

# BOROUGH OF WENONAH

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JULY 27, 2023

## COUNCIL MINUTES – BUSINESS MEETING

**Call to Order:** 7:00 p.m. by Mayor Jessica S. Doheny  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

**Pledge of Allegiance:**

**Roll Call:** Present: Doheny, Fini, Graves, Grigri, Mayer  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: Barbato, Cox

**Open Public Meetings Act Statement:**

<b>Adoption of the Agenda:</b>	Mayer/Fini All in Favor
<b>Approval of June 22, 2023, Council Meeting Minutes</b>	Mayer/Fini All in Favor
<b>Open to the Public</b> (Agenda items only) No comments	Mayer/Fini
<b>Close to the Public</b>	Mayer/Fini

**Motion to Approve:** Resolution 2023-72: Approving Tax Collector to transfer or refund tax for TDV; Block 56 Lot 6 for \$977.72

Mayer/Fini

Roll Call:  
Ayes: Fini, Graves, Grigri, Mayer  
Nays: None  
Abstain: None  
Absent: Barbato, Cox  
Motion Approved

**Motion to Approve:** Resolution 2023-73: Approving extending grace for Tax Payments to August 31, 2023.

Mayer/Fini

Roll Call:  
Ayes: Fini, Graves, Grigri, Mayer  
Nays: None  
Abstain: None  
Absent: Barbato, Cox  
Motion Approved

**Motion to Approve:** Resolution 2023-74: Authorizing Lake refunds totaling \$160.00 Mayer/Fini  
Roll Call:  
Ayes: Fini, Graves, Grigri, Mayer  
Nays: None  
Abstain: None  
Absent: Barbato, Cox  
Motion Approved

**Motion to Approve:** Resolution 2023-75: Approving the proposal with The Pettit Group in connection with the preliminary design of the 2024 infrastructure improvement project. Mayer/Fini  
Roll Call:  
Ayes: Fini, Graves, Grigri, Mayer  
Nays: None  
Abstain: None  
Absent: Barbato, Cox  
Motion Approved

**Motion to Approve:** Resolution 2023-76: Authorizing the execution of Municipal Alliance Grant for 2024 Mayer/Fini  
Roll Call:  
Ayes: Fini, Graves, Grigri, Mayer  
Nays: None  
Abstain: None  
Absent: Barbato, Cox  
Motion Approved

**Committee Reports:**

- Personnel: Susan Mayer - no verbal report. See attached report.
- Public Works/Public Buildings & Grounds: Dan Cox-absent. PW Superintendent Brian Nicholson gave a summary report - see attached written report.
- Public Safety: Anthony Fini - Read the speed study reports. Chief Darren White also gave a brief summary of his report. Chief Nessler was absent. See Attached reports.
- Finance & Budget: Jackie Graves - See attached reports, as well as the tax collector report.
- Legal & Ordinance: Jonathan Barbato – Absent
- Public Programs: Jeanne Grigri - see attached report.
- Lake Park Renovation Committee: Jonathan Barbato & Susan Mayer. See attached report.
- Update on the CDBG grant for the Lake. While the estimated timeline below has six weeks for the construction period, we anticipate that the park will not be closed that entire time. Once there's construction going on that requires equipment and materials at the park, we anticipate closing the park to the public based on timing decisions by Dave and the contractor. Please be assured that we will communicate the closure times via our website and social media once the construction plan is set (probably close to mid-October). We will share more information at the September meeting.

**Engineers Report:** Dave Kreck: See attached Engineer's detailed report on all projects in town. The CDBG project cannot commence until October 1 and therefore, the deadline for expenditure of all CDBG Grant funds has been extended to February 28, 2024. The combined planning board has been working on amending the fence and solar ordinance.

**Motion to Approve:** Disbursements

Mayer/Fini

Roll Call:

Ayes: Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Barbato, Cox

Motion Approved

**Other Business:**

Mayor Doheny swore in Mark Temple to the Shade Tree Commission

**Open to the Public:**

Mayer/Fini

- Resident Len Staskiel, 205 E. Maple Street, complained about the commercial vehicles and the tonnage of vehicles continuing to use Maple Street. Chief White explained that most of the delivery vehicles are exempt. There is no designated route. Mayor Doheny indicated it is hard to regulate and asked Chief White to bring back the digital sign. There was continued discussion. (In reality, there is no immediate solution to the problem.) Solicitor Lyons indicated that he will pursue further investigation into possible legal remedies.

Non-Resident Phil Hagerty, 52 West Street, Woodbury made a statement in support of the GCL regarding the economic development that the GCL line and Woodbury are doing.

**Close to the Public:**

Mayer/Fini

**Motion to Adjourn:** 7:30 pm

Mayer/Fini

All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: August 24, 2023

**2023 Personnel Committee – July report**

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Initial Goals for 2023:

- Swim season staff:
  - revise job descriptions and offer letter format.
  - increase ownership of the overall program by managers
  - Clarify roles of office staff vs. managers
- Office staff
  - Support training and role clarification as needed.
  - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
  - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy.
  - Explore customer-facing guidance and best practices.

	Plan	Accomplishments
Q1	Swim season job descriptions and offer letter format. Swim season hires – support as needed. Check-in with Administrator and Public Works Superintendent	January: Revised Manager job descriptions and posted. Revised offer letter format and used for Managers. February: Hired Catherine Lombardo and Mike Mix as managers; Continue to work with Catherine (staffing manager) on hiring process. March: Working with Catherine on staffing.
Q2	Swim season staff role refinement Clarify roles of office and swim season managers Check-in with Administrator and Public Works Superintendent	April: Hiring letter revised for swim season staff; Office staff continues to work through new processes particularly for swim season. May: Lifeguards and activities/gate guards hired. Training and testing continue to be ready for Memorial Day weekend. Hoping to find an Assistant Manager by the start of the 6 days/week schedule (late June). Office staff covering all support functions for the swim season, however next year we hope to clarify roles a bit more. Terrific cooperation and communication among the Managers, Carol, and Huda is evident. June: Swim program: Still need an assistant manager for the season. Public Works: One laborer resigned late in May. The open position will be filled on June 26 <sup>th</sup> by Paul Leinhauser as an Assistant Superintendent, providing additional experience and knowledge in water systems.
Q3	Review office staff roles for clarity and opportunity Discuss Public Works training and growth plans	July: no update
Q4	Debrief on swim season staffing and what to change/keep for next year. Create plans for office staff and Public Works staff as needed (2024 and beyond)	

## Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent  
For the month **JULY 2023**

### Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed		9	15	11	5	4	2						
Utility Mark Out	55	33	40	38	27	49	65						
Water samples For NJDEP	4	4	4	4	4	4	4						

### Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

### Road works

- Many potholes throughout the borough were filled/ patched.

### Other activities

### Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 8 sewer lateral backups cleared by public works.
- Check wells and lifts daily

### Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds													
Yard waste	20	<u>40</u>	40	40	60	100	80						
Branches collected- cu yds				<u>20</u>	40	40	40						

### Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	61	29	38	55	48	58	78						
# e-waste stops	35	25	29	27	21	33	35						

- Indicates combines metal and e-waste

## **Public Works Monthly report for July 2023**

Submitted by Brian Nicholson

Submitted Lead service line Inventory on July 10<sup>th</sup> Preparing Lead service line replacement plan report which is due July 31 . The NJDEP has put a priority on lead pipe replacement. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities.

Sewer rehab project is moving along with some minor issues that we are working through. A section of pipe under the railroad tracks is significantly more damaged than originally thought. Arold feels confident after cleaning and video work that the section can be lined. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

We have started to GIS inventory all stormwater infrastructure. Stormwater is going to take a lot of manpower hours going forward. Dave Kreck, Mike Clark and myself are working together to organize and set up the new programs required by the DEP and I anticipate more regulations in the near future.

Paul Leinhauser has started and I have put a lot on him immediately such as working through the Water meter reads and helping with oversight of the infrastructure jobs.

We had an inspection from the DEP last week for the water section. No major issues were found but I was informed that the DEP is going through a big personnel adjustment. This could lead to us having all new enforcement officers which would be a big adjustment.

Submitted the LGU report which is a semi-annual report for recycling electronics which is required by the DEP.



# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**Darren E. White**  
Chief of Police

**Shaun J. Butler**  
Lieutenant

**William D. Murphy**  
Lieutenant

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Brian J. Hauss**  
Lieutenant

**Arthur D. Hayes**  
Lieutenant

July 27, 2023

To: Mrs. Mayor and members of the Borough Council  
From: Chief White

Re: July Council Meeting

- We have four officers being promoted at Mantua's next committee date. These are to fill positions that opened due to retirements.:
  - Det. Layton to sergeant
  - Ptl. Shaw to corporal
  - Ptl. Wolfsgruber to corporal
- After a long hiring process, we also have four new officers being sworn in at Mantua's next meeting. These are also to fill open positions.
  - Matthew Germsheld
  - Joseph Craig
  - Jacob Jowett
  - Arthur Ettore
- We assisted with the Wenonah 4<sup>th</sup> of July parade and celebration. I am told that everything went well.
- The detective bureau is working with the NJ Auto Theft Task force on multiple recent auto thefts that are occurring in this area. Although none of these occurred in Wenonah, it should be a reminder to LOCK YOUR DOORS!
- Lt. Hauss and I met with a representative from the JIF to go over some of the services that they can provide to help make us a more efficient and better police department.
- Traffic detour down Wenonah Ave. from Mantua Blvd. should be complete. They did not anticipate it taking as long as it did but ran into some issues right when they started the job.
- Cpl. Krieger has finished firearms instructor school. This is not an easy task, and we are glad he was successful due to our current need for another instructor after another instructor's retirement.
- Officers have been out on traffic enforcement posts for the detours around the borough.

- There has been another TikTok challenge going around where kids knock, kick, or throw a large rock at the front doors of residences. Please be aware of this and speak with your kids to make sure they do not participate. Not only is it illegal, but the targeted residents may feel that somebody is trying to break into their house, resulting in a serious reaction. Below is an article out of Haddonfield discussing it.
  - <https://patch.com/new-jersey/haddon/tiktok-door-kick-challenge-disturbs-haddonfield-neighborhood>





**Incidents Summary List**

**Reporting Period : 06/01/2023 - 06/30/2023**

	Mantua Police Department	Total
911 Miss Dial	1	1
A CO Alarm	1	1
Added Patrol	27	27
Animal Complaint	5	5
Burglar Alarm Activation	4	4
Burglary, Entering	1	1
Cardiac Emergency	1	1
Child Custody Exchange	1	1
Community Policing	3	3
Disabled Motor Vehicle	1	1
Dispute	3	3
Domestic	2	2
Escort	1	1
Fall Victim	6	6
Fire Alarm System	1	1
Fireworks Complaint	1	1
Follow Up	4	4
Fraud Complaint	1	1
Fumes Exterior	1	1
Harassment	2	2
Hazardous Road Condition	1	1
Hit And Run	1	1
House Check	3	3
Intoxicated Person	1	1
Investigation	2	2
Juvenile Complaint	2	2
Local Ordinance	1	1
Lock Out	3	3
Medical Emergency	3	3
Motor Vehicle Complaint	4	4
Motor Vehicle Crash	3	3
Motor Vehicle Stop	11	11
Neighbor Complaint	2	2
Noise Complaint	2	2
Notification/Informational	4	4
Overdose	1	1
Property Check	1	1
Psychiatric Emergency	1	1
Public Assist	1	1
Radar Enforcement	2	2
Radar Trailer Deployment	3	3
Speak To Officer	7	7
Special Detail	2	2
Stolen Vehicle	1	1
Suspicious Motor Vehicle	4	4
Suspicious Person	4	4



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## Incidents Summary List

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**Reporting Period : 06/01/2023 - 06/30/2023**

Temporary/Final Restraining Or	1	1
Terroristic Threats	1	1
Theft	4	4
Unconscious Person	1	1
Unwanted Person	1	1
Well Being Check	2	2
<b>Total</b>	<b>147</b>	<b>147</b>

To: Mayor Doheny and Council

From: Tim Nessler, Fire Chief

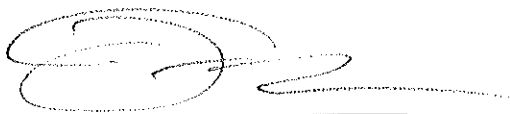
Subject: Incident and Activities Report for June 2023

Date: July 11, 2023

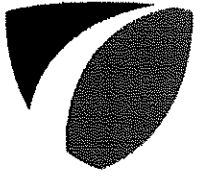
Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	12	13	12	14	20	22							
Alarm Systems	2	1	3	3	6	7							
Animal Rescue													
Assist EMS		1				1							
Brush						1							
Building Fire					1	1							
CO Alarms	2			2		2							
Cover Assignment	1												
Dwelling Fire	1	1		1	2								
Exterior Fumes		2	2			2							
Incorrect Dispatch			1										
Interior Fumes		2	1	2	1								
Investigation													
Motor Vehicle Crash	2		1		3	1							
Rescue/HAZMAT													
Rapid Intervention						1							
Rubbish Fire					1								
Service Assignment		1											
Structure Fire				1									
Vehicle Fire		1											
Meetings/Drills	4	4	4	4	5	4							
Events				1	1	2							
Staff Hours	93.1	83.97	86.24	92.62	136.3	167.0							

During this month, the company assisted Woodbury Heights with a working building fire and National Park with a working dwelling fire.



Tim Nessler, Fire Chief



Start: 2023-07-01

End: 2023-07-21

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	2	4	6	8	7	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	23.4	34
1:00	0	0	2	1	2	3	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25.5	12
2:00	0	2	1	2	1	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.8	9
3:00	0	0	0	1	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	26.0	3
4:00	0	3	6	4	5	3	11	1	1	0	0	0	0	0	0	0	0	0	0	0	0	24.1	34
5:00	0	0	4	3	17	35	48	6	4	1	0	0	0	0	0	0	0	0	0	0	0	29.8	118
6:00	0	3	25	18	33	69	52	9	1	0	0	0	0	0	0	0	0	0	0	0	0	26.1	210
7:00	0	5	60	64	100	119	107	39	2	0	0	0	0	0	0	0	0	0	0	0	0	25.7	496
8:00	0	10	83	124	134	186	115	54	6	1	0	0	0	0	0	0	0	0	0	0	0	25.1	713
9:00	0	12	76	127	176	195	109	36	8	1	0	0	0	0	0	0	0	0	0	0	0	24.7	740
10:00	0	11	92	98	140	174	128	40	4	3	0	0	0	0	0	0	0	0	0	0	0	25.0	690
11:00	0	25	116	132	189	199	120	30	5	1	0	0	0	0	0	0	0	0	0	0	0	23.8	817
12:00	0	29	90	132	198	226	140	47	3	0	0	0	0	0	0	0	0	0	0	0	0	24.6	865
13:00	0	16	103	122	171	172	119	22	5	0	0	0	0	0	0	0	0	0	0	0	0	23.8	730
14:00	0	19	78	123	148	168	106	18	6	1	0	0	0	0	0	0	0	0	0	0	0	24.0	667
15:00	0	20	116	126	165	177	113	32	4	0	0	0	0	0	0	0	0	0	0	0	0	23.7	753
16:00	0	19	120	122	173	182	116	31	9	0	0	0	0	0	0	0	0	0	0	0	0	23.8	772
17:00	0	24	65	91	134	166	135	26	7	1	1	0	1	0	0	0	0	0	0	0	0	25.1	651
18:00	0	16	78	112	118	142	78	18	2	0	0	0	0	0	0	0	0	0	0	0	0	23.4	564
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21:00	0	3	22	20	38	46	18	3	2	0	0	0	0	0	0	0	0	0	0	0	0	24.0	152
22:00	0	1	16	13	18	27	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	22.6	83
23:00	0	1	5	8	12	16	8	7	0	0	0	0	0	0	0	0	1	0	0	0	0	26.7	58
Total	0	240	1258	1695	2136	2474	1658	449	73	12	1	0	1	0	0	0	1	0	0	0	0	24.4	9368



Start: 2023-07-01

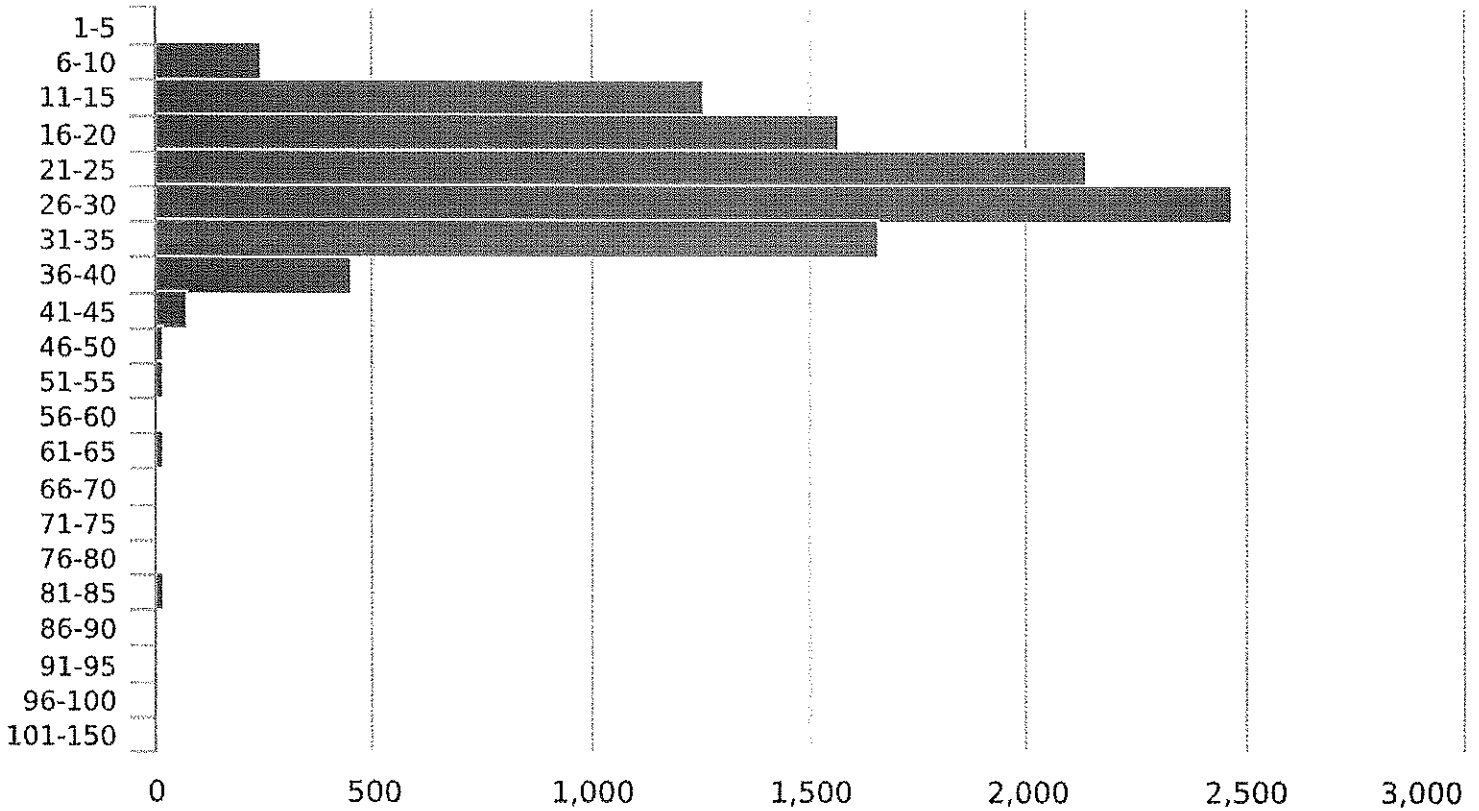
End: 2023-07-21

Times: 0:00:00-23:59:59

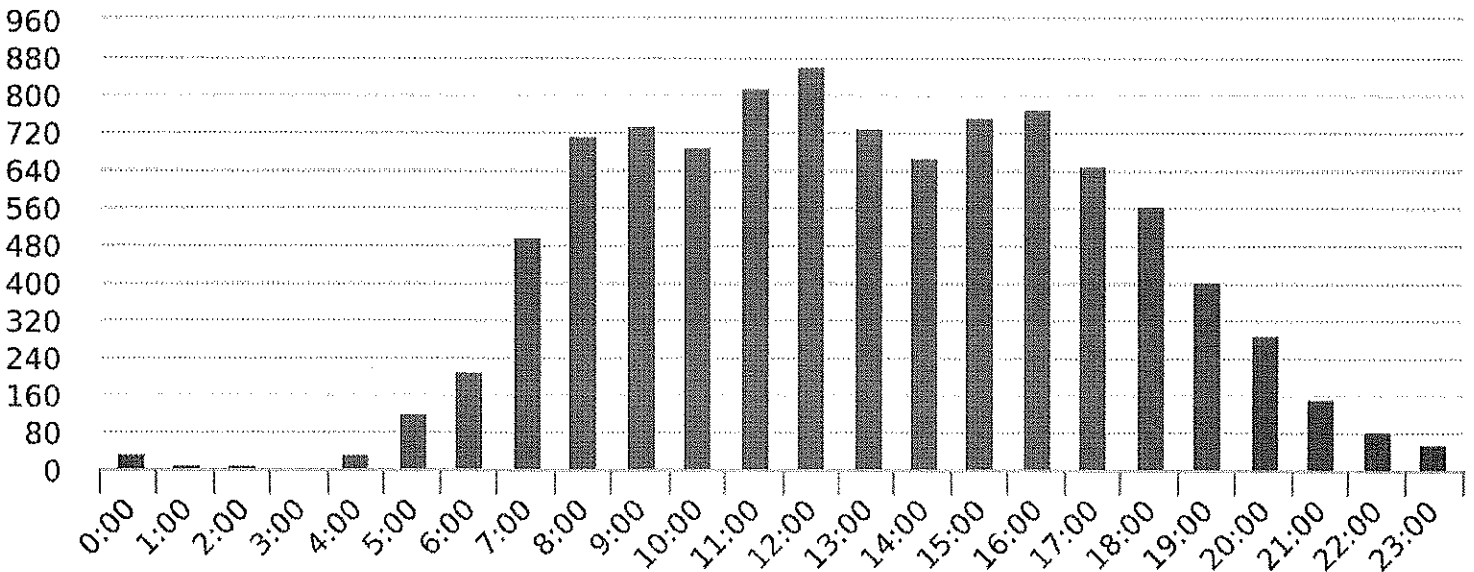
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

### Total Volume by Speed Distribution



### Volume over Time





Start: 2023-07-01

End: 2023-07-21

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	3	11	14	31	37	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	23.8	106
1:00	0	7	6	11	11	9	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.0	48
2:00	0	8	10	5	8	5	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	39
3:00	0	3	15	6	4	7	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.6	40
4:00	0	2	9	7	23	41	13	8	6	0	0	0	0	0	0	0	0	0	0	0	0	27.0	109
5:00	0	4	12	16	35	27	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	22.9	104
6:00	0	26	66	44	54	91	27	4	1	0	0	0	0	0	0	0	0	0	0	0	0	21.6	313
7:00	0	16	76	111	199	206	99	11	6	1	0	0	0	0	0	0	0	0	0	0	0	24.2	725
8:00	0	37	141	170	368	344	137	40	4	1	0	0	0	0	0	0	0	0	0	0	0	23.8	1242
9:00	0	31	113	129	279	302	98	20	2	1	0	0	0	0	0	0	0	0	0	0	0	23.7	975
10:00	0	25	141	144	320	404	147	32	7	0	0	0	0	0	0	0	0	0	0	0	0	24.3	1220
11:00	0	33	126	152	300	368	166	31	5	1	3	0	0	0	0	0	0	0	0	0	0	24.5	1185
12:00	0	33	157	168	349	448	166	33	9	1	0	0	0	0	0	0	0	0	0	0	0	24.3	1364
13:00	0	34	130	191	393	386	126	35	11	0	1	1	0	0	0	0	0	0	0	0	0	24.0	1308
14:00	0	32	141	167	404	431	150	46	6	0	0	0	0	0	0	0	0	0	0	0	0	24.3	1377
15:00	0	23	128	200	418	436	157	38	5	0	0	0	0	0	0	0	0	0	0	0	0	24.3	1404
16:00	0	44	136	158	394	455	165	36	2	1	0	0	0	0	0	0	0	0	0	0	0	24.3	1391
17:00	0	27	108	145	327	441	182	44	5	0	0	0	0	0	0	0	0	0	0	0	0	25.0	1279
18:00	0	33	119	139	277	306	120	25	2	2	0	0	0	0	0	0	0	0	0	0	0	23.8	1023
19:00	0	32	107	147	323	323	123	22	11	0	0	0	0	0	0	0	0	0	0	0	0	24.0	1088
20:00	0	27	97	129	271	287	88	19	2	3	0	0	0	0	0	0	0	0	0	0	0	23.8	923
21:00	0	16	65	72	155	130	30	6	2	0	0	0	0	0	0	0	0	0	0	0	0	22.6	476
22:00	0	9	31	43	72	78	32	5	1	1	0	0	0	0	0	0	0	0	0	0	0	23.7	272
23:00	0	12	17	20	59	48	11	2	1	0	0	0	0	0	0	0	0	0	0	0	0	22.7	170
Total	0	517	1952	2388	5074	5609	2065	451	88	12	4	1	0	0	0	0	0	0	0	0	0	24.1	18181



Start: 2023-07-01

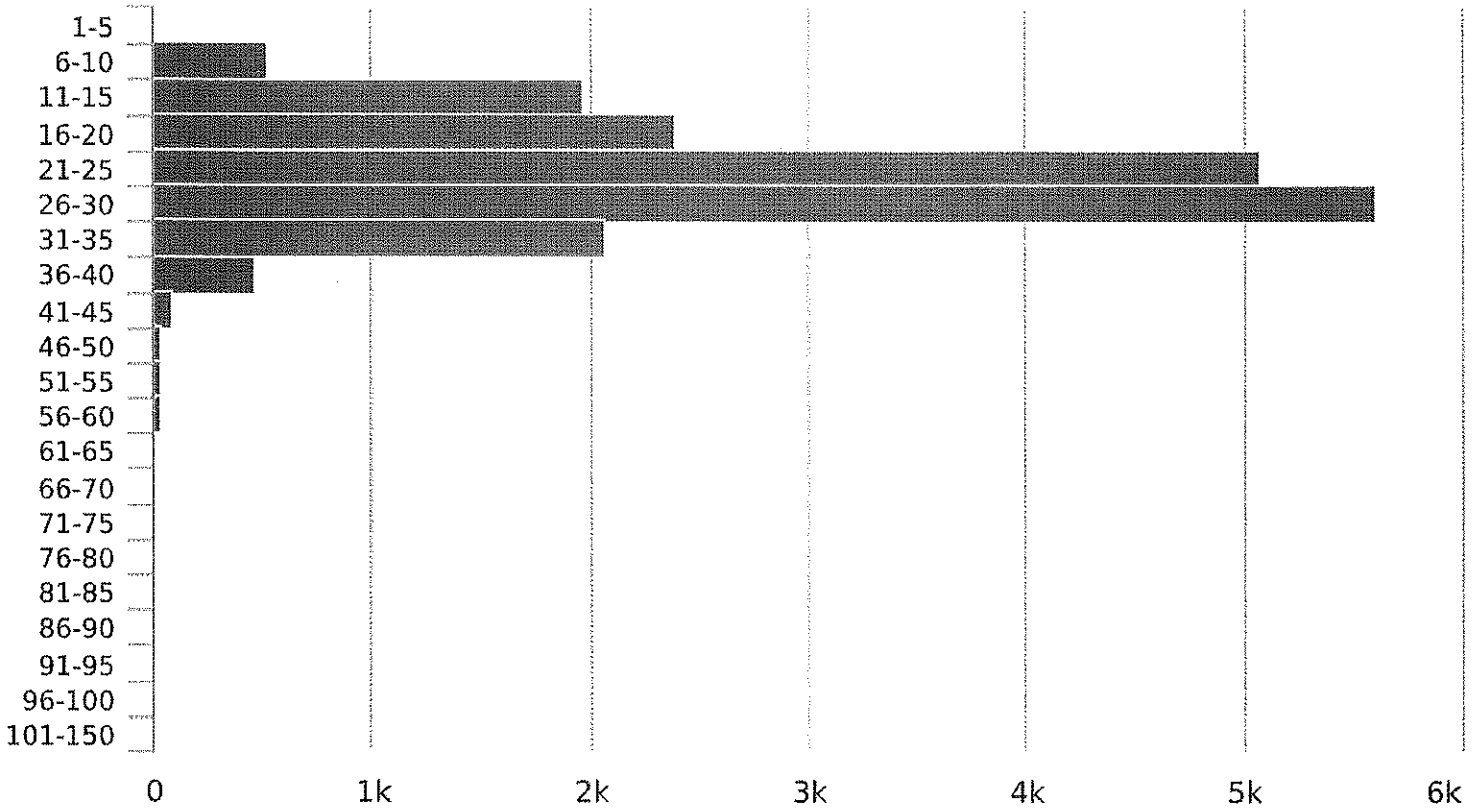
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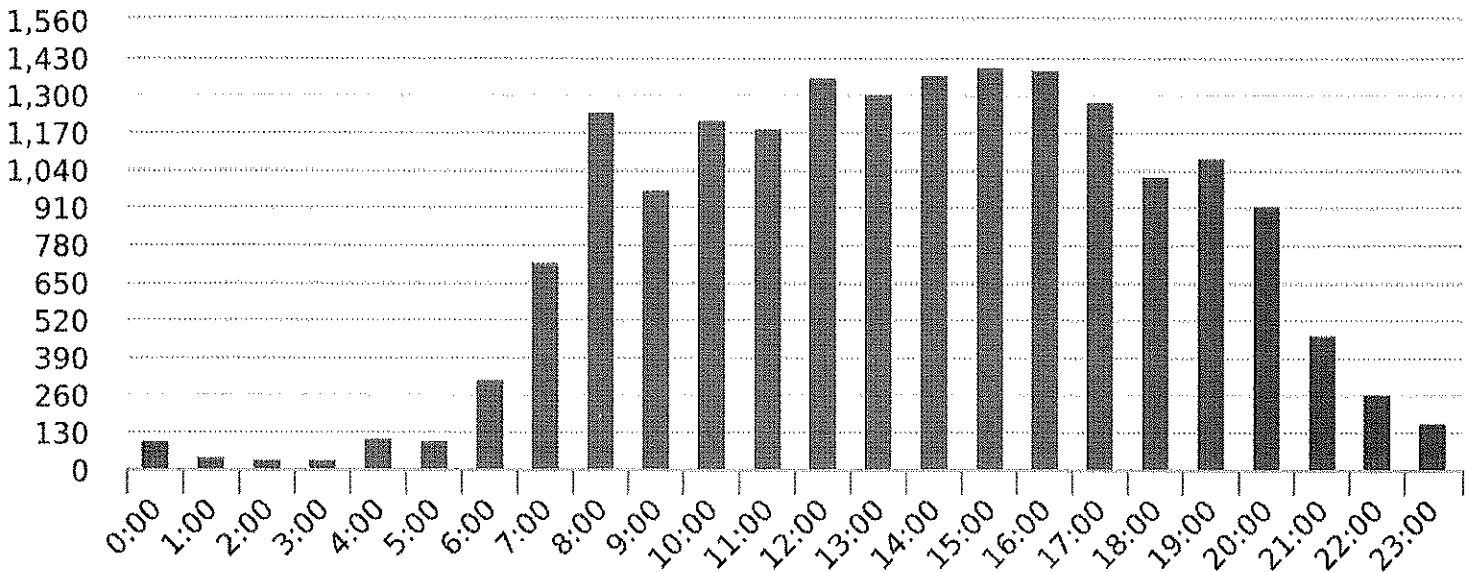
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

**Total Volume by Speed Distribution**



**Volume over Time**





BOROUGH OF  
**WENONAH**  
NEW JERSEY

**Wenonah Borough Council  
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for July 27, 2023

2023 Tax Rates

- Borough rate = flat 0% change
- Gateway rate = decrease 1.9 cents (-1.42%)
- Wenonah Elementary rate = increase 3.8 cents (+2.62%)
- County rate = decrease 2.1 cents (-2.99%)
- Total change in tax rate = increase 3 cents (+0.71%)

Attached Documents

- Tax Rate Comparison Chart
- 2023 Tax Pie Chart

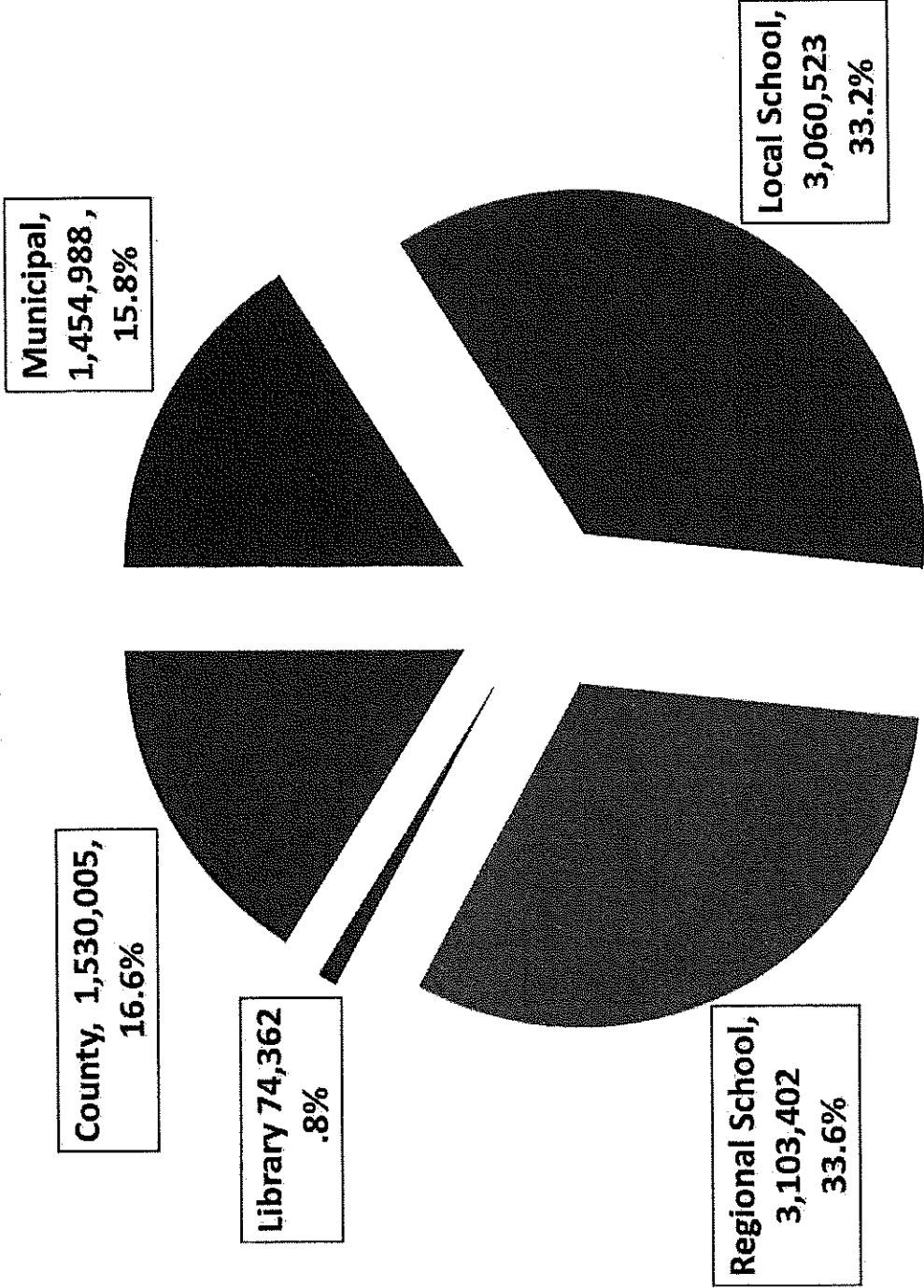
Respectfully submitted,

Jaclyn Graves, chair  
jgraves@boroughofwenonah.com




	2018		2019		2020		2021		2022		2023		Increase (Decrease)
	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	
%	0.744	18.26%	0.706	17.03%	0.667	15.83%	0.667	15.77%	0.678	16.19%	0.678	16.07%	(0.088)
%	0.033	0.81%	0.033	0.80%	0.034	0.81%	0.034	0.80%	0.036	0.86%	0.040	0.95%	0.007
%	0.628	15.41%	0.649	15.66%	0.666	15.81%	0.661	15.63%	0.650	15.52%	0.641	15.19%	0.012
%	0.040	0.98%	0.040	0.97%	0.041	0.97%	0.041	0.97%	0.039	0.93%	0.040	0.95%	-
%	1.297	31.84%	1.336	32.23%	1.376	32.66%	1.404	33.20%	1.449	34.59%	1.502	35.60%	0.240
%	1.332	32.70%	1.381	33.32%	1.429	33.92%	1.422	33.62%	1.337	31.92%	1.318	31.24%	(0.026)
%	<u>4.074</u>	<u>100.00%</u>	<u>4.145</u>	<u>100.00%</u>	<u>4.213</u>	<u>100.00%</u>	<u>4.229</u>	<u>100.00%</u>	<u>4.189</u>	<u>100.00%</u>	<u>4.219</u>	<u>100.00%</u>	<u>0.145</u>

# Wenonah 2023 Tax Levies



- Municipal
- Local School
- Regional School
- Library
- County

Current Taxes	June	2023 To Date
Prepaid Taxes / 2024		
2023 Taxes	45,048.90	4,454,233.67
2022 Taxes	18,062.81	49,266.96
6% Year End Penalty	923.52	923.52
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	3,503.32	8,057.67
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	67,538.55	4,512,481.82

  
Kim M Jaworski  
 Tax Collector

Percentage of Collection at June 30, 2023	99.53%
Percentage of Collection at June 30, 2022	50.31%

**Public Programs Committee Report  
Public Meeting July 27th, 2023**

Jeanne Grigri : Chair  
Jonathan Barbato, Anthony Fini

<b><i>Programs/Events/Activities/Organizations</i></b>	<b><i>Past Month</i></b>	<b><i>In progress/ ongoing/ upcoming</i></b>
<b><i>Lake membership &amp; WLA</i></b>	<i>As of 7/25/23: 906 tags (+4.5% from '22) Resident tags (-16%) Non-res tags (+27%) 29 pavilion rentals/events (+21%)</i>	<b><i>Summer at Wenonah Lake regular hours: Tuesday - Sunday 11-8 through Labor Day, Events/special activities continue</i></b>  <i>WLA Friday Night Music WLA Saturday morning yoga WLA kids programs</i>
<b><i>Mayor's Wellness Campaign</i></b>	<i>Nothing new to report. Includes all the community events/activities that enhance quality of life and in turn, overall health and well-being. Let's keep it up!</i>	<i>Continuing to document events (photos and/or reports)</i>
<b><i>Women's Club and Farmer's Market</i></b>	<i>Nothing new to report. Continued success</i>	
<b><i>4th of July Parade/festivities</i></b>	<i>Another successful celebration! Thank you to Wenonah Lions, Am. Legion post 192</i>	
<b><i>Senior's Club</i></b>	<i>Nothing new to report. Saturday morning Coffee Clatch at the Lake still going.</i>	

2022

2022 swimming program membership sales							
Note: numbers reported at Council meeting each month may change once that month is complete.							
	April	May	June	July	Aug	Sept	Season total
Resident FAMILIES	18	89	48	37	4	0	196
Resident TAGS (includes first family membership)	47	266	153	107	9	0	582
Non-Resident FAMILIES	2	32	37	26	2	0	99
Non-Resident TAGS (incl 1st family membership)	13	110	137	75	6	0	341
Guest passes sold	0	35	155	169			359
Day passes sold - 12 and older	0	4	44	218	115	11	392
Day passes sold - 2-11 years old	0	5	20	102	58	11	196
<b>Pavilion Rentals and Events</b>							
Date of event	April	May	June	July	Aug	Sept	Season total
Private parties - no swimming	1		2	1			4
Resident OR member parties - with swimming				4	4		8
Non-resident parties - with swimming			4	3	5		12
School or Organization events		1	7		1		9
Additional notes:							

<b>2023 swimming season membership sales</b>							
Note: Numbers reported at Council meeting each month may change once that month is complete.							
	April	May	June	July	Aug	Sept	Season total
<b>Resident FAMILIES</b>	24	57	45	22			148
Resident TAGS (includes first family membership)	67	167	149	65			448
<b>Non-Resident FAMILIES</b>	18	50	40	20			128
Non-Resident TAGS (incl 1st family membership)	59	185	138	76			458
Day passes sold - 13 and older (\$20/pass)	0	*	67	116			183
Day passes sold - 2-12 years old (\$10/pass)	0	*	36	56			92
<b>Tags Sold by Month</b>	126	352	287	141			906
<b>Pavilion Rentals and Events</b>							
Date of event	April	May	June	July	Aug	Sept	Season total
Private parties - no swimming		1					1
Resident OR member parties - with swimming			5	6			11
Non-resident parties - with swimming			2	3			5
School or Organization events		1	11				12
<b>Additional notes:</b>							
Tags sold as of 7/25							
Pavilion Rentals thru 7/24							
*May Day Passes Collected = \$330							
June 3rd/June 4th Day Passes Collected = \$310 and is NOT counted in the table							

**2023 Lake Park Renovation Committee – July report**

1. Chairs: Jonathan Barbato and Susan Mayer
2. Community Advisory Members:
  - WLA: Mellany Alio, Kristen Howard, Alex Pozza
  - Environmental Commission: Dave Coates
  - Swimming Program Staff: Mike Mix
3. Professional and staff members: Dave Kreck, Brian Nicholson, Karen Sweeney

**Goals for 2023:**

- Grants and funding:
  - Identify and submit for State, County or other public funding.
  - Consider ways for independent and volunteer group fundraising to meet overall renovation plans.
- Mission, goals, and engagement
  - With Advisory Members, develop a mission statement and guiding principles for the lake park and the renovation.
  - Create a high-level timeline to understand the overall scope of the project.
  - Develop a communication plan to inform both residents and swim season members of both fundraising opportunities and timing of renovations.

	<b>Plan (see 1,2,3 members above)</b>	<b>Accomplishments</b>
Q1	Organize materials and submit for the 2023 grant (1,3) Convene advisory members, starting in February, to finalize mission and high-level goals for renovation (1,2)	<p>January:</p> <ul style="list-style-type: none"> <li>• Created mission, vision, and guiding principles; created timeline for overall project.</li> <li>• Identified County CARES Act grant due 1/31 which would be a better fit than the State program for the ADA improvements.</li> <li>• Will submit for County grant but not the State grant since the State grant would be for playground equipment and we won't have a Master Plan until Q2</li> <li>• Shared an update at the January WLA meeting.</li> </ul> <p>February:</p> <ul style="list-style-type: none"> <li>• Dave Kreck led the effort to submit the 1/27 County grant submission. Awaiting decision which may happen as early as the end of February. (No decision as of 2/19)</li> <li>• Dave has secured the services of a Planner. See the separate planned timeline for more information on anticipated schedule.</li> <li>• Set the 4<sup>th</sup> Wednesday of each month as the meeting date for this committee.</li> <li>• The Environmental Commission representative on this committee switched from Julia Horn to Dave Coates.</li> <li>• Plan for the February meeting is to agree on the guiding principles and create a priority list for the Planner.</li> </ul> <p>March: Guiding Principles and priority list were created after a brainstorming session at the February meeting. Information was shared with Terry Coombs, the planner from Dave's office. Terry toured the property twice and met with Brian to better understand the mitigation in place for the high water on the property. Plan is for Terry to share a draft Master Plan at the March Committee meeting.</p>
Q2	Create an action plan based on grant funding (1,3)	April: Reviewed the draft Master Plan with the Advisory members at the March meeting. General consensus was that the plan reflected the guiding principles and community interests. One additional question was taken back to Terry asking if a double pickleball court would fit. That option will be reviewed with the committee at the April meeting. The ADA

	<p>DELAYED: Develop a Master Plan (1,2,3)</p>	<p>grant may require an additional step of either conducting a bat study or delaying construction until September. For now the Advisory members of the committee will hold off on any further discussions while the professional and staff members work through the details of the ADA grant. The overall timeline is being revised to delay engaging the public beyond general communication.</p> <p>May: Community members of the committee are taking a break from activities so we have time to work through the details of the ADA grant. Waiting for the county to provide a new contract which will allow the ADA work to begin in October. An overview of the project will be posted at the Lake Park once the swimming season starts.</p> <p>June: No contract yet from the County</p>
Q3	<p>Implement ADA improvements, Revise project plan (1,3)</p>	<p>July: No contract yet from the County.</p>
Q4	<p>Identify and prepare for 2024 funding.</p>	





July 20, 2023

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah  
1 South West Avenue  
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey  
Professional Engineering Services  
**Monthly/Project Status Report – July 2023**  
File No.: SCE-R10301.011

Dear Ms. Sweeney:

**SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of June and first two weeks of July 2023 for the Borough of Wenonah.

**I. WATER SYSTEM**

**A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)**

**SCE-R10302.011:**

Total Authorization: \$108,420.00  
Billed to Date: \$90,994.06 (84%)

**Project Scope Overview:**

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

**Services Provided:**

US Tank has committed to addressing the repairs identified in the inspection report. The repairs will be scheduled for the fall of 2023 after the high demand summer season has concluded. Once the tank is drained for the interior repairs, US Tank will advise the cause of the defects (paint failure or application issue). An exact cause can not be determined at this based on the inspection video, but only once the coating can be examined in person.

**B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM**

**SCE-R10303.021**

Total Authorization: \$5,000.00  
Billed to Date: \$3,587.50 (72%)

**Project Scope Overview:**

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).



Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

**C. WELL NO. 1 IMPROVEMENTS – PROPOSAL**

**SCE-P10302.041**

Project Scope Overview:

The proposed project scope will include drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, emergency generator and all associated appurtenances. SCE met with the Borough on February 28 to determine the scope and complete a preliminary site evaluation. A formal proposal will be prepared for the funding, permitting, design, bid phase and construction phase services and submitted to the Borough.

**II. SANITARY SEWER SYSTEM**

**A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION**

**SCE-R11851.021**

Total Authorization:       \$66,910.00  
Billed to Date:               \$42,964.44 (64%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

Upon recent NJDEP approval of the contractor's NJDEP Socially and Economically Disadvantaged (SED) Business Utilization Plan, SCE coordinated construction administration scheduling with the contractor/Borough for advancement of construction start up activities this period which includes select point repairs, remaining CCTV/cleaning, CIPP lining locations and manhole rehabilitation requirements, which began on 6/26/2023. Work performed this period which has been observed and reported by SCE inspection staff, includes two (2)-point repairs and approximately 2,300 LF of CIPP Lining areas. Note that SCE is currently reviewing the contractor's request for a schedule extension beyond NJDEP's approved completion schedule of 7/27/2023 previously established as part of Change Order 1, due to the late timing of approved SED Utilization Plan, holiday impacts, lining procurement lead times and rate of production to complete remaining SOW limits.

SCE's other tasks performed during this period include review of CCTV cleaning videos and lateral locations in preparation of lining areas, observation staff planning coordination and project SOW limits review, contractor coordination of resident notifications, final shop drawing approvals and review and performed H2Loans submission of contractor up to date SED monthly and quarterly reporting requirements coordinated using recently updated NJDEP forms.



**B. SANITARY SEWER ASSET MANAGEMENT PLAN**

**SCE-R10301.011**

Total Authorization: \$62,350.00  
Billed to Date: \$60,827.37 (97.6% Complete)

**Project Scope Overview:**

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

**Services Provided:**

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011/.021) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011/.021). Anticipate updating fall 2023.

**C. SANITARY SEWER CAPITAL IMPROVEMENTS**

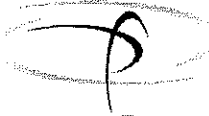
**SCE-P11988.011**

This proposal for the completion of sanitary sewer lift station upgrades is currently on hold by the Borough. The work under this proposal is to be re-evaluated after the sanitary sewer rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,  
**SUBURBAN CONSULTING ENGINEERS, INC.**

Robert E. Wells, PE  
Technical Manager



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

VIA E-MAIL ONLY

July 25, 2023

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday July 27, 2023  
Project Number WNOE012S**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. We continue to work with the NJDOT on the Closeout of the Project and Final Grant Reimbursement for Lenape Trail and will coordinate with the Borough as necessary.

**II. GENERAL MUNICIPAL ENGINEERING:**

**2023 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. Construction began on June 19<sup>th</sup> and a substantial amount of work has been performed to date, including the completion of water main improvements in North Clinton Avenue and partial completion of storm sewer improvements in Jefferson Avenue. Consequently, our office has submitted a recommendation to Council for the approval of the first contract payment.
2. We alert Council of a forthcoming Change Order that would include the addition of various water system improvements in Jefferson Avenue as a result of a failing gate valve, the addition of a number of additional off-site water service replacements requested by Public Works Department, and the deletion of a number of water services that were found not to be required after being exposed to be comprised of copper pipe.
3. It is our understanding that NJDOT has approved and issued payment for the Initial Reimbursement for North Clinton Avenue (\$198,750.00) and the Initial Reimbursement for North Jefferson Avenue Initial Reimbursement (\$281,250.00).

**2024 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. Our office has provided Council with a fee proposal for the preliminary engineering work required to identify the full scope of the 2024 Borough Infrastructure Improvement Project. The preliminary engineering shall include surveying, utility investigations, preliminary designs, and preparation of related cost estimates.
  - A. Upon completion of the preliminary engineering, we will review same with the Borough CFO to determine the scope of work and bonding amount required for the 2024 Infrastructure Improvement Project
2. Once the scope of work is fully identified, our office will provide a proposal for the preparation of bid plans and specifications, bidding/award of contract, and construction related services for the 2024 Borough Infrastructure Improvement Project.

**2023 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM**

1. Our office has submitted a 2023 NJDOT Local Aid Infrastructure (LAIF) Grant Application for the Reconstruction of Maple Street, from Marion Avenue to Woodbury-Glassboro Road.
2. It is our understanding that the Resolution in support of the 2023 NJDOT LAIF Grant Application has been electronically submitted to, and accepted by, NJDOT.
  - A. NJDOT has no specific deadline for providing applicants with a Notice of LAIF Grant Award. However, based upon the LAIF Grant received for N. Jefferson Avenue, we anticipate that the Maple Street LAIF Grant will accommodate a 2025 Summer Construction Schedule.

**2024 NJDOT MUNICIPAL AID PROGRAM:**

1. Our office has submitted the 2024 NJDOT Municipal Aid Application for North Clinton Avenue, from Mantua Avenue to Elm Street.
2. It is our understanding that the Resolution in support of the 2024 NJDOT Municipal Aid Application has been electronically submitted to, and accepted by, NJDOT.
  - A. Notice of NJDOT Municipal Aid Grant Awards is typically received in November.

**FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS**

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
  - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
  - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
  - C. East Pine Street, from Clinton Avenue to Marion Avenue
  - D. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.



**JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:**

1. On July 25<sup>th</sup>, the County issued a Notice to Proceed to the Borough in anticipation of the August 16<sup>th</sup> CDBG Grant approval by the County Board of Commissioners, and the subsequent approval from the Department of Housing and Urban Development (HUD) for the Release of Funds.
  - A. Once HUD Approval is received, we will coordinate the purchase of the basketball backboards and accessible picnic benches with the Borough Clerk and Public Works Supervisor.
  - B. Our office will complete the bid plans and specifications and submit same to the County for review and approval prior to advertising the Project for public bid.
  - C. As previously reported, the Project cannot commence until October 1<sup>st</sup> and therefore, the deadline for expenditure of all CDBG Grant funds has been extended to February 29, 2024.
2. At this time and for coordination purposes, we anticipate the following schedule from project design through completion:
  - A. Early-mid August: Completion of bid plans and specifications and submission to County for approval to advertise for bid
  - B. Late-August to mid-September: Advertise and accept Contractor Bids and coordinate approval of Award of Contract with County
  - C. September 28<sup>th</sup> Council Meeting: Award Construction Contract.
  - D. Early-mid October: Coordinate Contract Award with County, execute contracts, schedule preconstruction meeting.
  - E. Mid-October to end of November: Construction period
  - F. December 2023-January 2024: Grant Closeout
3. Our office remains available to assist in the development of a Master Plan for the Park property.

**COMEYS LAKE:**

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
  - A. The backfilling and stabilization of the eroded slope of the earthen dam.
  - B. The video inspection of the clogged inflow pipe
  - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

**LIGHT RAIL**

1. A request has been made of the Borough to provide information regarding existing utilities located in the vicinity of the railroad tracks.



**CONRAIL**

1. We recommend that Conrail be formally approached with a request to clear a clogged storm sewer pipe within the westerly side of the Conrail Tracks, near the end of Southwest Avenue, in order to alleviate a flooding problem at the intersection of Southeast Avenue and Cedar Street, which was found to be the source of an erosion problem in the right field area of Langston field.

**SANITARY SEWER SYSTEM**

1. A number of options for providing sewer service for the residents on north Woodbury-Glassboro Road are being contemplated.
2. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
  - A. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.
  - B. Wenonah Elementary School. One lateral services two (2) separate sewer pipes. (*currently being investigated by Contractor for the 2023 Infrastructure Project*)
3. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.
4. Our office defers detailed status reports on the current Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

**GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

**BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES**

1. Please see 2023 INFRASTRUCTURE IMPROVEMENT PROJECT regarding the water system upgrades completed in 2023.
2. Water System upgrades for the Year 2024 shall be determined upon completion of the Preliminary Engineering services, as described in 2024 INFRASTRUCTURE IMPROVEMENT PROJECT.

**BOROUGH WATER TOWER AND WELLS**

1. No change since last report.

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No Change Since Last Report.

**NJDEP WATER ALLOCATION**

1. The Borough's total water usage for the month of June was the highest recorded since July of 2020. However, the total water usage for the year to date is nearly identical to that of 2021 and still projects to be safely below the annual allocation limit of 72.07 million gallons per year.



#### **BOROUGH WATER SYSTEM RECORD KEEPING**

1. Our office will be updating the Borough's Water System Mapping to address numerous discrepancies between the Borough's current maps and the actual water system infrastructure identified during construction of the 2023 Infrastructure Improvement Project.

#### **NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. The 2023 MS4 Permit requires the adoption of the Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023.
  - A. A Model Salt Storage Ordinance has been provided by NJDEP. We have reviewed the Ordinance and do not object to the adoption of the Model Ordinance, without changes.
  - B. The Model Tree Removal/Replacement Ordinance remains in a Draft condition pending revisions based upon public comments received by NJDEP.
2. We continue to work with the Public Works Department on the preparation of the Borough's MS4 Map. Existing stormwater infrastructure maps are being updated to provide the additional information required by the MS4 Permit. Once complete, the maps will be merged into one (1) comprehensive AutoCAD File and will subsequently be converted to an ArcGIS Format.
  - A. The MS4 Map must be completed and submitted to NJDEP by December 2025.

#### **TRAFFIC CALMING & SAFETY MEASURES**

1. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
2. The Maple Street NJDOT LAIF Application includes the following traffic calming measures to help account for the anticipated loss of the existing speed humps.
  - A. Sidewalks are proposed to be installed on both sides of Maple Street, not only to provide for pedestrian access but to provide for a perceived narrowing of the roadway.
  - B. Crosswalks and pedestrian signage are proposed to be installed at all intersections between Marion Avenue and Synnott Avenue to help provide a visual element within the roadway to assist in reducing vehicle speeds.
  - C. Double Yellow Centerline and Single Line Lane Striping shall be provided between Marion Avenue and Synnott Avenue for a perceived narrowing of the roadway.

#### **SOUTHWEST AVENUE DRAINAGE PROBLEM**

1. Our office has reviewed measures with the Public Works Department to address a drainage problem at the southern terminus of Southwest Avenue which would entail the clearing of a drainage swale that had been blocked by debris, most likely from the 2021 Tornado.
2. The 2023 MS4 Stormwater Permit requires that this drainage swale be inspected and maintained on a regular basis.





**SINKHOLE AT #107 S. CINTON AVENUE**

1. A potential sinkhole atop the existing sanitary sewer at #107 S. Clinton Avenue will be investigated during the current Sanitary Sewer Rehabilitation Project.

**SINKHOLE AT EAST PINE STREET & SOUTH CINTON AVENUE**

1. A sinkhole has formed atop the existing storm sewer pipe located at E. Pine Street and S. Clinton Avenue will be investigated during the current Sanitary Sewer Rehabilitation Project.

**BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)**

1. Once the improvements to Jefferson Avenue are completed, considerations should be made for the stabilization of the eroded slopes of the ravine. However, it is our understanding that eroded slopes are located on private property and therefore, we recommend consultation with the Borough Solicitor prior to taking any action.

**CONSERVATION AREA EROSION PROBLEMS**

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
  - A. West Cherry drainage ditch/bridge bulkhead.
  - B. Eroded side slope of Comey's Lake Earthen Dam.
  - C. Existing ravine located within Block 13 (see above).
  - D. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

**ORDINANCE MODIFICATIONS**

1. Our office is working with the Borough Solicitor and Ordinance Committee on modifications to the Fence Ordinance to restrict the use of "opaque" fences in front yard area, including an ordinance definition for an "Opaque Fence".
2. Our office is working with the Borough Solicitor and Ordinance Committee on modifications to the Solar Energy Ordinance to increase the ratio of Kilowatt Output/Living Space and the possible removal of the restriction from placing solar panels on the portion of a roof that faces the street.
3. Please see "NJPDDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of both a Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023.



**III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. A variance Application for a new pool and pool deck at #201 East Mantua Avenue was approved by the Board at the June 26<sup>th</sup> Meeting. The approving Resolution was adopted at the July 24<sup>th</sup> Meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)  
Huda Ijaz, Finance Office (via e-mail)  
Carol Newman, Office Clerk (via e-mail)

