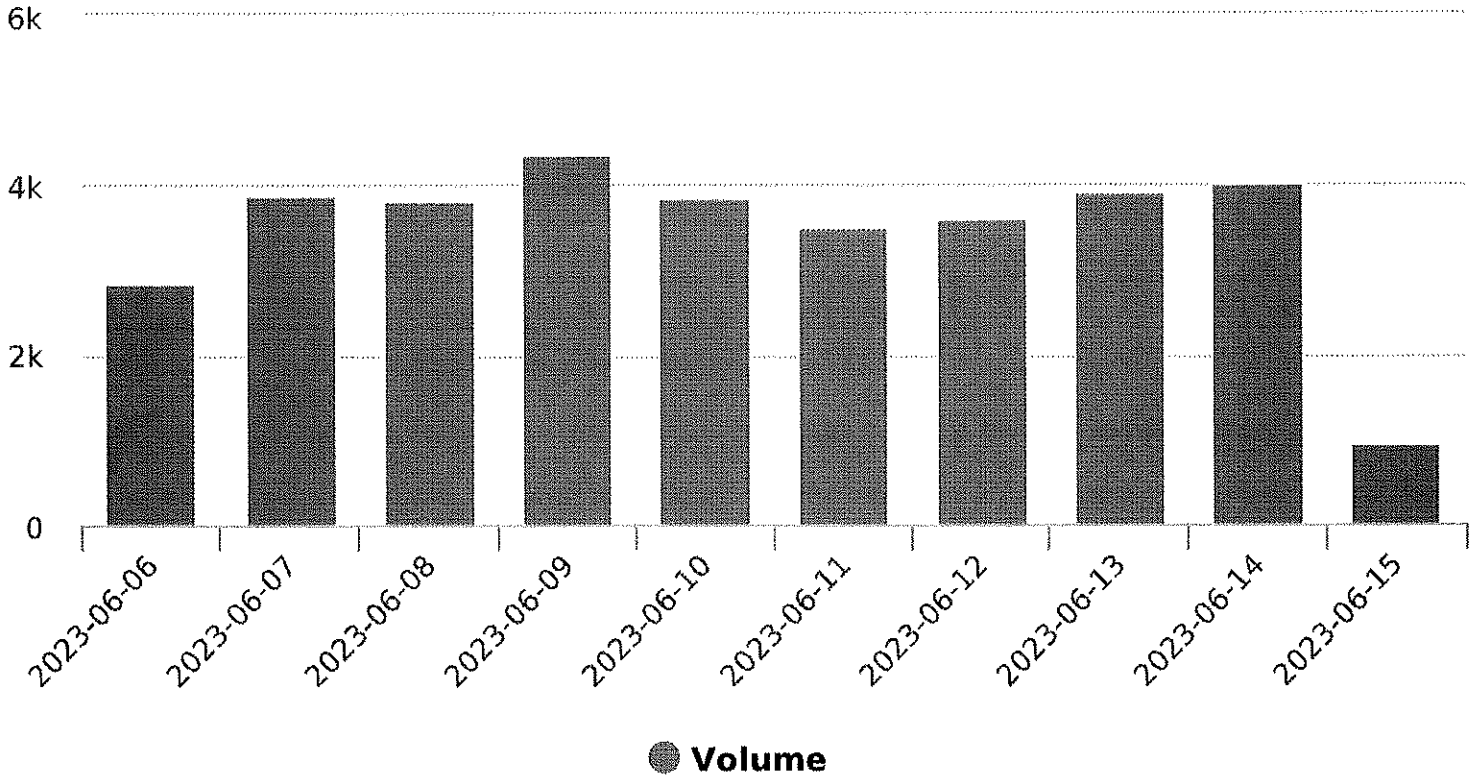
End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150

Time View: By Day (Total Volumes)

Daily Total Volume





Start: 2023-06-08

End: 2023-06-14

Times: 0:00-23:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 7

Speed Limit: 25

Average Speed: 18.53

50th Percentile Speed: 18.67

85th Percentile Speed: 23.2

Pace Speed Range: 14-24

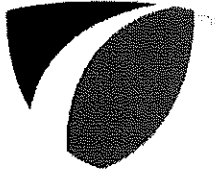
Minimum Speed: 10

Maximum Speed: 41

Display Mode: Unknown

Average Volume per Day: 4757.9

Total Volume: 33305



Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

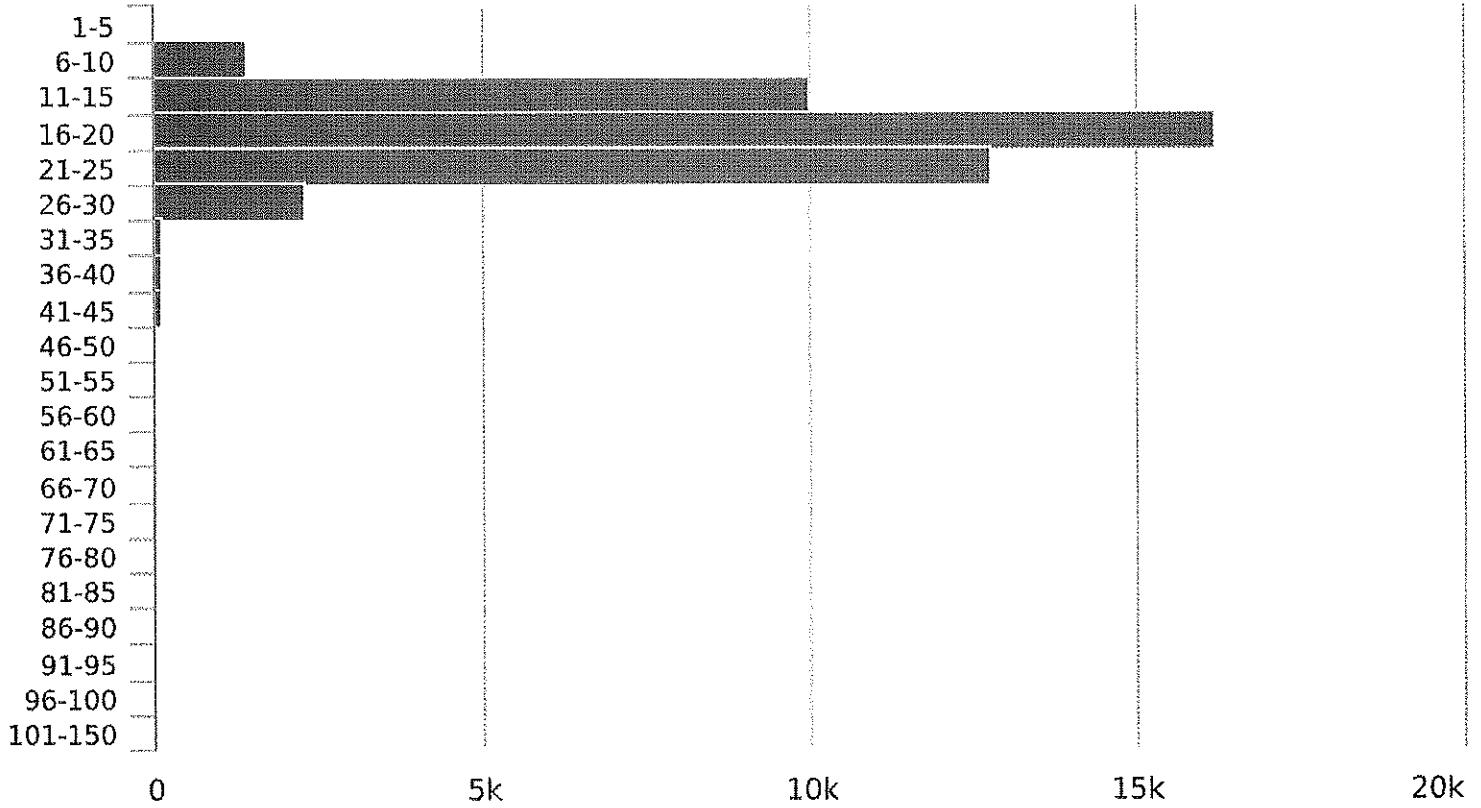
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	11	114	158	101	16	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	403
1:00	0	6	69	90	57	15	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	239
2:00	0	10	38	58	43	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.7	152
3:00	0	6	26	42	31	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	109
4:00	0	9	56	85	91	23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.2	264
5:00	0	18	131	191	165	53	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.1	566
6:00	0	55	333	546	474	110	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	1520
7:00	0	75	500	790	653	148	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	2176
8:00	0	78	617	947	725	116	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	2491
9:00	0	103	561	840	596	110	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	2215
10:00	0	111	616	873	618	120	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	2346
11:00	0	110	661	979	677	119	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.0	2552
12:00	0	101	677	1042	855	176	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	2854
13:00	0	105	712	1066	835	147	8	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	2874
14:00	0	94	732	1166	896	178	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	3071
15:00	0	86	707	1232	1015	175	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	3224
16:00	0	86	638	1226	1052	159	3	3	1	0	0	0	0	0	0	0	0	0	0	0	0	18.9	3168
17:00	0	62	601	1158	986	150	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.9	2963
18:00	0	71	496	941	819	149	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.0	2487
19:00	0	69	489	868	723	119	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	2271
20:00	0	64	476	761	594	98	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	1999
21:00	0	49	363	559	391	46	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.0	1409
22:00	0	30	221	352	231	43	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	880
23:00	0	25	159	247	164	37	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	633
Total	0	1434	9993	16217	12792	2314	110	5	1	0	0	0	0	0	0	0	0	0	0	0	0	18.5	42866



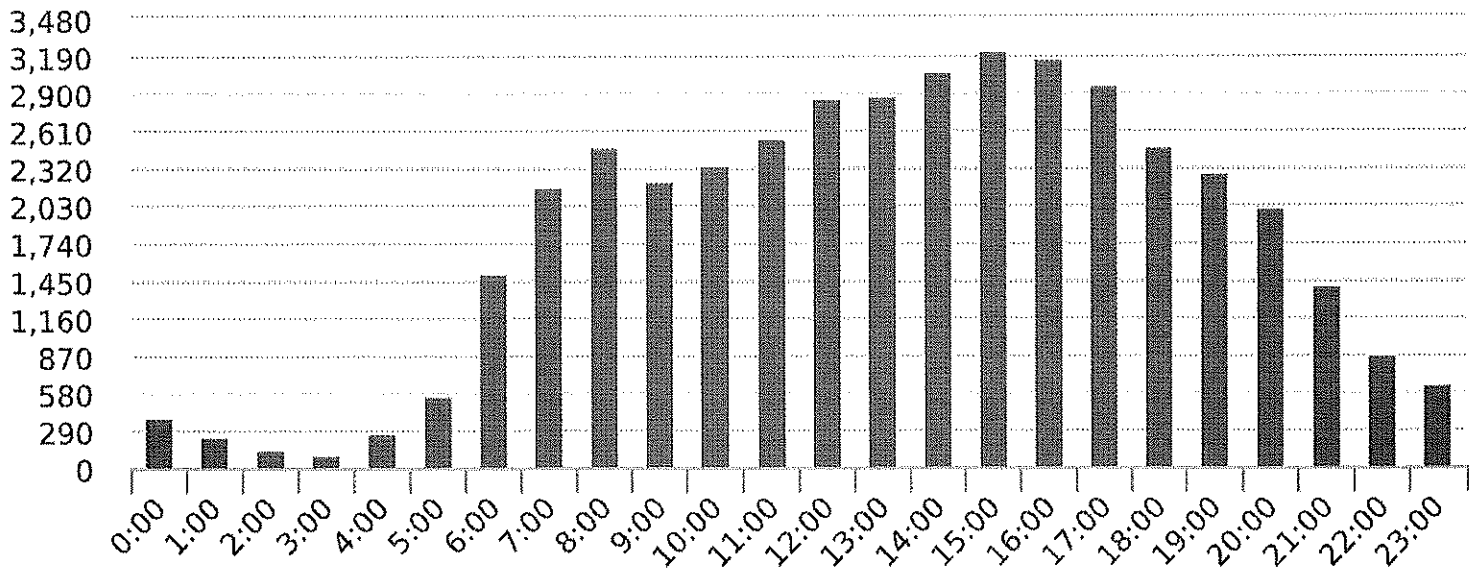
Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 10

Speed Limit: 25

Average Speed: 22.83

50th Percentile Speed: 23.46

85th Percentile Speed: 27.97

Pace Speed Range: 19-29

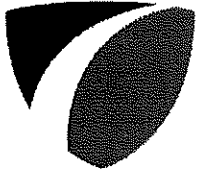
Minimum Speed: 10

Maximum Speed: 50

Display Mode: Unknown

Average Volume per Day: 3471.6

Total Volume: 34716



Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

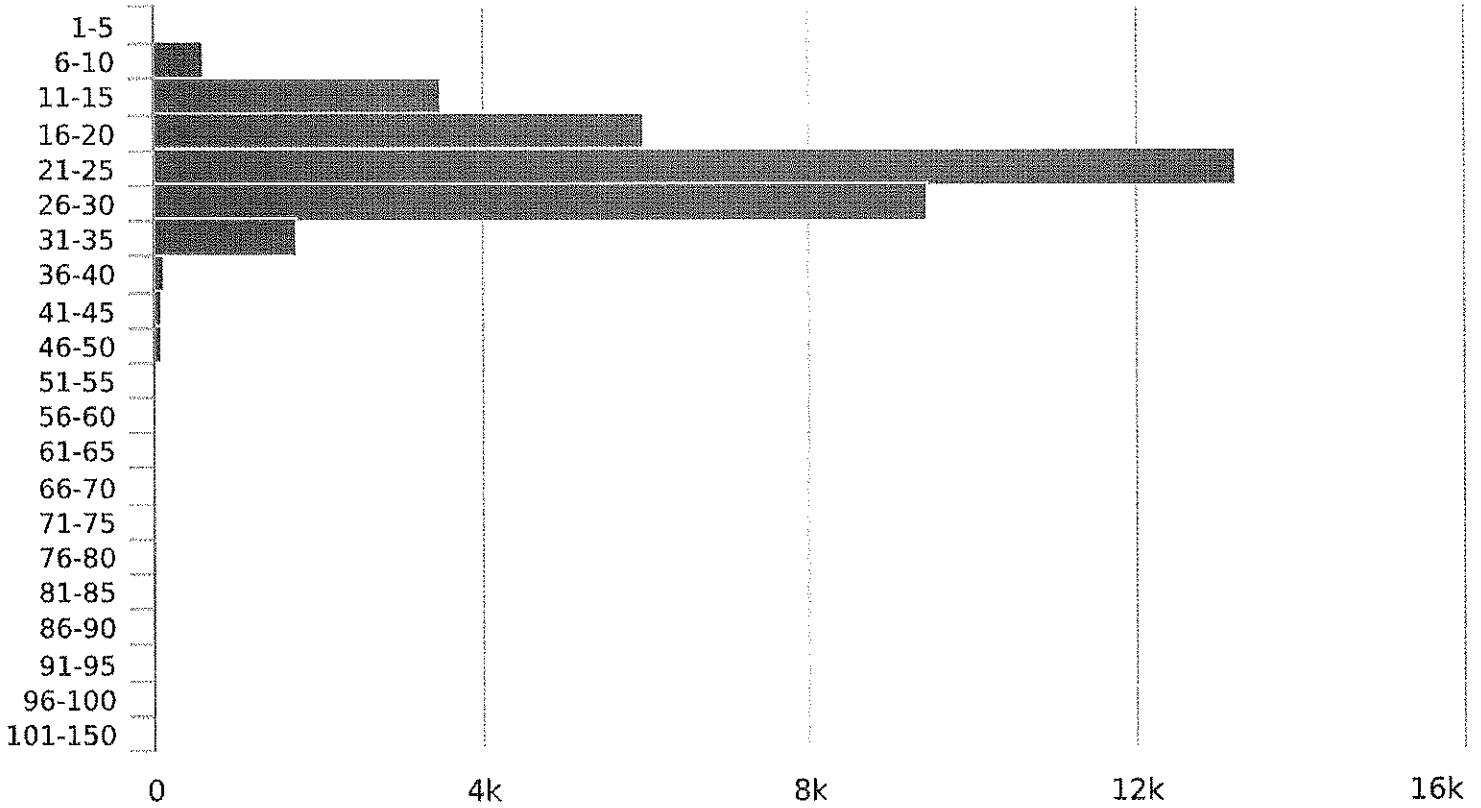
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	1	32	72	97	70	21	4	0	0	0	0	0	0	0	0	0	0	0	0	0	22.8	297
1:00	0	1	18	54	68	38	8	2	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	189
2:00	0	1	8	25	38	9	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.9	88
3:00	0	2	8	39	44	20	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	22.0	118
4:00	0	2	24	77	117	94	21	1	0	0	0	0	0	0	0	0	0	0	0	0	0	23.1	336
5:00	0	5	65	150	301	203	45	9	0	0	0	0	0	0	0	0	0	0	0	0	0	23.2	778
6:00	0	16	105	261	595	473	111	9	0	0	0	0	0	0	0	0	0	0	0	0	0	23.7	1570
7:00	0	36	159	353	863	618	88	5	0	0	0	0	0	0	0	0	0	0	0	0	0	23.1	2122
8:00	0	44	197	366	853	531	77	5	1	0	0	0	0	0	0	0	0	0	0	0	0	22.5	2074
9:00	0	35	222	351	788	461	81	8	0	0	0	0	0	0	0	0	0	0	0	0	0	22.2	1946
10:00	0	55	270	437	817	489	77	5	0	0	0	0	0	0	0	0	0	0	0	0	0	21.8	2150
11:00	0	43	248	347	823	550	84	9	0	0	0	0	0	0	0	0	0	0	0	0	0	22.5	2104
12:00	0	44	232	384	831	609	104	12	0	0	0	0	0	0	0	0	0	0	0	0	0	22.7	2216
13:00	0	56	260	364	825	593	137	13	0	0	0	0	0	0	0	0	0	0	0	0	0	22.7	2248
14:00	0	42	229	396	823	581	113	9	1	0	0	0	0	0	0	0	0	0	0	0	0	22.6	2194
15:00	0	47	236	347	902	743	117	6	0	0	0	0	0	0	0	0	0	0	0	0	0	23.0	2398
16:00	0	50	205	318	840	809	135	7	0	0	0	0	0	0	0	0	0	0	0	0	0	23.5	2364
17:00	0	32	191	322	959	763	134	9	1	1	0	0	0	0	0	0	0	0	0	0	0	23.5	2412
18:00	0	46	187	317	776	647	130	8	1	0	0	0	0	0	0	0	0	0	0	0	0	23.2	2112
19:00	0	29	203	286	641	417	89	5	0	0	0	0	0	0	0	0	0	0	0	0	0	22.4	1670
20:00	0	16	154	263	502	331	89	5	0	0	0	0	0	0	0	0	0	0	0	0	0	22.6	1360
21:00	0	13	110	206	378	216	41	3	1	0	0	0	0	0	0	0	0	0	0	0	0	22.3	968
22:00	0	9	74	144	213	111	31	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.8	584
23:00	0	4	52	109	148	88	13	3	0	1	0	0	0	0	0	0	0	0	0	0	0	22.0	418
Total	0	629	3439	5988	13242	9464	1755	141	6	2	0	0	0	0	0	0	0	0	0	0	0	22.8	34716



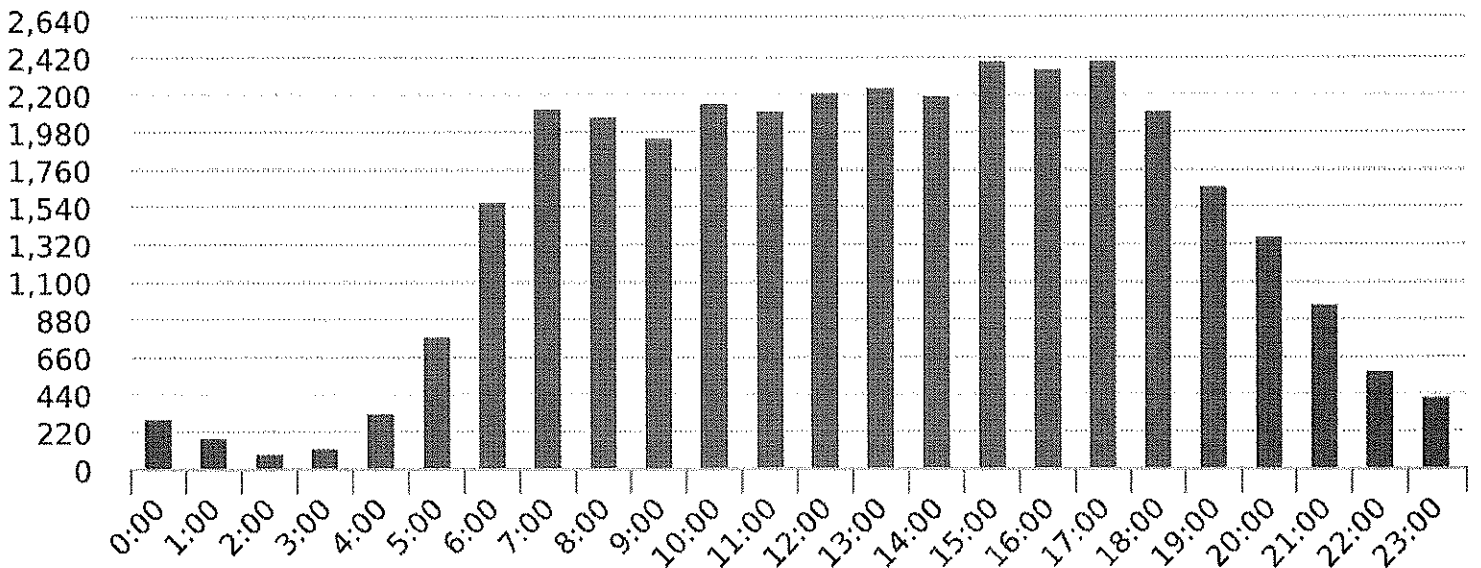
Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

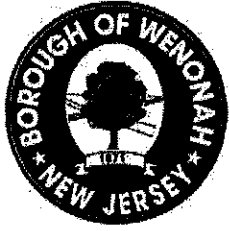
Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





**BOROUGH OF
WENONAH**
NEW JERSEY

**Wenonah Borough Council
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for June 22, 2023

2023 Tax Rates

- Borough rate = flat 0% change
- Gateway rate = decrease 1.9 cents (-1.42%)
- Wenonah Elementary rate = increase 3.8 cents (+2.62%)
- County rate = unknown until July when total tax rate is certified
- Total change in tax rate can be determined once county tax rate is known

Resolutions


- 2023-64 Resolution Approving of special revenue item in budget for Clean Communities Day
- 2023-65 Resolution Approving of special revenue item in budget for private donation for Wenonah Park tree replanting
- 2023-66 Resolution Approving of special revenue item in budget for NJDEP Stormwater Assistance Grant

Respectfully submitted,

Jaclyn Graves, chair

jgraves@boroughofwenonah.com

Current Taxes	May	2023 To Date
Prepaid Taxes / 2024		
2023 Taxes	1,573,877.88	4,409,184.77
2022 Taxes	15,446.03	31,204.15
6% Year End Penalty	0.00	0.00
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	2,404.11	4,554.35
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,591,728.02	4,444,943.27


Kim M Jaworski
 Tax Collector

Percentage of Collection at May 31, 2023	98.54%
Percentage of Collection at May 31, 2022	98.36%

2023 Lake Park Renovation Committee – May report

1. Chairs: Jonathan Barbato and Susan Mayer
2. Community Advisory Members:
 - WLA: Mellany Alio, Kristen Howard, Alex Pozza
 - Environmental Commission: Dave Coates
 - Swimming Program Staff: Mike Mix
3. Professional and staff members: Dave Kreck, Brian Nicholson, Karen Sweeney

Goals for 2023:

- Grants and funding:
 - Identify and submit for State, County or other public funding.
 - Consider ways for independent and volunteer group fundraising to meet overall renovation plans.
- Mission, goals, and engagement
 - With Advisory Members, develop a mission statement and guiding principles for the lake park and the renovation.
 - Create a high-level timeline to understand the overall scope of the project.
 - Develop a communication plan to inform both residents and swim season members of both fundraising opportunities and timing of renovations.

	Plan (see 1,2,3 members above)	Accomplishments
Q1	Organize materials and submit for the 2023 grant (1,3) Convene advisory members, starting in February, to finalize mission and high-level goals for renovation (1,2)	<p>January:</p> <ul style="list-style-type: none"> • Created mission, vision, and guiding principles; created timeline for overall project. • Identified County CARES Act grant due 1/31 which would be a better fit than the State program for the ADA improvements. • Will submit for County grant but not the State grant since the State grant would be for playground equipment and we won't have a Master Plan until Q2 • Shared an update at the January WLA meeting. <p>February:</p> <ul style="list-style-type: none"> • Dave Kreck led the effort to submit the 1/27 County grant submission. Awaiting decision which may happen as early as the end of February. (No decision as of 2/19) • Dave has secured the services of a Planner. See the separate planned timeline for more information on anticipated schedule. • Set the 4th Wednesday of each month as the meeting date for this committee. • The Environmental Commission representative on this committee switched from Julia Horn to Dave Coates. • Plan for the February meeting is to agree on the guiding principles and create a priority list for the Planner. <p>March: Guiding Principles and priority list were created after a brainstorming session at the February meeting. Information was shared with Terry Coombs, the planner from Dave's office. Terry toured the property twice and met with Brian to better understand the mitigation in place for the high water on the property. Plan is for Terry to share a draft Master Plan at the March Committee meeting.</p>
Q2	Create an action plan based on grant funding (1,3)	<p>April: Reviewed the draft Master Plan with the Advisory members at the March meeting. General consensus was that the plan reflected the guiding principles and community interests. One additional question was taken back to Terry asking if a double pickleball court would fit. That option will be reviewed with the committee at the April meeting. The ADA</p>

	<p>DELAYED: . Develop a Master Plan (1,2,3)</p>	<p>grant may require an additional step of either conducting a bat study or delaying construction until September. For now the Advisory members of the committee will hold off on any further discussions while the professional and staff members work through the details of the ADA grant. The overall timeline is being revised to delay engaging the public beyond general communication.</p> <p>May: Community members of the committee are taking a break from activities so we have time to work through the details of the ADA grant. Waiting for the county to provide a new contract which will allow the ADA work to begin in October. An overview of the project will be posted at the Lake Park once the swimming season starts.</p> <p>June: No contract yet from the County</p>
Q3	<p>Implement ADA improvements, Revise project plan (1,3)</p>	
Q4	<p>Identify and prepare for 2024 funding.</p>	



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

June 19, 2023

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday June 22, 2023
Project Number WNOE012S**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. We continue to work with the NJDOT on the Closeout of the Project and Final Grant Reimbursement for Lenape Trail and will coordinate with the Borough as necessary.
2. The Contractor has replaced an existing ADA ramp landing that was found to have a slope in excess of that which is allowable.

II. GENERAL MUNICIPAL ENGINEERING:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Notice of Award was issued to the Contractor and a Pre-construction Meeting was held at the Borough Hall on June 13th. Pre-construction Meeting Minutes will be distributed to all parties, including the Mantua Police Department.
2. The Contractor's Performance Bonds and Insurance Certificates have been approved by the Borough Solicitor and the Contracts have been executed. Consequently, the Bid Documents for the 2nd and 3rd low bidders have been returned.
3. The Notice to Proceed was issued for June 19th and construction is currently underway in North Clinton Avenue. All construction is expected to be completed by mid-late August.
4. Our office is currently reviewing the Contractor's shop drawings for the project.

5. We have submitted the Resolution of Award, Tabulation of Bids, the Initial Reimbursement Voucher for North Clinton Avenue (\$198,750.00), and the Initial Reimbursement Voucher for North Jefferson Avenue (\$281,250.00) to the NJDOT and are awaiting DOT's approval and subsequent payment.

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The 2024 Infrastructure Improvement Project shall consist of the following:
 - A. Roadway Improvements to North Synnot Avenue, from Mantua Avenue to Elm Street (2023 NJDOT Municipal Aid Grant)
 - 1) A certain extent of storm sewer pipe repairs/upgrades are anticipated.
 - B. Roadway Improvements to N. Princeton Avenue, from East Poplar Street to East Elm Street (Locally Funded)
 - 1) A certain extent of storm sewer pipe repairs/upgrades may be required.
 - C. Roadway Improvements to N. Stockton Avenue, from East Poplar Street to East Elm Street (Locally Funded)
 - D. Roadway Improvements to East Poplar Street, from Princeton Avenue to Synnot Avenue (Locally Funded)
 - E. Possible Water Main Improvements in N. Clinton Avenue, from Mantua Avenue to Poplar Street.

Our office shall submit a proposal for the Preliminary Engineering services required to evaluate the roadway conditions, prepare a preliminary scope of roadway improvements, identify the utility infrastructure needs, and prepare the preliminary construction costs estimates for budgetary planning purposes.

2023 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM

1. Our office is currently preparing an NJDOT Local Aid Infrastructure (LAIF) Program Application for the Reconstruction of Maple Street, from Marion Avenue to Woodbury-Glassboro Road.
 - A. Applications are due on June 30, 2023 and, should the project be funded, we anticipate that Maple Street will be part of a Summer 2025 construction project.
2. For safety and potential traffic calming purposes, we recommend that considerations be made for the installation of sidewalks and painted crosswalks for all intersections from North Marion Avenue to Synnot Avenue.
3. It is our understanding that a Resolution in support of the 2023 NJDOT Local Aid Infrastructure Grant Application is scheduled for adoption at the June 22nd Meeting.

2024 NJDOT MUNICIPAL AID PROGRAM:

1. Our office is currently preparing a 2024 NJDOT Municipal Aid Application for North Clinton Avenue, from Mantua Avenue to Elm Street, and anticipate the electronic submission of the Application prior to the July 1, 2023 deadline.



2. It is our understanding that a Resolution in support of the 2023 NJDOT Municipal Aid Application is scheduled for adoption at the June 22nd Meeting.
 - A. The NJDOT's new PMRS System will also require that the Borough provide an electronic endorsement of the Resolution within thirty days of application submission. We will coordinate said electronic endorsement with the Mayor and Borough Clerk.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - C. East Pine Street, from Clinton Avenue to Marion Avenue
 - D. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.

JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. There has been no change to the status of the CDBG Project since last report.
2. Our office remains available to assist in the development of a Master Plan for the Park property.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe
 - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. A request has been made of the Borough to provide information regarding existing utilities located in the vicinity of the railroad tracks.

CONRAIL

1. We recommend that Conrail be formally approached with a request to clear a clogged storm sewer pipe within the westerly side of the Conrail Tracks, near the end of Southwest Avenue, in order to alleviate a flooding problem at the intersection of Southeast Avenue and Cedar Street, which was found to be the source of an erosion problem in in the right field area of Langston field.



SANITARY SEWER SYSTEM

1. A number of options for providing sewer service for the residents on north Woodbury-Glassboro Road are being contemplated.
2. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
 - A. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.
 - B. Wenonah Elementary School. One lateral services two (2) separate sewer pipes. (*currently being investigated by Contractor for the 2023 Infrastructure Project*)
3. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.
4. Our office defers detailed status reports on the current Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. Please see 2023 INFRASTRUCTURE IMPROVEMENT PROJECT regarding the water system upgrades scheduled for 2023.
2. Water System upgrades for the Year 2024 shall be determined upon completion of the Preliminary Engineering services, as described in 2024 INFRASTRUCTURE IMPROVEMENT PROJECT.

BOROUGH WATER TOWER AND WELLS

1. Our office has provided SCE with a Boundary and Topographic survey for the Well #1 Replacement Project, including an as-built of the existing water system improvements in the vicinity of the Well.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for 2023 is nearly identical to the Year 2022 and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.



NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. Our office completed Training Session #2 with the Public Works Department on June 8th. This Training Session addressed the various requirements pursuant to the Maintenance Activities associated with the Borough's Storm Sewer System and its components.
2. Our office has completed the 2023 Stormwater Pollution Prevention Plan (SPPP). The SPPP has been posted on the Borough's website, as required by the MS4 Permit.
3. The 2023 MS4 Permit requires the adoption of the Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023. We will coordinate same with the Ordinance Committee
4. We continue to work with the Public Works Department on the preparation of the Borough's MS4 Map. Existing stormwater infrastructure maps are being updated to provide the additional information required by the MS4 Permit. Once complete, the maps will be merged into one (1) comprehensive AutoCAD File and will subsequently be converted to an ArcGIS Format.
 - A. The MS4 Map must be completed and submitted to NJDEP by December 2025.

TRAFFIC CALMING & SAFETY MEASURES

1. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
2. With the Maple Avenue reconstruction being the subject of a future NJDOT Funding Application, considerations should be made for installing alternative Traffic Calming measures, in lieu of the existing speed humps.
 - A. At this time, our office recommends that sidewalks be installed on both sides of Maple Street, along with crosswalks at all intersections between Marion Avenue and Synnot Avenue.

SOUTHWEST AVENUE DRAINAGE PROBLEM

1. Our office has reviewed measures with the Public Works Department to address a drainage problem at the southern terminus of Southwest Avenue which would entail the clearing of a drainage swale that had been blocked by debris, most likely from the 2021 Tornado.
2. The 2023 MS4 Stormwater Permit requires that this drainage swale be inspected and maintained on a regular basis.

MANTUA AVENUE PASSING ZONE

1. In response to an inquiry by the Mayor, the County Engineer has indicated that the passing zone in Mantua Avenue, from Jefferson Avenue to the western border of the Borough, is appropriately marked based upon the posted speed limit and clear sight distances.



SINKHOLE AT #107 S. CLINTON AVENUE

1. A potential sinkhole atop the existing sanitary sewer at #107 S. Clinton Avenue will be investigated during the current Sanitary Sewer Rehabilitation Project.

BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)

1. Once the improvements to Jefferson Avenue are completed, considerations should be made for the stabilization of the eroded slopes of the ravine. However, it is our understanding that eroded slopes are located on private property and therefore, we recommend consultation with the Borough Solicitor prior to taking any action.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.
 - C. Existing ravine located within Block 13 (see above).
 - D. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

ORDINANCE MODIFICATIONS

1. It is our understanding that the Ordinance Committee is considering a modification to the Fence Ordinance to restrict the use of vinyl fences in certain circumstances, i.e. not permitted in front yard areas.
2. Please see "NJPDDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of both a Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.



IV. PLANNING BOARD ACTIVITY:

1. No significant activity since last Report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)





June 19, 2023

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – June 2023
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of May and first two weeks of June 2023 for the Borough of Wenonah.

I. WATER SYSTEM

A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,994.06 (84%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

Representatives of SCE and the Borough had a virtual meeting with the Contractor, US Tank Painting (US Tank), on June 7, 2023 to review the results of the one-year anniversary inspection. US Tank has committed to addressing the repairs identified in the inspection report. The repairs will be scheduled for the fall of 2023 after the high demand summer season has concluded. Once the tank is drained for the interior repairs, US Tank will advise the cause of the defects (paint failure or application issue). An exact cause can not be determined at this based on the inspection video, but only once the coating can be examined in person.



B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

C. WELL NO. 1 IMPROVEMENTS – PROPOSAL

SCE-P10302.041

Project Scope Overview:

The proposed project scope will include drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, emergency generator and all associated appurtenances. SCE met with the Borough on February 28 to determine the scope and complete a preliminary site evaluation. A formal proposal will be prepared for the funding, permitting, design, bid phase and construction phase services and submitted to the Borough.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION

SCE-R11851.021

Total Authorization: \$66,910.00
Billed to Date: \$24,810.19 (37%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE coordinated final review and approval concurrence of the contractor's NJDEP Socially and Economically Disadvantaged Businesses (SED) Utilization Plan to meet the 10% SED utilization goal in compliance with I-Bank funding goal requirements. This formal approval from NJDEP was obtained on 6/1/2023 which we then coordinated with the contractor and requested immediate updated rehabilitation schedule planning. The updated CIPP lining schedule is set to begin the week of 6/26/2023, with an estimated completion scheduled through 7/21/2023. This schedule is still within NJDEP's revised completion schedule of 7/27/2023 as established as part of Change Order 1.



SCE's other tasks performed during this period include review of CCTV cleaning videos and lateral locations in preparation of lining areas, observation staff planning coordination and project SOW limits review, contractor coordination of resident notifications, and review of contractor SED monthly and quarterly reporting requirements coordinated using recently updated NJDEP forms.

B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011/.021) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011/.021). Anticipate updating this June/July 2023.

C. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

This proposal for the completion of sanitary sewer lift station upgrades is currently on hold by the Borough. The work under this proposal is to be re-evaluated after the sanitary sewer rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

Robert E. Wells, PE
Technical Manager