

BOROUGH OF WENONAH

www.boroughofwenonah.com

SEPTEMBER 28, 2023

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor Jessica S. Doheny
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance:

Roll Call: Present: Doheny, Cox, Barbato, Fini, Grigri, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Graves

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer

Open to the Public (Agenda items only) Cox/Mayer

No comments

Close to the Public Cox/Mayer

Motion to Approve: August 24, 2023, Council Meeting Minutes Cox/Mayer
Abstain: Grigri All in Favor

Motion to Approve: Ordinance 2023-9: 2nd read Amending Chapter 72
Land Use Ordinance: Section R entitled “Solar Energy Systems.” Cox/Fini

Open Public Hearing Cox/Mayer

No Comments

Close Public Hearing Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Grigri, Mayer

Nays: None

Abstain: None

Absent: Graves

Motion Approved

Motion to Approve: Ordinance 2023-10: 2nd read Amending and Supplementing
Chapter 72 Land Use Ordinance regarding “Fencing.” Cox/Mayer

Open Public Hearing Cox/Mayer

No Comments

Close Public Hearing Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Grigri, Mayer

Nays: None

Abstain: None

Absent: Graves

Motion Approved

Motion to Approve: Resolution 2023-79: Approving & Accepting the 2022 Audit Report and Group Affidavit form.

Cox/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Grigri, Mayer

Nays: None

Abstain: None

Absent: Graves

Motion Approved

Motion to Approve: Resolution 2023-80: Authorizing the tax collector to cancel overpayment of taxes on block 56 Lot 6 \$977.72.

Cox/Fini

Motion to approve: Resolution 2023-81: Approving the Municipal Alliance funds for year 2025.

Cox/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Grigri, Mayer

Nays: None

Abstain: None

Absent: Graves

Motion Approved

Motion to Approve: Resolution 2023-82: Authorizing the cancellation of taxes due to the property owner meeting the requirements of a 100% disabled veteran and is exempt from paying property taxes at 5 Shawnee Drive; Arjun Singh Sawhney.

Cox/Fini

Roll Call:

Ayes: Barbato, Cox, Fini, Grigri, Mayer

Nays: None

Abstain: None

Absent: Graves

Motion Approved

Committee Reports:

- Personnel: Susan Mayer – No verbal report. See attached report.
- Public Works/Public Buildings & Grounds: Dan Cox - see attached written report. Superintendent Brian Nicholson indicated bulk leaf season will start week of 10/16/23 and containerized waste collection is over. The water tower will be taken out of service for repairs at the end of October.
- Public Safety: Anthony Fini - Summarized the speed study reports. Chief Darren White - Gave a brief summary of his report. Chief Nessler is happy to report fire trucks, equipment, hydrants are all in good shape See Attached reports.
- Finance & Budget: Jackie Graves - Absent. See attached reports, as well as the tax collector report.

(cont'd)

- Mayor Doheny approved the annual audit and acknowledged a well-done audit report. Our annual audit is complete and no issues to report. The report can be viewed on our website.
- Legal & Ordinance: Jonathan Barbato – Nothing to report.
- Public Programs: Jeanne Grigri – See attached report. The 2023 Summer swim season was solvent; however, current expenditures on grounds/facilities improvements will offset any excess funds this year. Mark your calendars for Clean Communities Cay Nov. 11, 2023.
- Lake Park Renovation Committee: Jonathan Barbato & Susan Mayer. See attached report.

Engineers Report: Dave Kreck: See attached Engineer’s detailed report on all projects in town. Maple Street will be milled next Friday. N. Clinton and Jefferson both paved. There were many problems occurring with the contractor with this project. A spot check of the roadways revealed we are not constructed per plan. We will need to do an as-built survey to confirm plan compliance. Bids came in for the CDBG project; all in excess of the grant. Dave will reach out to the County regarding the bids received and inquire as to whether additional funds can be made available for the project. No award at this time.

Some good news: Conrail cleaned the ditch clearing debris from clogged storm sewer pipe near the end of Southwest Avenue. The residents there will be happy, as it took Conrail quite a while to get to this. Now we can fix the problem.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Grigri, Mayer

Nays: None

Abstain: None

Absent: Graves

Motion Approved

Other Business:

Matt Kirschner & Elaine Schneider to be accepted into the Shade Tree Commission

Cox/Mayer
All in Favor

Mayor Doheny swore them in.

Privilege of the Floor:

Cox/Mayer
All in Favor

Resident Sara Harbold, 301 S. Princeton Ave., announced that she has closed out the Go-Fund Me account for Wenonah Park. The account collected a total of \$57,700 to purchase work/labor/trees etc. for Wenonah Park. There is a balance of \$7,000 left and it will be turned over to the Shade Tree Commission.

Resident Sara Harbold, representative for the Wenonah Lake Association, indicates they had a very successful year. The WLA gave over \$6,000 to Borough swim season employees who were lifeguards at the lake. However, she advised that they will not do that next year, as they would be planning how to use any available funds for lake improvements.

Resident Drew Sole, 8 Lenape Trail, asked if there were any changes to the noise ordinance (11pm-7am). Mayor Doheny indicated there was no change to that ordinance.

Resident Tamar Shelov, 104 N. Monroe Avenue, representative for the Wenonah Woman's Club Farmers Market announced the Thursday Farmers Market has ended until next year. However, she indicated there will be a Holiday Market from 10am until 2pm on December 2, with a rain date of December 3.

Resident Gary Odenbrett, 24 North West Ave., Shade Tree Chair, was happy to announce the Arbor Day Foundation is funding the Wenonah School tree planting efforts. See attached report.

Also, see the attached report from Jack Sheppard regarding the Wenonah Park Restoration Committee.

Close to public:

Cox/Mayer
All in favor

Motion to Adjourn: 8:41 pm

Cox/Mayer
All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: Oct. 26, 2023

2023 Personnel Committee – September report

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Initial Goals for 2023:

- Swim season staff:
 - revise job descriptions and offer letter format.
 - increase ownership of the overall program by managers
 - Clarify roles of office staff vs. managers
- Office staff
 - Support training and role clarification as needed.
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy.
 - Explore customer-facing guidance and best practices.

	Plan	Accomplishments
Q1	Swim season job descriptions and offer letter format. Swim season hires – support as needed. Check-in with Administrator and Public Works Superintendent	January: Revised Manager job descriptions and posted. Revised offer letter format and used for Managers. February: Hired Catherine Lombardo and Mike Mix as managers; Continue to work with Catherine (staffing manager) on hiring process. March: Working with Catherine on staffing.
Q2	Swim season staff role refinement Clarify roles of office and swim season managers Check-in with Administrator and Public Works Superintendent	April: Hiring letter revised for swim season staff; Office staff continues to work through new processes particularly for swim season. May: Lifeguards and activities/gate guards hired. Training and testing continue to be ready for Memorial Day weekend. Hoping to find an Assistant Manager by the start of the 6 days/week schedule (late June). Office staff covering all support functions for the swim season, however next year we hope to clarify roles a bit more. Terrific cooperation and communication among the Managers, Carol, and Huda is evident. June: Swim program: Still need an assistant manager for the season. Public Works: One laborer resigned late in May. The open position will be filled on June 26 th by Paul Leinhauser as an Assistant Superintendent, providing additional experience and knowledge in water systems.
Q3	Review office staff roles for clarity and opportunity Discuss Public Works training and growth plans	July: no update August: Catherine Lombardo finished her season and Elena Funk was promoted to Assistant Manager. Both Elena and Mike Mix have expressed interest in returning for the 2024 season. September: Discussed training and growth plans for PW with Brian. Training and testing options are in place for staff. Swim season finished with enough staff to cover all shifts. A letter will be sent to all seasonal staff thanking them and explaining outreach in early 204 for next season.
Q4	Debrief on swim season staffing and what to change/keep for next year.	

	Create plans for office staff and Public Works staff as needed (2024 and beyond)	
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Public Works Monthly report for September 2023

Submitted by Brian Nicholson

Arold has completed 95% of sewer pipe lining. The last phase of the project is about 200 feet of lining and sewer manhole rehab work. Arold is waiting for SEC to identify the manholes that need the most attention. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

We have started to GIS inventory all stormwater infrastructure. Stormwater is going to take a lot of manpower hours going forward. Dave Kreck, Mike Clark and myself are working together to organize and set up the new programs required by the DEP and I anticipate more regulations in the near future.

Update on the new 3-yard dump truck ordered in February, build date for the truck is scheduled for late fall so we probably will not see the truck until after new year.

Started conversation with SEC and US tank for warranty repairs to the tower, we are looking to schedule for late fall. We are anticipating a November start time for the repairs. This will require us to drain and take the tower out of service for a few weeks.

Replacement of Well 1 and upgrades to Mantua Ave sewer pump station are the next Major projects on the horizon for the utilities departments.

Bulk leaf collection will begin October 16th and continue till December 11th.

The emergency call out system for the wells and lifts are being upgraded to new technology and be installed by the Public Works department.

Paul is currently reviewing and updating daily protocols for the Water and Sewer departments.

We scheduled a major maintenance project for Lenape Lift station that will be completed in house at a substantial cost savings.

Conducted fire hydrant testing in coordination with Fire Department and ISO officials to grade the Borough for insurance standards.

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent
For the month September 2023

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed		9	15	11	5	4	2	2	7				
Utility Mark Out	55	33	40	38	27	49	65	88	84				
Water samples For NJDEP	4	4	4	4	4	4	4	4	4				

Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 5 sewer lateral backups cleared by public works.
- Check wells and lifts daily

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds													
Yard waste	20	<u>40</u>	40	40	60	100	80	40	60				
Branches collected- cu yds				<u>20</u>	40	40	40	<u>40</u>	40				

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	61	29	38	55	48	58	78	54	70				
# e-waste stops	35	25	29	27	21	33	35	29	34				

- Indicates combines metal and e-waste



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



William D. Murphy
Lieutenant

Shaun J. Butler
Lieutenant

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Darren E. White
Chief of Police

Arthur D. Hayes
Lieutenant

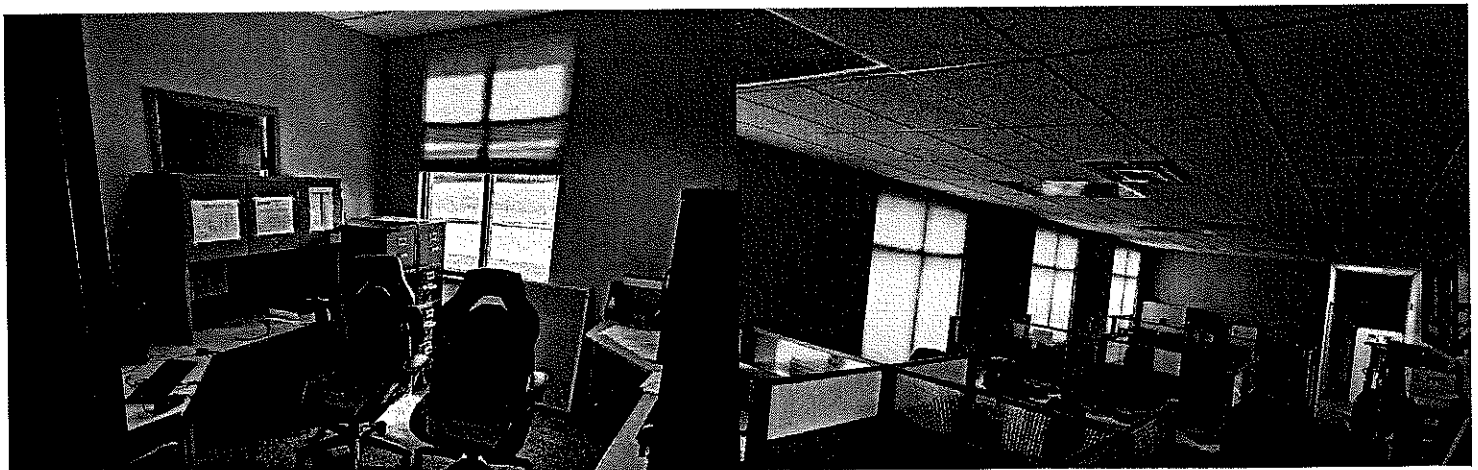
Brien J. Hauss
Lieutenant

September 28, 2023

To: Ms. Mayor and members of the Borough Council
From: Chief White

Re: Workshop report

- Please do not be alarmed by the fact that the statistical call volume seems to have more than doubled. Officers have been hitting CADs to better document the time that we currently, and have always, spent in Wenonah. We generally do not document every time an added patrol is conducted unless it is for a specific reason. The same holds true for every time an officer pulls to the side of the road to run radar. However, they have been requested to start doing so more often so that our efforts are better tracked.
- While I know this did not take place at the Wenonah building, the fact that our detectives moved here allowed us to upgrade the following for essentially zero cost, making for a more productive and effective patrol workforce. The Mantua Fire Department took legal control of the property in a building that Orbit Energy used to rent from them and function out of in Mantua. As a result, much of it was graciously donated by them to us. It is being used to create a more open patrol room with more individual officer spaces. When the detectives moved to Wenonah, we set up their old office in Mantua as a patrol room with the four sergeants sharing two offices (two in each). There was another room that was set up as an interview room. While there used to be four different cubicles, there are now 12 desk spaces for all the patrol officers. The interview room was converted into a corporal office, with all four sharing the two desks that are inside. A mostly unused closet was cleared out to be used as an interview room. It is still a work in progress, but lots of officers have been jumping in to assist and move furniture around, so it is coming along very well and everyone is excited for the progress – see below.



- Officers conducted another pedestrian crossing detail. Several summonses were written to those who failed to yield to pedestrians in the crosswalk.
 - I would also like to remind the pedestrians that we have a duty to keep ourselves safe as well and cannot suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield (NJSA 39:4-36).
 - Additionally, pedestrians need to keep in mind that the driver of a vehicle only needs to stop and remain stopped to allow a pedestrian to cross the roadway when the pedestrian is within a marked crosswalk, or when the pedestrian is upon, or within one lane of, the half of the roadway, upon which the vehicle is traveling or onto which it is turning (NJSA 39:4-36).
 - This sounds confusing, but it essentially means that a pedestrian must actually be within the crosswalk, thus indicating to a driver that they desire to cross.
 - It is all our responsibility to keep each other safe.
- We have been in and around the schools, especially during the first day. Everything seems to be going well and our crossing guards have been properly trained to cross the kids safely.



Incidents Summary List

Reporting Period : 08/01/2023 - 08/31/2023

	Mantua Police Department	Total
Added Patrol	58	58
Animal Complaint	10	10
Burglar Alarm Activation	8	8
Disorderly Conduct	1	1
Dispute	2	2
Domestic	3	3
Fall Victim	2	2
Fire Alarm System	1	1
Follow Up	1	1
Fraud Complaint	1	1
Fumes Exterior	2	2
Fumes Interior	1	1
Harassment	1	1
Hazardous Road Condition	1	1
Illegal Dumping	1	1
Investigation	2	2
Juvenile Complaint	2	2
Medical Emergency	2	2
Motor Vehicle Complaint	2	2
Motor Vehicle Crash	4	4
Motor Vehicle Stop	36	36
Narcotics	1	1
Neighbor Complaint	2	2
Noise Complaint	2	2
Notification/Informational	1	1
Overdose	1	1
Pedestrian Stop	1	1
Property Check	46	46
Psychiatric Emergency	1	1
Radar Enforcement	24	24
Radar Trailer Deployment	3	3
Speak To Officer	1	1
Special Detail	2	2
Stolen Vehicle	1	1
Suspicious Incident	1	1
Suspicious Motor Vehicle	3	3
Suspicious Person	1	1
Terroristic Threats	2	2
Theft	1	1
Traffic Detail	2	2
Unconscious Person	2	2
Unknown Medical Emergency	1	1
Well Being Check	3	3
Total	243	243

To: Mayor Doheny and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for August 2023

Date: September 5, 2023

Summary of service, dispatched incidents, training, and mutual aid:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
# Service times	12	13	12	14	20	22	13	17					
Alarm Systems	2	1	3	3	6	7	2	2					
Animal Rescue													
Assist EMS		1				1							
Brush						1							
Building Fire					1	1							
CO Alarms	2			2		2		2					
Cover Assignment	1												
Dwelling Fire	1	1		1	2			1					
Exterior Fumes		2	2			2	1	5					
Incorrect Dispatch			1										
Interior Fumes		2	1	2	1		2	1					
Investigation													
Motor Vehicle Crash	2		1		3	1	2	1					
Rescue/HAZMAT													
Rapid Intervention						1							
Rubbish Fire					1								
Service Assignment		1					2						
Structure Fire				1									
Vehicle Fire		1											
Meetings/Drills	4	4	4	4	5	4	2	4					
Events				1	1	2	2	1					
Staff Hours	93.1	83.97	86.24	92.62	136.3	167.0	149.7	135.8					

Tim Nessler, Fire Chief

Karen Sweeney

From: Chief Tim Nessler <wenonahchief@gmail.com>
Sent: Wednesday, September 6, 2023 10:51 AM
To: Jessica Doheny; Jonathan Barbato; Daniel Cox; Anthony Fini; Jaclyn Graves; Jeanne Grigri; Susan Mayer; Karen Sweeney
Cc: Brian Nicholson; RICH Black; John R. Dominy
Subject: Wenonah Fire Response Plans
Attachments: Wenonah Fire RA's - Copy of Fall 23.pdf; Chief's Report - Boro Aug 23.pdf

CAUTION: This email originated from outside of our email domain. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, do not reply to this email and call the sender directly.

Good Morning:

I want to bring a new and exciting development to your attention. For over 100 years, the Wenonah Fire Co. and the Woodbury Hts. Fire Dept. have enjoyed a strong mutual aid relationship. That was further solidified under my predecessor with increasing our mutual aid with WH to about 80% of our calls. Recently, both fire companies have made the decision to support one another on 100% of our responses. This follows in the footsteps of our neighbors in Westville and National Park who have had a similar arrangement for over 10 years.

Though neither Wenonah nor Woodbury Heights are in danger of not being able to put apparatus on the street for a call, this nevertheless provides an additional layer of service and protection for our residents. It further solidifies a partnership with another 100% volunteer organization that believes strongly in preserving volunteerism for both community relations and the cost saving benefits. We are also looking for ways to save costs through purchasing similar equipment and contract services. Our goal is to increase services while also cutting costs and ensuring long-term volunteerism.

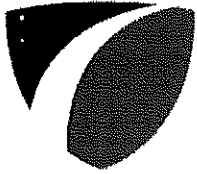
In addition to my monthly report, I have also attached our "RA's" which outline the fire response plans for the Borough. As always, let me know if you have any questions.

Tim

--
Tim Nessler
Fire Chief

Wenonah Vol. Fire Co.
Station 13-1
Gloucester County, NJ

Wenonah Fire RA			
September 2023			
Structure Fire Initial (0/20)	All-Hands (1/20)	Cover (2/20)	2nd Alarm (3/20)
13-1 Wenonah	Duty Engine 22-1 Mantua	E- 19-1 East Greenwich	Cover Moveup
15-1 Woodbury Hts.	L-516 Woodbury	L- 9-3 Deptford	COVER: Structural TF
9-1 Oak Valley	RIC Group 7-3, 8-1 Westville, NP	R- 21-1 Gibbstown	
L-2816 Pitman	CASCADE 947 Deptford		
GCEMS	CFM		
	Utilities - ACE, SJG		
	Canteen 9		
MVC, VEH, ALMC, FUMEIN, RSQ, RSQT, COLL			
13-1 Wenonah			
15-1 Woodbury Hts.			
GCEMS			
ALRM, BRSH, RUB, FUMEX, WIRES, PUB. SERV., LZ, MISC.			
13-1 Wenonah			
15-1 Woodbury Hts.			
RSQM			
13-1 Wenonah			
15-1 Woodbury Hts.			
Marine 22-1 Mantua			
GCEMS			
HAZMAT			
13-1 Wenonah			
15-1 Woodbury Hts.			
GCEMS			
County Assessment			



Start: 2023-08-26

End: 2023-09-24

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	3	2	9	11	9	7	0	0	0	0	0	0	0	0	0	0	0	0	0	28.6	41
1:00	0	1	1	1	3	6	5	2	0	0	0	0	0	0	0	0	0	0	0	0	0	27.6	19
2:00	0	2	1	0	2	10	5	2	1	0	0	0	0	0	0	0	0	0	0	0	0	28.1	23
3:00	0	0	1	1	0	1	8	1	2	0	0	0	0	0	0	0	0	0	0	0	0	31.9	14
4:00	0	2	4	7	2	4	14	1	2	0	0	0	0	0	0	0	0	0	0	0	0	26.4	36
5:00	0	2	3	8	9	35	69	8	13	4	0	0	0	0	0	0	0	0	0	0	0	31.4	151
6:00	0	8	16	11	31	93	121	54	10	1	0	0	0	0	0	0	0	0	0	0	0	29.8	345
7:00	0	9	42	49	89	244	279	136	23	5	0	1	0	0	0	0	0	0	0	0	0	29.7	877
8:00	0	8	36	54	90	195	280	107	27	3	0	0	0	0	0	0	0	0	0	0	0	29.5	800
9:00	0	21	82	86	145	208	229	93	26	1	0	0	0	0	0	0	0	0	0	0	0	27.3	891
10:00	0	18	77	66	123	215	234	109	25	3	0	0	0	0	0	0	0	0	0	0	0	28.0	870
11:00	0	23	77	77	136	247	280	93	13	3	0	0	0	0	0	0	0	0	0	0	0	27.5	949
12:00	0	36	122	106	179	255	303	119	19	3	0	0	0	0	0	0	0	0	0	0	0	26.8	1142
13:00	0	19	80	87	149	289	291	106	14	4	0	0	0	0	0	0	0	0	0	0	0	27.6	1039
14:00	0	25	80	90	139	264	265	94	18	4	0	0	0	0	0	0	0	0	0	0	0	27.4	979
15:00	0	15	91	86	151	261	275	109	21	4	1	0	0	0	0	0	0	0	0	0	0	27.7	1014
16:00	0	20	62	82	155	291	316	118	29	8	0	0	0	0	0	0	0	0	0	0	0	28.5	1081
17:00	0	9	62	73	159	287	272	123	17	4	1	0	0	0	0	0	0	0	0	0	0	28.3	1007
18:00	0	15	45	73	118	236	240	74	18	6	2	0	0	0	0	0	0	0	0	0	0	28.2	827
19:00	0	9	53	59	124	178	170	47	8	1	0	0	0	0	0	0	0	0	0	0	0	26.8	649
20:00	0	11	25	34	62	112	90	26	4	1	0	0	0	0	0	0	0	0	0	0	0	26.8	365
21:00	0	5	8	9	26	47	44	21	3	1	2	0	0	0	0	0	0	0	0	0	0	28.7	186
22:00	0	0	8	11	16	28	26	10	2	0	0	0	0	0	0	0	0	0	0	0	0	27.4	101
23:00	0	4	5	2	13	19	19	7	0	0	0	0	0	0	0	0	0	0	0	0	0	27.2	69
Total	0	262	984	1074	1930	3536	3844	1467	295	55	6	1	0	0	0	0	0	0	0	0	0	28.0	13455



Start: 2023-08-26

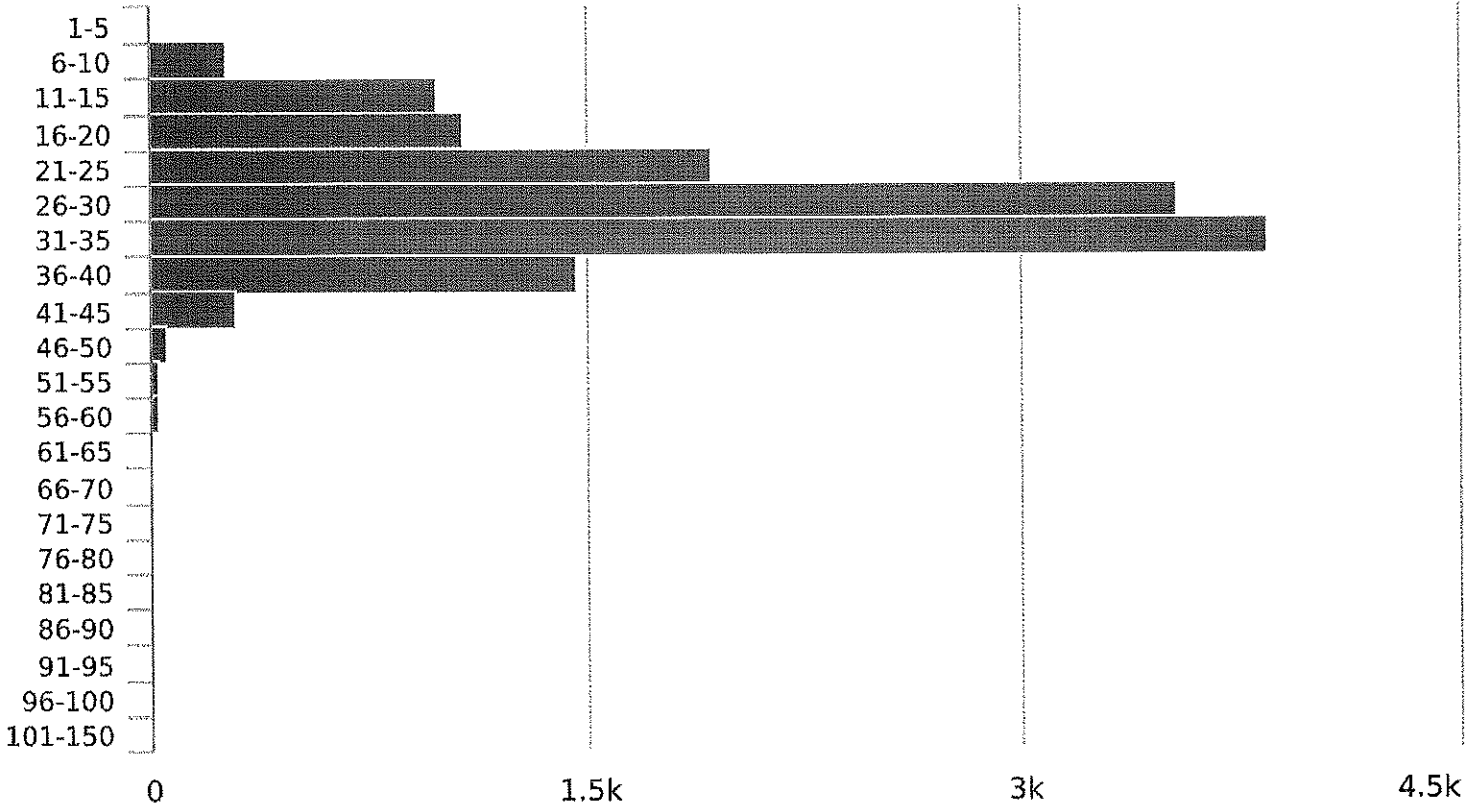
End: 2023-09-24

Times: 0:00:00-23:59:59

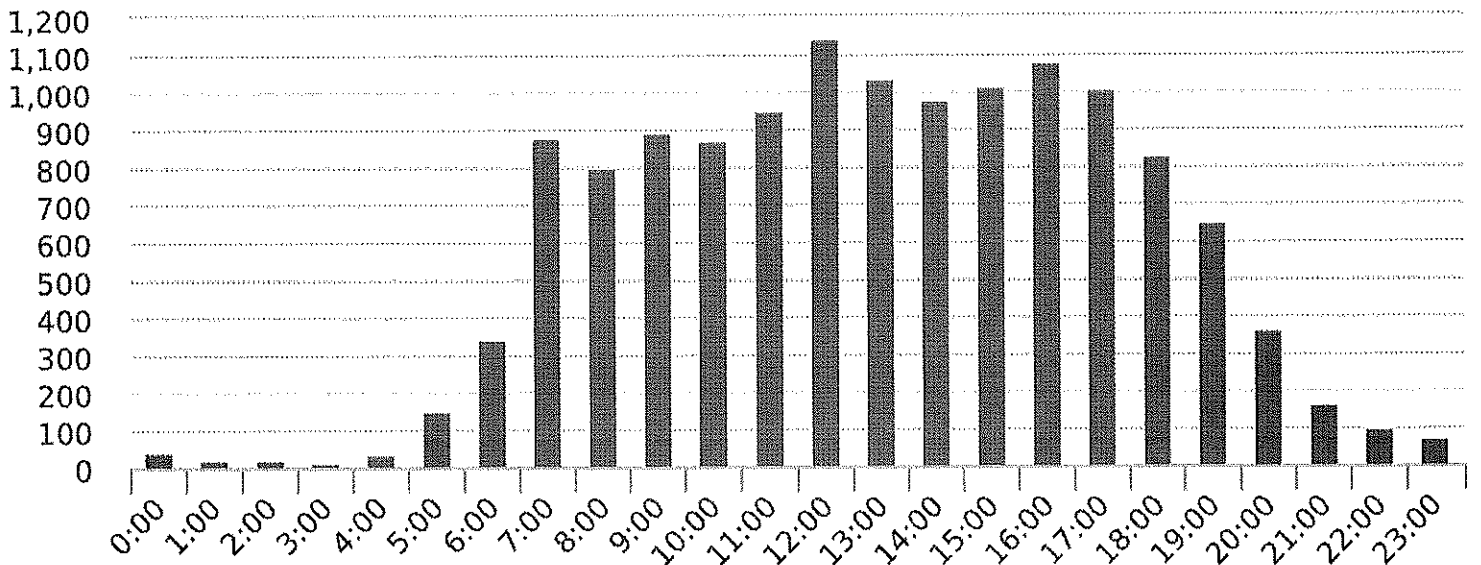
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-26

End: 2023-09-24

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 27.96

50th Percentile Speed: 28.77

85th Percentile Speed: 34.63

Pace Speed Range: 25-35

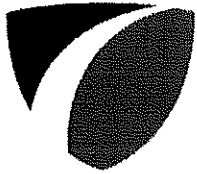
Minimum Speed: 10

Maximum Speed: 59

Display Mode: Unknown

Average Volume per Day: 448.5

Total Volume: 13455



Start: 2023-08-26

End: 2023-09-24

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	3	11	22	33	39	6	3	0	0	0	0	0	0	0	0	0	0	0	0	0	23.4	117
1:00	0	4	9	7	8	11	7	0	0	1	0	0	0	0	0	0	0	0	0	0	0	22.4	47
2:00	0	0	11	11	15	19	8	1	0	0	0	1	0	0	0	1	0	0	0	0	0	24.6	67
3:00	0	9	10	12	10	10	11	0	0	0	0	1	0	0	0	0	0	0	0	0	0	21.4	63
4:00	0	0	5	5	11	43	23	8	2	0	0	0	0	0	0	0	0	0	0	0	0	28.5	97
5:00	0	3	9	21	53	39	8	4	0	0	0	0	0	0	0	0	0	0	0	0	0	23.8	137
6:00	0	21	45	42	58	73	36	11	3	1	0	0	0	0	0	0	0	0	0	0	0	23.0	290
7:00	0	19	71	100	188	213	92	18	2	0	0	0	0	0	0	0	0	0	0	0	0	24.2	703
8:00	0	30	139	134	293	320	120	30	2	0	0	0	0	0	0	0	0	0	0	0	0	23.7	1068
9:00	0	38	127	156	293	366	144	27	6	1	0	0	0	0	0	0	0	0	0	0	0	24.0	1158
10:00	0	42	154	208	339	391	209	38	3	0	0	0	0	0	0	0	0	0	0	0	0	24.1	1384
11:00	0	37	176	213	445	536	218	45	3	0	0	0	0	0	0	0	0	0	0	1	0	24.4	1674
12:00	0	60	246	248	569	641	225	52	11	0	0	0	0	0	0	0	0	0	0	0	0	24.0	2052
13:00	0	56	213	246	510	539	222	63	12	0	0	0	0	0	0	0	0	0	0	0	0	24.1	1861
14:00	0	44	193	245	505	644	240	53	5	2	0	0	0	0	0	0	0	0	0	0	0	24.4	1931
15:00	0	52	205	251	530	665	313	66	9	2	0	0	0	0	0	0	0	0	0	0	0	24.7	2093
16:00	0	54	170	207	516	662	233	43	3	0	0	0	0	0	0	0	0	0	0	0	0	24.6	1888
17:00	0	45	194	250	505	747	272	41	7	0	0	0	0	0	0	0	0	0	0	0	0	24.7	2061
18:00	0	55	236	263	563	585	233	42	3	0	0	0	0	0	0	0	0	0	0	0	0	23.8	1980
19:00	0	38	174	244	528	455	167	22	5	0	0	0	0	0	0	0	0	0	0	0	0	23.5	1633
20:00	0	28	142	187	362	328	113	15	0	0	0	0	0	0	0	0	0	0	0	0	0	23.2	1175
21:00	0	33	73	98	176	157	51	12	3	1	0	0	1	0	0	0	0	0	0	0	0	23.0	605
22:00	0	14	40	51	99	91	38	8	1	0	0	0	0	0	0	0	0	0	0	0	0	23.4	342
23:00	0	7	28	35	68	56	17	10	2	1	1	0	0	0	0	0	0	0	0	0	0	23.8	225
Total	0	692	2681	3256	6677	7630	3006	612	82	9	1	2	1	0	0	1	0	0	0	1	0	24.1	24851



Start: 2023-08-26

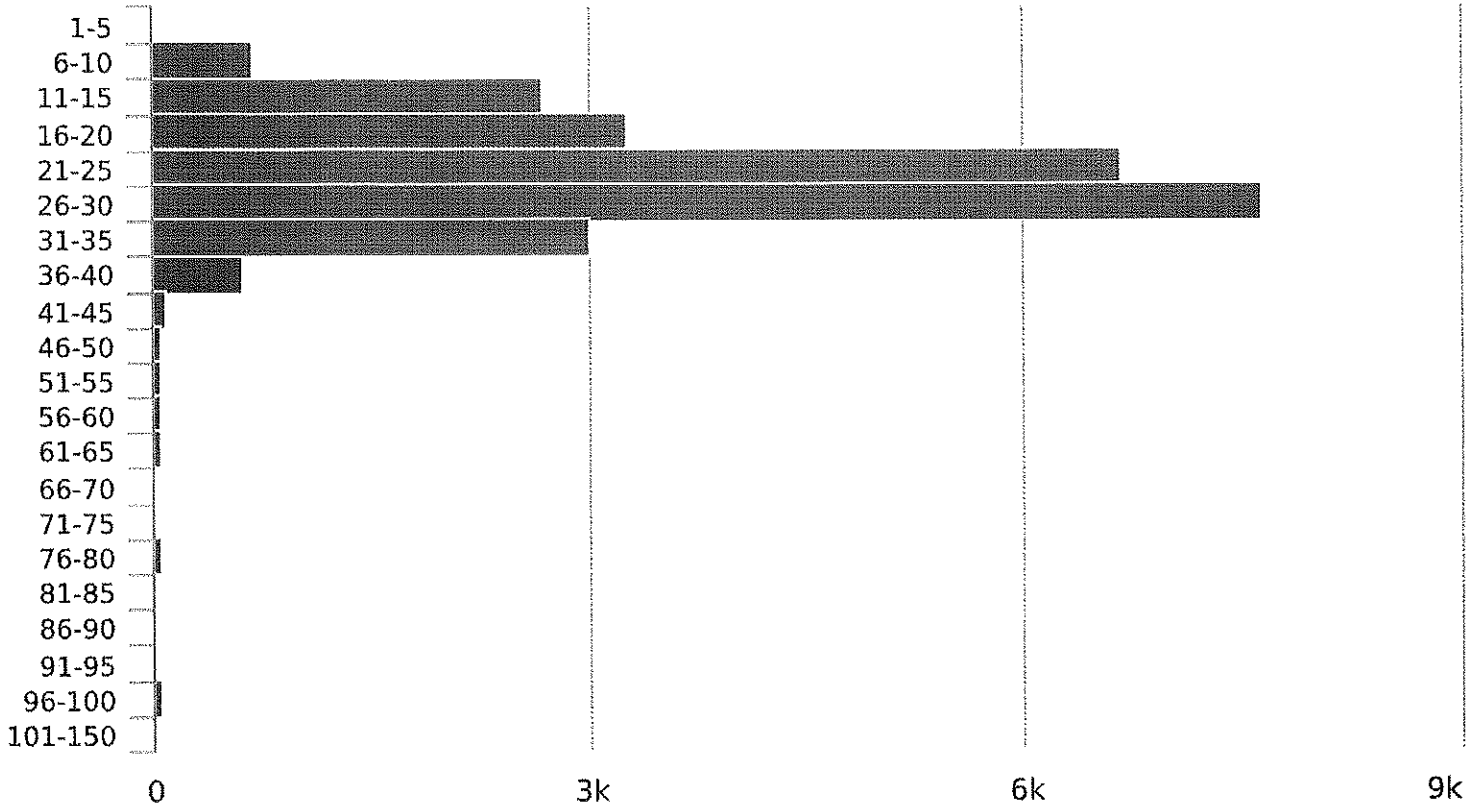
End: 2023-09-24

Times: 0:00:00-23:59:59

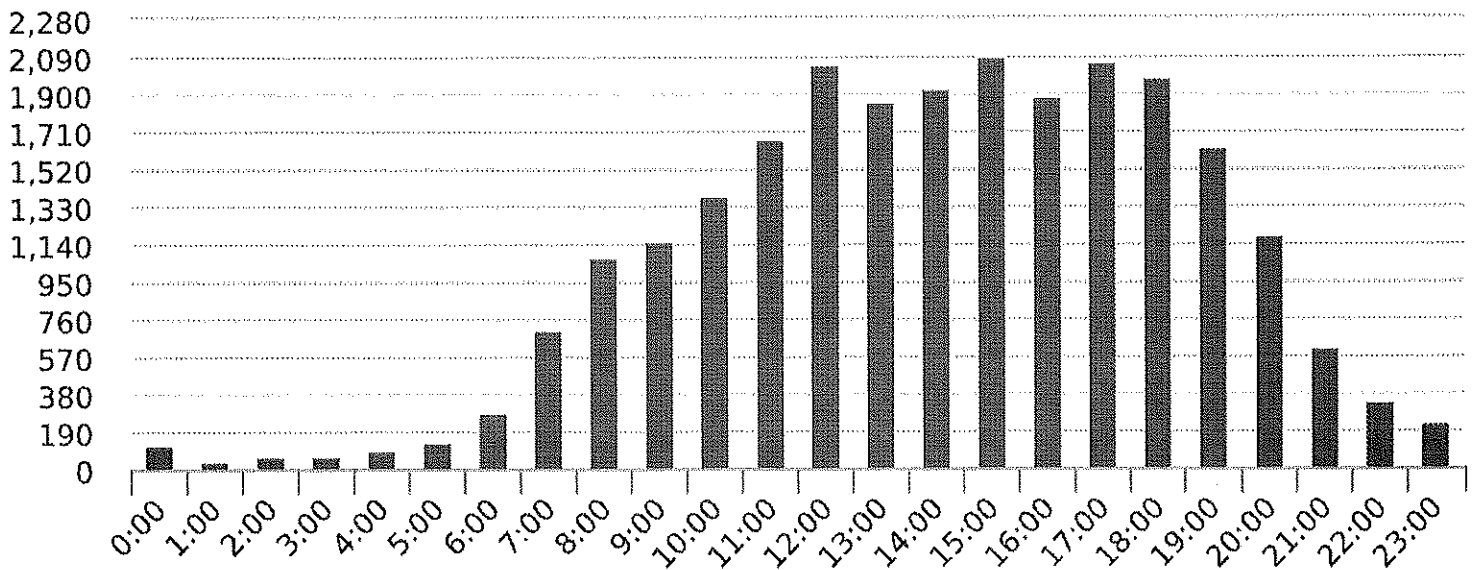
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-26

End: 2023-09-24

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 24.07

50th Percentile Speed: 24.69

85th Percentile Speed: 30.11

Pace Speed Range: 21-31

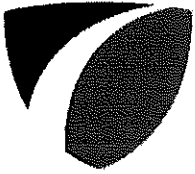
Minimum Speed: 10

Maximum Speed: 99

Display Mode: Unknown

Average Volume per Day: 821.7

Total Volume: 24651



Start: 2023-08-26

End: 2023-09-24

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	6	16	13	16	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.9	55
1:00	0	1	9	8	6	2	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	28
2:00	0	2	8	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	15.3	16
3:00	0	0	3	11	9	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.3	26
4:00	0	5	11	16	14	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	48
5:00	0	10	43	24	28	13	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	126
6:00	0	30	94	91	70	32	9	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.4	328
7:00	0	26	177	245	238	104	30	2	0	0	0	0	0	0	0	0	0	0	0	0	0	20.0	822
8:00	0	34	273	384	277	74	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	1062
9:00	0	26	232	333	273	88	12	2	0	0	0	0	0	0	0	0	0	0	0	0	0	19.1	966
10:00	0	42	309	381	273	74	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	1086
11:00	0	48	324	421	316	98	10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	1217
12:00	0	57	322	429	339	112	12	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	1272
13:00	0	47	321	405	332	102	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	1218
14:00	0	46	317	387	353	95	10	1	1	0	0	0	0	0	0	0	0	0	0	0	0	18.7	1210
15:00	0	44	375	452	393	120	13	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.8	1399
16:00	0	43	378	609	425	138	9	4	1	0	0	0	0	0	0	0	0	0	0	0	0	19.0	1507
17:00	0	38	314	469	402	126	15	1	2	0	0	0	0	0	0	0	0	0	0	0	0	19.2	1367
18:00	0	43	292	380	318	77	12	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	1124
19:00	0	32	224	232	163	40	9	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.0	700
20:00	0	23	146	158	133	25	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	492
21:00	0	23	106	89	64	28	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.0	315
22:00	0	13	67	61	40	15	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	17.8	198
23:00	0	4	29	25	28	6	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	95
Total	0	643	4390	5537	4512	1378	196	17	4	0	0	0	0	0	0	0	0	0	0	0	0	18.7	18677



Start: 2023-08-26

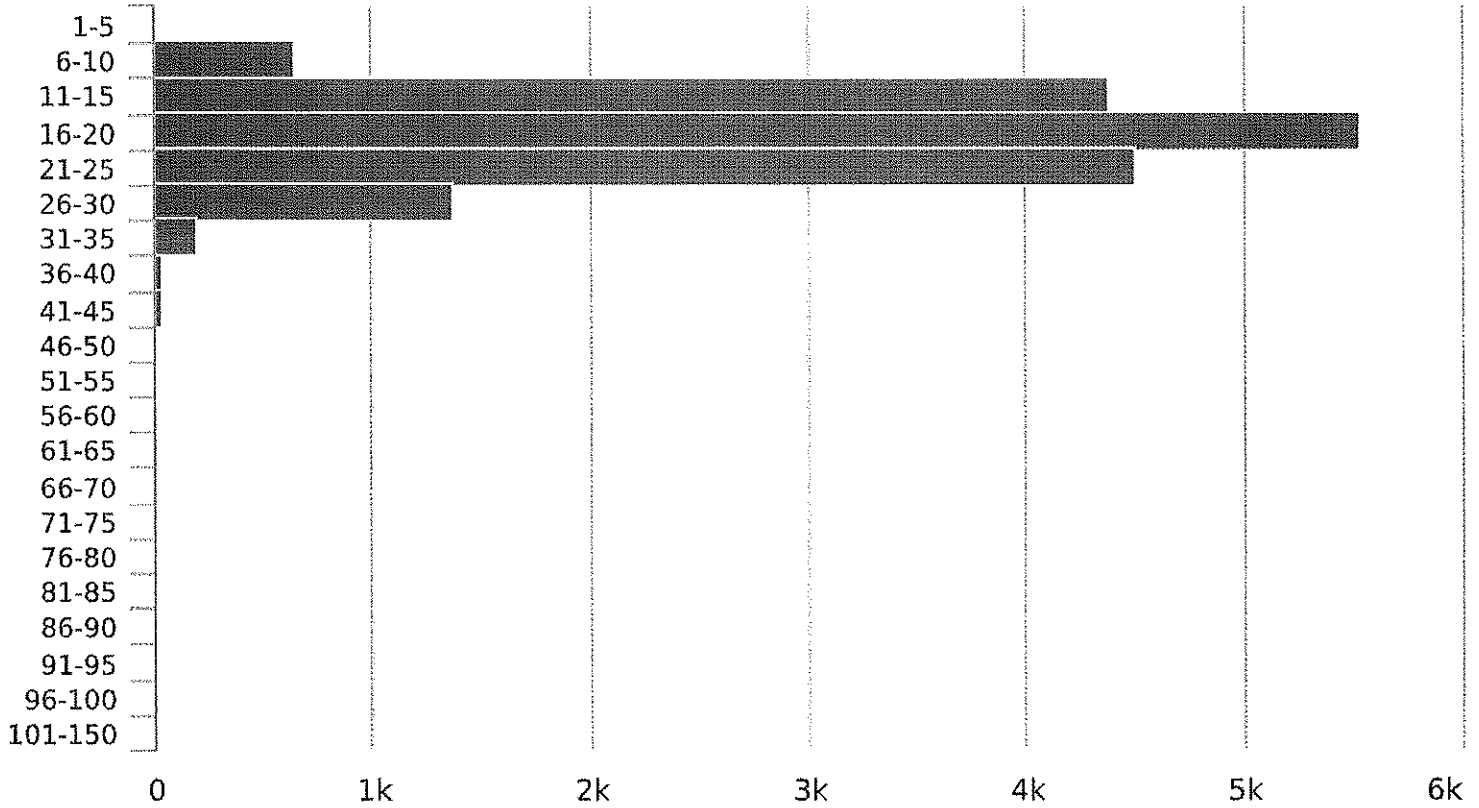
End: 2023-09-24

Times: 0:00:00-23:59:59

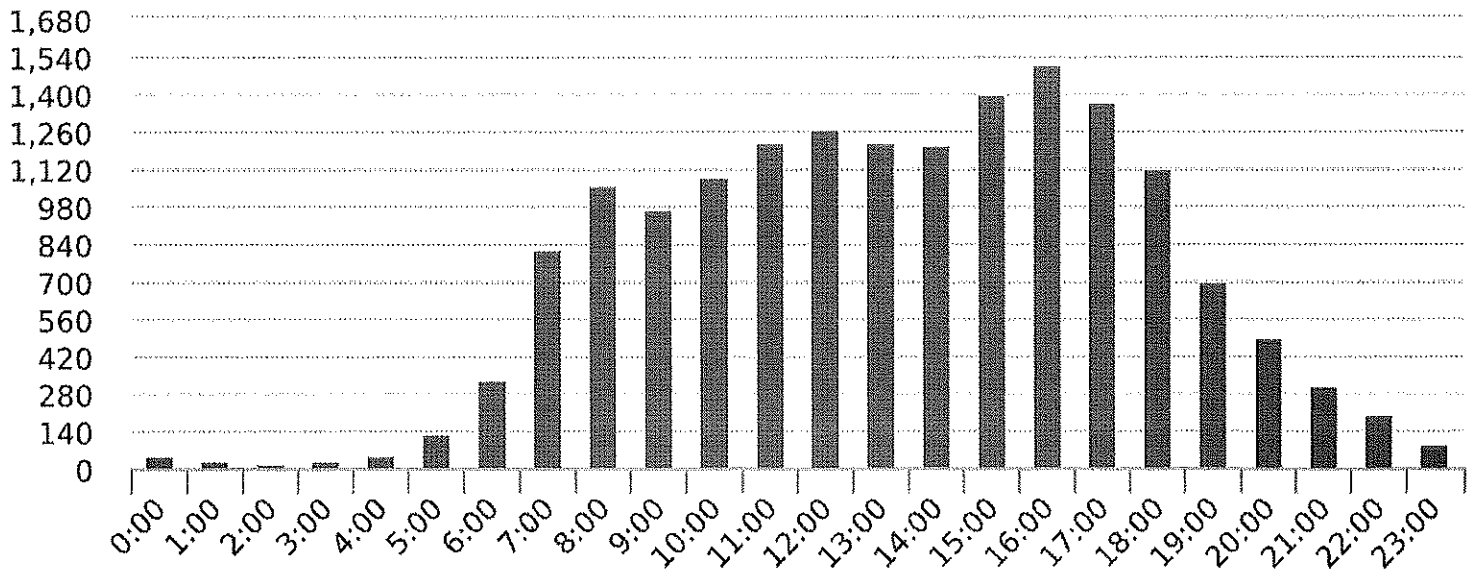
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-08-26

End: 2023-09-24

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 18.69

50th Percentile Speed: 18.46

85th Percentile Speed: 23.74

Pace Speed Range: 13-23

Minimum Speed: 10

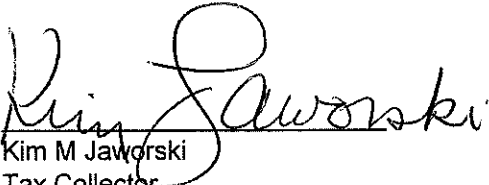
Maximum Speed: 43

Display Mode: Unknown

Average Volume per Day: 555.9

Total Volume: 16677

Current Taxes	August	2023 To Date
Prepaid Taxes / 2024	22,183.46	22,267.84
2023 Taxes	1,904,487.86	6,722,109.88
2022 Taxes	10,887.64	60,154.60
6% Year End Penalty	1,638.74	2,562.26
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	5,990.25	14,324.74
Tax Searches		0.00
Cleanup		0.00
Advertising Costs		0.00
Tax Sale Premium		0.00
Lien Recording		0.00
Dup. Tax Sale cert. Fee		0.00
NSF Fee		20.00
Bankruptcy & Foreclosure Fees		0.00
Total Receipts	1,945,187.95	6,821,419.32


 Kim M Jaworski
 Tax Collector

Percentage of Collection at August 31, 2023	74.35%
Percentage of Collection at August 31, 2022	74.79%

SYNOPSIS OF 2022 REPORT OF AUDIT OF THE BOROUGH OF WENONAH

Combined Comparative Statements of Assets, Liabilities, Reserves
and Fund Balance - Regulatory Basis

All Funds

	<u>Dec. 31, 2022</u>	<u>Dec. 31, 2021</u>
<u>ASSETS</u>		
Cash and Investments	\$ 5,758,498.46	\$ 7,946,185.36
Taxes, Assessments, Liens and Utility Charges Receivable	105,754.83	100,524.79
Property Acquired for Taxes -- Assessed Valuation	162,500.00	162,500.00
Accounts Receivable	765,559.13	178,994.03
Fixed Capital -- Utility	10,843,899.70	10,843,899.70
General Fixed Assets	7,464,899.07	7,451,899.07
Deferred Charges --		
Special Emergency Authorization (N.J.S. 40A:4-55)	335,919.85	600,000.00
Deferred Charges to Future Taxation --		
General Capital	<u>2,025,000.00</u>	<u>2,170,000.00</u>
 Total Assets	 <u>\$ 27,462,031.04</u>	 <u>\$ 29,454,002.95</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>		
Bonds, Notes and Loans Payable	\$ 7,035,000.00	\$ 7,390,000.00
Improvement Authorizations	3,497,428.06	4,425,950.78
Other Liabilities and Special Funds	2,786,981.37	3,891,808.97
Investment in General Fixed Assets	7,464,899.07	7,451,899.07
Amortization of Debt for Fixed Capital Acquired or Authorized	4,883,599.70	4,673,599.70
Reserve for Certain Assets Receivable	268,275.85	263,160.41
Fund Balance	<u>1,525,846.99</u>	<u>1,357,584.02</u>
 Total Liabilities, Reserves and Fund Balance	 <u>\$ 27,462,031.04</u>	 <u>\$ 29,454,002.95</u>

SYNOPSIS OF 2022 REPORT OF AUDIT OF THE BOROUGH OF WENONAH

Comparative Statements of Operations and Changes In

Fund Balance - Regulatory Basis

Current Fund

<u>Revenue and Other Income Realized</u>	<u>Dec. 31, 2022</u>	<u>Dec. 31, 2021</u>
Surplus Utilized	\$ 414,000.00	\$ 414,000.00
Miscellaneous -- From Other Than Local Property Tax Levies	564,455.86	458,428.14
Collection of Delinquent Taxes and Tax Title Liens	75,953.21	109,620.22
Collection of Current Tax Levy	9,009,722.69	9,156,977.94
Other Credits to Income	<u>133,305.37</u>	<u>101,639.11</u>
 Total Income	 <u>10,197,437.13</u>	 <u>10,240,665.41</u>
 <u>Expenditures</u>		
Budget Expenditures:		
Municipal Purposes	2,238,468.54	2,741,351.09
County Taxes	1,495,261.07	1,531,206.35
Local School District Taxes	3,141,596.00	3,060,523.00
Regional High School District Tax	2,901,619.00	3,103,402.00
Other Expenditures	<u>750.00</u>	<u>119.38</u>
 Total Expenditures	 <u>9,777,694.61</u>	 <u>10,436,601.82</u>
 Excess in Revenue	 419,742.52	
Deficit in Revenue		(195,936.41)
Adjustments to Income Before Fund Balance:		
Expenditures Included Above which are by Statute Deferred Charges to Budget of Succeeding Year		<u>600,000.00</u>
 Statutory Excess to Fund Balance	 419,742.52	 404,063.59
 <u>Fund Balance</u>		
Fund Balance, January 1	<u>959,179.67</u>	<u>969,116.08</u>
	1,378,922.19	1,373,179.67
Decreased by:		
Utilization as Anticipated Revenue	<u>414,000.00</u>	<u>414,000.00</u>
 Fund Balance, December 31	 <u>\$ 964,922.19</u>	 <u>\$ 959,179.67</u>

SYNOPSIS OF 2022 REPORT OF AUDIT OF THE BOROUGH OF WENONAH

Comparative Statements of Operations and Changes In
Fund Balance - Regulatory Basis


Water and Sewer Utility Fund

<u>Revenue and Other Income Realized</u>	<u>Dec. 31, 2022</u>	<u>Dec. 31, 2021</u>
Surplus Utilized	\$ 140,000.00	\$ 200,000.00
Collection of Rents	1,034,289.47	875,081.30
Utility Capital Fund Balance	-	4,219.04
Federal - American Rescue Plan	-	100,742.00
Miscellaneous - From Other than Rents	21,633.27	118,161.32
Other Credits to Income	<u>81,385.21</u>	<u>89,698.22</u>
 Total Income	 <u>1,277,307.95</u>	 <u>1,387,901.88</u>
 <u>Expenditures</u>		
Operating	410,000.00	429,300.00
Capital Improvements	0.00	100,742.00
Services Charged by Gloucester County Utilities Authority	200,000.00	230,000.00
Debt Service	347,787.50	319,590.71
Deferred Charges and Statutory Expenditures	<u>17,000.00</u>	<u>19,219.04</u>
 Total Expenditures	 <u>974,787.50</u>	 <u>1,098,851.75</u>
 Statutory Excess to Fund Balance	 302,520.45	 289,050.13
 <u>Fund Balance</u>		
Fund Balance, January 1	<u>398,404.35</u>	<u>309,354.22</u>
	700,924.80	598,404.35
Decreased by:		
Utilization as Anticipated Revenue	<u>140,000.00</u>	<u>200,000.00</u>
 Fund Balance, December 31	 <u>\$ 560,924.80</u>	 <u>\$ 398,404.35</u>

RECOMMENDATIONS

None.

The above synopsis was prepared from the Report of Audit of the Borough of Wenonah, County of Gloucester, for the calendar year 2022, submitted by Carol A. McAllister, Registered Municipal Accountant, Certified Public Accountant of Bowman & Company LLP, Certified Public Accountants & Consultants. The information included therein is not intended to represent complete financial information as presented in the Report of Audit. A copy of the Report of Audit is on file at the Municipal Clerk's office and may be inspected by any interested person.



Municipal Clerk

Public Programs Committee Report
Public Meeting September 28th, 2023

Jeanne Grigri : Chair
Jonathan Barbato, Anthony Fini

Programs/Events/Activities/Organizations	Past Month	In progress/ ongoing/ upcoming
Summer Swim Season Wenonah Lake membership WLA	<i>Total # of tags sold 955</i> <i>Comparison by percentage</i> <i>2022-2023:</i> <i>Resident tags -22%</i> <i>Non res tags +92%</i> <i>Day passes +8.5%</i> <i>Pavilion rental +65% (20</i> <i>->33)</i> <i>Summer Swim Season is</i> <i>solvent for the second year</i> <i>in a row after years of</i> <i>painful deficit however</i> <i>current expenditures on</i> <i>grounds/facilities</i> <i>improvements will offset any</i> <i>excess funds this year.</i>	<i>Thank you to WLA for a</i> <i>powerful incentive</i> <i>program for lifeguards as</i> <i>well as for fun and</i> <i>education programming</i> <i>for both adults and</i> <i>children in the community.</i> <i>Your support for this</i> <i>community treasure is</i> <i>greatly appreciated.</i>
Mayor's Wellness Campaign	<i>Currently working to</i> <i>schedule upcoming free</i> <i>presentations on mental</i> <i>health, nutrition, bike safety</i> <i>etc.</i>	<i>Continue to document</i> <i>events (photos and/or</i> <i>reports)</i>
Clean Communities Day	<i>Set for November 11</i>	

BOROUGH OF WENONAH
14 Year Lake Financial Analysis

	2010	2011	2012	2013	2014
Revenue	\$ 31,257	\$ 28,388	\$ 27,471	\$ 22,447	\$ 27,448
Expense:					
Salary	\$ 28,267	\$ 27,534	\$ 32,253	\$ 27,905	\$ 29,875
Fica	2,160	2,106	2,467	2,135	2,285
Other Expenses	6,225	6,585	7,760	8,219	7,362
	36,652	36,225	42,480	38,259	39,522
TOTAL Excess/(Deficit)	<u>\$ (5,395)</u>	<u>\$ (7,837)</u>	<u>\$ (15,009)</u>	<u>\$ (15,812)</u>	<u>\$ (12,074)</u>

	2015	2016	2017	2018	2019
Revenue	\$ 21,450	\$ 19,580	\$ 17,000	\$ 19,127	\$ 25,443
Expense:					
Salary	\$ 32,076	\$ 32,346	\$ 30,990	\$ 31,299	\$ 33,943
Fica	2,454	2,475	2,371	2,394	2,596
Other Expenses	8,409	4,560	6,812	4,709	8,795
	42,939	39,381	40,173	38,402	45,334
TOTAL Excess/(Deficit)	<u>\$ (21,489)</u>	<u>\$ (19,801)</u>	<u>\$ (23,173)</u>	<u>\$ (19,275)</u>	<u>\$ (19,891)</u>

	2020	2021	2022	2023
Revenue	\$ 31,276	\$ 42,817	\$ 54,525	\$ 58,109 (Through 9-7-23)
Expense:				
Salary	\$ 39,820	\$ 38,333	\$ 40,120	\$ 38,558
Fica	3,046	2,932	3,069	2,950
Other Expenses	11,060	9,337	9,137	11,582 (not including Engineering \$8,762)
	53,926	50,602	52,326	53,090
TOTAL Excess/(Deficit)	<u>\$ (22,650)</u>	<u>\$ (7,785)</u>	<u>\$ 2,199</u>	<u>\$ 5,019</u>

Subtract
5,019
(3,743.00) in the Red

2023 Lake Park Renovation Committee – September report

1. Chairs: Jonathan Barbato and Susan Mayer
2. Community Advisory Members:
 - WLA: Mellany Alio, Kristen Howard, Alex Pozza
 - Environmental Commission: Dave Coates
 - Swimming Program Staff: Mike Mix
3. Professional and staff members: Dave Kreck, Brian Nicholson, Karen Sweeney

Goals for 2023:

- Grants and funding:
 - Identify and submit for State, County or other public funding.
 - Consider ways for independent and volunteer group fundraising to meet overall renovation plans.
- Mission, goals, and engagement
 - With Advisory Members, develop a mission statement and guiding principles for the lake park and the renovation.
 - Create a high-level timeline to understand the overall scope of the project.
 - Develop a communication plan to inform both residents and swim season members of both fundraising opportunities and timing of renovations.

	Plan (see 1,2,3 members above)	Accomplishments
Q1	Organize materials and submit for the 2023 grant (1,3) Convene advisory members, starting in February, to finalize mission and high-level goals for renovation (1,2)	<p>January:</p> <ul style="list-style-type: none"> • Created mission, vision, and guiding principles; created timeline for overall project. • Identified County CARES Act grant due 1/31 which would be a better fit than the State program for the ADA improvements. • Will submit for County grant but not the State grant since the State grant would be for playground equipment and we won't have a Master Plan until Q2 • Shared an update at the January WLA meeting. <p>February:</p> <ul style="list-style-type: none"> • Dave Kreck led the effort to submit the 1/27 County grant submission. Awaiting decision which may happen as early as the end of February. (No decision as of 2/19) • Dave has secured the services of a Planner. See the separate planned timeline for more information on anticipated schedule. • Set the 4th Wednesday of each month as the meeting date for this committee. • The Environmental Commission representative on this committee switched from Julia Horn to Dave Coates. • Plan for the February meeting is to agree on the guiding principles and create a priority list for the Planner. <p>March: Guiding Principles and priority list were created after a brainstorming session at the February meeting. Information was shared with Terry Coombs, the planner from Dave's office. Terry toured the property twice and met with Brian to better understand the mitigation in place for the high water on the property. Plan is for Terry to share a draft Master Plan at the March Committee meeting.</p>
Q2	Create an action plan based on grant funding (1,3)	<p>April: Reviewed the draft Master Plan with the Advisory members at the March meeting. General consensus was that the plan reflected the guiding principles and community interests. One additional question was taken back to Terry asking if a double pickleball court would fit. That option will be reviewed with the committee at the April meeting. The ADA</p>

	<p>DELAYED: Develop a Master Plan (1,2,3)</p>	<p>grant may require an additional step of either conducting a bat study or delaying construction until September. For now the Advisory members of the committee will hold off on any further discussions while the professional and staff members work through the details of the ADA grant. The overall timeline is being revised to delay engaging the public beyond general communication.</p> <p>May: Community members of the committee are taking a break from activities so we have time to work through the details of the ADA grant. Waiting for the county to provide a new contract which will allow the ADA work to begin in October. An overview of the project will be posted at the Lake Park once the swimming season starts.</p> <p>June: No contract yet from the County</p>
Q3	<p>Implement ADA improvements, Revise project plan (1,3)</p>	<p>July: No contract yet from the County.</p> <p>August: Contract received from County. Dave Kreck expects bids and approvals to allow for a start near October 1.</p> <p>September: Bids will be opened on 9/26, with award scheduled to be approved at September Council meeting. Lake Park is being prepared for construction. DCA grants opportunities are being reviewed by staff to see if any could apply to playground renovation for our size and situation.</p>
Q4	<p>Identify and prepare for 2024 funding.</p>	



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

September 26, 2023

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday September 28, 2023
Project Number WNOE012S**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. We continue to work with the NJDOT on the Closeout of the Project and Final Grant Reimbursement for Lenape Trail and will coordinate with the Borough as necessary.

II. GENERAL MUNICIPAL ENGINEERING:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. We offer the following updated status of the proposed improvements:
 - A. North Clinton Avenue: Clinton Avenue has been substantially completed and only punchlist items remain.
 - B. North Jefferson Avenue: Jefferson Avenue has been substantially completed and only punchlist items remain.
 - C. Maple Street: No work performed since last report. Milling and Paving remain

Consequently, our office has submitted a recommendation to Council for the approval of the third contract payment (See Item #2, below).

2. A spot check of the roadway cross slopes in North Jefferson Avenue and in North Clinton Avenue has revealed that the roadways were not constructed per plan and, due to concerns regarding compliance with the terms and conditions of the NJDOT Grant, our office is not authorizing payment for the concrete and asphalt pay items in North Jefferson Avenue nor the surface course paving in North Clinton Avenue until such time that an as-built survey is completed and reviewed to confirm plan compliance.
 - A. Our office is currently coordinating the as-built surveys with the Project Surveyor.

3. We alert Council of a forthcoming Change Order that would include the addition of various water system improvements in Jefferson Avenue as a result of a failing gate valve, the addition of a number of additional off-site water service replacements requested by Public Works Department, and the deletion of a number of water services that were found not to be required after being exposed to be comprised of copper pipe.

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The field survey and preliminary engineering for the 2024 Borough Infrastructure Improvement Project is underway.
 - A. In conjunction with Public Works, we will identify any utility improvements that may be required within the project limitsUpon completion of the preliminary engineering, we will review same with the Borough CFO to determine the scope of work and bonding amount required for the 2024 Infrastructure Improvement Project
2. Once the scope of work is fully identified, our office will provide a proposal for the preparation of bid plans and specifications, bidding/award of contract, and construction related services for the 2024 Borough Infrastructure Improvement Project.

2023 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM

1. Based upon the LAIF Grant received for N. Jefferson Avenue, we anticipate that the Maple Street LAIF Grant will accommodate a 2025 Summer Construction Schedule.

2024 NJDOT MUNICIPAL AID PROGRAM:

1. Notice of Grant Award for the 2024 NJDOT Municipal Aid Application for North Clinton Avenue, from Mantua Avenue to Elm Street, is anticipated in November.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - C. East Pine Street, from Clinton Avenue to Marion Avenue
 - D. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.

JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. Bids were opened on September 26th for the CV-PF#3 Community Development Block Grant Project for ADA and Park Improvements to John and Kathy Howard Park. All bids exceeded the \$136,500 Grant Allotment and were also greater than the funds that have been reserved for the



Project by the Borough. Therefore, we recommend no action be taken pursuant to an Award of Contract at this time.

2. We will notify the CDBG Office of the bids received and inquire as to whether additional funds can be made available for the project.
3. The Borough is in receipt of the official notification of approval from the Department of Housing and Urban Development (HUD) for the Release of Grant Funds. Therefore, we will coordinate the purchase of the basketball backboards and accessible picnic benches with the Borough Clerk, Public Works Supervisor, and the CDBG Office.
4. Our office remains available to assist in the development of a Master Plan for the Park property.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe
 - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. It was noted that Conrail had dropped off equipment in preparation for the maintenance of the rail bed and adjacent ditches. Therefore, we contacted Conrail to request that they clear a clogged storm sewer pipe within the westerly side of the Conrail Tracks, near the end of Southwest Avenue, in order to alleviate a flooding problem at the intersection of Southeast Avenue and Cedar Street and a consequential erosion problem in the right field area of Langston field.
 - A. An inspection performed on September 26th confirmed that the pipe clearing work has not been completed and therefore, we have reached out to Conrail for a status update.

SANITARY SEWER SYSTEM

1. We are investigating various Grant opportunities to fund the pump station infrastructure improvements needed to provide sewer service to the residents on north Woodbury-Glassboro Road.
2. The existing sewer lateral at #204 North Marion Avenue has a number of displaced joints which are causing frequent clogs and therefore, a new sewer lateral connection is required.
3. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.



4. Our office defers detailed status reports on the current Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. Please see 2023 INFRASTRUCTURE IMPROVEMENT PROJECT regarding the water system upgrades completed in 2023.
2. Water System upgrades for the Year 2024 shall be determined upon completion of the Preliminary Engineering services, as described in 2024 INFRASTRUCTURE IMPROVEMENT PROJECT.

BOROUGH WATER TOWER AND WELLS

1. No change since last report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for 2023 is nearly identical to the Year 2022 and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. Our office will be updating the Borough's Water System Mapping to address numerous discrepancies between the Borough's current maps and the actual water system infrastructure identified during construction of the 2023 Infrastructure Improvement Project.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. The 2023 MS4 Permit requires the adoption of the Tree Removal/Replacement Ordinance and a Salt Storage Ordinance by December 31, 2023.
 - A. A Model Salt Storage Ordinance has been provided by NJDEP. We have reviewed the Ordinance and do not object to the adoption of the Model Ordinance, without changes.
 - B. The Model Tree Removal/Replacement Ordinance closed its second round of public comments on August 16th and therefore, the Ordinance remains in a Draft condition.
2. On July 17, 2023, the NJDEP adopted the Inland Flood Protection Rule which will require the adoption of the respective amendments to the Borough's Stormwater Control Ordinance (SCO). The Amended SCO must be adopted and in effect no later than July 18, 2024. Our office will prepare the Amended SCO and coordinate its adoption with the appropriate parties, including the Borough Solicitor, Ordinance Committee, Gloucester County Planning Department, and the Combined Planning Board.



3. We continue to work with the Public Works Department on the preparation of the Borough's MS4 Map. Existing stormwater infrastructure maps are being updated to provide the additional information required by the MS4 Permit. Once complete, the maps will be merged into one (1) comprehensive AutoCAD File and will subsequently be converted to an ArcGIS Format.
 - A. The MS4 Map must be completed and submitted to NJDEP by December 2025.

TRAFFIC CALMING & SAFETY MEASURES

1. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
2. We have contacted the Camden County Engineer's Office regarding the Traffic Calming Measures recently installed in Clements Bridge Road for their possible incorporation into the Maple Street Project to aid in offsetting the anticipated loss of the existing speed humps.

SOUTHWEST AVENUE DRAINAGE PROBLEM

1. Our office has reviewed measures with the Public Works Department to address a drainage problem at the southern terminus of Southwest Avenue which would entail the clearing of a drainage swale that had been blocked by debris, most likely from the 2021 Tornado.
2. The 2023 MS4 Stormwater Permit requires that this drainage swale be inspected and maintained on a regular basis.

SINKHOLE AT #107 S. CINTON AVENUE

1. The cause of the sinkhole appears to be related to a nearby gas service. Our office has reached out to South Jersey Gas to request an inspection to confirm.

SINKHOLE AT EAST PINE STREET & SOUTH CLINTON AVENUE

1. A sinkhole has formed atop the existing storm sewer pipe located at E. Pine Street and S. Clinton Avenue. A temporary repair has been completed however, it is suspected that a portion of the storm sewer pipe may need to be replaced.

SINKHOLE AT WEST MAPLE STREET & NORTH WEST AVENUE

1. A sinkhole has formed atop the existing storm sewer pipe located adjacent to the existing inlet at the northeast corner of Maple Street and Northwest Avenue. A temporary repair has been completed however, it is suspected that a portion of the storm sewer pipe may need to be replaced.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.



- C. Existing ravine located within Block 13 (see above).
- D. #3 Shawnee Drive Drainage Easement
- E. Eldridge Trail entrance and area upstream of footbridge

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

- 2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

ORDINANCE MODIFICATIONS

- 1. The proposed Solar and Fence Ordinance Amendments have been endorsed by the Planning Board and it is our understanding that the second read on the Ordinance Amendments is scheduled for the September 28th Meeting.
- 2. Please see "NJPDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of the following Ordinances:
 - A. Salt Storage Ordinance.
 - B. Tree Removal/Replacement Ordinance.
 - C. Amended Stormwater Control Ordinance (SCO).

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

- 1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

- 1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

- 1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

- 1. The Board endorsed the proposed Solar Ordinance and Fence Ordinance Amendments at the September 25th meeting.



WNOE012S
Mayor and Council
September 26, 2023
Page 7

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)





September 26, 2023

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – September 2023
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of August and first two weeks of September 2023 for the Borough of Wenonah.

I. **WATER SYSTEM**

A. **TANK REHABILITATION (CONSTRUCTION CONTRACT 2)**

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,994.06 (84%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

US Tank has committed to addressing the repairs identified in the inspection report. SCE has requested a construction schedule from US Tank for the repairs to be constructed in the fall of 2023. US Tank will provide pressurized water storage while the tank is out of service. Once the tank is drained for the interior repairs, US Tank will advise the cause of the defects (paint failure or application issue). An exact cause cannot be determined at this based on the inspection video, but only once the coating can be examined in person.



B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

C. WELL NO. 1 IMPROVEMENTS – PROPOSAL

SCE-P10302.041

Project Scope Overview:

The proposed project scope will include drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, backup generator and all associated appurtenances. A formal proposal will be submitted this month for the funding, permitting, design, bid phase and construction phase services and submitted to the Borough. Due to NJ I-Bank requirements, SCE will prepare two proposals: one for planning and design services; and the other for bidding and construction services.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION

SCE-R11851.021

Total Authorization: \$66,910.00
Billed to Date: \$66,906.19 (100%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE continued construction administration oversight and scheduling with the contractor/Borough during this period which included project reporting of CIPP lining locations, and upcoming manhole rehabilitation locations. Work was performed this period by Arold during the week of 9/11 to 9/15 with part time observation performed by SCE inspection staff. This work includes approximately 3,600 LF of CIPP Lining areas (12,000 LF to date). Delays into this period were encountered due to equipment malfunction repairs. With this in mind, SCE is currently assessing a realistic schedule extension beyond NJDEP's approved completion schedule of 7/27/2023.

SCE's other tasks performed during this period include direct coordination with the contractor/Borough regarding certified payrolls and NJDEP SED monthly/quarterly reporting coordination.



B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011/.021) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011/.021). Anticipate updating fall 2023.

C. SANITARY SEWER CAPITAL IMPROVEMENTS

SCE-P11988.011

This proposal for the completion of sanitary sewer lift station upgrades is currently on hold by the Borough. The work under this proposal is to be re-evaluated after the sanitary sewer rehabilitation project is completed.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

Robert E. Wells, PE
Technical Manager

The Wenonah Park Restoration Committee, (WPRC)

Report to Borough Council – September 28, 2023

The committee's focus during the Summer of 2023, was primarily concerned with the irrigation of the new trees planted in the spring.

Two large American Elms, (donated by J.C. Henry), a Cryptomeria, and a transplanted Lace Bark Pine, required on-going watering. Thank you to the volunteers that assisted.

A detailed review of all newly planted trees in 2022 and 2023 was conducted with assistance from Bartlett Tree Experts. The overall health of each tree was evaluated and documented.

With the exception of one Maple and two Hornbeams, all plantings appear to be thriving. Bartlett has been contracted to provide Root Invigoration on the Maple as an intervention. Ledden Palimeno was contracted to provide a Spring & Fall fertilization on all new trees.

The activities of the committee will take a hiatus until Spring at which time, the health status will be reviewed again after the "*Bud-Burst*" period and the Evergreens push out new growth.

Please enjoy the glory of the **Fall Colors** that our park will be providing us this year.

Respectfully submitted by,

Jack C. Sheppard Jr.

WPRC Chair

Wenonah Park Newly planted trees in 2022 2023 - Health Status

<u>Tree number</u>	<u>Tree Type</u>	<u>Location</u>	<u>Size</u>	<u>Planting Date</u>	<u>Health Status</u>
1	Autumn Blaze Maple	SW	12'	Apr-22	Very Good, no issues
2	Kwanzan Cherry	SW	12'	Apr-22	Very Good, no issues
3	(3) White Pines	SW	7'	Apr-22	Very Good, no issues
4	Cryptomeria	SW	6'	Apr-22	Very Good, no issues
5	Sugar Maple	SE	22'	Apr-22	Very Good, no issues
6	LaceBark Pine	SE	10'	Apr-22	Good
7	Nellie Stevens Holly	SE	8'	Apr-22	Very Good, no issues
8	LaceBark Pine	SE	8'	Apr-22	Fair
9	(3) Grape Myrtles	SW	6'	May-22	Good
10	October Glory Maple	MW	21'	Apr-22	Very Good, no issues
11	Sugar Maple	SW	31'	Apr-22	Watch-Root Rot
12	Sycamore	SW	10'	May-22	Good
13	Sugar Maple	MW	22'	Apr-22	Very Good, no issues
14	Willow Oak	MW	16'	Apr-22	Very Good, no issues
15	Magnolia	NW	14'	Apr-22	Good
16	American Elm	NW	21'	Apr-22	Good
17	Crimson Sunset Maple	SE	6'	Apr-22	Very Good, no issues
18	Sugar Maple	SE	6'	Apr-22	Very Good, no issues
19	(6) Pin Oaks	SE	8'	Apr-22	Very Good, no issues
20	Ginko	NW	8'	Apr-22	Very Good, no issues
21	Arborvitae	NW	10'	Apr-22	Very Good, no issues
22	Pink Dog Wood	NE	8'	Apr-22	Very Good, no issues
23	American Elm	NE	30'	Apr-22	Very Good, no issues
24	Plum	NE	16'	Apr-22	Good
25	White Pine	NE	16'	Apr-22	Very Good, no issues
26	Sugar Maple	ME	6'	22-Sep	Very Good, no issues
27	Swamp Oak	ME	16'	Apr-22	Very Good, no issues
28	Nellie Stevens Holly	ME	16'	Apr-22	Very Good, no issues
29	Deodara	ME	8'	Apr-22	Very Good, no issues
30	Red Oak	ME	10'	Apr-22	Very Good, no issues
31	(2) Hornbeams	ME	12'	22-Sep	Very Good, no issues
32	Serbian Spruce	MW	20'	Apr-22	Fair
33	(3) Kwanzan Cherry	ME	10'	Apr-22	Very Good, no issues
34	(2) Red Maples	NE	6'	Apr-22	Very Good, no issues
		SE	6'	May-22	Very Good, no issues

<u>Additional Comments</u>
Dedication plaque Sparse needles
Transplanted in May. Watch Did not bloom in 2023
Bartlett 9/25 for for root rot. Some dying lower branches
Watching but still only 5 months in Clear Zone on NW Ave.
Clear Zone along NW Ave.
Transplanted in May. Watch
Watch-Some dead limbs
Along the diagonal walk

Karen Sweeney

From: GARY ODENBRETT <gnoden@comcast.net>
Sent: Friday, September 29, 2023 10:10 AM
To: Karen Sweeney
Subject: STC update to Council 9/28/23

CAUTION: This email originated from outside of our email domain. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, do not reply to this email and call the sender directly.

Grant for \$7500 from the Arbor Day Foundation is in its final stages for funding our Wenonah School tree planting efforts - 15-20 tree locations have been proposed. Further meetings with school officials on security issues relative to tree locations are pending.

Corporate sponsors are being solicited for contributions to this project. The STC has set up a checking account with Wells Fargo for the depositing of donations and payments to vendors for the school project.

STC members have been cleaning up excess growth from old stumps and clearing tree blockage of stop signs in town.

Two new members sworn in today bring the STC to full membership.