

BOROUGH OF WENONAH

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JUNE 22, 2023

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor Jessica S. Doheny
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance:

Roll Call: Present: Doheny, Barbato, Cox, Graves, Grigri, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Fini

Open Public Meetings Act Statement:

Adoption of the Agenda:

Cox/Mayer
All in Favor

Approval of May 25, 2023, Council Meeting Minutes

Cox/Mayer
All in Favor

Open to the Public (Agenda items only)

No comments

Cox/Mayer

Close to the Public

Cox/Mayer

Motion to approve: Resolution 2023-64: Approving Chapter 159. The insertion of a special item of revenue in the budget for Clean Communities - \$6,950.70

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-65: Approving Chapter 159. The insertion of a special item of revenue in the budget for private donation for the Wenonah Park Tree replanting of \$1086.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-66: Approving Chapter 159. The insertion of a special item of revenue in the budget for NJDEP stormwater aid of \$15,000 to help pay for the many new mandates that are being imposed on all municipalities of NJ

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-67: Authorizing the execution of agreement with
Omni Recycling for Marketing of recyclable materials

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-68: Updating the Employee Handbook for the
Borough of Wenonah required by the JIF.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-69: Adopting Personnel Policies and Procedures specific
to the (JIF) Joint Insurance Fund requirements.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-70: Approving the NJDOT Municipal Aid Grant Application
for roadway improvements to N. Clinton Ave, from Mantua Ave to Elm Street.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to approve: Resolution 2023-71: Approving the DOT LAIF Grant Application with NJDOT for roadway and pedestrian improvements to Maple Street, from Clinton Ave. to Woodbury Glassboro Road.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Committee Reports:

- Personnel: Susan Mayer - See attached report. Paul Leinhauser was hired back to the Public Works Department.
- Public Works/Public Buildings & Grounds: Dan Cox - See attached reports. Arold Construction will start work on Monday 6/26/23 for the storm water sewer project. Public works is very busy and short staffed.
- Public Safety: Anthony Fini - Absent. Council member Graves read the speed study reports. Chief Darren White also gave a brief summary of his report. Chief Nessler was absent. See Attached reports.
- Finance & Budget: Jackie Graves - See attached reports, as well as the tax collector report.
- Legal & Ordinance: Jonathan Barbato - Nothing to report
- Public Programs: Jeanne Grigri - see attached report.
- Lake Park Renovation Committee: Jonathan Barbato & Susan Mayer. See attached report. No update on the revised County Contract for the CDBG grant.

Engineers Report: Dave Kreck: (See attached Engineer's detailed report on all projects in town.) Notice to proceed was issued for June 19th and construction is currently underway on N. Clinton Avenue. All construction is expected to be completed by mid-late August.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Other Business:

The public auction for borough owned property in June was unsuccessful. No bids were submitted.

Open to the Public:

Cox/Mayer

- Resident Gary Christensen, 1465 Glassboro Road, had some suggestions for Maple Street and questions for Dave Kreck, Borough Engineer (speed humps concerns and sidewalk questions.) Review of the tonnage for trucks along Maple Street.
- Resident Mike Mix, Lake Manager, 202 W. Willow Street, thanked the office staff for all their help again. Also, the Lake Association purchased a hammock, ice cream freezer, volleyball set, and a corn hole game. The Lake Association also offered the life guards a \$150.00 incentive to stay until the end of the season.
- Resident Tamar Shelov, 104 N. Monroe, gave the Mayor and Council an update on activities at the Farmers Market.
- Resident Carol Ann Wesh, 107 N. Clinton, thanked the construction crew that is currently working on N. Clinton.
- Resident Tom Brett asked who could get directional signs for Tall Pines State Park in Mantua Township. The mayor explained that Tall Pines is not Borough property and suggested contacting the Environmental Commission for more information.'


Close to the Public:

Cox/Mayer

Motion to Adjourn: 7:45 pm
All in favor

Cox/Mayer

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: July 27, 2023

2023 Personnel Committee – June report

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Initial Goals for 2023:

- Swim season staff:
 - revise job descriptions and offer letter format.
 - increase ownership of the overall program by managers
 - Clarify roles of office staff vs. managers
- Office staff
 - Support training and role clarification as needed.
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy.
 - Explore customer-facing guidance and best practices.

	Plan	Accomplishments
Q1	Swim season job descriptions and offer letter format. Swim season hires – support as needed. Check-in with Administrator and Public Works Superintendent	January: Revised Manager job descriptions and posted. Revised offer letter format and used for Managers. February: Hired Catherine Lombardo and Mike Mix as managers; Continue to work with Catherine (staffing manager) on hiring process. March: Working with Catherine on staffing.
Q2	Swim season staff role refinement Clarify roles of office and swim season managers Check-in with Administrator and Public Works Superintendent	April: Hiring letter revised for swim season staff; Office staff continues to work through new processes particularly for swim season. May: Lifeguards and activities/gate guards hired. Training and testing continue to be ready for Memorial Day weekend. Hoping to find an Assistant Manager by the start of the 6 days/week schedule (late June). Office staff covering all support functions for the swim season, however next year we hope to clarify roles a bit more. Terrific cooperation and communication among the Managers, Carol, and Huda is evident. June: Swim program: Still need an assistant manager for the season. Public Works: One laborer resigned late in May. The open position will be filled on June 26 th by Paul Leinhauser as an Assistant Superintendent, providing additional experience and knowledge in water systems.
Q3	Review office staff roles for clarity and opportunity Discuss Public Works training and growth plans	
Q4	Debrief on swim season staffing and what to change/keep for next year. Create plans for office staff and Public Works staff as needed (2024 and beyond)	

Public Works Monthly report for June 2023

Submitted by Brian Nicholson

Currently working on updating lead service line report for the DEP which is due by July 10th. The NJDEP has put a priority on lead pipe replacement. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities.

Sewer rehab project started on March 13th with the contractor cleaning and videoing the pipes that will be lined. This project is scheduled for June 26 and will have a very aggressive schedule. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

Thank you to Karen and Matt Lyons for the hard work in helping to secure a new pickup, I'm happy to report we took delivery of a brand new 2024 GMC Pickup. I have been able to secure a 3yard dump truck but will probably not see delivery until the end of the year.

We have started to GIS inventory all stormwater infrastructure. Stormwater is going to take a lot of manpower hours going forward. Dave Kreck, Mike Clark and myself are working together to organize and set up the new programs required by the DEP and I anticipate more regulations in the near future.

We have hired Paul Leinhauser as Assistant Superintendent, He will be starting back full time June 26th. Paul brings in the knowledge and familiarity of Wenonah and his experience gained while at Mantua MUA. I am extremely excited having Paul back in a full-time roll.

Mike Mickens last day was June 8th we wish him well over at Mantua Public Works.

Do to illnesses and change in personnel Public works has been extremely short handed the last 2 weeks I appreciate the residents understanding as we work through these issues and by next week we should be back to full staff.

This Summer is going to be a very busy few months with multiple infrastructure projects and normal duties. I have all the confidence in he crew and we will continue to provide quality service to the residents.

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent

For the month JUNE 2023

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed		9	15	11	5	4							
Utility Mark Out	55	33	40	38	27	49							
Water samples For NJDEP	4	4	4	4	4	4							

Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 5 sewer lateral backups cleared by public works.
- Check wells and lifts daily

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds													
Yard waste	20	<u>40</u>	40	40	60	100							
Branches chipped- cu yds				<u>20</u>	40	40							

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	61	29	38	55	48	58							
# e-waste stops	35	25	29	27	21	33							

- Indicates combines metal and e-waste



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

Shaun J. Butler
Lieutenant

William D. Murphy
Lieutenant

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Brian J. Hauss
Lieutenant

Arthur D. Hayes
Lieutenant

June 6, 2023

To: Mayor Doheny and members of the Borough Council
From: Chief White

Re: June Council Meeting

- Our promotional testing for both corporal and sergeant is complete. These processes are very grueling and consist of a written test (sergeant), oral exam (corporal and sergeant), and an analysis of numerous other things that have occurred throughout the officer's career and life. These include things such as military service, total years of service, education, discipline, awards and commendations, administrative duties, and a chief's evaluation.
- We are also undergoing a selection process for new hires. We are fortunate to have several very qualified candidates as we have several open positions. We expect to swear them in during Mantua's August meeting.
- As a reiteration from a few months ago:
 - Vehicle burglaries are still a thing. Please lock your car doors. Wenonah is not immune to this and we have received complaints here as well. The suspects simply walk around until they find an unlocked car door. When they do, they enter the car and take anything of value.
 - Catalytic converter thefts are also a big thing now. The bottom line is, if you think something looks suspicious, please call us. You are not bothering us; it is our job. The non-emergency number is 856.589.0911.
- Also please make sure your seniors are aware of the various scams that are targeted towards them. We recently had an individual in Mantua give many thousands of unrecoverable dollars after receiving a call from a person claiming to be me and telling her they needed the money or she would be placed in jail. Good information can be found at <https://consumer.ftc.gov/all-scams/scams-against-older-adults>. We also have booklets to provide as well.
- Our new class 1 officers continue to do an excellent job. They are allowed to handle minor traffic and criminal offenses.



Incidents Summary List

Reporting Period : 05/01/2023 - 05/30/2023

	Mantua Police Department	Total
Added Patrol	24	24
Allergic Reaction	1	1
Animal Complaint	2	2
Assault	1	1
Burglar Alarm Activation	5	5
Cardiac Emergency	2	2
Community Policing	5	5
Criminal Mischief Complaint	5	5
Damage to Property	1	1
Dispute	2	2
Fall Victim	1	1
Fight	1	1
Fire Alarm System	1	1
Fireworks Complaint	1	1
Found Item	2	2
Fumes Interior	1	1
General	3	3
Hazardous Road Condition	1	1
Hit And Run	2	2
Juvenile Complaint	1	1
Law Enforcement Against Drugs	1	1
Lost Item	2	2
Medical Emergency	2	2
Motor Vehicle Crash	2	2
Motor Vehicle Stop	13	13
Noise Complaint	4	4
Panic Alarm	1	1
Parking Enforcement	1	1
Property Check	1	1
Public Assist	1	1
Radar Enforcement	9	9
Radar Trailer Deployment	2	2
Rubbish Fire	1	1
School Crossing	1	1
Sick Person	1	1
Solicitation	1	1
Speak To Officer	2	2
Stroke	1	1
Suspicious Incident	3	3
Suspicious Motor Vehicle	2	2



Incidents Summary List

Reporting Period : 05/01/2023 - 05/30/2023

Suspicious Person	7	7
Temporary/Final Restraining Or	2	2
Terroristic Threats	1	1
Theft	1	1
Unwanted Person	1	1
Warrant	3	3
Well Being Check	7	7
Total	135	135

To: Mayor Doheny and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for May 2023

Date: June 6, 2023

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	12	13	12	14	20								
Alarm Systems	2	1	3	3	6								
Animal Rescue													
Assist EMS		1											
Brush													
Building Fire					1								
CO Alarms	2			2									
Cover Assignment	1												
Dwelling Fire	1	1		1	2								
Exterior Fumes		2	2										
Incorrect Dispatch			1										
Interior Fumes		2	1	2	1								
Investigation													
Motor Vehicle Crash	2		1		3								
Rescue/HAZMAT													
Rapid Intervention													
Rubbish Fire					1								
Service Assignment		1											
Structure Fire				1									
Vehicle Fire		1											
Meetings/Drills	4	4	4	4	5								
Events				1	1								
Staff Hours	93.1	83.97	86.24	92.62	136.3								

During this month, the company participated in the Wenonah Memorial Day Parade and assisted Mantua Twp. with a working house fire.

Tim Nessler, Fire Chief



Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 10

Speed Limit: 25

Average Speed: 18.76

50th Percentile Speed: 18.49

85th Percentile Speed: 23.29

Pace Speed Range: 13-23

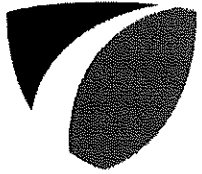
Minimum Speed: 10

Maximum Speed: 42

Display Mode: Unknown

Average Volume per Day: 409.5

Total Volume: 4095



Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

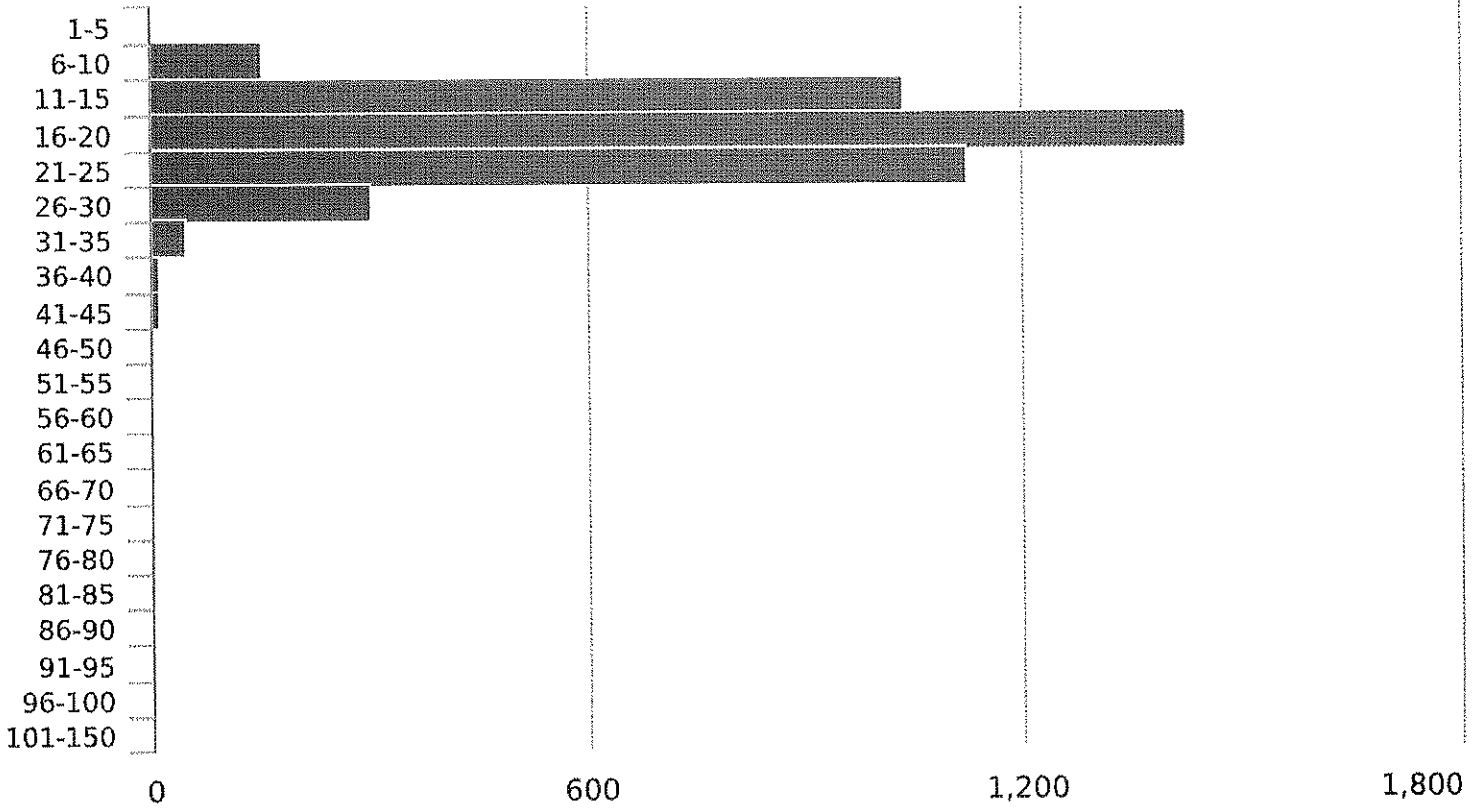
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	3	6	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	14
1:00	0	0	2	2	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.9	7
2:00	0	0	1	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	24.8	4
3:00	0	0	1	2	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	6
4:00	0	0	0	2	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.0	9
5:00	0	2	7	7	9	3	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	20.2	30
6:00	0	0	16	22	32	17	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	21.7	94
7:00	0	4	48	68	52	19	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	19.8	201
8:00	0	8	90	147	87	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	345
9:00	0	8	61	69	61	19	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	220
10:00	0	10	54	78	54	12	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	212
11:00	0	15	79	105	73	24	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	299
12:00	0	13	64	90	87	28	0	3	1	0	0	0	0	0	0	0	0	0	0	0	0	19.2	286
13:00	0	14	73	87	72	16	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	271
14:00	0	17	71	111	74	23	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	301
15:00	0	10	95	116	98	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	334
16:00	0	11	89	113	100	22	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	338
17:00	0	14	65	121	101	32	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.3	336
18:00	0	9	76	92	70	17	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	265
19:00	0	4	45	70	62	17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.2	198
20:00	0	6	60	65	37	11	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.9	181
21:00	0	4	16	21	13	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	62
22:00	0	3	11	20	17	3	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	55
23:00	0	1	7	10	6	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	27
Total	0	153	1034	1424	1121	304	49	0	1	0	0	0	0	0	0	0	0	0	0	0	0	18.8	4095



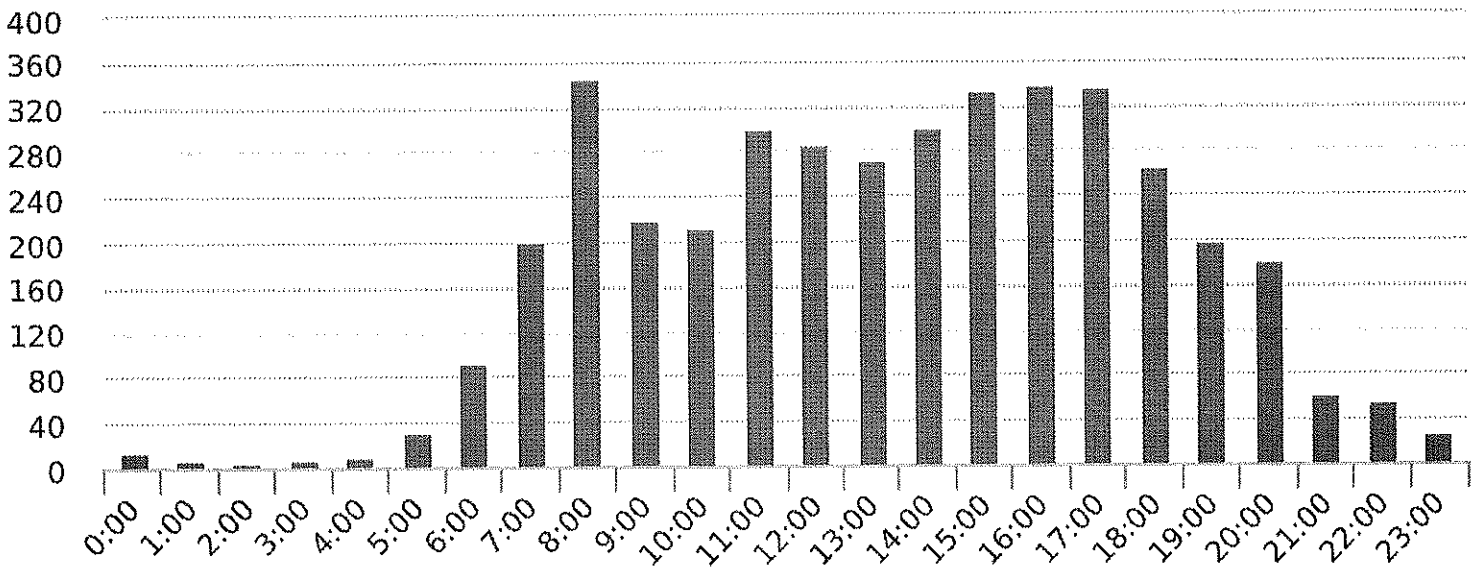
Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150
Time View: By Day (Total Volumes)

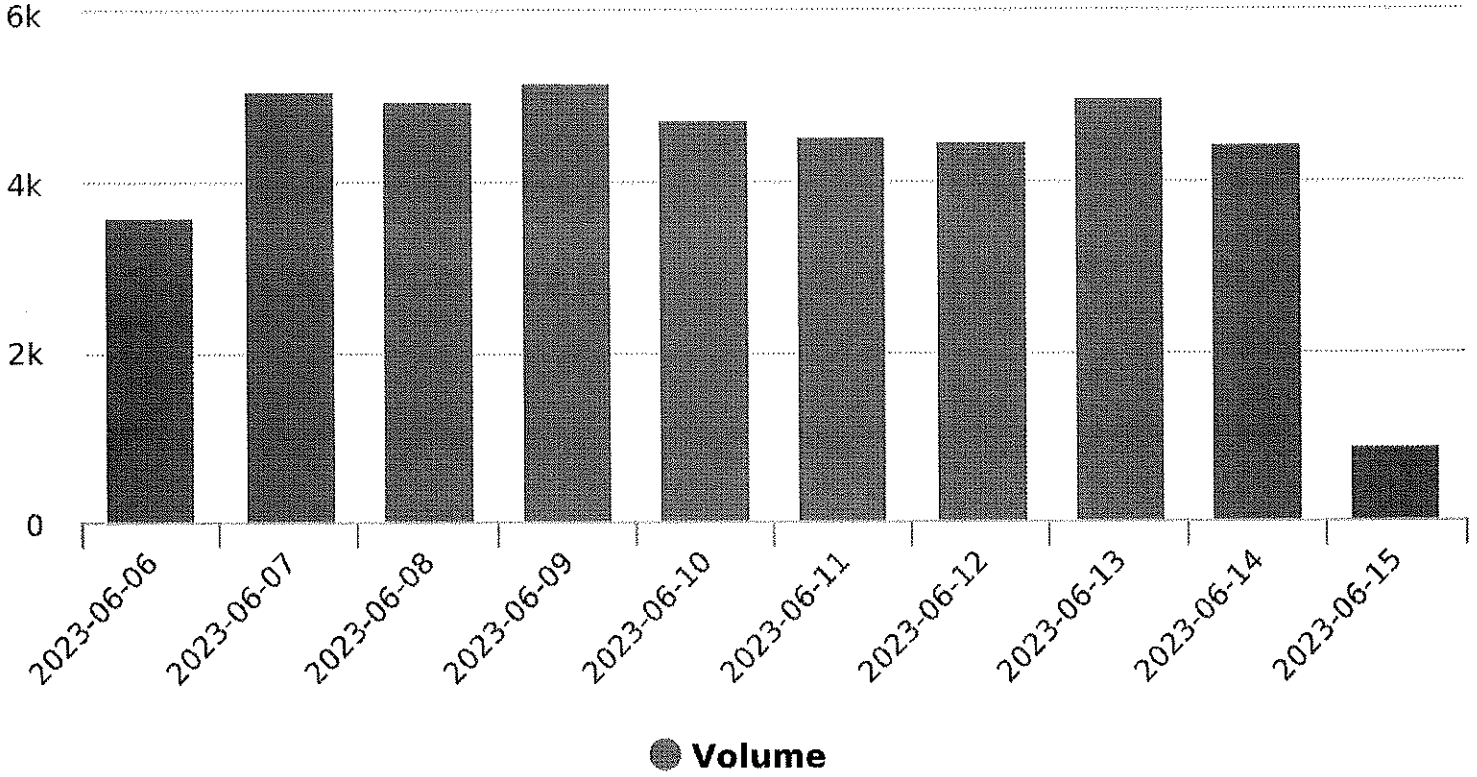
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06-06	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	232	292	284	292	350	378	378	377	274	238	229	137	84	48	3593
06-07	32	19	9	10	32	76	198	317	335	315	281	258	295	323	369	389	415	346	277	247	241	162	73	56	5075
06-08	31	17	18	9	28	84	200	307	310	267	244	269	307	329	357	383	352	328	268	293	250	157	76	64	4948
06-09	28	32	27	13	22	69	167	289	328	281	278	299	335	335	344	386	373	345	304	265	220	166	136	122	5164
06-10	86	32	9	18	31	34	81	162	173	262	262	322	344	351	346	314	327	293	303	288	210	206	143	132	4729
06-11	97	60	39	18	19	21	75	76	134	218	291	332	395	367	361	340	306	356	288	254	204	146	105	51	4553
06-12	28	12	18	8	37	80	202	281	307	302	256	255	325	318	319	354	309	250	197	191	163	137	82	51	4482
06-13	35	20	14	14	29	79	205	279	291	253	260	286	319	316	358	353	391	377	310	258	261	148	87	44	4987
06-14	26	38	9	12	38	72	226	250	325	237	242	239	250	243	267	327	317	291	266	237	221	150	94	65	4442
06-15	40	9	9	7	28	51	166	215	288	80	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	893
Total	403	250	152	109	264	566	1520	2176	2481	2215	2346	2552	2894	2874	3071	3224	3188	2983	2487	2271	1999	1409	880	533	42866



Start: 2023-06-06
End: 2023-06-15
Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150
Time View: By Day (Total Volumes)

Daily Total Volume





Start: 2023-06-06

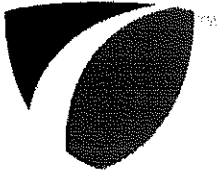
End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150

Time View: By Day (Total Volumes)

Date	00:00	01:00	02:00	03:00	04:00	05:00	06:00	07:00	08:00	09:00	10:00	11:00	12:00	13:00	14:00	15:00	16:00	17:00	18:00	19:00	20:00	21:00	22:00	23:00	Total
06-06	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0	n/a	21	253	197	259	247	245	292	284	259	245	211	157	77	50	37	2834
06-07	34	18	2	16	56	105	172	272	235	206	215	215	223	260	251	280	262	248	254	194	135	121	72	38	3684
06-08	31	10	9	24	31	95	187	257	227	207	179	226	235	253	222	257	239	298	254	184	152	99	82	55	3813
06-09	32	40	6	10	50	96	221	274	239	285	217	280	256	245	259	314	281	301	306	206	155	137	63	82	4355
06-10	49	37	10	15	16	24	84	150	237	223	289	242	281	249	249	244	300	242	228	201	176	125	100	69	3840
06-11	49	43	24	12	18	31	73	93	202	228	274	243	239	255	270	237	231	254	204	188	127	123	63	31	3512
06-12	13	6	9	14	48	128	217	268	218	228	259	241	259	242	251	267	237	185	165	122	104	72	23	37	3613
06-13	16	9	7	7	43	93	207	255	258	235	228	230	237	253	207	250	282	312	192	194	189	112	66	28	3910
06-14	38	11	13	9	46	119	222	270	224	256	236	230	227	244	240	257	248	313	264	170	165	102	65	41	4010
06-15	35	15	8	11	28	87	187	283	234	57	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	945
Total	297	169	68	116	336	776	1570	2122	2074	1945	2150	2104	2216	2248	2194	2398	2364	2412	2112	1670	1360	968	584	418	34716



Start: 2023-06-06

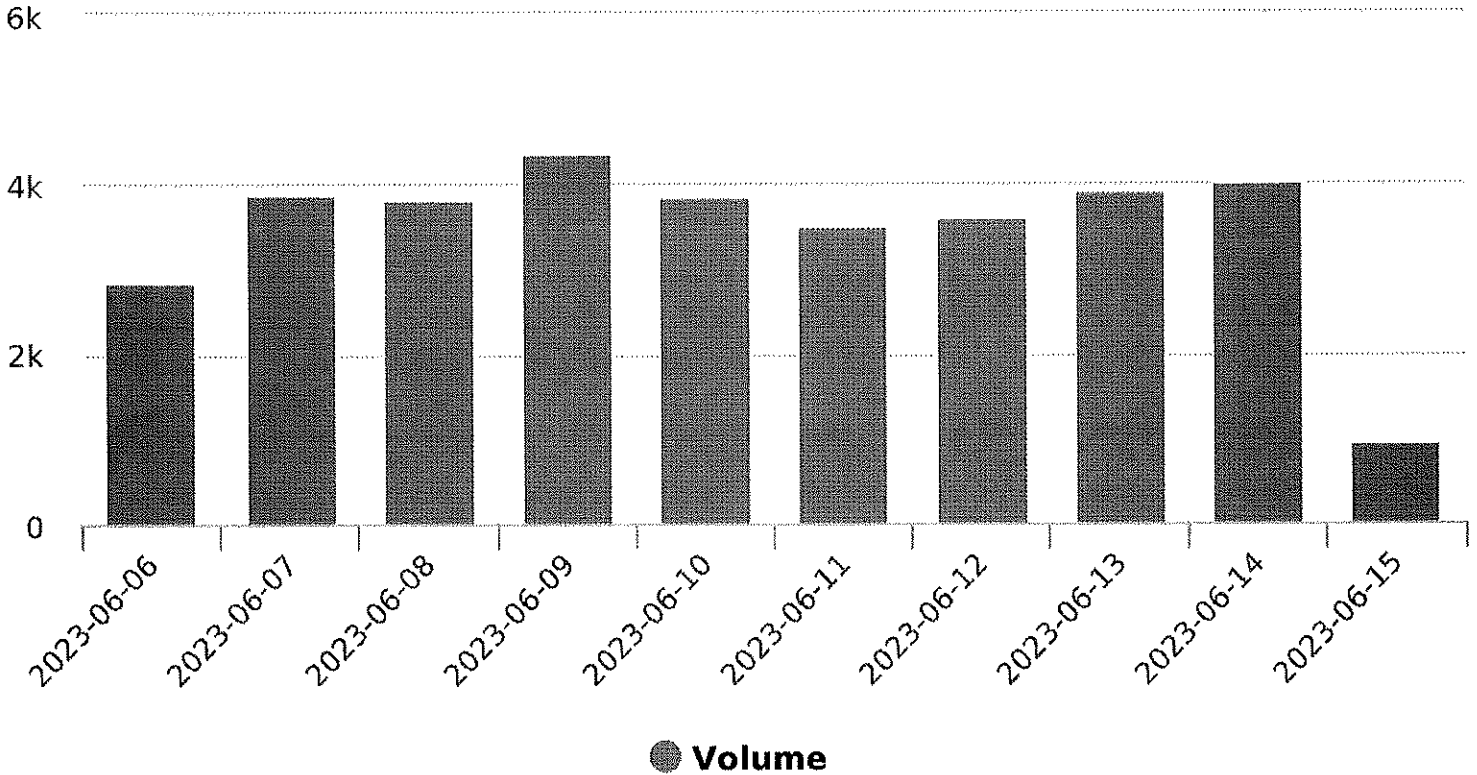
End: 2023-06-15

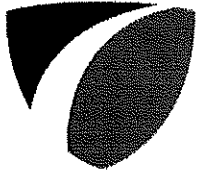
Times: 0:00-23:59

Speed Bins: Size 10, Range 1 to 150

Time View: By Day (Total Volumes)

Daily Total Volume





Start: 2023-06-08

End: 2023-06-14

Times: 0:00-23:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 7

Speed Limit: 25

Average Speed: 18.53

50th Percentile Speed: 18.67

85th Percentile Speed: 23.2

Pace Speed Range: 14-24

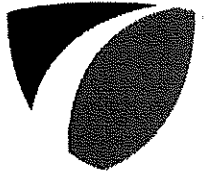
Minimum Speed: 10

Maximum Speed: 41

Display Mode: Unknown

Average Volume per Day: 4757.9

Total Volume: 33305



Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	11	114	158	101	16	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	403
1:00	0	6	69	90	57	15	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	239
2:00	0	10	38	68	43	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.7	152
3:00	0	6	26	42	31	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	109
4:00	0	9	56	85	91	23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.2	264
5:00	0	18	131	191	165	53	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.1	566
6:00	0	55	333	546	474	110	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	1520
7:00	0	75	500	790	653	148	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.7	2176
8:00	0	78	617	947	725	116	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	2491
9:00	0	103	561	840	596	110	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	2215
10:00	0	111	616	873	618	120	7	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	2346
11:00	0	110	661	979	677	119	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.0	2552
12:00	0	101	677	1042	855	176	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	2854
13:00	0	105	712	1066	835	147	8	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	2874
14:00	0	94	732	1166	896	178	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	3071
15:00	0	86	707	1232	1015	175	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	3224
16:00	0	86	638	1226	1052	159	3	3	1	0	0	0	0	0	0	0	0	0	0	0	0	18.9	3168
17:00	0	62	601	1158	986	150	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.9	2963
18:00	0	71	496	941	819	149	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.0	2487
19:00	0	69	489	868	723	119	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	2271
20:00	0	64	476	761	594	98	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	1999
21:00	0	49	363	559	391	46	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.0	1409
22:00	0	30	221	352	231	43	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	880
23:00	0	25	159	247	164	37	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	633
Total	0	1434	9993	16217	12792	2314	110	5	1	0	0	0	0	0	0	0	0	0	0	0	0	18.5	42669



Start: 2023-06-06

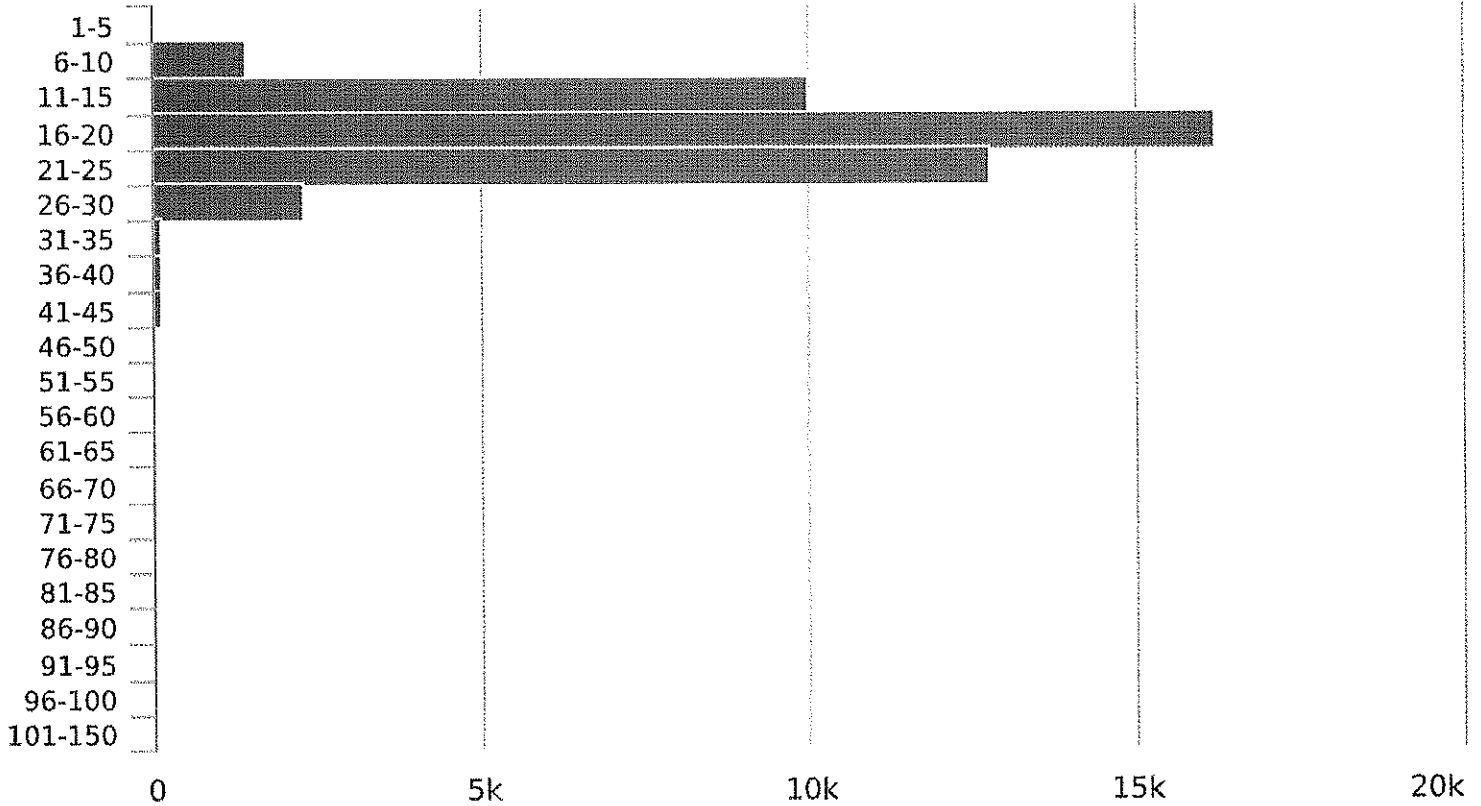
End: 2023-06-15

Times: 0:00-23:59

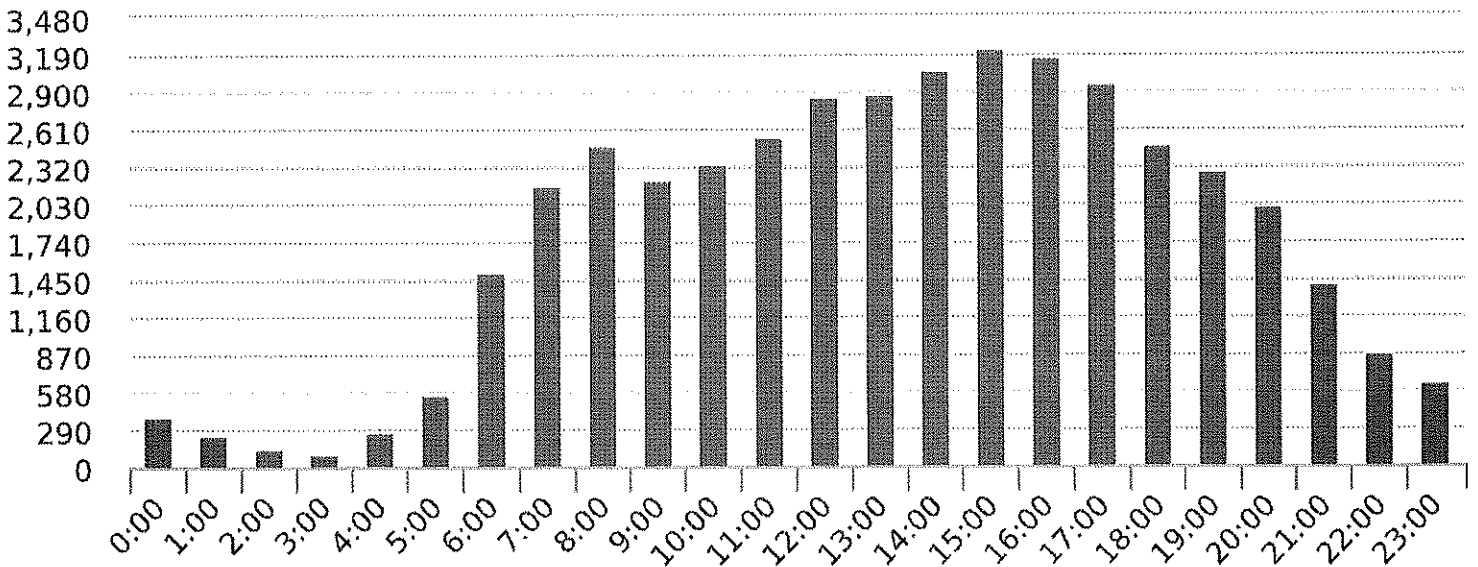
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 10

Speed Limit: 25

Average Speed: 22.83

50th Percentile Speed: 23.46

85th Percentile Speed: 27.97

Pace Speed Range: 19-29

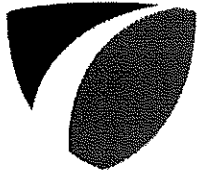
Minimum Speed: 10

Maximum Speed: 50

Display Mode: Unknown

Average Volume per Day: 3471.6

Total Volume: 34716



Start: 2023-06-06

End: 2023-06-15

Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	1	32	72	97	70	21	4	0	0	0	0	0	0	0	0	0	0	0	0	0	22.8	297
1:00	0	1	18	54	68	38	8	2	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	189
2:00	0	1	8	25	38	9	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.9	88
3:00	0	2	8	39	44	20	4	0	1	0	0	0	0	0	0	0	0	0	0	0	0	22.0	118
4:00	0	2	24	77	117	94	21	1	0	0	0	0	0	0	0	0	0	0	0	0	0	23.1	336
5:00	0	5	65	150	301	203	45	9	0	0	0	0	0	0	0	0	0	0	0	0	0	23.2	778
6:00	0	16	105	261	595	473	111	9	0	0	0	0	0	0	0	0	0	0	0	0	0	23.7	1570
7:00	0	36	159	353	863	618	88	5	0	0	0	0	0	0	0	0	0	0	0	0	0	23.1	2122
8:00	0	44	197	366	853	531	77	5	1	0	0	0	0	0	0	0	0	0	0	0	0	22.5	2074
9:00	0	35	222	351	788	461	81	8	0	0	0	0	0	0	0	0	0	0	0	0	0	22.2	1946
10:00	0	55	270	437	817	489	77	5	0	0	0	0	0	0	0	0	0	0	0	0	0	21.8	2150
11:00	0	43	248	347	823	550	84	9	0	0	0	0	0	0	0	0	0	0	0	0	0	22.5	2104
12:00	0	44	232	384	831	609	104	12	0	0	0	0	0	0	0	0	0	0	0	0	0	22.7	2216
13:00	0	56	260	364	825	593	137	13	0	0	0	0	0	0	0	0	0	0	0	0	0	22.7	2248
14:00	0	42	229	396	823	581	113	9	1	0	0	0	0	0	0	0	0	0	0	0	0	22.6	2194
15:00	0	47	236	347	902	743	117	6	0	0	0	0	0	0	0	0	0	0	0	0	0	23.0	2398
16:00	0	50	205	318	840	809	135	7	0	0	0	0	0	0	0	0	0	0	0	0	0	23.5	2364
17:00	0	32	191	322	959	763	134	9	1	1	0	0	0	0	0	0	0	0	0	0	0	23.5	2412
18:00	0	46	187	317	776	647	130	8	1	0	0	0	0	0	0	0	0	0	0	0	0	23.2	2112
19:00	0	29	203	286	641	417	89	5	0	0	0	0	0	0	0	0	0	0	0	0	0	22.4	1670
20:00	0	16	154	263	502	331	89	5	0	0	0	0	0	0	0	0	0	0	0	0	0	22.6	1360
21:00	0	13	110	206	378	216	41	3	1	0	0	0	0	0	0	0	0	0	0	0	0	22.3	968
22:00	0	9	74	144	213	111	31	2	0	0	0	0	0	0	0	0	0	0	0	0	0	21.8	584
23:00	0	4	52	109	148	88	13	3	0	1	0	0	0	0	0	0	0	0	0	0	0	22.0	418
Total	0	629	3489	5988	13242	9464	1755	141	6	2	0	0	0	0	0	0	0	0	0	0	0	22.8	34716



Start: 2023-06-06

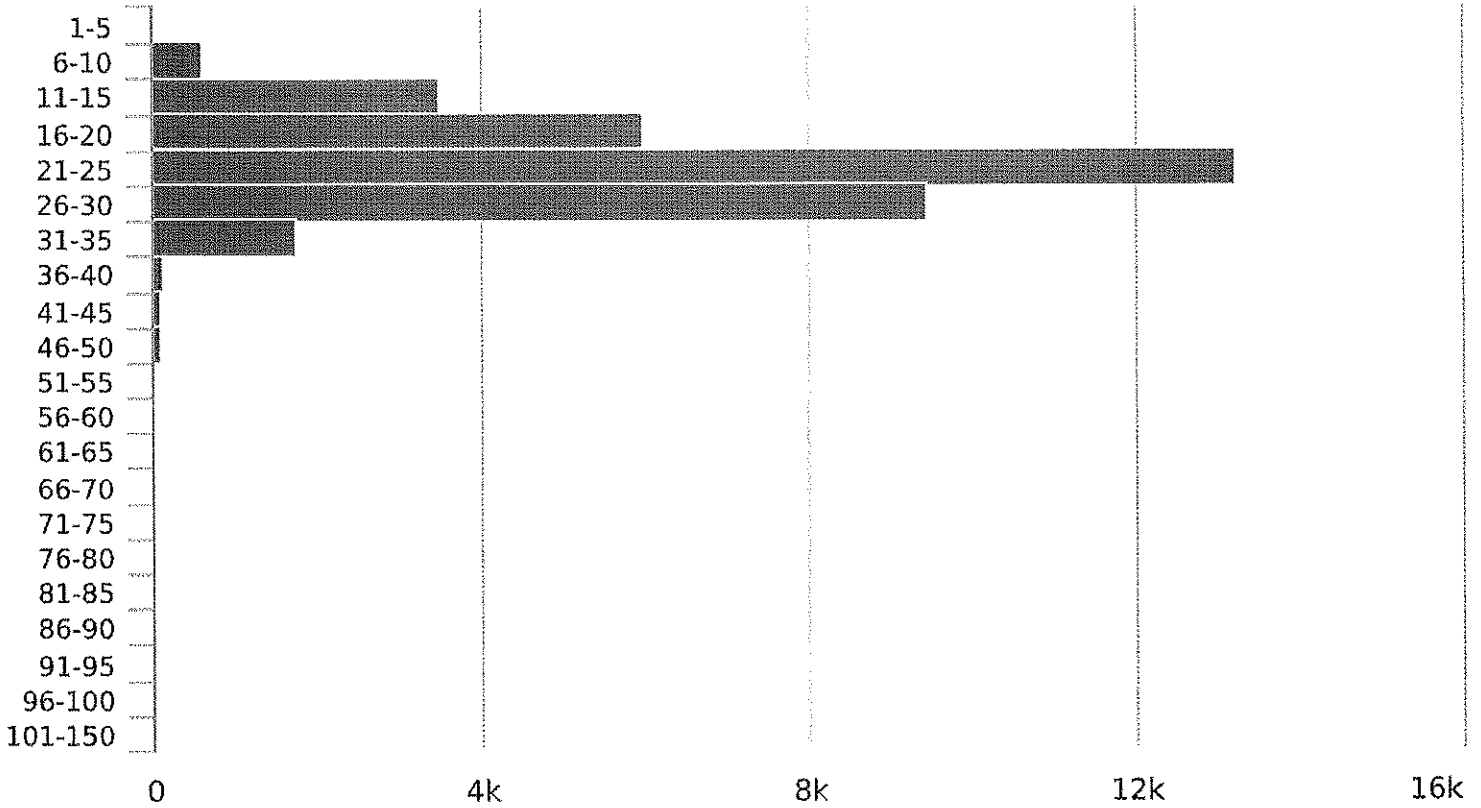
End: 2023-06-15

Times: 0:00-23:59

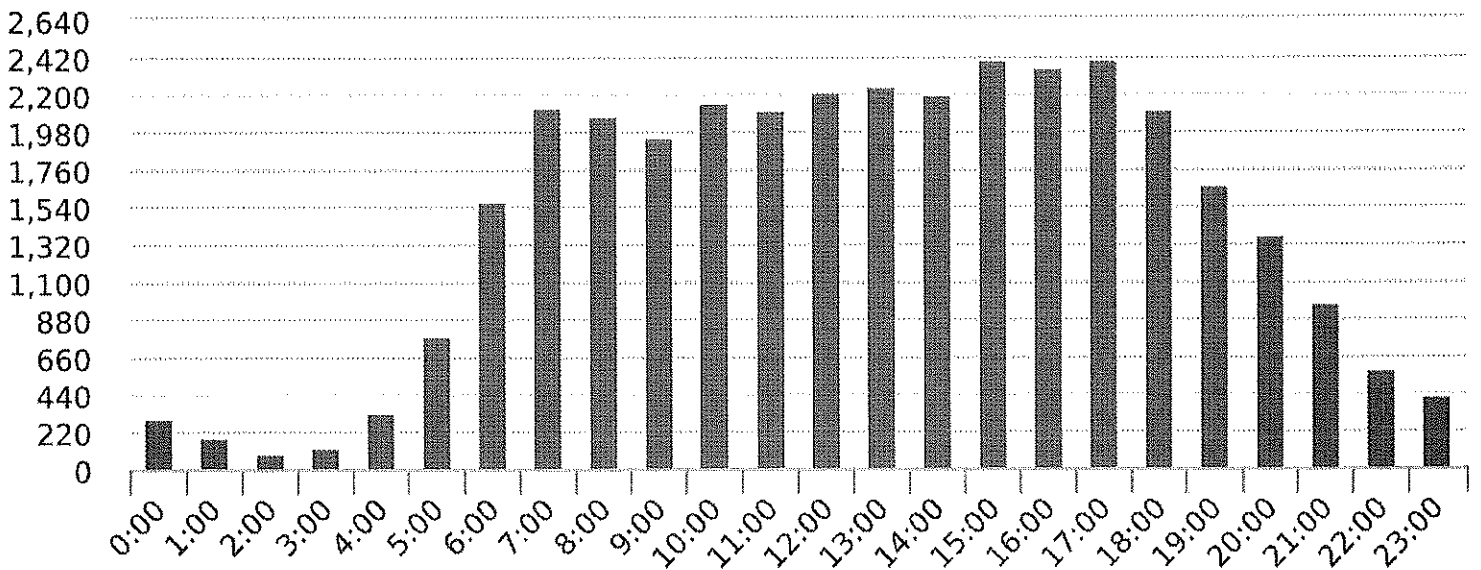
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





**BOROUGH OF
WENONAH**
NEW JERSEY

**Wenonah Borough Council
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for June 22, 2023

2023 Tax Rates

- Borough rate = flat 0% change
- Gateway rate = decrease 1.9 cents (-1.42%)
- Wenonah Elementary rate = increase 3.8 cents (+2.62%)
- County rate = unknown until July when total tax rate is certified
- Total change in tax rate can be determined once county tax rate is known


Resolutions

- 2023-64 Resolution Approving of special revenue item in budget for Clean Communities Day
- 2023-65 Resolution Approving of special revenue item in budget for private donation for Wenonah Park tree replanting
- 2023-66 Resolution Approving of special revenue item in budget for NJDEP Stormwater Assistance Grant

Respectfully submitted,

Jaclyn Graves, chair
jgraves@boroughofwenonah.com

Current Taxes	May	2023 To Date
Prepaid Taxes / 2024		
2023 Taxes	1,573,877.88	4,409,184.77
2022 Taxes	15,446.03	31,204.15
6% Year End Penalty	0.00	0.00
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	2,404.11	4,554.35
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,591,728.02	4,444,943.27


 Kim M Jaworski
 Tax Collector

Percentage of Collection at May 31, 2023	98.54%
Percentage of Collection at May 31, 2022	98.36%

2023 swimming season membership sales

Note: Numbers reported at Council meeting each month may change once that month is complete.

	April	May	June	July	Aug	Sept	Season total
Resident FAMILIES	24	57	30				111
Resident TAGS (includes first family membership)	67	167	99				333
Non-Resident FAMILIES	18	50	26				94
Non-Resident TAGS (incl 1st family membership)	59	185	88				332
Guest passes sold	0						0
Day passes sold - 12 and older (\$20/pass)	0	*	47				47
Day passes sold - 2-11 years old (\$10/pass)	0	*	25				25
Tags Sold by Month	126	352	187				665

Pavilion Rentals and Events

Date of event	April	May	June	July	Aug	Sept	Season total
Private parties - no swimming		1					1
Resident OR member parties - with swimming			4				4
Non-resident parties - with swimming			1				1
School or Organization events		1	11				12

Additional notes:

Tags sold as of 6/22

Pavilion Rentals thru 6/18
*May Day Passes Collected = \$330

June 3rd/June 4th Day Passes Collected = \$310 and is NOT counted in the table

Public Programs Committee Report

Public Meeting June 22nd, 2023

Jeanne Grigri : Chair

Jonathan Barbato, Anthony Fini

<i>Programs/Events/Activities/Organizations</i>	<i>Past Month</i>	<i>In progress/ ongoing/ upcoming</i>
<i>Women's Club and Farmer's Market</i>	<i>Continued outstanding success</i>	
<i>Lake membership & WLA</i>	<i>192 families, 627 tags 23 day passes, Wenonah school picnics were held everyday last week, 4 non-school related pavilion rentals, Lake manager will report further during public comment</i>	<i>Summer at Wenonah Lake regular hours underway: Tuesday - Sunday 11-8 through Labor Day, Events/special activities have started</i> <i>WLA fundraising for ONSD</i>
<i>Memorial Day Parade and Ceremonies</i>	<i>Thanks to John Forren and American Legion Post 192, a moving and uplifting ceremony at Wenonah Cemetery</i>	
<i>Senior's Club</i>	<i>Tea Farm, Walks at the Lake, Coffee and talk</i>	<i>Summer break</i>
<i>Mayor's Wellness Campaign</i>	<i>Includes all the community events/activities that enhance quality of life and in turn, overall health and well-being. Let's keep it up!</i>	<i>Continuing to document events (photos and/or reports)</i>
<i>4th of July Parade/festivities</i>	<i>Wenonah Lions, Am. Legion post 192</i>	<i>8:30 AM, Tuesday 5/4</i>
<i>June Newsletter</i>	<i>Thank you Carol</i>	

2023 Lake Park Renovation Committee – May report

1. Chairs: Jonathan Barbato and Susan Mayer
2. Community Advisory Members:
 - WLA: Mellany Alio, Kristen Howard, Alex Pozza
 - Environmental Commission: Dave Coates
 - Swimming Program Staff: Mike Mix
3. Professional and staff members: Dave Kreck, Brian Nicholson, Karen Sweeney

Goals for 2023:

- Grants and funding:
 - Identify and submit for State, County or other public funding.
 - Consider ways for independent and volunteer group fundraising to meet overall renovation plans.
- Mission, goals, and engagement
 - With Advisory Members, develop a mission statement and guiding principles for the lake park and the renovation.
 - Create a high-level timeline to understand the overall scope of the project.
 - Develop a communication plan to inform both residents and swim season members of both fundraising opportunities and timing of renovations.

	Plan (see 1,2,3 members above)	Accomplishments
Q1	Organize materials and submit for the 2023 grant (1,3) Convene advisory members, starting in February, to finalize mission and high-level goals for renovation (1,2)	<p>January:</p> <ul style="list-style-type: none"> • Created mission, vision, and guiding principles; created timeline for overall project. • Identified County CARES Act grant due 1/31 which would be a better fit than the State program for the ADA improvements. • Will submit for County grant but not the State grant since the State grant would be for playground equipment and we won't have a Master Plan until Q2 • Shared an update at the January WLA meeting. <p>February:</p> <ul style="list-style-type: none"> • Dave Kreck led the effort to submit the 1/27 County grant submission. Awaiting decision which may happen as early as the end of February. (No decision as of 2/19) • Dave has secured the services of a Planner. See the separate planned timeline for more information on anticipated schedule. • Set the 4th Wednesday of each month as the meeting date for this committee. • The Environmental Commission representative on this committee switched from Julia Horn to Dave Coates. • Plan for the February meeting is to agree on the guiding principles and create a priority list for the Planner. <p>March: Guiding Principles and priority list were created after a brainstorming session at the February meeting. Information was shared with Terry Coombs, the planner from Dave's office. Terry toured the property twice and met with Brian to better understand the mitigation in place for the high water on the property. Plan is for Terry to share a draft Master Plan at the March Committee meeting.</p>
Q2	Create an action plan based on grant funding (1,3)	<p>April: Reviewed the draft Master Plan with the Advisory members at the March meeting. General consensus was that the plan reflected the guiding principles and community interests. One additional question was taken back to Terry asking if a double pickleball court would fit. That option will be reviewed with the committee at the April meeting. The ADA</p>

	<p>DELAYED: . Develop a Master Plan (1,2,3)</p>	<p>grant may require an additional step of either conducting a bat study or delaying construction until September. For now the Advisory members of the committee will hold off on any further discussions while the professional and staff members work through the details of the ADA grant. The overall timeline is being revised to delay engaging the public beyond general communication.</p> <p>May: Community members of the committee are taking a break from activities so we have time to work through the details of the ADA grant. Waiting for the county to provide a new contract which will allow the ADA work to begin in October. An overview of the project will be posted at the Lake Park once the swimming season starts.</p> <p>June: No contract yet from the County</p>
Q3	<p>Implement ADA improvements, Revise project plan (1,3)</p>	
Q4	<p>Identify and prepare for 2024 funding.</p>	



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

June 19, 2023

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday June 22, 2023
Project Number WNOE012S**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. We continue to work with the NJDOT on the Closeout of the Project and Final Grant Reimbursement for Lenape Trail and will coordinate with the Borough as necessary.
2. The Contractor has replaced an existing ADA ramp landing that was found to have a slope in excess of that which is allowable.

II. GENERAL MUNICIPAL ENGINEERING:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Notice of Award was issued to the Contractor and a Pre-construction Meeting was held at the Borough Hall on June 13th. Pre-construction Meeting Minutes will be distributed to all parties, including the Mantua Police Department.
2. The Contractor's Performance Bonds and Insurance Certificates have been approved by the Borough Solicitor and the Contracts have been executed. Consequently, the Bid Documents for the 2nd and 3rd low bidders have been returned.
3. The Notice to Proceed was issued for June 19th and construction is currently underway in North Clinton Avenue. All construction is expected to be completed by mid-late August.
4. Our office is currently reviewing the Contractor's shop drawings for the project.

5. We have submitted the Resolution of Award, Tabulation of Bids, the Initial Reimbursement Voucher for North Clinton Avenue (\$198,750.00), and the Initial Reimbursement Voucher for North Jefferson Avenue (\$281,250.00) to the NJDOT and are awaiting DOT's approval and subsequent payment.

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The 2024 Infrastructure Improvement Project shall consist of the following:
 - A. Roadway Improvements to North Synnott Avenue, from Mantua Avenue to Elm Street (2023 NJDOT Municipal Aid Grant)
 - 1) A certain extent of storm sewer pipe repairs/upgrades are anticipated.
 - B. Roadway Improvements to N. Princeton Avenue, from East Poplar Street to East Elm Street (Locally Funded)
 - 1) A certain extent of storm sewer pipe repairs/upgrades may be required.
 - C. Roadway Improvements to N. Stockton Avenue, from East Poplar Street to East Elm Street (Locally Funded)
 - D. Roadway Improvements to East Poplar Street, from Princeton Avenue to Synnott Avenue (Locally Funded)
 - E. Possible Water Main Improvements in N. Clinton Avenue, from Mantua Avenue to Poplar Street.

Our office shall submit a proposal for the Preliminary Engineering services required to evaluate the roadway conditions, prepare a preliminary scope of roadway improvements, identify the utility infrastructure needs, and prepare the preliminary construction costs estimates for budgetary planning purposes.

2023 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM

1. Our office is currently preparing an NJDOT Local Aid Infrastructure (LAIF) Program Application for the Reconstruction of Maple Street, from Marion Avenue to Woodbury-Glassboro Road.
 - A. Applications are due on June 30, 2023 and, should the project be funded, we anticipate that Maple Street will be part of a Summer 2025 construction project.
2. For safety and potential traffic calming purposes, we recommend that considerations be made for the installation of sidewalks and painted crosswalks for all intersections from North Marion Avenue to Synnott Avenue.
3. It is our understanding that a Resolution in support of the 2023 NJDOT Local Aid Infrastructure Grant Application is scheduled for adoption at the June 22nd Meeting.

2024 NJDOT MUNICIPAL AID PROGRAM:

1. Our office is currently preparing a 2024 NJDOT Municipal Aid Application for North Clinton Avenue, from Mantua Avenue to Elm Street, and anticipate the electronic submission of the Application prior to the July 1, 2023 deadline.



2. It is our understanding that a Resolution in support of the 2023 NJDOT Municipal Aid Application is scheduled for adoption at the June 22nd Meeting.
 - A. The NJDOT's new PMRS System will also require that the Borough provide an electronic endorsement of the Resolution within thirty days of application submission. We will coordinate said electronic endorsement with the Mayor and Borough Clerk.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - C. East Pine Street, from Clinton Avenue to Marion Avenue
 - D. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.

JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. There has been no change to the status of the CDBG Project since last report.
2. Our office remains available to assist in the development of a Master Plan for the Park property.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe
 - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. A request has been made of the Borough to provide information regarding existing utilities located in the vicinity of the railroad tracks.

CONRAIL

1. We recommend that Conrail be formally approached with a request to clear a clogged storm sewer pipe within the westerly side of the Conrail Tracks, near the end of Southwest Avenue, in order to alleviate a flooding problem at the intersection of Southeast Avenue and Cedar Street, which was found to be the source of an erosion problem in in the right field area of Langston field.



SANITARY SEWER SYSTEM

1. A number of options for providing sewer service for the residents on north Woodbury-Glassboro Road are being contemplated.
2. Due to varying circumstances, it has been determined that new sewer lateral connections are necessary at the following locations:
 - A. #204 North Marion Avenue. Existing lateral has displaced joint, causing clogs.
 - B. Wenonah Elementary School. One lateral services two (2) separate sewer pipes. (*currently being investigated by Contractor for the 2023 Infrastructure Project*)
3. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.
4. Our office defers detailed status reports on the current Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. Please see 2023 INFRASTRUCTURE IMPROVEMENT PROJECT regarding the water system upgrades scheduled for 2023.
2. Water System upgrades for the Year 2024 shall be determined upon completion of the Preliminary Engineering services, as described in 2024 INFRASTRUCTURE IMPROVEMENT PROJECT.

BOROUGH WATER TOWER AND WELLS

1. Our office has provided SCE with a Boundary and Topographic survey for the Well #1 Replacement Project, including an as-built of the existing water system improvements in the vicinity of the Well.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for 2023 is nearly identical to the Year 2022 and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. No Change Since Last Report.



NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. Our office completed Training Session #2 with the Public Works Department on June 8th. This Training Session addressed the various requirements pursuant to the Maintenance Activities associated with the Borough's Storm Sewer System and its components.
2. Our office has completed the 2023 Stormwater Pollution Prevention Plan (SPPP). The SPPP has been posted on the Borough's website, as required by the MS4 Permit.
3. The 2023 MS4 Permit requires the adoption of the Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023. We will coordinate same with the Ordinance Committee
4. We continue to work with the Public Works Department on the preparation of the Borough's MS4 Map. Existing stormwater infrastructure maps are being updated to provide the additional information required by the MS4 Permit. Once complete, the maps will be merged into one (1) comprehensive AutoCAD File and will subsequently be converted to an ArcGIS Format.
 - A. The MS4 Map must be completed and submitted to NJDEP by December 2025.

TRAFFIC CALMING & SAFETY MEASURES

1. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
2. With the Maple Avenue reconstruction being the subject of a future NJDOT Funding Application, considerations should be made for installing alternative Traffic Calming measures, in lieu of the existing speed humps.
 - A. At this time, our office recommends that sidewalks be installed on both sides of Maple Street, along with crosswalks at all intersections between Marion Avenue and Synnott Avenue.

SOUTHWEST AVENUE DRAINAGE PROBLEM

1. Our office has reviewed measures with the Public Works Department to address a drainage problem at the southern terminus of Southwest Avenue which would entail the clearing of a drainage swale that had been blocked by debris, most likely from the 2021 Tornado.
2. The 2023 MS4 Stormwater Permit requires that this drainage swale be inspected and maintained on a regular basis.

MANTUA AVENUE PASSING ZONE

1. In response to an inquiry by the Mayor, the County Engineer has indicated that the passing zone in Mantua Avenue, from Jefferson Avenue to the western border of the Borough, is appropriately marked based upon the posted speed limit and clear sight distances.



SINKHOLE AT #107 S. CLINTON AVENUE

1. A potential sinkhole atop the existing sanitary sewer at #107 S. Clinton Avenue will be investigated during the current Sanitary Sewer Rehabilitation Project.

BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)

1. Once the improvements to Jefferson Avenue are completed, considerations should be made for the stabilization of the eroded slopes of the ravine. However, it is our understanding that eroded slopes are located on private property and therefore, we recommend consultation with the Borough Solicitor prior to taking any action.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.
 - C. Existing ravine located within Block 13 (see above).
 - D. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

ORDINANCE MODIFICATIONS

1. It is our understanding that the Ordinance Committee is considering a modification to the Fence Ordinance to restrict the use of vinyl fences in certain circumstances, i.e. not permitted in front yard areas.
2. Please see "NJPDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of both a Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.



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IV. PLANNING BOARD ACTIVITY:

1. No significant activity since last Report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)





June 19, 2023

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – June 2023
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of May and first two weeks of June 2023 for the Borough of Wenonah.

I. WATER SYSTEM

A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,994.06 (84%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

Representatives of SCE and the Borough had a virtual meeting with the Contractor, US Tank Painting (US Tank), on June 7, 2023 to review the results of the one-year anniversary inspection. US Tank has committed to addressing the repairs identified in the inspection report. The repairs will be scheduled for the fall of 2023 after the high demand summer season has concluded. Once the tank is drained for the interior repairs, US Tank will advise the cause of the defects (paint failure or application issue). An exact cause can not be determined at this based on the inspection video, but only once the coating can be examined in person.



B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

C. WELL NO. 1 IMPROVEMENTS – PROPOSAL

SCE-P10302.041

Project Scope Overview:

The proposed project scope will include drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, emergency generator and all associated appurtenances. SCE met with the Borough on February 28 to determine the scope and complete a preliminary site evaluation. A formal proposal will be prepared for the funding, permitting, design, bid phase and construction phase services and submitted to the Borough.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION

SCE-R11851.021

Total Authorization: \$66,910.00
Billed to Date: \$24,810.19 (37%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE coordinated final review and approval concurrence of the contractor's NJDEP Socially and Economically Disadvantaged Businesses (SED) Utilization Plan to meet the 10% SED utilization goal in compliance with I-Bank funding goal requirements. This formal approval from NJDEP was obtained on 6/1/2023 which we then coordinated with the contractor and requested immediate updated rehabilitation schedule planning. The updated CIPP lining schedule is set to begin the week of 6/26/2023, with an estimated completion scheduled through 7/21/2023. This schedule is still within NJDEP's revised completion schedule of 7/27/2023 as established as part of Change Order 1.



SCE's other tasks performed during this period include review of CCTV cleaning videos and lateral locations in preparation of lining areas, observation staff planning coordination and project SOW limits review, contractor coordination of resident notifications, and review of contractor SED monthly and quarterly reporting requirements coordinated using recently updated NJDEP forms.

B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011/.021) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011/.021). Anticipate updating this June/July 2023.

C. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

This proposal for the completion of sanitary sewer lift station upgrades is currently on hold by the Borough. The work under this proposal is to be re-evaluated after the sanitary sewer rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

Robert E. Wells, PE
Technical Manager