

# BOROUGH OF WENONAH

www.boroughofwenonah.com

AUGUST 24, 2023

## COUNCIL MINUTES – BUSINESS MEETING

**Call to Order:** 7:00 p.m. by Mayor Jessica S. Doheny  
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

**Pledge of Allegiance:**

**Roll Call:** Present: Doheny, Cox, Barbato, Fini, Mayer  
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney  
Absent: Graves, Grigri

**Open Public Meetings Act Statement:**

**Adoption of the Agenda:** Cox/Fini

**Open to the Public** (Agenda items only) Cox/Fini

Presentation from Rio Supply introducing the Neptune 360 plan  
(Nick Durso & Tim Bresslen explained their software and how it could work with our water meter system.

No other comments

**Close to the Public** Cox/Mayer

**Approval of July 27, 2023, Council Meeting Minutes** Mayer/Fini

Abstain: Barbato & Cox; All in Favor

Motion to Approve: ORDINANCE 2023-9: Amending Chapter 72 Land Use Ordinance, Section R  
entitled Solar Energy Systems

Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Mayer

Nays: None

Abstain: None

Absent: Graves, Grigri

Motion Approved

Motion to Approve: ORDINANCE 2023-10: Amending and supplementing Chapter 72 Land Use  
Ordinance regarding Fencing

Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Mayer

Nays: None

Abstain: None

Absent: Graves, Grigri

Motion Approved

Motion to Approve: RESOLUTION 2023-76: Approving the removal of Block 58 Lot 8 sewer unit adjustment to reflect abandonment rental unit.

Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Mayer

Nays: None

Abstain: None

Absent: Graves, Grigri

Motion Approved

Motion to Approve: RESOLUTION 2023-77: Authorizing the extension of the sewer charges; schedule A

Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Mayer

Nays: None

Abstain: None

Absent: Graves, Grigri

Motion Approved

#### **Committee Reports:**

- Personnel: Susan Mayer – nothing to report. See attached report.
- Public Works/Public Buildings & Grounds: Dan Cox - see attached written report.
- Public Safety: Anthony Fini - Summarized the speed study reports. Chief Darren White also gave a brief summary of his report. The police department has been short-staffed for a while and now we are fully staffed with all the new hires as well as new crossing guards including five for Wenonah. Chief Nessler was absent. See Attached reports.
- Finance & Budget: Jackie Graves – Absent. Nothing to report see attached reports, as well as the tax collector report.
- Legal & Ordinance: Jonathan Barbato – Nothing to report.
- Public Programs: Jeanne Grigri – Absent. See attached report.
- Lake Park Renovation Committee: Jonathan Barbato & Susan Mayer. See attached report.

We anticipate the Lake to close to the public for the upcoming construction of the CDBG grant project. The work will be in October and November and December weather permitting. Park closures will be limited and will be posted on the Borough website.

**Engineers Report:** Dave Kreck: See attached Engineer's detailed report on all projects in town. Brief update regarding the CDBG project; just finished the plans and specs hoping to award end of September with construction in October through December. The 2023 road project has had problems with the contractor. The contractor hit 2 gas lines and the jobs were shut down over a period of 3 days. However, we are back on track. The sink hole in front of 107 S. Clinton Ave was checked out and it appears to be related to the SJ Gas Company. Dave will reach out to them for further investigation.

**Motion to Approve: Disbursements**

Mayer/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Mayer

Nays: None

Abstain: None

Absent: Graves, Grigri

Motion Approved

**Other Business:**

**Motion to approve One Night of Song & Dance event on Saturday 9/9/2023 5-11pm at Wenonah Lake rain date 9/30/2023**

Cox/Barbato All in Favor

Motion to approve the Home & School for Fall Festival in the Wenonah Park Saturday 10/21/2023 11-5pm with a rain date of Saturday 10/28/2023

Cox/Barbato All in Favor

Motion to approve NJ Firemen’s membership application for John Lerner & Russell Levi

Cox/Barbato

**All in favor**

Motion to open to the public: Cox/Mayer All in Favor

Wenonah Lake Manager Mike Mix gave a brief report on the lake events. He thanked Catherine Lombardo for everything as she has resigned and is college bound. Also, a big thank you to the Wenonah Lake Association for donating the ice cream freezer and the trampoline.

Residents Carol Ann Wesh and Jack Wesh 107 N. Clinton; spoke about the video of the speeder on their street and thanked the police for responding to the complaints on that street. Also, Jack asked again about the street project and Borough Engineer Davie Kreck reminded him that the contractors will come back to fix the issues at hand.

Resident James Holder 209 N. Monroe invited everyone to join a potluck group event at the Lake Park on Sunday August 27, 2023.

Resident Alex Pozza 200 N. Monroe had questions about the closing of Lake Park. Mayor Doheny indicated that construction will be starting soon, and closings at the discretion of the Borough to protect both the contractor and residents.

Resident Rich Black 205 N. Monroe asked about the corner of W. Mantua Ave & N. Monroe that is for bus stop. People are using it for parking. Borough Engineer Dave Kreck said he will look into it.

Motion to Approve: RESOLUTION 2023-78 CLOSED SESSION pursuant to N.J.S.A. 10:4-12(b)7 “Contract negotiation/potential sale of property”.

Cox/Mayer All in Favor

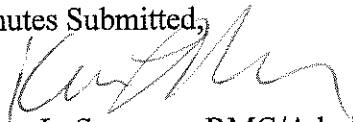
Motion to close; close session  
Mayer/Fini

No action taken

**Motion to Adjourn:** 8:38 pm  
All in favor

Mayer/Fini

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: September 28, 2023

## 2023 Personnel Committee – July report

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Initial Goals for 2023:

- Swim season staff:
  - revise job descriptions and offer letter format.
  - increase ownership of the overall program by managers
  - Clarify roles of office staff vs. managers
- Office staff
  - Support training and role clarification as needed.
  - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
  - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy.
  - Explore customer-facing guidance and best practices.

	Plan	Accomplishments
Q1	Swim season job descriptions and offer letter format. Swim season hires – support as needed. Check-in with Administrator and Public Works Superintendent	January: Revised Manager job descriptions and posted. Revised offer letter format and used for Managers. February: Hired Catherine Lombardo and Mike Mix as managers; Continue to work with Catherine (staffing manager) on hiring process. March: Working with Catherine on staffing.
Q2	Swim season staff role refinement Clarify roles of office and swim season managers Check-in with Administrator and Public Works Superintendent	April: Hiring letter revised for swim season staff; Office staff continues to work through new processes particularly for swim season. May: Lifeguards and activities/gate guards hired. Training and testing continue to be ready for Memorial Day weekend. Hoping to find an Assistant Manager by the start of the 6 days/week schedule (late June). Office staff covering all support functions for the swim season, however next year we hope to clarify roles a bit more. Terrific cooperation and communication among the Managers, Carol, and Huda is evident. June: Swim program: Still need an assistant manager for the season. Public Works: One laborer resigned late in May. The open position will be filled on June 26 <sup>th</sup> by Paul Leinhauser as an Assistant Superintendent, providing additional experience and knowledge in water systems.
Q3	Review office staff roles for clarity and opportunity Discuss Public Works training and growth plans	July: no update August: Catherine Lombardo finished her season and Elena Funk was promoted to Assistant Manager. Both Elena and Mike Mix have expressed interest in returning for the 2024 season.
Q4	Debrief on swim season staffing and what to change/keep for next year. Create plans for office staff and Public Works staff as needed (2024 and beyond)	

## **Public Works Monthly report for August 2023**

Submitted by Brian Nicholson

Submitted Lead service notification report to DEP on August 17. The NJDEP has put a priority on lead pipe replacement. The State has signed into law that all lead pipes are to be replaced over the next 10 years. The Borough has been proactive over the last few road projects to check and replace lead service lines from the mains to the curb shut off, which is borough owned. The current road project checked over 50 services and only 2 needed to be replaced and they were galvanized pipe not lead. The DEP is trying to shift the burden of the homeowner's side (Curb shut off to the meter) onto the utilities and will make public funding available only to utilities that take on the responsibilities.

Sewer rehab project is on hold again due to major equipment problems on Arolds side. We anticipate starting back up Tuesday September 5<sup>th</sup>. We were able to adjust some details of the project scope of work and add over 1000 feet lining to the project. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

We have started to GIS inventory all stormwater infrastructure. Stormwater is going to take a lot of manpower hours going forward. Dave Kreck, Mike Clark and myself are working together to organize and set up the new programs required by the DEP and I anticipate more regulations in the near future.

Paul Leinhauser has started and I have put a lot on him immediately such as working through the Water meter reads and helping with oversight of the infrastructure jobs.

Update on the new 3-yard dump truck ordered in February, build date for the truck is scheduled for late fall so we probably will not see the truck until after new year.

Started conversation with SEC and US tank for warranty repairs to the tower, we are looking to schedule for late fall.

Replacement of Well 1 and upgrades to Mantua Ave sewer pump station are the next Major projects on the horizon for the utilities departments.

## Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent

For the month August 2023

### Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed		9	15	11	5	4	2	2					
Utility Mark Out	55	33	40	38	27	49	65	88					
Water samples For NJDEP	4	4	4	4	4	4	4	4					

### Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

### Road works

- Many potholes throughout the borough were filled/ patched.

### Other activities

### Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 4 sewer lateral backups cleared by public works.
- Check wells and lifts daily

### Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds													
Yard waste	20	<u>40</u>	40	40	60	100	80	40					
Branches collected- cu yds				<u>20</u>	40	40	40	<u>40</u>					

### Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	61	29	38	55	48	58	78	54					
# e-waste stops	35	25	29	27	21	33	35	29					

- Indicates combines metal and e-waste

To: Mayor Doheny and Council

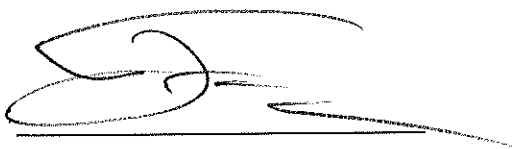
From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for July 2023

Date: August 8, 2023

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	12	13	12	14	20	22	13						
Alarm Systems	2	1	3	3	6	7	2						
Animal Rescue													
Assist EMS		1				1							
Brush						1							
Building Fire					1	1							
CO Alarms	2			2		2							
Cover Assignment	1												
Dwelling Fire	1	1		1	2								
Exterior Fumes		2	2			2	1						
Incorrect Dispatch			1										
Interior Fumes		2	1	2	1		2						
Investigation													
Motor Vehicle Crash	2		1		3	1	2						
Rescue/HAZMAT													
Rapid Intervention						1							
Rubbish Fire					1								
Service Assignment		1					2						
Structure Fire				1									
Vehicle Fire		1											
Meetings/Drills	4	4	4	4	5	4	2						
Events				1	1	2	2						
Staff Hours	93.1	83.97	86.24	92.62	136.3	167.0	149.7						



Tim Nessler, Fire Chief





# Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



**William D. Murphy**  
Lieutenant

405 Main Street  
Mantua, NJ 08051  
mantuapd@mantuatownship.com  
(856) 468-1920  
Fax (856) 464-0237

**Arthur D. Hayes**  
Lieutenant

**Shaun J. Butler**  
Lieutenant

**Darren E. White**  
Chief of Police

**Brien J. Hauss**  
Lieutenant

August 24, 2022

To: Ms. Mayor and members of the Borough Council  
From: Chief White

Re: Workshop report

- We are scrounging together enough equipment and uniforms to get our new hires outfitted until all of their contractually guaranteed stuff comes in.
- Through hard work and plenty of assistance from our law enforcement partners, detectives made an arrest for a carjacking that took place at Wawa several weeks ago. Although this did not occur in Wenonah, it easily could have. The hard work of the detectives should not go unnoticed and they did a great job hunting down the suspect. On a side note, please lock your doors!
  - The detectives are also working on several self-initiated cases, almost too many, right now.
- New Hires:
  - **Matthew Germsheld** is a veteran of the US Army National Guard and holds a bachelor's degree in criminal justice. He initially attended the Cape May Police Academy in 2009 and worked as a SLEO 2 officer in both Wildwood and Glassboro. Matthew was subsequently hired by the Camden PD and sent to the academy in 2013, where he worked until 2015. At this point, he decided on a career change and opened a CrossFit business here in Mantua. After that did not work out, he began schooling in Arizona with the intention of entering medical school. However, Covid hit making things difficult for him, resulting in him going back through the academy for Camden and working there from February 2022 until receiving a conditional offer of employment by us. While working in Camden, he was assigned to various divisions, including the Community Impact Division and other the Neighborhood Response Division on top of his patrol assignment. Attending the fulltime police academy, a second time shows that he now has settled down and figured out that he wants to remain in the law enforcement field. With all the other things that he has done, he also brings with him many different experiences from other aspects of life that will assist him in his career in Mantua.
  - **Joseph Craig** holds an associate degree in criminal justice and attended the Cape May Police Academy starting May of 2015. He worked as a SLEO 2 officer in North Wildwood, Westville, and Woolwich Twp. police departments before being hired fulltime by the Westville PD in 2016. During his almost seven-year tenure with Westville, he was forced to learn a lot quickly as he was often the only officer working

on his shift. He also comes with a significant amount of training, with many of his classes being ones that we are either mandated to send, or otherwise aim to send, our officers to. Some of these include being bicycle officer certified, Alcotest certified, Standardized Field Sobriety Testing certified and drug impaired driving certified. Additionally, having already been an officer in other Gloucester County PDs, he has knowledge and experience of the systems, dispatchers, and policies of the county, making his adjustment and field training period much quicker and easier.

- **Jacob Jowett** holds a bachelor's degree in psychology and associate degree in health science. He started as a class 1 officer in the Paulsboro PD and attended the fulltime Gloucester County Police Academy in 2021. Jacob worked in the Woodbury Heights PD up until receiving our offer of employment. He was offered a job here during our last hiring process but declined due to having just accepted Woodbury Heights' offer and not wanting to retract his acceptance after they already spend money to start outfitting him. This is a quality of dedication that I find important. With the knowledge that the Woodbury Heights PD would likely be taken over by Woodbury, he entered our selection process when it began. As with Joseph Craig, already being an officer in another Gloucester County PD, has provided him with knowledge and experience of the systems, dispatchers, and policies of the county making his adjustment and field training period much easier.
- **Arthur Ettore** attended the Cape May Police Academy in 2018 as a class 2. He worked at the East Greenwich PD as a SLEO 1, the Wildwood PD as a SLEO 2, and the Paulsboro PD as a SLEO 2 before being hired fulltime by Paulsboro, where he worked from October 2019 until receiving our offer of employment. He also holds some of the classes and mandatory certifications to which we strive to send all our new officers, including being drug impaired driving and Alcotest certified. Arthur is also a certified range instructor, which is a skill that always comes in handy. Once again, already being an officer in another Gloucester County PD provides him with knowledge and experience of the systems, dispatchers, and policies of the county, making an adjustment and field training much easier.

- Promotions:

- **Det. Robert Layton to Sergeant Robert Layton** – Det. Layton has been with the MTPD for approximately 16 years and holds an associate's degree in civil engineering management. He has worked in both the patrol and detective divisions, is the department's juvenile and narcotics, liaison, and is a member of several other associations that assist him in better fulfilling the duties of his job. Det. Layton has earned numerous exceptional duty and exemplary performance recognitions, departmental commendations, has received numerous letters of praise from individuals with which he has interacted, was the MTPD Officer of the Year in both 2010 and 2013, a meritorious service award from the GC Police Chiefs Association, and is an all-around hard worker. He has been to over 40 work-related classes to enhance his abilities and will perform whatever task is requested of him without complaint and to the best of his abilities. Det Layton sets a good example for the PD with individuals he interacts with, and I would be happy to have him promoted to the rank of sergeant.
- **Ptl. Bruce Shaw to Corporal Bruce Shaw** - Ptl. Shaw has been with the MTPD full time for about ten years. However, he also served as an Eagle Scout, a Mantua police

explorer, class 1 officer, and class 2 officer before earning his patrolman position. Ptl. Shaw serves as a departmental armorer, range instructor, Explorer Advisor, and L. E.A.D/Youth Leadership instructor. He serves the police academy as a physical fitness instructor as well. Ptl. Shaw has received a lifesaving and exceptional duty award from the GC Chiefs Association, the M.A. D. D. Distinguished Service Award and several other exceptional duty, exemplary performance, and commendations from the MTPD. Ptl. Shaw will also do what is asked of him without complaint and I think he would make a great corporal and set a good example in the police department.

- **Ptl. Stephen Wolfsgruber to Corporal Stephen Wolfsgruber** holds a bachelor's degree in criminal justice and worked as a class one officer and class two officer in Seaside Heights, . Although he has only been with the department fulltime since 2019, he has earned a lot of respect amongst the department for his dedication to duty and knowledge of the job. This is represented by the fact that he is assigned as the department's NIBRS/UCR reporting liaison, Alcoholic Beverage Control liaison, Field Training Officer Child Safety Seat Technician, and provided much assistance with our recent selection process. These duties provide him insight to areas of the job that somebody other officers with similar time might not have. He presents the department in a very good light to the public during his day-to-day interactions. As with the other two, he has earned several exemplary performance and exceptional duty notices, citizen letters of praise, and was the 2022 VFW Officer of the Year. Ptl. Wolfsgruber would make a very good corporal to help lead the department into the future.



Mantua Township Police  
 405 Main Street  
 Mantua New Jersey 08051  
 (856) 468-1920

**Incidents Summary List**

Printed On: 08/22/23 14:01

**Reporting Period : 07/01/2023 - 07/31/2023**

	Mantua Police Department	Total
Abandoned Vehicle	1	1
Added Patrol	24	24
Administrative	1	1
Animal Complaint	3	3
Assist Other Agency	1	1
Burglar Alarm Activation	4	4
Cardiac Emergency	1	1
Community Policing	4	4
Criminal Mischief Complaint	1	1
Domestic	3	3
Fall Victim	2	2
Fire Alarm System	2	2
Follow Up	1	1
Found Item	1	1
Fraud Complaint	1	1
Fumes Interior	1	1
General	1	1
Hazardous Road Condition	1	1
House Check	2	2
Juvenile Complaint	1	1
Medical Emergency	6	6
Motor Vehicle Complaint	1	1
Motor Vehicle Crash	1	1
Motor Vehicle Stop	7	7
Neighbor Complaint	1	1
Noise Complaint	2	2
Notification/Informational	3	3
Overdose	1	1
Property Check	6	6
Public Assist	4	4
Radar Enforcement	5	5
Seizures	1	1
Solicitation	1	1
Speak To Officer	4	4
Special Detail	4	4
Suspicious Incident	2	2
Suspicious Motor Vehicle	2	2
Suspicious Person	1	1



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**Incidents Summary List**

Printed On: 08/22/23 14:01

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**Reporting Period : 07/01/2023 - 07/31/2023**

	Mantua Police Department	Total
Theft	1	1
Trespassing	1	1
Unconscious Person	1	1
Unwanted Person	1	1
Weil Being Check	1	1
<b>Total</b>	<b>113</b>	<b>113</b>



Start: 2023-07-01

End: 2023-08-17

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	7	48	28	55	102	31	5	2	1	0	0	0	0	0	0	0	0	0	0	0	24.0	279
1:00	0	15	42	27	34	38	8	7	0	2	0	0	0	0	0	0	0	0	0	0	0	21.3	173
2:00	0	14	56	14	28	20	9	6	0	0	0	0	0	0	0	0	0	0	0	0	0	19.4	147
3:00	0	9	34	13	14	18	15	1	2	1	0	0	0	0	0	0	0	0	0	0	0	21.1	107
4:00	0	3	15	12	36	72	32	11	8	0	0	0	0	0	0	0	0	0	0	0	0	27.1	189
5:00	0	6	27	34	94	66	16	3	0	0	0	0	0	0	0	0	0	0	0	0	0	23.1	246
6:00	0	32	119	86	108	174	69	16	4	0	0	0	0	0	0	0	0	0	0	0	0	22.6	608
7:00	0	30	147	204	357	426	189	26	9	1	0	0	0	0	0	0	0	0	0	0	0	24.3	1389
8:00	0	76	262	325	618	689	286	66	8	1	0	0	0	0	0	0	0	0	0	0	0	23.9	2331
9:00	0	63	265	297	593	619	240	47	2	1	0	0	0	0	0	0	0	0	0	0	0	23.6	2127
10:00	0	52	256	329	661	830	336	80	11	1	0	0	0	0	0	0	0	0	0	0	0	24.5	2556
11:00	0	72	298	338	728	835	355	65	8	1	3	0	0	0	0	0	0	0	0	0	0	24.2	2703
12:00	0	88	382	403	823	1017	398	87	18	2	0	0	0	0	0	0	0	0	0	0	0	24.1	3219
13:00	0	77	319	430	836	882	336	80	14	1	2	1	0	0	0	0	0	0	0	0	0	24.0	2978
14:00	0	59	284	351	919	993	392	90	14	2	0	0	0	0	0	0	0	0	0	0	0	24.7	3104
15:00	0	61	283	402	817	954	357	92	8	0	0	0	0	0	0	0	0	0	0	0	0	24.5	2974
16:00	0	77	325	378	896	1118	445	93	10	3	0	0	1	0	0	0	0	0	0	0	0	24.7	3346
17:00	0	63	239	332	831	1084	406	98	6	2	0	0	0	0	0	0	1	0	0	2	0	25.1	3064
18:00	0	75	262	321	666	796	303	51	4	3	0	0	0	0	0	0	0	0	0	0	0	24.0	2481
19:00	0	70	245	326	709	712	259	47	13	0	0	0	0	0	0	0	0	0	0	0	0	23.9	2381
20:00	0	52	207	273	649	626	189	40	5	5	0	0	0	0	0	0	0	0	0	0	0	23.8	2046
21:00	0	39	116	147	311	284	77	18	4	0	0	0	0	0	0	0	0	0	0	0	0	23.1	996
22:00	0	16	96	96	164	175	70	13	8	2	0	0	0	0	0	0	0	0	0	0	0	23.5	640
23:00	0	19	51	71	131	120	47	11	2	1	0	0	0	0	0	0	0	0	0	0	0	23.4	453
Total	0	1075	4378	5237	11078	12650	4865	1053	160	30	5	1	1	0	0	0	1	0	0	2	0	24.2	40536



Start: 2023-07-01

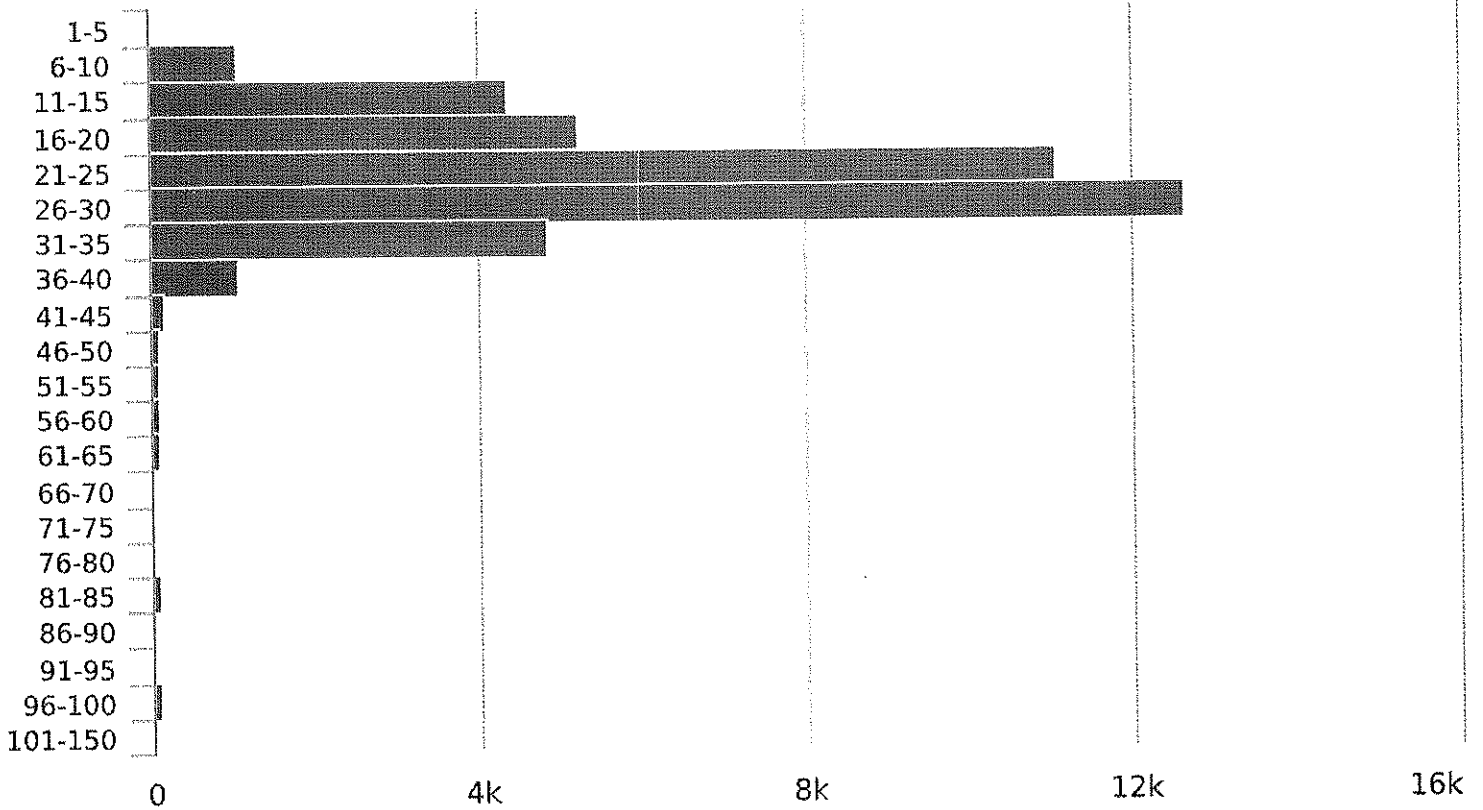
End: 2023-08-17

Times: 0:00:00-23:59:59

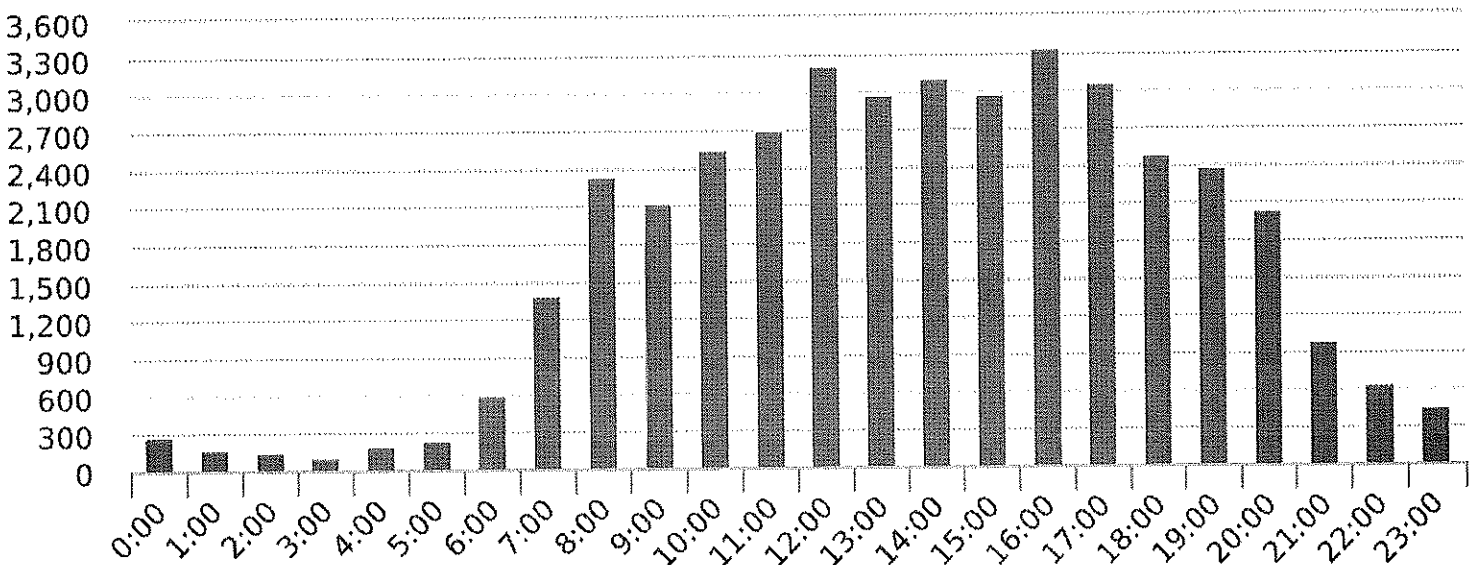
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

**Total Volume by Speed Distribution**



**Volume over Time**





Start: 2023-07-01

End: 2023-08-17

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

## Overall Summary

Total Days of Data: 48

Speed Limit: 25

Average Speed: 24.14

50th Percentile Speed: 24.7

85th Percentile Speed: 30.14

Pace Speed Range: 21-31

Minimum Speed: 10

Maximum Speed: 98

Display Mode: Unknown, Speed Display

Average Volume per Day: 844.5

Total Volume: 40536





Start: 2023-07-01

End: 2023-08-17

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	4	8	14	14	18	20	9	0	0	0	0	0	0	0	0	0	0	0	0	0	25.3	87
1:00	0	1	3	4	4	5	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	25.4	27
2:00	0	5	5	3	1	3	7	2	0	0	0	0	0	0	0	0	0	0	0	0	0	22.5	26
3:00	0	0	2	2	3	3	1	1	1	0	0	0	0	0	0	0	0	0	0	0	0	25.4	13
4:00	0	3	9	7	6	10	16	3	1	0	0	0	0	0	0	0	0	0	0	0	0	25.0	55
5:00	0	2	8	6	28	63	109	35	10	7	0	0	0	0	0	0	0	0	0	0	0	31.0	268
6:00	0	11	52	34	62	135	180	39	6	0	1	0	0	0	0	0	0	0	0	0	0	27.4	500
7:00	0	14	87	114	190	288	292	116	19	1	1	0	0	0	0	0	0	0	0	0	0	27.4	1122
8:00	0	23	133	190	229	370	407	173	24	2	1	0	0	0	0	0	0	0	0	0	0	27.2	1552
9:00	0	23	142	193	282	380	308	124	26	3	0	0	0	0	0	0	0	0	0	0	0	26.2	1481
10:00	0	25	161	187	289	391	380	133	23	4	0	0	0	0	0	0	0	0	0	0	0	26.5	1593
11:00	0	43	191	233	313	419	372	135	24	6	0	0	0	0	0	0	0	0	0	0	0	25.8	1736
12:00	0	62	193	217	324	448	442	168	34	1	0	0	0	0	0	0	0	0	0	0	0	26.2	1889
13:00	0	39	178	211	319	392	337	123	21	1	0	0	0	0	0	0	0	0	0	0	0	25.6	1621
14:00	0	33	134	188	282	377	292	104	23	2	1	0	2	1	0	0	0	0	0	0	0	26.0	1439
15:00	0	33	173	220	306	417	363	119	18	2	0	0	0	0	0	0	0	0	0	0	0	25.9	1651
16:00	0	31	173	195	308	441	400	155	30	3	1	0	0	0	0	0	0	0	0	0	0	26.5	1737
17:00	0	36	119	156	257	361	356	113	15	4	1	0	1	0	0	0	0	0	0	0	0	26.6	1419
18:00	0	27	114	194	233	324	270	86	13	2	0	0	0	0	0	0	0	0	0	0	0	25.7	1263
19:00	0	18	93	114	204	211	209	73	9	5	0	0	1	0	0	0	0	0	0	0	0	26.0	937
20:00	0	15	63	72	115	154	141	41	9	1	0	0	0	0	0	0	0	0	0	0	0	25.9	611
21:00	0	5	28	28	75	106	52	17	8	0	0	0	0	0	0	0	0	0	0	0	0	26.2	319
22:00	0	4	27	23	30	51	38	10	8	0	0	0	0	0	0	0	0	0	0	0	0	25.6	191
23:00	0	3	13	12	18	31	23	13	3	0	0	0	0	0	0	0	1	0	0	0	0	26.9	117
Total	0	460	2109	2617	3892	5398	5004	1793	325	44	6	0	4	1	0	0	1	0	0	0	0	26.3	21654



Start: 2023-07-01

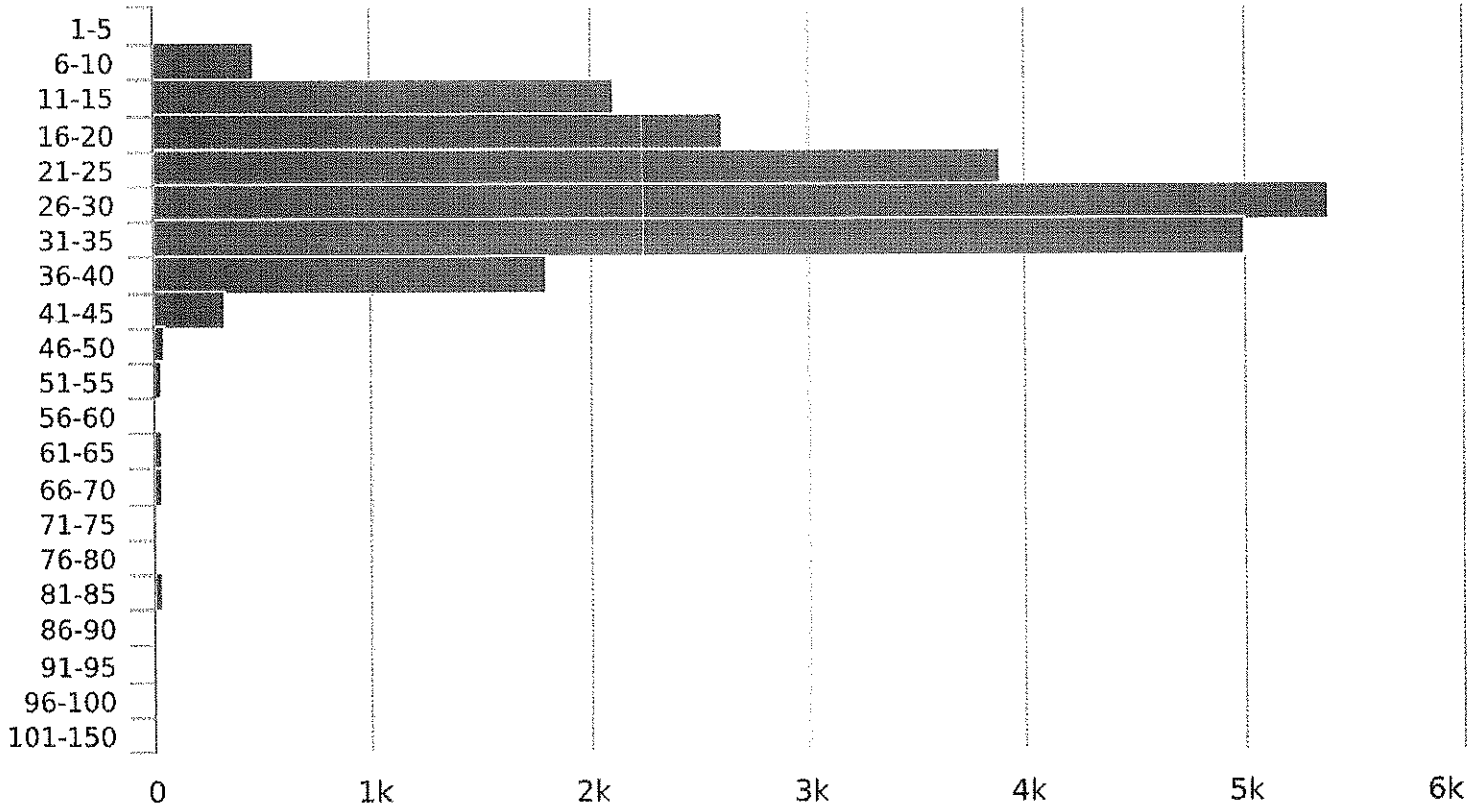
End: 2023-08-17

Times: 0:00:00-23:59:59

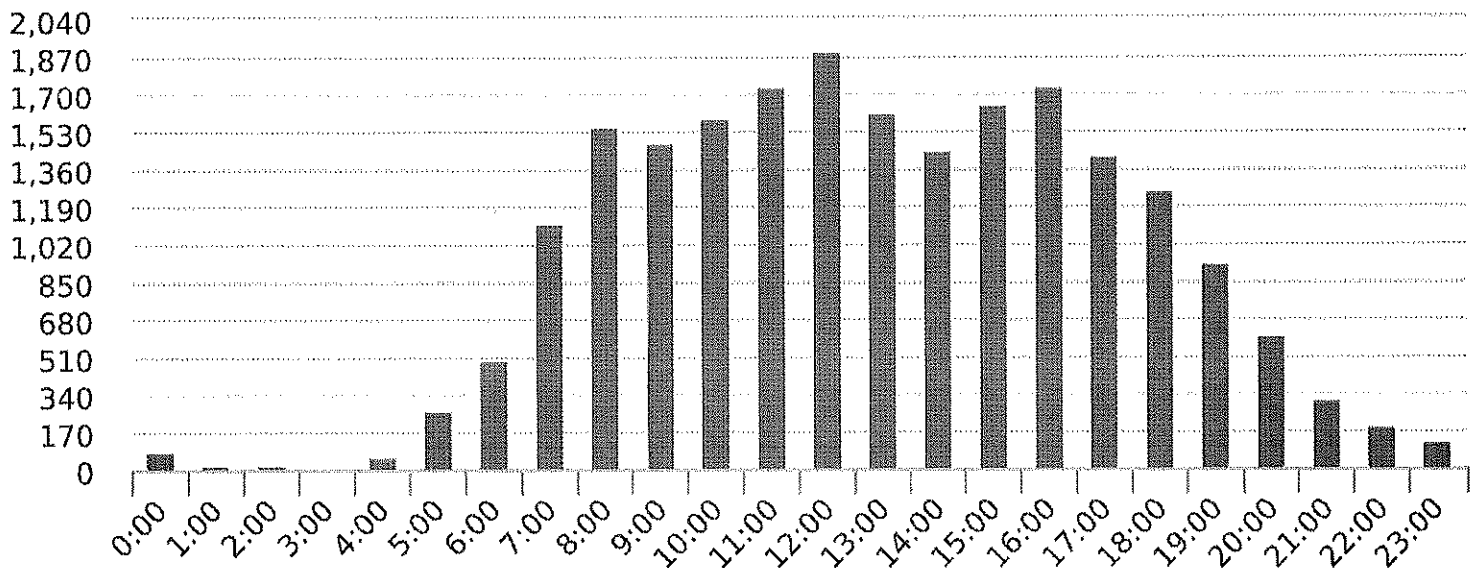
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

**Total Volume by Speed Distribution**



**Volume over Time**





Start: 2023-07-01

End: 2023-08-17

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

## Overall Summary

Total Days of Data: 48

Speed Limit: 25

Average Speed: 26.27

50th Percentile Speed: 26.89

85th Percentile Speed: 33.08

Pace Speed Range: 23-33

Minimum Speed: 10


Maximum Speed: 81

Display Mode: Unknown, Speed Display

Average Volume per Day: 451.1

Total Volume: 21654

Current Taxes	July	2023 To Date
Prepaid Taxes / 2024	84.38	84.38
2023 Taxes	363,388.35	4,817,622.02
2022 Taxes	0.00	49,266.96
6% Year End Penalty	0.00	923.52
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	276.82	8,334.49
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	363,749.55	4,876,231.37

  
 Kim M Jaworski  
 Tax Collector

Percentage of Collection at July 31, 2023	53.54%
Percentage of Collection at July 31, 2022	54.68%



**BOROUGH OF  
WENONAH**  
NEW JERSEY

**Wenonah Borough Council  
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for August 24, 2023

- No updates to report.

Respectfully submitted,

Jaclyn Graves, chair

[jgraves@boroughofwenonah.com](mailto:jgraves@boroughofwenonah.com)

Public Programs Committee Report

Public Meeting August 24th, 2023

Jeanne Grigri : Chair

Jonathan Barbato, Anthony Fini

<b>Programs/Events/Activities/Organizations</b>	<b>Past Month</b>	<b>In progress/ ongoing/ upcoming</b>
<b>Lake membership &amp; WLA</b>	<i>Will give full report when season closes.</i>	<b>Summer at Wenonah Lake regular hours: Tuesday - Sunday 11-8 through Labor Day, Events/special activities continue</b>  <i>WLA Friday Night Music WLA Saturday morning yoga WLA kids programs</i>
<b>Mayor's Wellness Campaign</b>	<i>Nothing new to report. Includes all the community events/activities that enhance quality of life and in turn, overall health and well-being. Let's keep it up!</i>	<i>Continuing to document events (photos and/or reports)</i>
<b>Women's Club and Farmer's Market</b>	<i>Nothing new to report. Continued success</i>	
<b>Senior's Club</b>	<i>Nothing new to report. Continued development of outings and activities.</i>	

## 2023 swimming season membership sales

Note: Numbers reported at Council meeting each month may change once that month is complete.

	April	May	June	July	Aug	Sept	Season total
<b>Resident FAMILIES</b>	24	57	45	24	2		152
Resident TAGS (includes first family membership)	67	167	149	68	6		457
<b>Non-Resident FAMILIES</b>	18	50	40	26	5		139
<b>Non-Resident TAGS (incl 1st family membership)</b>	59	185	138	97	17		496
<b>Day passes sold - 13 and older (\$20/pass)</b>	0	*	66	188	91		345
<b>Day passes sold - 2-12 years old (\$10/pass)</b>	0	*	35	83	59		177
<b>Tags Sold by Month</b>	126	352	287	165	23		953

### Pavilion Rentals and Events

Date of event	April	May	June	July	Aug	Sept	Season total
Private parties - no swimming		1					1
Resident OR member parties - with swimming			5	7	7		19
Non-resident parties - with swimming			2	4	1		7
School or Organization events		1	11				12
<b>Additional notes:</b>							





**2023 Lake Park Renovation Committee – July report**

1. Chairs: Jonathan Barbato and Susan Mayer
2. Community Advisory Members:
  - WLA: Mellany Alio, Kristen Howard, Alex Pozza
  - Environmental Commission: Dave Coates
  - Swimming Program Staff: Mike Mix
3. Professional and staff members: Dave Kreck, Brian Nicholson, Karen Sweeney

**Goals for 2023:**

- Grants and funding:
  - Identify and submit for State, County or other public funding.
  - Consider ways for independent and volunteer group fundraising to meet overall renovation plans.
- Mission, goals, and engagement
  - With Advisory Members, develop a mission statement and guiding principles for the lake park and the renovation.
  - Create a high-level timeline to understand the overall scope of the project.
  - Develop a communication plan to inform both residents and swim season members of both fundraising opportunities and timing of renovations.

	<b>Plan (see 1,2,3 members above)</b>	<b>Accomplishments</b>
Q1	Organize materials and submit for the 2023 grant (1,3) Convene advisory members, starting in February, to finalize mission and high-level goals for renovation (1,2)	<p>January:</p> <ul style="list-style-type: none"> <li>• Created mission, vision, and guiding principles; created timeline for overall project.</li> <li>• Identified County CARES Act grant due 1/31 which would be a better fit than the State program for the ADA improvements.</li> <li>• Will submit for County grant but not the State grant since the State grant would be for playground equipment and we won't have a Master Plan until Q2</li> <li>• Shared an update at the January WLA meeting.</li> </ul> <p>February:</p> <ul style="list-style-type: none"> <li>• Dave Kreck led the effort to submit the 1/27 County grant submission. Awaiting decision which may happen as early as the end of February. (No decision as of 2/19)</li> <li>• Dave has secured the services of a Planner. See the separate planned timeline for more information on anticipated schedule.</li> <li>• Set the 4<sup>th</sup> Wednesday of each month as the meeting date for this committee.</li> <li>• The Environmental Commission representative on this committee switched from Julia Horn to Dave Coates.</li> <li>• Plan for the February meeting is to agree on the guiding principles and create a priority list for the Planner.</li> </ul> <p>March: Guiding Principles and priority list were created after a brainstorming session at the February meeting. Information was shared with Terry Coombs, the planner from Dave's office. Terry toured the property twice and met with Brian to better understand the mitigation in place for the high water on the property. Plan is for Terry to share a draft Master Plan at the March Committee meeting.</p>
Q2	Create an action plan based on grant funding (1,3)	<p>April: Reviewed the draft Master Plan with the Advisory members at the March meeting. General consensus was that the plan reflected the guiding principles and community interests. One additional question was taken back to Terry asking if a double pickleball court would fit. That option will be reviewed with the committee at the April meeting. The ADA</p>

	<p><b>DELAYED:</b> Develop a Master Plan (1,2,3)</p>	<p>grant may require an additional step of either conducting a bat study or delaying construction until September. For now the Advisory members of the committee will hold off on any further discussions while the professional and staff members work through the details of the ADA grant. The overall timeline is being revised to delay engaging the public beyond general communication.</p> <p>May: Community members of the committee are taking a break from activities so we have time to work through the details of the ADA grant. Waiting for the county to provide a new contract which will allow the ADA work to begin in October. An overview of the project will be posted at the Lake Park once the swimming season starts.</p> <p>June: No contract yet from the County</p>
Q3	<p>Implement ADA improvements, Revise project plan (1,3)</p>	<p>July: No contract yet from the County.</p>
Q4	<p>Identify and prepare for 2024 funding.</p>	



August 17, 2023

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah  
1 South West Avenue  
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey  
Professional Engineering Services  
**Monthly/Project Status Report – August 2023**  
File No.: SCE-R10301.011

Dear Ms. Sweeney:

**SUBURBAN CONSULTING ENGINEERS, INC.** (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of July and first two weeks of August 2023 for the Borough of Wenonah.

**I. WATER SYSTEM**

**A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)**

**SCE-R10302.011:**

Total Authorization: \$108,420.00  
Billed to Date: \$90,994.06 (84%)

**Project Scope Overview:**

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

**Services Provided:**

US Tank has committed to addressing the repairs identified in the inspection report. SCE will contact US Tank this month to schedule and coordinate the repairs for the fall of 2023 after the high demand summer season has concluded. Once the tank is drained for the interior repairs, US Tank will advise the cause of the defects (paint failure or application issue). An exact cause can not be determined at this based on the inspection video, but only once the coating can be examined in person.



**B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM**

**SCE-R10303.021**

Total Authorization: \$5,000.00  
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

**C. WELL NO. 1 IMPROVEMENTS – PROPOSAL**

**SCE-P10302.041**

Project Scope Overview:

The proposed project scope will include drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, emergency generator and all associated appurtenances. SCE met with the Borough on February 28 to determine the scope and complete a preliminary site evaluation. A formal proposal will be prepared for the funding, permitting, design, bid phase and construction phase services and submitted to the Borough.

**II. SANITARY SEWER SYSTEM**

**A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION**

**SCE-R11851.021**

Total Authorization: \$66,910.00  
Billed to Date: \$61,079.95 (91%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE continued construction administration oversight and scheduling with the contractor/Borough during this period which included project reporting of CIPP lining locations, and upcoming manhole rehabilitation locations. Work performed this period which has been observed and reported by SCE inspection staff, includes approximately 6,100 LF of CIPP Lining areas (8,400 LF to date). Note that the contractor has been temporarily unable to continue CIPP efforts as of 8/9 due to equipment malfunction issues anticipated to extend into the last week of August. With this in mind, SCE is currently assessing a realistic schedule extension beyond NJDEP's approved completion schedule of 7/27/2023.

SCE's other tasks performed during this period include direct coordination with the contractor/Borough, post CCTV video review of completed CIPP lined areas and lateral



reinstatement locations, observation staff planning coordination, and minor project SOW limits review/alternate area CIPP substitutions, based on requested Borough consultation.

**B. SANITARY SEWER ASSET MANAGEMENT PLAN**

**SCE-R10301.011**

Total Authorization: \$62,350.00  
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011/.021) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011/.021). Anticipate updating fall 2023.

**C. SANITARY SEWER CAPITAL IMPROVEMENTS**

**SCE-P11988.011**

This proposal for the completion of sanitary sewer lift station upgrades is currently on hold by the Borough. The work under this proposal is to be re-evaluated after the sanitary sewer rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,  
**SUBURBAN CONSULTING ENGINEERS, INC.**

Robert E. Wells, PE  
Technical Manager



**THE PETTIT GROUP, LLC**  
Engineering • Architecture • Planning

**VIA E-MAIL ONLY**

August 22, 2023

Mayor and Council  
Borough of Wenonah  
1 South West Avenue  
Wenonah, NJ 08090

**RE: Monthly Engineering Report  
Borough of Wenonah  
Public Meeting: Thursday August 24, 2023  
Project Number WNOE012S**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

**I. CONSTRUCTION PROJECTS:**

**2022 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. We continue to work with the NJDOT on the Closeout of the Project and Final Grant Reimbursement for Lenape Trail and will coordinate with the Borough as necessary.

**II. GENERAL MUNICIPAL ENGINEERING:**

**2023 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. We offer the following updated status of the proposed improvements:
  - A. North Clinton Avenue: Concrete curbs, driveway aprons, ADA Ramps, and base paving have been completed.
  - B. North Jefferson Avenue: Storm Sewer Installation is complete. Concrete curbs, driveway aprons, and ADA Ramps are currently under construction.
  - C. Maple Street: Replacement of Storm Sewers at Synnott Avenue is complete.Consequently, our office has submitted a recommendation to Council for the approval of the second contract payment.
2. We alert Council of a forthcoming Change Order that would include the addition of various water system improvements in Jefferson Avenue as a result of a failing gate valve, the addition of a number of additional off-site water service replacements requested by Public Works Department, and the deletion of a number of water services that were found not to be required after being exposed to be comprised of copper pipe.

**2024 INFRASTRUCTURE IMPROVEMENT PROJECT:**

1. The field survey and preliminary engineering for the 2024 Borough Infrastructure Improvement Project is underway.
  - A. In conjunction with Public Works, we will identify any utility improvements that may be required within the project limits

Upon completion of the preliminary engineering, we will review same with the Borough CFO to determine the scope of work and bonding amount required for the 2024 Infrastructure Improvement Project
2. Once the scope of work is fully identified, our office will provide a proposal for the preparation of bid plans and specifications, bidding/award of contract, and construction related services for the 2024 Borough Infrastructure Improvement Project.

**2023 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM**

1. NJDOT has no specific deadline for providing applicants with a Notice of LAIF Grant Award. However, based upon the LAIF Grant received for N. Jefferson Avenue, we anticipate that the Maple Street LAIF Grant will accommodate a 2025 Summer Construction Schedule.

**2024 NJDOT MUNICIPAL AID PROGRAM:**

1. Notice of Grant Award for the 2024 NJDOT Municipal Aid Application for North Clinton Avenue, from Mantua Avenue to Elm Street, is anticipated in November.

**FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS**

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
  - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
  - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
  - C. East Pine Street, from Clinton Avenue to Marion Avenue
  - D. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.

**JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:**

1. We await official notification of approval from the Department of Housing and Urban Development (HUD) for the Release of Grant Funds. Upon receipt, we will coordinate the purchase of the basketball backboards and accessible picnic benches with the Borough Clerk and Public Works Supervisor.
2. The bid plans and specifications are expected to be submitted to the County for review and approval by August 24<sup>th</sup>. Once approved, we will coordinate the public bid advertisement with the Borough Clerk and CDBG Office.



3. At this time and for coordination purposes, we anticipate the following schedule from project design through completion:
  - A. Late-August to mid-September: Advertise and accept Contractor Bids and coordinate approval of Award of Contract with County
  - B. September 28<sup>th</sup> Council Meeting: Award Construction Contract.
  - C. Early-mid October: Coordinate Contract Award with County, execute contracts, schedule preconstruction meeting.
  - D. Mid-October to end of November: Construction period
  - E. December 2023-January 2024: Grant Closeout
3. Our office remains available to assist in the development of a Master Plan for the Park property.

#### **COMEYS LAKE:**

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
  - A. The backfilling and stabilization of the eroded slope of the earthen dam.
  - B. The video inspection of the clogged inflow pipe
  - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

#### **LIGHT RAIL**

1. Our office has provided GCL with information regarding existing utilities that cross beneath the railroad tracks at various locations throughout the Borough.

#### **CONRAIL**

1. We recommend that Conrail be formally approached with a request to clear a clogged storm sewer pipe within the westerly side of the Conrail Tracks, near the end of Southwest Avenue, in order to alleviate a flooding problem at the intersection of Southeast Avenue and Cedar Street, which was found to be the source of an erosion problem in in the right field area of Langston field.

#### **SANITARY SEWER SYSTEM**

1. We are investigating various Grant opportunities to fund the pump station infrastructure improvements needed to provide sewer service to the residents on north Woodbury-Glassboro Road.
2. The existing sewer lateral at #204 North Marion Avenue has a number of displaced joints which are causing frequent clogs and therefore, a new sewer lateral connection is required.
3. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.





4. Our office defers detailed status reports on the current Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

**GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)**

1. No change since last report.

**BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES**

1. Please see 2023 INFRASTRUCTURE IMPROVEMENT PROJECT regarding the water system upgrades completed in 2023.
2. Water System upgrades for the Year 2024 shall be determined upon completion of the Preliminary Engineering services, as described in 2024 INFRASTRUCTURE IMPROVEMENT PROJECT.

**BOROUGH WATER TOWER AND WELLS**

1. No change since last report.

**DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT**

1. No Change Since Last Report.

**NJDEP WATER ALLOCATION**

1. The Borough's total water usage for 2023 is nearly identical to the Year 2021 and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

**BOROUGH WATER SYSTEM RECORD KEEPING**

1. Our office will be updating the Borough's Water System Mapping to address numerous discrepancies between the Borough's current maps and the actual water system infrastructure identified during construction of the 2023 Infrastructure Improvement Project.

**NJPDES STORMWATER DISCHARGE PERMIT (MS4)**

1. The 2023 MS4 Permit requires the adoption of the Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023.
  - A. A Model Salt Storage Ordinance has been provided by NJDEP. We have reviewed the Ordinance and do not object to the adoption of the Model Ordinance, without changes.
  - B. The Model Tree Removal/Replacement Ordinance closed its second round of public comments on August 16<sup>th</sup> and therefore, the Ordinance remains in a Draft condition.
2. On July 17, 2023, the NJDEP adopted the Inland Flood Protection Rule which will require the adoption of the respective amendments to the Borough's Stormwater Control Ordinance (SCO). The Amended SCO must be adopted and in effect no later than July 18, 2024. Our office will prepare the Amended SCO and coordinate its adoption with the appropriate parties, including the Borough Solicitor, Ordinance Committee, Gloucester County Planning Department, and the Combined Planning Board.



- A. The required NJDEP Stormwater Management Rule Amendment Training was completed on August 15<sup>th</sup>.
3. The required NJDEP Stormwater Permit Coordinator Training was completed on August 16<sup>th</sup>.
4. The Borough completed a mass mailing of a letter from the Mayor to all residents and business owners highlighting the requirements and environmental benefits of the various Stormwater related Ordinances that have been adopted by The Borough since the inception of the MS4 Permit. Said activity earned 3 out of the 12 Public Education Points required by the Permit.
5. We continue to work with the Public Works Department on the preparation of the Borough's MS4 Map. Existing stormwater infrastructure maps are being updated to provide the additional information required by the MS4 Permit. Once complete, the maps will be merged into one (1) comprehensive AutoCAD File and will subsequently be converted to an ArcGIS Format.
  - A. The MS4 Map must be completed and submitted to NJDEP by December 2025.

#### **TRAFFIC CALMING & SAFETY MEASURES**

1. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
2. We have contacted the Camden County Engineer's Office regarding the Traffic Calming Measures recently installed in Clements Bridge Road for their possible incorporation into the Maple Street Project to aid in offsetting the anticipated loss of the existing speed humps.

#### **SOUTHWEST AVENUE DRAINAGE PROBLEM**

1. Our office has reviewed measures with the Public Works Department to address a drainage problem at the southern terminus of Southwest Avenue which would entail the clearing of a drainage swale that had been blocked by debris, most likely from the 2021 Tornado.
2. The 2023 MS4 Stormwater Permit requires that this drainage swale be inspected and maintained on a regular basis.

#### **SINKHOLE AT #107 S. CLINTON AVENUE**

1. A video inspection performed upon the existing sanitary sewer confirmed that the sinkhole located at #107 S. Clinton Avenue is not the result of a sewer pipe failure.
2. The cause of the sinkhole appears to be related to a nearby gas service. We will reach out to South Jersey Gas to request an inspection to confirm.

#### **SINKHOLE AT EAST PINE STREET & SOUTH CLINTON AVENUE**

1. A sinkhole has formed atop the existing storm sewer pipe located at E. Pine Street and S. Clinton Avenue will be investigated during the current Sanitary Sewer Rehabilitation Project.



**BLOCK 13 EROSION PROBLEM (JEFFERSON & GARFIELD PAPER STREET)**

1. Considerations should be made for the stabilization of the eroded slopes of the ravine behind #206 N. Jefferson Avenue. However, it is our understanding that eroded slopes are located on private property and therefore, we recommend consultation with the Borough Solicitor prior to taking any action.

**CONSERVATION AREA EROSION PROBLEMS**

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
  - A. West Cherry drainage ditch/bridge bulkhead.
  - B. Eroded side slope of Comey's Lake Earthen Dam.
  - C. Existing ravine located within Block 13 (see above).
  - D. #3 Shawnee Drive Drainage Easement

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

**ORDINANCE MODIFICATIONS**

1. It is our understanding that Council is prepared to adopt the first read for the proposed Solar and Fence Ordinance Amendments.
  - A. Our office will coordinate the review and subsequent endorsement of the Ordinance Amendments with the Combined Planning Board.
2. Please see "NJPDDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of the following Ordinances:
  - A. Salt Storage Ordinance.
  - B. Tree Removal/Replacement Ordinance.
  - C. Amended Stormwater Control Ordinance (SCO).

**III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:**

**AT&T CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**T-MOBILE CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.



**VERIZON CELLULAR ANTENNAE INSTALLATION**

1. No Change Since Last Report.

**IV. PLANNING BOARD ACTIVITY:**

1. There have been no meetings since last report.
2. Our office will coordinate the review of the proposed Solar Ordinance and Fence Ordinance Amendments with the Board at the next scheduled meeting.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,  
**THE PETTIT GROUP, LLC**



David Kreck, PE, CME  
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)  
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)  
Laurie Christinzio, Planning Board Secretary (via e-mail)  
Huda Ijaz, Finance Office (via e-mail)  
Carol Newman, Office Clerk (via e-mail)

