

BOROUGH OF WENONAH

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OCTOBER 26, 2023

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor Jessica S. Doheny
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance:

Roll Call: Present: Doheny, Barbato, Graves, Grigri, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Cox, Fini

Open Public Meetings Act Statement:

Adoption of the Agenda:

Mayer/Barbato
All in Favor

Open to the Public (Agenda items only)

Graves/Mayer

Resident Alex Pozza 200 S. Monroe had questions regarding resolution 2023-83 and resolution 2023-85. Mayor Doheny explained that the state allows us to move money from line to line in November and December of the year. We do this every year. Resolution 2023-85 is awarding the Lake CDBG project to Rambone for \$149,084. The grant was for \$136,500 and the boro had to come up with the rest of the funds. Hence, transferring funds.

Close to the Public

Mayer/Graves

Motion to Approve: September 28, 2023, Council Meeting Minutes
Abstain: Graves

Graves/Mayer
All in Favor

Motion to approve: RESOLUTION 2023-83: Approving the Transfer of Budget Appropriations effective November 1, 2023

Mayer/Graves

Roll Call:

Ayes: Barbato, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Motion to approve: RESOLUTION 2023-84: Authorizing the cancellation of taxes due to property owner meeting the 100% disabled veteran Zachary Schultes 304 W. Mantua Ave

Mayer/Graves

Roll Call:

Ayes: Barbato, Graves, Grigri, Mayer
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

Motion to approve: RESOLUTION 2023-85: Awarding contract to Rambone Concrete, LLC for the CDBG grant project improvement to John & Kathy Howard Lake Park in amount of \$149,084
Mayer/Graves

Roll Call:

Ayes: Barbato, Graves, Grigri, Mayer
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

Motion to approve: ORDINANCE 2023-11: 1st read Repealing Chapter 3 of the Code entitled Abandoned Real Property Registration
Mayer/Graves All in Favor

Motion to approve: ORDINANCE 2023-12: 1st read New Chapter of the Code 42 entitled Privately Owned Salt Storage
(public hearing on these 2 ordinances will be held on November 16, 2023 at 7:00pm)
Mayer/Graves

Roll Call:

Ayes: Barbato, Graves, Grigri, Mayer
Nays: None
Abstain: None
Absent: Cox, Fini
Motion Approved

Committee Reports:

- Personnel: Susan Mayer – No verbal report. See attached report.
- Public Works/Public Buildings & Grounds: Dan Cox - Absent see attached written report. Superintendent Brian Nicholson indicated bulk leaf season is in full swing. The water tower will be taken out of service for repairs beginning of November. The sewer liner project has come to the end.
- Public Safety: Anthony Fini – Absent. Council member Graves read and summarized the speed study reports. Chief Darren White – Absent. Sergeant Donovan gave a brief summary of his report. Chief Nessler is happy to report fire prevention week went well and is proud and happy to serve.. See Attached reports.
- Finance & Budget: Jackie Graves - see attached reports, as well as the tax collector report. Happy to report the annual audit went very well.
- Legal & Ordinance: Jonathan Barbato – Nothing to report.
- Public Programs: Jeanne Grigri – See attached report. Mark your calendars for Clean Communities Day Nov. 11, 2023. Mayors wellness campaign is scheduled for November 6, 2023

- Lake Park Renovation Committee: Jonathan Barbato & Susan Mayer. Nothing to report as Dave Kreck's submitted engineers report speaks to the lake park renovation. See attached report.

Engineers Report: Dave Kreck: See attached Engineer's detailed report on all projects in town. Tonight, we awarded the CDBG to Rambone Concrete they want to start as soon as possible. The borough is still seeking more funding for this project from the county. The bid amount of \$149,084 has exceeded the grant amount of \$136,500. In addition to that the borough has to purchase basketball backboards and accessible picnic benches.

The 2023 infrastructure NJDOT project is moving along however there have been many concerns regarding N. Clinton and N. Jefferson and many issues with the contractor. See report for details.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Cox, Fini

Motion Approved

Other Business:

Shade Tree Commission Report: Gary Odenbrett, chair, reports on the following activities. See attached report.

Recognizing Best Practices Inventory (BPI) and scoring summary requirements from Local Finance Notice (LFN.) There was a total of 48 scored questions (Core Competencies + Best Practices) for a total of 36.5 points. The Borough of Wenonah had a score of 35.5 (a score above 29 means no withholding of state aid.)

Approving street closures on Friday November 24, 2023, for Woman's Club for Turkey Trot

Graves/Mayer All in favor.

Approving street closures on Saturday December 2nd, 2023, for Holiday Market on South East Ave 10am-2pm rain date will be Sunday December 3rd, 2023

Graves/Mayer All in favor.

Open to the public:

Graves/Mayer

Resident Carol Ann Wesh 107 N. Clinton wanted to complain about the motorized scooters that kids are riding around the school and are speeding and some with no helmets and not following any safety regulations. She indicated they were out of control and wanted to know if the school could do anything about it.

Mayor Doheny indicated that they should report this activity to the elementary school at a school board meeting so they can speak to the parents. Mayor Doheny also stated the Borough has held bike safety workshops with MPD the last two years and will plan to do so again.

Resident Alex Pozza 200 S. Monroe asked about what expenditures were listed last month on the swim season report, and if the program paid for itself or not. Mayor Doheny indicated that the numbers for the swim season were available at Council's September meeting.

Resident Mark Honabach 109 S. Clinton complained about our property maintenance officer saying he doesn't come out to this town unless someone complains. He stated that signage is often out of compliance because they are either in the clear zone or for events that have passed.

Mayor Doheny indicated she will ask if there are reports to view to prove his activities. Councilman Barbato will contact the officer to ask for more vigilant patrolling of signage in the clear zone.

Resident Lynn Durham 403 E. Maple Street complained about the overweight trucks going through the street. Mayor Doheny indicated they are aware of this and at this point there is no solution at the moment. We have been researching, but currently there is nothing in place. Some of these vehicles, for example, school buses, have to go down Maple Street.

Close to public:

Graves/Mayer
All in favor

Motion to Adjourn: 7:43 pm

Graves/Mayer
All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer/QPA

Approved: November 16, 2023

2023 Personnel Committee October report

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Initial Goals for 2023:

- Swim season staff:
 - revise job descriptions and offer letter format.
 - increase ownership of the overall program by managers
 - Clarify roles of office staff vs. managers
- Office staff
 - Support training and role clarification as needed.
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy.
 - Explore customer-facing guidance and best practices.

| | Plan | Accomplishments |
|----|--|--|
| Q1 | Swim season job descriptions and offer letter format. Swim season hires – support as needed. Check-in with Administrator and Public Works Superintendent | January: Revised Manager job descriptions and posted. Revised offer letter format and used for Managers. February: Hired Catherine Lombardo and Mike Mix as managers; Continue to work with Catherine (staffing manager) on hiring process. March: Working with Catherine on staffing. |
| Q2 | Swim season staff role refinement Clarify roles of office and swim season managers Check-in with Administrator and Public Works Superintendent | April: Hiring letter revised for swim season staff; Office staff continues to work through new processes particularly for swim season. May: Lifeguards and activities/gate guards hired. Training and testing continue to be ready for Memorial Day weekend. Hoping to find an Assistant Manager by the start of the 6 days/week schedule (late June). Office staff covering all support functions for the swim season, however next year we hope to clarify roles a bit more. Terrific cooperation and communication among the Managers, Carol, and Huda is evident. June: Swim program: Still need an assistant manager for the season. Public Works: One laborer resigned late in May. The open position will be filled on June 26 th by Paul Leinhauser as an Assistant Superintendent, providing additional experience and knowledge in water systems. |
| Q3 | Review office staff roles for clarity and opportunity Discuss Public Works training and growth plans | July: no update August: Catherine Lombardo finished her season and Elena Funk was promoted to Assistant Manager. Both Elena and Mike Mix have expressed interest in returning for the 2024 season. September: Discussed training and growth plans for PW with Brian. Training and testing options are in place for staff. Swim season finished with enough staff to cover all shifts. A letter will be sent to all seasonal staff thanking them and explaining outreach in early 2024 for next season. |
| Q4 | Debrief on swim season staffing and what to change/keep for next year. | October: Letter to seasonal staff are anticipated to be sent early November. |

Public Works Monthly report for October 2023

Submitted by Brian Nicholson

Arold is completing punch list items this week. We have noticed that the lining is doing what is was intended to do and our monthly infiltration has decreased monthly. This project is to help combat the infiltration problem throughout our sewer system. The old pipes and manholes in town have small cracks in them and it allows ground water to enter our system which all get sent to GCUA for treatment. This should help to lower our monthly bill for sewage treatment.

We have started to GIS inventory all stormwater infrastructure. Stormwater is going to take a lot of manpower hours going forward. Dave Kreck, Mike Clark and myself are working together to organize and set up the new programs required by the DEP and I anticipate more regulations in the near future.

Update on the new 3-yard dump truck ordered in February, truck chassis has been built and is on its way to the upfitter for the installation of the body and components.

Warranty work on the inside of the water tower is scheduled for November. Garrison has dropped off the temporary storage tanks to the pool parking lot. The plan is to start draining the tank November 6th. The tower will be out of service for a few weeks.

Replacement of Well 1 and upgrades to Mantua Ave sewer pump station are the next Major projects on the horizon for the utilities departments.

Bulk leaf collection has begun and continue till December 11th.

The emergency call out system for the wells and lifts are being upgraded to new technology and be installed by the Public Works department.

Paul is currently reviewing and updating daily protocols for the Water and Sewer departments.

We scheduled a major maintenance project for Lenape Lift station that will be completed in house at a substantial cost savings.

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent

For the month October 2023

Road and Utility Maintenance and Compliance Testing

| | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|----------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| Meters installed | | 9 | 15 | 11 | 5 | 4 | 2 | 2 | 7 | 8 | | | |
| Utility Mark Out | 55 | 33 | 40 | 38 | 27 | 49 | 65 | 88 | 84 | 45 | | | |
| Water samples For NJDEP | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | | | |

Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 7 sewer lateral backups cleared by public works.
- Check wells and lifts daily

Bulk leaf Collection, Yard Waste & Branch Collection, Chipping, Tree removal

| | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|-------------------------------|-----|-----------|-----|-----------|-----|-----|------|-----------|------|-----------|-----|-----|-------|
| Leaves- cu yds | | | | | | | | | | <u>40</u> | | | |
| Yard waste | 20 | <u>40</u> | 40 | 40 | 60 | 100 | 80 | 40 | 60 | <u>20</u> | | | |
| Branches collected- cu yds | | | | <u>20</u> | 40 | 40 | 40 | <u>40</u> | 40 | | | | |

Residential Recycling

| | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total |
|-----------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|
| # Metal stops | 61 | 29 | 38 | 55 | 48 | 58 | 78 | 54 | 70 | 61 | | | |
| # e-waste stops | 35 | 25 | 29 | 27 | 21 | 33 | 35 | 29 | 34 | 28 | | | |

- Indicates combines metal and e-waste

To: Mayor Doheny and Council

From: Tim Nessler, Fire Chief

Subject: Incident and Activities Report for September 2023

Date: October 3, 2023

Summary of service, dispatched incidents, training, and mutual aid:

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---------------------|------|-------|-------|-------|-------|-------|-------|-------|-------|-----|-----|-----|-------|
| # Service times | 12 | 13 | 12 | 14 | 20 | 22 | 13 | 17 | 19 | | | | |
| Alarm Systems | 2 | 1 | 3 | 3 | 6 | 7 | 2 | 2 | 6 | | | | |
| Animal Rescue | | | | | | | | | | | | | |
| Assist EMS | | 1 | | | | 1 | | | | | | | |
| Brush | | | | | | 1 | | | | | | | |
| Building Fire | | | | | 1 | 1 | | | | | | | |
| CO Alarms | 2 | | | 2 | | 2 | | 2 | | | | | |
| Cover Assignment | 1 | | | | | | | | | | | | |
| Dwelling Fire | 1 | 1 | | 1 | 2 | | | 1 | 1 | | | | |
| Exterior Fumes | | 2 | 2 | | | 2 | 1 | 5 | 2 | | | | |
| Incorrect Dispatch | | | 1 | | | | | | | | | | |
| Interior Fumes | | 2 | 1 | 2 | 1 | | 2 | 1 | 2 | | | | |
| Investigation | | | | | | | | | | | | | |
| Motor Vehicle Crash | 2 | | 1 | | 3 | 1 | 2 | 1 | | | | | |
| Rescue/HAZMAT | | | | | | | | | | | | | |
| Rapid Intervention | | | | | | 1 | | | | | | | |
| Rubbish Fire | | | | | 1 | | | | 1 | | | | |
| Service Assignment | | 1 | | | | | 2 | | 2 | | | | |
| Structure Fire | | | | 1 | | | | | | | | | |
| Vehicle Fire | | 1 | | | | | | | | | | | |
| Meetings/Drills | 4 | 4 | 4 | 4 | 5 | 4 | 2 | 4 | 4 | | | | |
| Events | | | | 1 | 1 | 2 | 2 | 1 | 1 | | | | |
| Staff Hours | 93.1 | 83.97 | 86.24 | 92.62 | 136.3 | 167.0 | 149.7 | 135.8 | 94.67 | | | | |

Tim Nessler, Fire Chief



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



William D. Murphy
Lieutenant

Shaun J. Butler
Lieutenant

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Darren E. White
Chief of Police

Arthur D. Hayes
Lieutenant

Brien J. Hauss
Lieutenant

October 26, 2023

To: Ms. Mayor and members of the Borough Council
From: Chief White

Re: Workshop report

- We attended a Veteran's BBQ at Total Turf in Mantua that went relatively well considering it was a Sunday when the Eagles were playing. The goal was to assist young veterans who recently left the military to find some direction. There were plenty of Gloucester County PDs there, the Prosecutor's Office, and the NJSP. Although there were not as many attendees as was hoped, modifications will be made for next year to help ensure better attendance.
- We will have a new K9 officer in a little while. Ptl. Wolfsgruber started the K9 academy. We are preparing for Inv. Riepen's upcoming retirement. Wolfsgruber has shown himself to be an excellent choice for the position and you should expect to see him around town soon with his dog.
- We held a Coffee With a Cop at Target, which was a success. Due to the amount of traffic flowing in and out of the store, we were able to speak with numerous residents and non-residents to discuss anything they wanted to talk about. We also had a representative from the NJSP Mounted Unit with his partner, Phantom, who is always a great way to break the ice. There was even a woman arrested who was wanted for several shoplifting incidents totaling about \$10,000 who decided it a good idea to shoplift with officers all over. We had a horse, motorcycle, police cars, and several officers just outside of the entrance and a table set up just inside of the store. We would have been impossible for her to miss, but she still decided to steal! We are looking to host another event soon in Wenonah.
- Two of our officers received an award at the Gloucester County Awards Ceremony this past Monday.
 - **Sgt. Layton** earned an exceptional duty award for his tenacity in investigating an auto theft. This investigation led to a larger auto theft ring, resulting in him working with the NJ Auto Theft Task Force and several other local, in-state, and out-of-state agencies.
 - **Sgt. Brian Crispin** received a lifesaving award after performing the Heimlich maneuver on an individual that was found choking. Sgt. Crispin was on patrol when he observed a parked car start chaotically honking its horn and flashing its lights. Upon pulling over the car, he found a person choking inside and was able to save his life with this important skill.

- Due to the recent events in Israel, we are keeping an extra eye on our houses of worship.
- All our recently hired officers are still doing well.
- Officers conducted a pedestrian crossing detail in Wenonah, writing several summonses as a result.
- Our detective bureau has been very busy working on a lot of self-initiated cases.
- If you noticed a bunch of police motorcycles this past Sunday, it was for the “Ride to Remember” event in memory of Steve Levy, a Washington Township Corporal who was shot and killed in the line of duty during a SWAT incident at a house in Woodbury in 1999.
- Adam Hasselman was promoted to corporal at Mantua’s last committee meeting.



Incidents Summary List

Reporting Period : 09/01/2023 - 09/30/2023

| | Mantua Police Department | Total |
|----------------------------|--------------------------------|-------|
| 911 Hang Up | 1 | 1 |
| 911 Open Line | 2 | 2 |
| Added Patrol | 108 | 108 |
| Administrative | 1 | 1 |
| Animal Complaint | 5 | 5 |
| Burglar Alarm Activation | 6 | 6 |
| Burglary, Entering | 1 | 1 |
| Cardiac Emergency | 1 | 1 |
| Community Policing | 3 | 3 |
| Damage to Property | 3 | 3 |
| Domestic | 1 | 1 |
| Escort | 1 | 1 |
| Fall Victim | 5 | 5 |
| Fire Alarm System | 1 | 1 |
| Follow Up | 4 | 4 |
| Foot Patrol | 2 | 2 |
| Fraud Complaint | 1 | 1 |
| Fumes Exterior | 1 | 1 |
| General | 1 | 1 |
| Harassment | 2 | 2 |
| Hazardous Road Condition | 1 | 1 |
| House Check | 1 | 1 |
| Juvenile Complaint | 1 | 1 |
| Motor Vehicle Complaint | 3 | 3 |
| Motor Vehicle Crash | 1 | 1 |
| Motor Vehicle Stop | 15 | 15 |
| Noise Complaint | 1 | 1 |
| Notification/Informational | 2 | 2 |
| Overdose | 1 | 1 |
| Panic Alarm | 1 | 1 |
| Parking Enforcement | 2 | 2 |
| Pedestrian MVC | 1 | 1 |
| Property Check | 74 | 74 |
| Radar Enforcement | 22 | 22 |
| Respiratory Emergency | 2 | 2 |
| School Crossing | 1 | 1 |
| Speak To Officer | 5 | 5 |
| Special Detail | 3 | 3 |
| Stolen Vehicle | 2 | 2 |
| Stroke | 1 | 1 |
| Suspicious Incident | 1 | 1 |
| Suspicious Person | 5 | 5 |
| Theft | 3 | 3 |
| Traffic Detail | 14 | 14 |
| Unwanted Person | 1 | 1 |
| Well Being Check | 5 | 5 |



Mantua Township Police
405 Main Street

Incidents Summary List

Reporting Period : 09/01/2023 - 09/30/2023

| | | |
|--------------|------------|------------|
| Total | 319 | 319 |
|--------------|------------|------------|



Start: 2023-09-25

End: 2023-10-23

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

| Time | 1 to 5 | 6 to 10 | 11 to 15 | 16 to 20 | 21 to 25 | 26 to 30 | 31 to 35 | 36 to 40 | 41 to 45 | 46 to 50 | 51 to 55 | 56 to 60 | 61 to 65 | 66 to 70 | 71 to 75 | 76 to 80 | 81 to 85 | 86 to 90 | 91 to 95 | 96 to 100 | 101 to 150 | Avg Speed | Total |
|-------|--------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|------------|-----------|-------|
| 0:00 | 0 | 1 | 5 | 11 | 31 | 21 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.6 | 73 |
| 1:00 | 0 | 1 | 3 | 10 | 15 | 7 | 3 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.8 | 40 |
| 2:00 | 0 | 1 | 0 | 5 | 4 | 3 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.6 | 14 |
| 3:00 | 0 | 0 | 3 | 3 | 7 | 5 | 4 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25.4 | 24 |
| 4:00 | 0 | 1 | 3 | 4 | 4 | 6 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.8 | 21 |
| 5:00 | 0 | 5 | 11 | 33 | 57 | 28 | 17 | 4 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.4 | 156 |
| 6:00 | 0 | 8 | 33 | 106 | 214 | 107 | 27 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.9 | 502 |
| 7:00 | 0 | 18 | 64 | 187 | 479 | 311 | 85 | 7 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.6 | 1153 |
| 8:00 | 0 | 25 | 104 | 256 | 491 | 241 | 62 | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.5 | 1191 |
| 9:00 | 0 | 31 | 135 | 268 | 534 | 276 | 89 | 16 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.6 | 1355 |
| 10:00 | 0 | 38 | 127 | 301 | 574 | 289 | 80 | 14 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.5 | 1427 |
| 11:00 | 0 | 23 | 137 | 298 | 599 | 373 | 75 | 5 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.7 | 1513 |
| 12:00 | 0 | 24 | 143 | 318 | 630 | 339 | 85 | 6 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.6 | 1546 |
| 13:00 | 0 | 31 | 157 | 356 | 649 | 355 | 107 | 21 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.6 | 1676 |
| 14:00 | 0 | 26 | 132 | 329 | 630 | 359 | 76 | 16 | 4 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.7 | 1575 |
| 15:00 | 0 | 25 | 150 | 327 | 662 | 448 | 136 | 28 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.4 | 1782 |
| 16:00 | 0 | 28 | 138 | 308 | 714 | 462 | 132 | 26 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.4 | 1810 |
| 17:00 | 0 | 23 | 157 | 317 | 675 | 452 | 145 | 17 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.2 | 1789 |
| 18:00 | 0 | 22 | 145 | 265 | 533 | 291 | 106 | 26 | 7 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.0 | 1396 |
| 19:00 | 0 | 29 | 120 | 235 | 379 | 178 | 68 | 9 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 21.9 | 1019 |
| 20:00 | 0 | 17 | 75 | 176 | 271 | 147 | 46 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.3 | 743 |
| 21:00 | 0 | 9 | 65 | 102 | 150 | 83 | 29 | 3 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.1 | 444 |
| 22:00 | 0 | 1 | 27 | 46 | 79 | 49 | 16 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.6 | 222 |
| 23:00 | 0 | 7 | 18 | 51 | 65 | 51 | 12 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.5 | 208 |
| Total | 0 | 394 | 1952 | 4312 | 8446 | 4883 | 1404 | 234 | 48 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.8 | 21679 |



Start: 2023-09-25

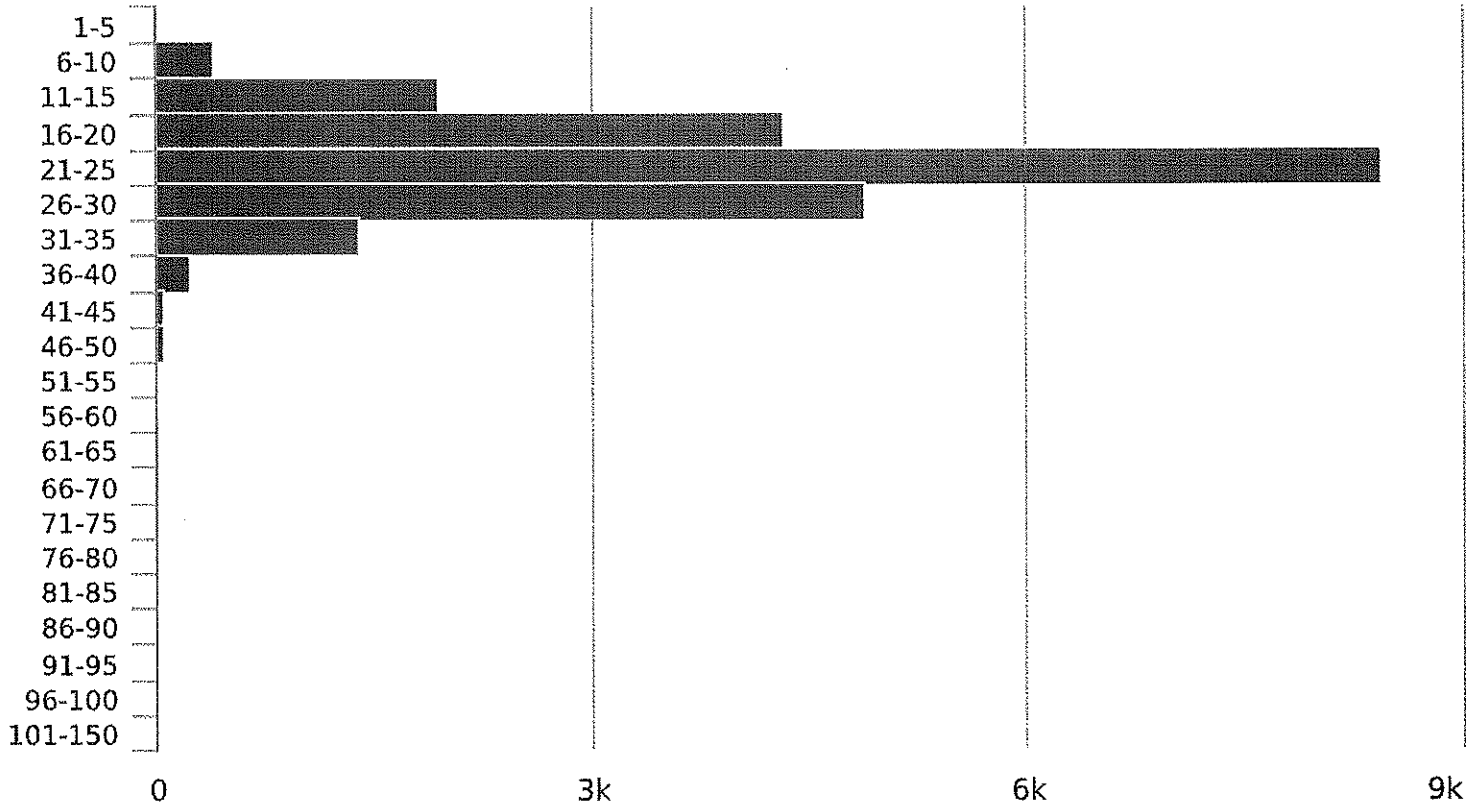
End: 2023-10-23

Times: 0:00:00-23:59:59

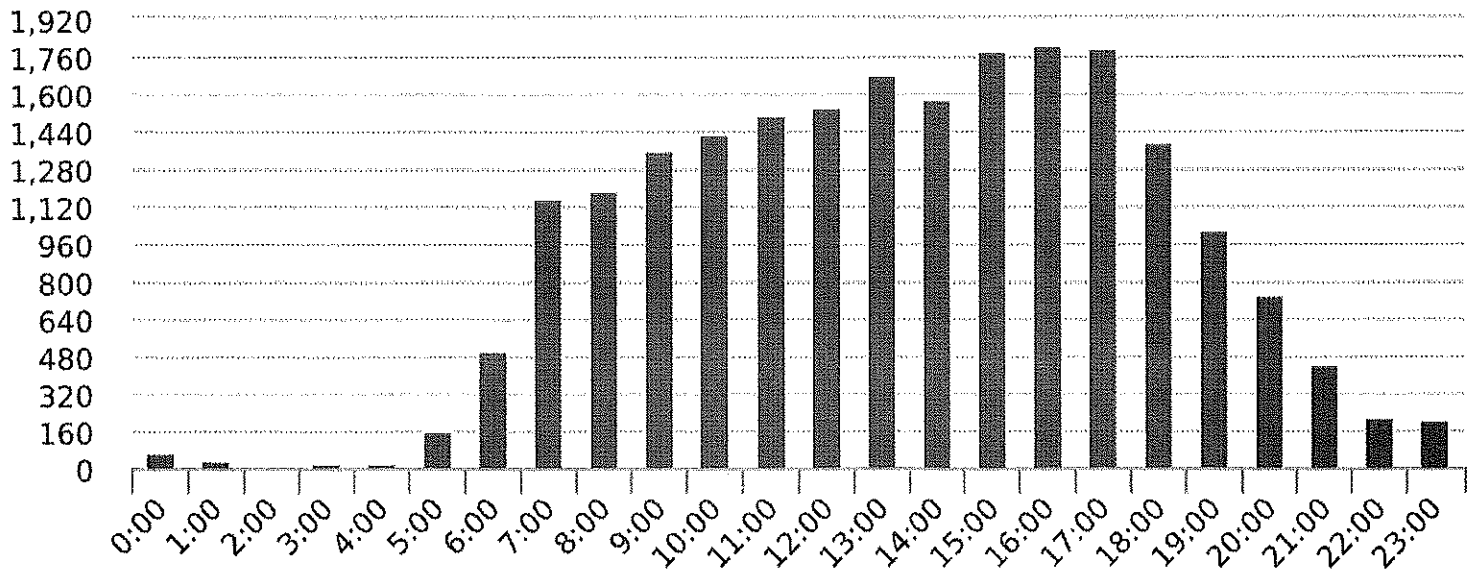
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-09-25

End: 2023-10-23

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 29

Speed Limit: 25

Average Speed: 22.8

50th Percentile Speed: 22.84

85th Percentile Speed: 27.85

Pace Speed Range: 18-28

Minimum Speed: 10

Maximum Speed: 48

Display Mode: Speed Display

Average Volume per Day: 747.6

Total Volume: 21679



Start: 2023-09-16

End: 2023-10-23

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

| Time | 1 to 5 | 6 to 10 | 11 to 15 | 16 to 20 | 21 to 25 | 26 to 30 | 31 to 35 | 36 to 40 | 41 to 45 | 46 to 50 | 51 to 55 | 56 to 60 | 61 to 65 | 66 to 70 | 71 to 75 | 76 to 80 | 81 to 85 | 86 to 90 | 91 to 95 | 96 to 100 | 101 to 150 | Avg Speed | Total |
|-------|--------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|------------|-----------|-------|
| 0:00 | 0 | 2 | 13 | 13 | 32 | 54 | 13 | 10 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25.6 | 138 |
| 1:00 | 0 | 3 | 11 | 4 | 14 | 8 | 9 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 22.8 | 51 |
| 2:00 | 0 | 1 | 6 | 6 | 15 | 11 | 11 | 4 | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 27.2 | 58 |
| 3:00 | 0 | 0 | 4 | 5 | 6 | 20 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.3 | 37 |
| 4:00 | 0 | 0 | 2 | 6 | 30 | 44 | 23 | 12 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.6 | 121 |
| 5:00 | 0 | 2 | 19 | 23 | 64 | 50 | 12 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.9 | 177 |
| 6:00 | 0 | 15 | 37 | 51 | 80 | 87 | 39 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.4 | 318 |
| 7:00 | 0 | 25 | 76 | 113 | 206 | 235 | 124 | 31 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.5 | 815 |
| 8:00 | 0 | 28 | 145 | 181 | 347 | 481 | 172 | 38 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.5 | 1379 |
| 9:00 | 0 | 44 | 181 | 174 | 373 | 400 | 160 | 37 | 6 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.7 | 1377 |
| 10:00 | 0 | 54 | 209 | 241 | 427 | 569 | 266 | 34 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.1 | 1803 |
| 11:00 | 0 | 68 | 253 | 257 | 555 | 610 | 263 | 52 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.9 | 2065 |
| 12:00 | 0 | 70 | 312 | 292 | 623 | 723 | 297 | 49 | 13 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.8 | 2381 |
| 13:00 | 0 | 74 | 280 | 282 | 553 | 664 | 263 | 48 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.6 | 2175 |
| 14:00 | 0 | 57 | 292 | 310 | 647 | 822 | 296 | 58 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.0 | 2486 |
| 15:00 | 0 | 74 | 282 | 296 | 726 | 881 | 378 | 70 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.3 | 2713 |
| 16:00 | 0 | 63 | 242 | 290 | 677 | 877 | 323 | 60 | 15 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.6 | 2650 |
| 17:00 | 0 | 55 | 265 | 265 | 636 | 817 | 341 | 57 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.6 | 2446 |
| 18:00 | 0 | 83 | 291 | 370 | 679 | 736 | 262 | 41 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.5 | 2465 |
| 19:00 | 0 | 46 | 163 | 225 | 491 | 495 | 156 | 18 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.7 | 1598 |
| 20:00 | 0 | 29 | 116 | 154 | 333 | 359 | 115 | 28 | 3 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.1 | 1140 |
| 21:00 | 0 | 19 | 55 | 93 | 167 | 168 | 62 | 10 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23.6 | 577 |
| 22:00 | 0 | 10 | 34 | 57 | 96 | 111 | 55 | 11 | 4 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.7 | 378 |
| 23:00 | 0 | 6 | 22 | 26 | 56 | 62 | 20 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.1 | 201 |
| Total | 0 | 828 | 3310 | 3734 | 7831 | 9264 | 3662 | 694 | 107 | 13 | 3 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 24.1 | 29449 |



Start: 2023-09-16

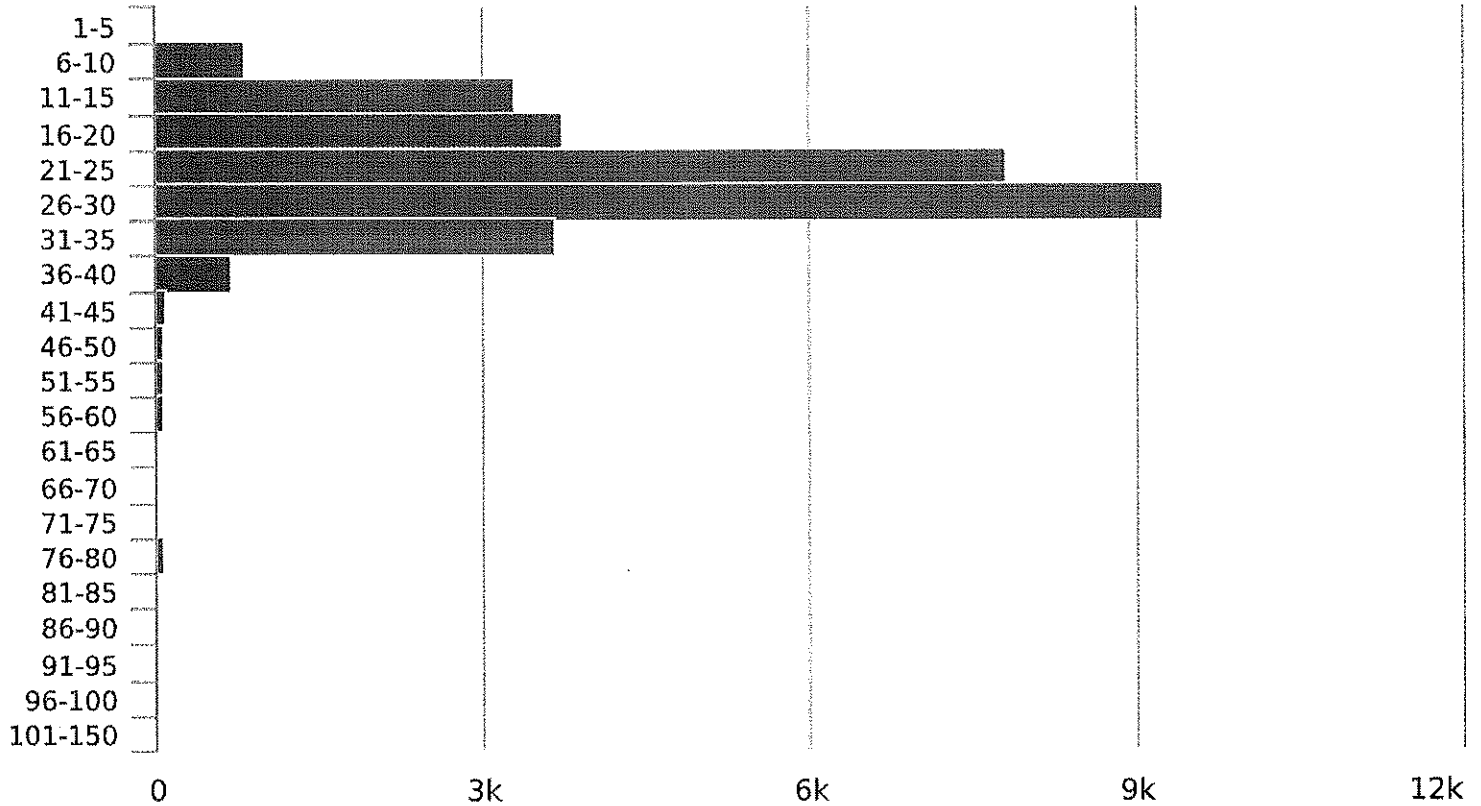
End: 2023-10-23

Times: 0:00:00-23:59:59

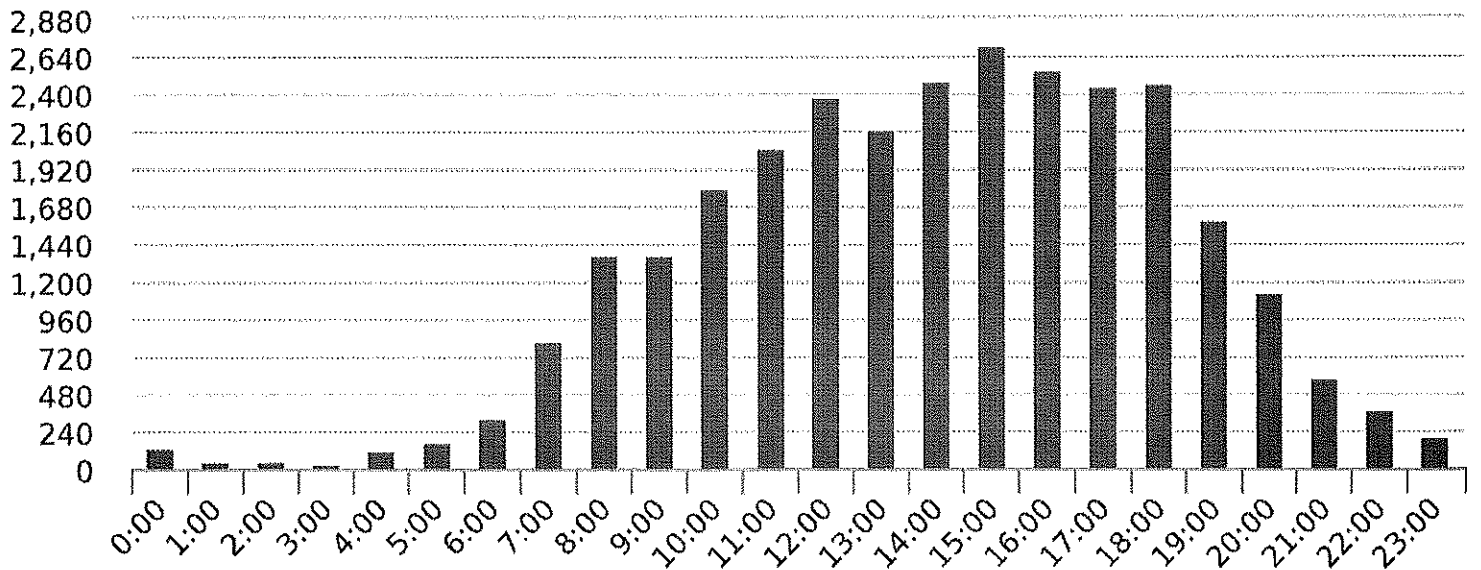
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-09-16

End: 2023-10-23

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 38

Speed Limit: 25

Average Speed: 24.08

50th Percentile Speed: 24.75

85th Percentile Speed: 30.16

Pace Speed Range: 21-31

Minimum Speed: 10

Maximum Speed: 80

Display Mode: Unknown, Speed Display

Average Volume per Day: 775.0

Total Volume: 29449



Start: 2023-09-16

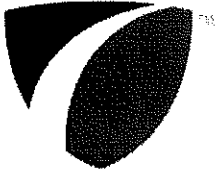
End: 2023-10-23

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

| Time | 1 to 5 | 6 to 10 | 11 to 15 | 16 to 20 | 21 to 25 | 26 to 30 | 31 to 35 | 36 to 40 | 41 to 45 | 46 to 50 | 51 to 55 | 56 to 60 | 61 to 65 | 66 to 70 | 71 to 75 | 76 to 80 | 81 to 85 | 86 to 90 | 91 to 95 | 96 to 100 | 101 to 150 | Avg Speed | Total |
|-------|--------|---------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|------------|-----------|-------|
| 0:00 | 0 | 0 | 0 | 4 | 5 | 9 | 9 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.8 | 31 |
| 1:00 | 0 | 0 | 1 | 5 | 3 | 8 | 5 | 4 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.3 | 27 |
| 2:00 | 0 | 1 | 1 | 1 | 2 | 7 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 26.4 | 16 |
| 3:00 | 0 | 1 | 2 | 0 | 1 | 1 | 3 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 24.9 | 9 |
| 4:00 | 0 | 4 | 1 | 5 | 5 | 19 | 13 | 8 | 1 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 29.0 | 59 |
| 5:00 | 0 | 4 | 0 | 9 | 7 | 37 | 96 | 20 | 13 | 6 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 32.3 | 193 |
| 6:00 | 0 | 0 | 0 | 7 | 44 | 126 | 175 | 75 | 6 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 31.5 | 437 |
| 7:00 | 0 | 6 | 33 | 56 | 139 | 318 | 406 | 195 | 37 | 6 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 30.3 | 1197 |
| 8:00 | 0 | 11 | 53 | 68 | 133 | 280 | 343 | 149 | 35 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 29.3 | 1074 |
| 9:00 | 0 | 18 | 55 | 88 | 183 | 244 | 330 | 129 | 26 | 7 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.5 | 1081 |
| 10:00 | 0 | 14 | 81 | 109 | 171 | 323 | 352 | 151 | 29 | 6 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.4 | 1237 |
| 11:00 | 0 | 24 | 90 | 113 | 190 | 316 | 329 | 123 | 18 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27.4 | 1204 |
| 12:00 | 0 | 46 | 143 | 129 | 212 | 347 | 343 | 137 | 28 | 5 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 26.7 | 1391 |
| 13:00 | 0 | 33 | 129 | 149 | 222 | 352 | 371 | 98 | 26 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 26.6 | 1384 |
| 14:00 | 0 | 34 | 104 | 133 | 206 | 338 | 336 | 137 | 18 | 7 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27.3 | 1316 |
| 15:00 | 0 | 24 | 115 | 152 | 228 | 411 | 384 | 156 | 31 | 3 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27.6 | 1509 |
| 16:00 | 0 | 19 | 81 | 148 | 212 | 428 | 390 | 178 | 23 | 8 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.2 | 1489 |
| 17:00 | 0 | 18 | 52 | 113 | 199 | 320 | 386 | 148 | 26 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.5 | 1248 |
| 18:00 | 0 | 12 | 48 | 85 | 171 | 282 | 287 | 98 | 23 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.2 | 1011 |
| 19:00 | 0 | 6 | 29 | 48 | 117 | 191 | 201 | 53 | 15 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.3 | 661 |
| 20:00 | 0 | 6 | 20 | 29 | 64 | 113 | 105 | 27 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27.8 | 373 |
| 21:00 | 0 | 5 | 15 | 19 | 26 | 53 | 56 | 23 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27.8 | 202 |
| 22:00 | 0 | 1 | 8 | 14 | 27 | 37 | 31 | 15 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 27.7 | 136 |
| 23:00 | 0 | 3 | 11 | 8 | 13 | 14 | 20 | 6 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 25.8 | 76 |
| Total | 0 | 290 | 1072 | 1492 | 2580 | 4573 | 4854 | 1935 | 373 | 74 | 15 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 28.1 | 17391 |



Start: 2023-09-16

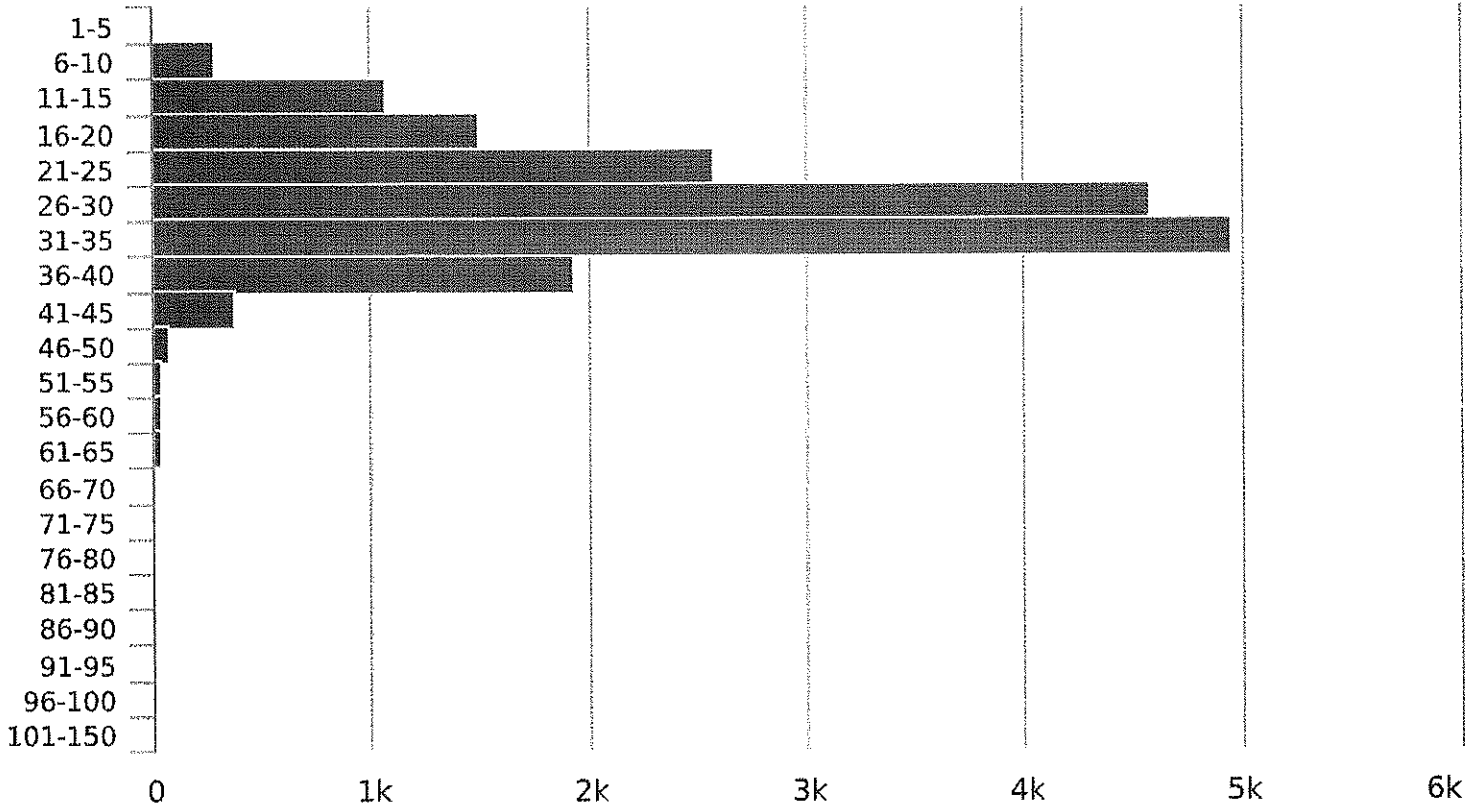
End: 2023-10-23

Times: 0:00:00-23:59:59

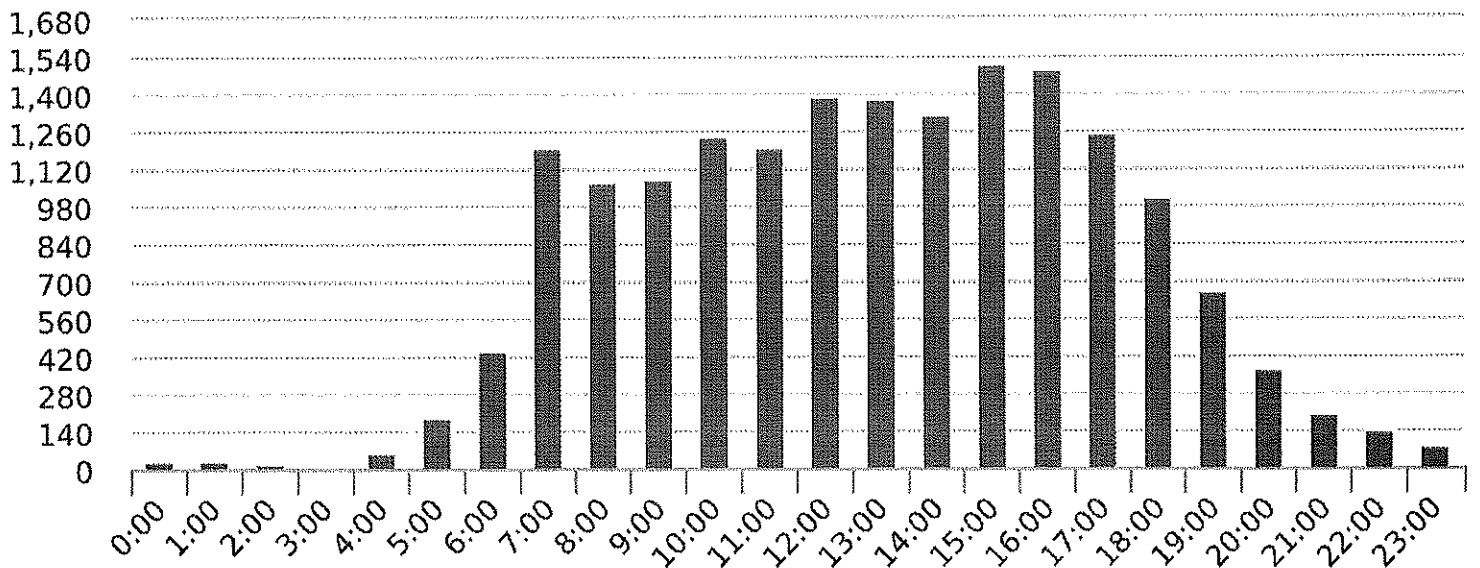
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2023-09-16

End: 2023-10-23

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 38

Speed Limit: 25

Average Speed: 28.12

50th Percentile Speed: 28.86

85th Percentile Speed: 34.59

Pace Speed Range: 25-35

Minimum Speed: 10

Maximum Speed: 61

Display Mode: Unknown, Speed Display

Average Volume per Day: 456.9

Total Volume: 17361



BOROUGH OF
WENONAH
NEW JERSEY

**Wenonah Borough Council
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for October 26, 2023

Resolutions

- 2023-83 Transfer of Budget Appropriations

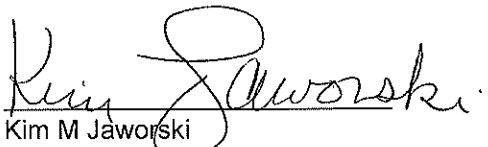
2022 Audit Report

- Entered and approved at the September meeting. Findings of the audit were very positive overall.

Respectfully submitted,

Jaclyn Graves, chair
jgraves@boroughofwenonah.com

| Current Taxes | September | 2023 To Date |
|-------------------------------|-----------|--------------|
| Prepaid Taxes / 2024 | 8,058.49 | 30,326.33 |
| 2023 Taxes | 72,602.57 | 6,794,712.45 |
| 2022 Taxes | 17,552.23 | 77,706.83 |
| 6% Year End Penalty | 0.00 | 2,562.26 |
| Arrears | 0.00 | 0.00 |
| Tax Title Liens | 0.00 | 0.00 |
| Interest & Costs | 1,671.93 | 15,996.67 |
| Tax Searches | | 0.00 |
| Cleanup | | 0.00 |
| Advertising Costs | | 0.00 |
| Tax Sale Premium | | 0.00 |
| Lien Recording | | 0.00 |
| Dup. Tax Sale cert. Fee | | 0.00 |
| NSF Fee | | 20.00 |
| Bankruptcy & Foreclosure Fees | | 0.00 |
| | | |
| Total Receipts | 99,885.22 | 6,921,304.54 |


 Kim M Jaworski
 Tax Collector

| | |
|--|--------|
| Percentage of Collection at September 30, 2023 | 75.06% |
| Percentage of Collection at September 30, 2022 | 75.34% |

Public Programs Committee Report
Public Meeting October 26th, 2023

Jeanne Grigri : Chair
Jonathan Barbato, Anthony Fini

| <i>Programs/Events/Activities/Organizations</i> | <i>Past Month</i> | <i>In progress/ ongoing/ upcoming</i> |
|--|--|--|
| <i>Summer Swim Season Wenonah Lake membership WLA</i> | <i>Reported at September Meeting</i> | |
| <i>Mayor's Wellness Campaign</i> | <i>Mental Health Event scheduled for November 6th</i> | <i>Continue to document events (photos and/or reports). Volunteer organizations are ACTIVE! H & S Harvest Fair, Seniors, Historical Society, WE, and WAC, to name a few</i> |
| <i>Clean Communities Day</i> | <i>Coming up November 11</i> | |
| | | |

2023 Lake Park Renovation Committee – October report

1. Chairs: Jonathan Barbato and Susan Mayer
2. Community Advisory Members:
 - WLA: Mellany Alio, Kristen Howard, Alex Pozza
 - Environmental Commission: Dave Coates
 - Swimming Program Staff: Mike Mix
3. Professional and staff members: Dave Kreck, Brian Nicholson, Karen Sweeney

Goals for 2023:

- Grants and funding:
 - Identify and submit for State, County or other public funding.
 - Consider ways for independent and volunteer group fundraising to meet overall renovation plans.
- Mission, goals, and engagement
 - With Advisory Members, develop a mission statement and guiding principles for the lake park and the renovation.
 - Create a high-level timeline to understand the overall scope of the project.
 - Develop a communication plan to inform both residents and swim season members of both fundraising opportunities and timing of renovations.

| | Plan (see 1,2,3 members above) | Accomplishments |
|----|---|--|
| Q1 | Organize materials and submit for the 2023 grant (1,3) Convene advisory members, starting in February, to finalize mission and high-level goals for renovation (1,2) | <p>January:</p> <ul style="list-style-type: none"> • Created mission, vision, and guiding principles; created timeline for overall project. • Identified County CARES Act grant due 1/31 which would be a better fit than the State program for the ADA improvements. • Will submit for County grant but not the State grant since the State grant would be for playground equipment and we won't have a Master Plan until Q2 • Shared an update at the January WLA meeting. <p>February:</p> <ul style="list-style-type: none"> • Dave Kreck led the effort to submit the 1/27 County grant submission. Awaiting decision which may happen as early as the end of February. (No decision as of 2/19) • Dave has secured the services of a Planner. See the separate planned timeline for more information on anticipated schedule. • Set the 4th Wednesday of each month as the meeting date for this committee. • The Environmental Commission representative on this committee switched from Julia Horn to Dave Coates. • Plan for the February meeting is to agree on the guiding principles and create a priority list for the Planner. <p>March: Guiding Principles and priority list were created after a brainstorming session at the February meeting. Information was shared with Terry Coombs, the planner from Dave's office. Terry toured the property twice and met with Brian to better understand the mitigation in place for the high water on the property. Plan is for Terry to share a draft Master Plan at the March Committee meeting.</p> |
| Q2 | Create an action plan based on grant funding (1,3) | <p>April: Reviewed the draft Master Plan with the Advisory members at the March meeting. General consensus was that the plan reflected the guiding principles and community interests. One additional question was taken back to Terry asking if a double pickleball court would fit. That option will be reviewed with the committee at the April meeting. The ADA</p> |

| | | |
|----|--|---|
| | <p>DELAYED: Develop a Master Plan (1,2,3)</p> | <p>grant may require an additional step of either conducting a bat study or delaying construction until September. For now the Advisory members of the committee will hold off on any further discussions while the professional and staff members work through the details of the ADA grant. The overall timeline is being revised to delay engaging the public beyond general communication.</p> <p>May: Community members of the committee are taking a break from activities so we have time to work through the details of the ADA grant. Waiting for the county to provide a new contract which will allow the ADA work to begin in October. An overview of the project will be posted at the Lake Park once the swimming season starts.</p> <p>June: No contract yet from the County</p> |
| Q3 | <p>Implement ADA improvements, Revise project plan (1,3)</p> | <p>July: No contract yet from the County.</p> <p>August: Contract received from County. Dave Kreck expects bids and approvals to allow for a start near October 1.</p> <p>September: Bids will be opened on 9/26, with award scheduled to be approved at September Council meeting. Lake Park is being prepared for construction. DCA grants opportunities are being reviewed by staff to see if any could apply to playground renovation for our size and situation.</p> |
| Q4 | <p>Identify and prepare for 2024 funding.</p> | <p>October: Bids were all higher than our grant funding. Dave Kreck worked with Karen and Rob Scharle for funding options. As of the week of the Council meeting, several options are being considered. See the October Engineer's report for the most up to date information. Additional grants with early 2024 deadlines are not being pursued so Dave has time to focus on the complexities of implementing the 2023 grant.</p> |



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

October 25, 2023

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday October 26, 2023
Project Number WNOE012S**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2022 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. We are currently awaiting NJDOT approval of the Final Grant Reimbursement for Lenape Trail in the amount of \$66,250.

II. GENERAL MUNICIPAL ENGINEERING:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. We offer the following updated status of the proposed improvements:
 - A. North Clinton Avenue: Clinton Avenue has been substantially completed and only punchlist items remain.
 - B. North Jefferson Avenue: Jefferson Avenue has been substantially completed and only punchlist items remain.
 - C. Maple Street: Maple Street has been substantially completed and only punchlist items remain

Consequently, our office has submitted a recommendation to Council for the approval of the fourth contract payment.

2. An as-built survey has been completed in North Jefferson Avenue and it has been confirmed that the roadway was not constructed per plan. Our office has forwarded the results of the as-built survey to the Contractor and have requested that the Contractor provide our office with a plan for addressing the non-compliant construction. In the meantime, our office will not be authorizing payment for the concrete and asphalt pay items in North Jefferson Avenue.
3. Our office has similar concerns regarding the completed construction in North Clinton Avenue and we are currently awaiting a quote for the completion of an as-built survey.

- A. Our office is not authorizing payment for the surface course paving in North Clinton Avenue until such time that an as-built survey is completed and reviewed to confirm plan compliance.
4. We alert Council of a forthcoming Change Order that would include the addition of various water system improvements in Jefferson Avenue as a result of a failing gate valve, the addition of a number of additional off-site water service replacements requested by Public Works Department, and the deletion of a number of water services that were found not to be required after being exposed to be comprised of copper pipe.

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The field survey, preliminary engineering, and preliminary cost estimates for the roadway improvements for the 2024 Borough Infrastructure Improvement Project have been completed.
 - A. Remaining work includes the preliminary assessment, design, and cost estimates for utility improvements within the project limits. Said work shall be performed in cooperation with the Public Works Department.

Upon completion of the above, we will review the costs estimates with the Borough CFO to determine the scope of work and bonding amount required for the 2024 Infrastructure Improvement Project

2. Once the scope of work is fully identified, our office will provide a proposal for the preparation of bid plans and specifications, bidding/award of contract, and construction related services for the 2024 Borough Infrastructure Improvement Project.

2023 NJDOT LOCAL AID INFRASTRUCTURE PROGRAM

1. No Change Since Last Report.

2024 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - C. East Pine Street, from Clinton Avenue to Marion Avenue
 - D. West Willow Street, from Jefferson Avenue to Dead End
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.



JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. Bids were opened on September 26th for the CV-PF#3 Community Development Block Grant Project for ADA and Park Improvements to John and Kathy Howard Park and the apparent Low Bidder was Rambone Concrete, LLC, in the amount of \$149,084.00.
2. Our office has completed a review of the low bidder's unit pricing and checked the low bidder's references, project history, and qualifications. Based upon our findings, we are satisfied with the bid submitted and, conditioned upon the Borough Solicitor's approval the Contractor's bid documents, we recommend that the project be awarded to Rambone Concrete, LLC, in the amount of \$149,084.00.
 - A. It should be noted that the CDBG Office must officially concur with the Borough's Award of Contract before construction can begin. Therefore, our office will forward the relevant bid documents and Resolution of Award to the County and will track the status of their approval.
3. Subsequent to award by Council, we will perform the following:
 - A. Return all but the three (3) low Bidders' Documents
 - B. Issue the Notice of Award and solicit the necessary Performance Bond and Insurance Certificates from the Contractor. *(The two remaining low bidders' documents shall be returned upon approval of Rambone Concrete, LLC's Performance/Payment Bonds and Insurance Certificates).*
 - C. Coordinate the approval of the Award of Contract with the County CDBG Office.
 - D. Arrange for a pre-construction meeting and issue the Notice to Proceed.
4. At this time, construction is expected to begin in early November and be completed by the end of December.
5. Due to the fact that the bid amount (\$149,084) has exceeded the grant amount (\$136,500), we have provided the CDBG Office with an updated breakdown of the Project Costs and have inquired as to whether additional funds can be made available for the project.
 - A. The County has indicated that additional funds may be available however, the amount remains undetermined at this time. We will continue to pursue the additional funding with the County and will keep the Borough informed.
6. We will coordinate the purchase of the basketball backboards and accessible picnic benches with the Borough Clerk, Public Works Supervisor, and the CDBG Office.
7. Our office remains available to assist in the development of a Master Plan for the Park property.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe



- C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. Conrail has cleared a clogged storm sewer pipe within the westerly side of the Conrail Tracks, near the end of Southwest Avenue. This activity will alleviate a flooding problem at the intersection of Southeast Avenue and Cedar Street, as well as address a consequential erosion problem in the right field area of Langston field.
 - A. The storm pipe, located between the upstream inlet and the pipe outfall, is now functioning but is filled with debris. Therefore, we will coordinate the clearing of the debris from the pipe with the Public Works Department.

SANITARY SEWER SYSTEM

1. We are investigating various Grant opportunities to fund the pump station infrastructure improvements needed to provide sewer service to the residents on north Woodbury-Glassboro Road.
2. The existing sewer lateral at #204 North Marion Avenue has a number of displaced joints which are causing frequent clogs and therefore, a new sewer lateral connection is required.
3. Public Works has notified our office that the Mantua Avenue Pump Station is experiencing issues and considerations should be made for its possible replacement and/or upgrade in the future.
4. Our office defers detailed status reports on the current Sewer System Rehabilitation Project to Suburban Consulting Engineers (SCE).

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No change since last report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. Water System upgrades for the Year 2024 shall be determined upon completion of the Preliminary Engineering services, as described in 2024 INFRASTRUCTURE IMPROVEMENT PROJECT.

BOROUGH WATER TOWER AND WELLS

1. No change since last report.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.



NJDEP WATER ALLOCATION

1. The Borough's total water usage for 2023 is below that of the Year 2022 and projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. Our office will be updating the Borough's Water System Mapping to address numerous discrepancies between the Borough's current maps and the actual water system infrastructure identified during construction of the 2023 Infrastructure Improvement Project.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. It is our understanding that Council is prepared to adopt the first read for the proposed Salt Storage Ordinance.
 - A. Our office will coordinate the review and subsequent endorsement of the Ordinance Amendments with the Combined Planning Board.
2. The NJDEP's Model Tree Removal/Replacement Ordinance remains in a Draft condition and it is our understanding that the December 31, 2023 deadline for its adoption will be extended.
3. On July 17, 2023, the NJDEP adopted the Inland Flood Protection Rule which will require the adoption of the respective amendments to the Borough's Stormwater Control Ordinance (SCO). The Amended SCO must be adopted and in effect no later than July 18, 2024. Our office will prepare the Amended SCO and coordinate its adoption with the appropriate parties, including the Borough Solicitor, Ordinance Committee, Gloucester County Planning Department, and the Combined Planning Board.
4. We continue to work with the Public Works Department on the preparation of the Borough's MS4 Map. Existing stormwater infrastructure maps are being updated to provide the additional information required by the MS4 Permit. Once complete, the maps will be merged into one (1) comprehensive AutoCAD File and will subsequently be converted to an ArcGIS Format.
 - A. The MS4 Map must be completed and submitted to NJDEP by December 2025.

TRAFFIC CALMING & SAFETY MEASURES

1. Due to the issues concerning Earle Asphalt, our office did not request a change order for the application of thermoplastic striping for the bus stop area located at the Northeast Corner of Mantua Avenue and Monroe Avenue. In lieu thereof, we will attempt to address this work with the Public Works Department.
2. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
3. We have contacted the Camden County Engineer's Office regarding the Traffic Calming Measures recently installed in Clements Bridge Road for their possible incorporation into the Maple Street Project to aid in offsetting the anticipated loss of the existing speed humps.



SOUTHWEST AVENUE DRAINAGE PROBLEM

1. Our office has reviewed measures with the Public Works Department to address a drainage problem at the southern terminus of Southwest Avenue which would entail the clearing of a drainage swale that had been blocked by debris, most likely from the 2021 Tornado.
2. The 2023 MS4 Stormwater Permit requires that this drainage swale be inspected and maintained on a regular basis.

SINKHOLE AT EAST PINE STREET & SOUTH CLINTON AVENUE

1. A sinkhole has formed atop the existing storm sewer pipe located at E. Pine Street and S. Clinton Avenue. A temporary repair has been completed however, it is suspected that a portion of the storm sewer pipe may need to be replaced.

SINKHOLE AT WEST MAPLE STREET & NORTH WEST AVENUE

1. A sinkhole has formed atop the existing storm sewer pipe located adjacent to the existing inlet at the northeast corner of Maple Street and Northwest Avenue. A temporary repair has been completed however, it is suspected that a portion of the storm sewer pipe may need to be replaced.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.
 - C. Existing ravine located within Block 13.
 - D. #3 Shawnee Drive Drainage Easement
 - E. Eldridge Trail entrance
 - F. Eldridge Trail, directly upstream of footbridge

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2023.

ORDINANCE MODIFICATIONS

1. Please see "NJPDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of the following Ordinances:
 - A. Salt Storage Ordinance.
 - B. Tree Removal/Replacement Ordinance.
 - C. Amended Stormwater Control Ordinance (SCO).



VACATION OF ALLEY BETWEEN MONROE AVENUE AND CORSONS ALLEY

1. It is our understanding that the Borough is contemplating the vacation of a Borough owned Alley located to the rear of the properties fronting upon Mantua Avenue, between Monroe Avenue and Corsons Alley.
 - A. Our office has solicited two (2) professional land surveyor proposals for the deed research and survey services required to facilitate the vacation of these public lands and have forwarded same to the Borough.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No significant activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)





October 18, 2023

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – October 2023
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last two weeks of September and first two weeks of October 2023 for the Borough of Wenonah.

I. WATER SYSTEM

A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,994.06 (84%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

US Tank has committed to addressing the repairs identified in the inspection report. SCE has requested a construction schedule from US Tank for the repairs to be constructed in the fall of 2023. US Tank will provide pressurized water storage will the tank is out of service. Once the tank is drained for the interior repairs, US Tank will advise the cause of the defects (paint failure or application issue). An exact cause cannot be determined at this based on the inspection video, but only once the coating can be examined in person.



B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

C. WELL NO. 1 IMPROVEMENTS – PROPOSAL

SCE-P10302.041 and P10302.051

Project Scope Overview:

SCE provided our proposal to the Borough for their consideration on October 16, 2023. The proposed project scope includes drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, backup generator and all associated appurtenances. Due to NJ I-Bank requirements, SCE prepared two proposals: one for planning and design services; and the other for bidding and construction services as required by the I-Bank.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION

SCE-R11851.021

Total Authorization: \$66,910.00
Billed to Date: \$66,906.19 (100%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE continued construction administration oversight and scheduling with the contractor/Borough during this period which included review of project quantities to date of CIPP lining locations, and two (2) manhole rehabilitation locations. The manhole work was performed this period by Arold on 10/12, and part time observation was performed by the Borough and not SCE inspection staff due to budgetary concerns acknowledged by the owner. Final remaining lining efforts are anticipated during the week of 10/16.

SCE's other tasks performed during this period include direct coordination with the contractor regarding scheduling, quantities to date and NJDEP SED monthly/quarterly reporting coordination.



B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$60,827.37 (97.6% Complete)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The results and findings from the second round of CCTV investigation activities, which was conducted in December 2020, have been incorporated into the scope of the sanitary sewer rehabilitation project (R11851.011/.021) above. No work was done on this project this month. The sewer AMP will be updated and finalized after the completion of the sewer rehabilitation work (SCE Project R11851.011/.021). Anticipate updating fall 2023.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

Robert E. Wells, PE
Technical Manager

Karen Sweeney

From: GARY ODENBRETT <gnoden@comcast.net>
Sent: Friday, October 27, 2023 10:13 AM
To: Karen Sweeney
Subject: STC report to Council 10/26/23

CAUTION: This email originated from outside of our email domain. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, do not reply to this email and call the sender directly.

-The Wenonah Elementary School Tree Planting Project is scheduled for Thursday Nov 9th. Exley's Nursery is supplying the trees and their install. Grants from the Arbor Day Foundation who has partnered with Dollar General will provide funding along with other corporate, individual and community organizations support. A followup Recognition Ceremony is planned for Friday Nov 17th to thank donors for their contribution with invites for the Mayor and Council members.

- The STC annual Tree Removal Program is in its final planning stage as trees in need of removal have been identified. Removal trees will be identified by caution tape for contractors to price out in a bid process. The contract is generally awarded to the lowest bidder the first week of January with removals completed by March 1.

_ Sarah Harbold's Wenonah Tree Planting Go Fund Me account has been closed out and the remaining balance of \$7649 has been transferred to the STC checking acct with Wells Fargo. Sarah has asked that the funds be dedicated to clear zone plantings in areas of town most impacted by the 2021 tornado.

[Home \(/\)](#) > [BPI \(/bpi/\)](#) > [Surveys \(/bpi/surveys/?id=50208795-efcf-e911-a987-001dd800d601\)](#) > [DCA - BP - Survey View \(/bpi/surveys/question-list/\)](#)
> **Scoring**

[Return to Question List \(/?\)](#)
[id=25f47fe8-a95e-ee11-be6e-001dd8087ab7\)](#)

Best Practices Inventory Online Platform

2023 Survey

Wenonah Borough

Scoring

Current Score: 35.50

| Score | Aid Withheld |
|--------------|------------------------------------|
| 0 - 20 | 100% of final aid payment withheld |
| 21 - 24 | 50% of final aid payment withheld |
| 25 - 28 | 25% of final aid payment withheld |
| 29 + | No aid withholding |

Best Practices Inventory Online Platform

2023 Survey

Wenonah Borough

Printable Current Answers

001 Unscored Survey Budget [0.00] 100%

What portion of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2024?

002 Core Competencies Budget [0.00] No

Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Timely budget adoption helps a municipality avoid having to issue estimated tax bills or tax anticipation notes (TANs). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2022-22? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.

003 Core Competencies Budget [1.00] Yes

N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division no later than February 10 (August 10 for SFY municipalities). Local Finance Notice 2022-22 announced the extension of this deadline to March 3rd or the next regularly scheduled meeting of the governing body after said date. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the above deadline?

004 Core Competencies Budget [1.00] Yes

Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?

005 Core Competencies Budget [1.00] Yes

Has your municipality electronically submitted to the Division the User-Friendly Budget section of its adopted budget?

006 Best Practices Budget [0.00] No

Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.

007 Best Practices Budget [0.00] No

N.J.S.A. 40A:4-62.1 allows municipalities to establish a storm recovery reserve for purposes such as, but not limited to, snow, ice, and debris removal. Unexpended balances budgeted annually for storm recovery purposes may be lapsed into the reserve. Has your municipality established a storm recovery reserve to ensure the consistent availability of funds for this purpose?

008 Core Competencies Capital Projects [1.00] Yes

Sections 7 and 8 of P.L. 2021, c. 184 amended N.J.S.A. 40A:4-43 and 4-44 to require any municipality having its own water system to reflect in its capital budget and capital program the water infrastructure improvements listed on the annual Water Quality Accountability Act (WQAA) capital improvement report submitted to the Department of Environmental Protection (DEP). The Local Finance Board recently adopted amendments to N.J.A.C. 5:30-4.3 incorporating this statutory change into the municipal budget process. If your municipality has its own water system, does the capital budget and program reflect the capital projects listed in the annual WQAA report submitted to DEP that fall within the time period of the municipality's capital budget and capital program?

009 Core Competencies Capital Projects [1.00] Yes

Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality does not have a capital budget and is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.

010 Best Practices Capital Projects [0.50] Yes

Does your municipality have a schedule for road repair and improvement projects based on a priority scoring system?

011 Unscored Survey

Capital Projects

Comment: Dump Truck & Pick-

011 Please select the categories of projects that are listed in your municipality's most recent capital budget or capital program. More than one selection is permissible. If selecting Vehicles, please include the type of vehicle(s) in the Comment field. Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.

up Truck

012 Unscored Survey

Capital Projects

[0.00] No

012 As of April 20, 2021, a municipality may enter into project labor agreements for any public works project for construction, reconstruction, demolition or renovation, so long as 1) the project requires payment of prevailing wage under State law; and 2) the total project cost, exclusive of land acquisition costs, will equal or exceed \$5 million. See Local Finance Notice 2021-20 for further details. Does your municipality require a project labor agreement for all or a portion of its eligible public works projects as permitted by P.L. 2021, c. 69?

013 Core Competencies

Cybersecurity

[1.00] Yes

013 A cybersecurity/incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity/incident response plan?

014 Core Competencies

Cybersecurity

[1.00] Yes

014 Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?

015 Core Competencies

Cybersecurity

[1.00] Yes

015 Does your municipality perform off-network daily incremental backups with weekly full backups of all data?

016 Core Competencies

Cybersecurity

[1.00] Yes

016 Is Multi Factor Authentication (MFA) required for remote access to your municipality's network? If yes, please state under Comments where your municipality deploys MFA (e.g. banking, privileged users in-network, off-network back ups).

Comment: Banking and Pensions

017 Core Competencies

Cybersecurity

[1.00] Yes

017 Does your municipality require a password policy for all network users requiring alphanumeric complexity, length requirements, and either 1) at least annual updating; or 2) a password meeting advanced standards such as those from the National Institute of Standards & Technology (NIST)?

018 Best Practices Cybersecurity [0.00] No

Has your municipality enrolled for membership in the New Jersey Cybersecurity & Communications Integration Cell (NJCCIC)? An NJCCIC membership provides access to the latest cyber alerts, bulletins, training notifications and other important updates.

019 Best Practices Environment [0.00] No

Have one or more public electric vehicle charging stations been installed on municipal property?

020 Best Practices Environment [0.00] No

When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.

021 Core Competencies Ethics [1.00] Yes

The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2023 such that they were not issued a Notice of Violation (NOV) by the Local Finance Board? A "No" answer is permissible if the governing body members' NOV were rescinded by the Board. Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.

022 Core Competencies Ethics [1.00] N/A

If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2023 roster but did not file the FDS by April 30, 2023? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.

023 Unscored Survey Ethics [0.00] No ordinance establishing a municipal ethics board

N.J.S.A. 40A:9-22.21 of the Local Government Ethics Law requires a municipality that has established its own municipal ethics board to enact a municipal code of ethics. The municipal ethics code must be either identical to or more restrictive than the provisions of N.J.S.A. 40A:9-22.5. If your municipality has an ordinance on the books establishing a municipal ethics board, does your municipality have a municipal code of ethics that is identical to, or more or less restrictive than, the provisions of N.J.S.A. 40A:9-22.5?

024 Unscored Survey

Ethics

If your municipality has an ethics board with at least a quorum for conducting business, how many matters were adjudicated by the municipal ethics board in 2022 (excluding FDS non-filing matters)? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party. [0.00] No ordinance establishing a municipal ethics board

025 Core Competencies

Financial Administration

At its July 2023 meeting, the Local Finance Board adopted an amendment to N.J.A.C. 5:30-8.2 that converted the previously suggested surety bond schedule for a CMFO to a mandatory minimum schedule. This change will come into effect on January 1, 2024. See https://www.nj.gov/dca/divisions/dlgs/resources/rules_docs/5_30/njac_5308.pdf for further details and to view the exposure index. Through a blanket bond or an individual bond, does your municipality provide a fidelity bond with faithful performance coverage for the CMFO that meets at least the minimum schedule set forth in N.J.A.C. 5:30-8.2? [1.00] Yes

026 Core Competencies

Financial Administration

At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-5.7 requiring municipalities to maintain a general ledger for not only the current fund, but also for all other funds. The updated N.J.A.C. 5:30-5.7 codifies previously issued guidance in Local Finance Notice CFO 2003-14 on maintaining general ledger accounting systems, except that all local units, including authorities and fire districts, are now required to post the totals for all funds to the general ledger on at least a monthly basis. See https://www.nj.gov/dca/divisions/dlgs/resources/rules_docs/5_30/njac_5305.pdf for further details. Does your municipality maintain a general ledger for its current fund and all other funds in accordance with N.J.A.C. 5:30-5.7? [1.00] Yes

027 Core Competencies

Financial Administration

N.J.S.A. 40A:5-7 requires a synopsis of all audits, together with the auditor's recommendations, to be prepared and published by the municipal clerk at least once in the municipality's official newspaper or, if there is none, in a newspaper published in the local unit or, if there is no newspaper published in the local unit, in a newspaper having a general circulation in the municipality. If the municipal clerk fails to have publication of the synopsis and recommendations made within 30 days of receipt of the annual audit, the clerk shall be subject to a fine of \$10.00 payable to the local unit for each day after the expiration of the 30 days that such publication fails to appear. At its July 2023 meeting, the Local Finance Board adopted updates to N.J.A.C. 5:30-6.4 that codifies the minimum content of the synopsis of audit along with the process for publishing the synopsis and corrective action plan. Does your municipality publish the synopsis of audit as required pursuant to N.J.S.A. 40A:5-7? [1.00] Yes

028 Core Competencies

Financial Administration

[1.00] N/A

Effective for CY2022/SFY2023 and CY2023/SFY2024 municipal budgets, the annual maximum contribution a municipality can appropriate for use by its volunteer fire companies or board of fire commissioners pursuant to N.J.S.A. 40A:14-34 is \$161,526.00. In any municipality where there are more than three volunteer fire companies or fire districts, the governing body may appropriate an additional \$50,000 annually for each additional volunteer company or fire district. At least 50% of the municipality's annual appropriation must be used by a volunteer fire company or board of fire commissioners for the purchase of fire equipment, materials and supplies. N.J.S.A. 40A:14-34 requires the volunteer fire company or fire district to provide the municipal governing body, on an annual basis, an accounting of the use of all municipal funds. See Local Finance Notice 2022-19 for further details. Is your municipality obtaining from each volunteer fire company or fire district an accounting of the use of all municipal funds?

029

Core Competencies

Financial Administration

[1.00] N/A

N.J.S.A. 40:5-2 limits to \$125,000 the maximum annual dollar amount that a municipality may contribute to a duly incorporated first aid and emergency or volunteer ambulance or rescue squad association, except that if any such associations experience extraordinary need, a municipality may contribute an additional amount of not more than \$70,000 annually. Whenever the total annual contribution exceeds \$70,000, the municipal CFO shall receive an audit performed by a CPA or RMA of the association's current year financial records which shall certify that such records are being maintained in accordance with sound accounting principles. If your municipality contributed in excess of \$70,000 toward a first aid, ambulance, rescue or EMS squad in its current budget, was an audit performed pursuant to N.J.S.A. 40:5-2?

030

Core Competencies

Financial Administration

[1.00] Yes

Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?

031

Best Practices

Financial Administration

[0.50] Yes

N.J.A.C. 5:30-8.3(a)(3) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, to provide a higher level of security for public funds, municipalities are encouraged to adopt the more stringent schedule for tax collector surety bonding specified in N.J.A.C. 5:30-8.3(a)(4). Has your municipality adopted the more stringent surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(a)(4) or higher?

032 Best Practices

Financial Administration

N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted the more stringent surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b) or higher?

[0.50] N/A

Comment: Joint Court Agreement with Mantua Township

033a Unscored Survey

Garbage & Recycling

How is residential solid waste collected?

[0.00] Municipal pickup through shared service w/ another local unit

033b Unscored Survey

Garbage & Recycling

If your municipality provides residential solid waste pickup, or contracts with a private hauler or another local unit to do so, how many times per week is pickup scheduled for?

[0.00] Once per-week

033c Unscored Survey

Garbage & Recycling

If residential solid waste is collected through a private hauler contracted by the municipality, how many bids did your municipality receive in response to its most recent advertisement for residential solid waste collection or a joint solid waste/recycling collection bid?

[0.00] N/A

033d Unscored Survey

Garbage & Recycling

Is residential solid waste picked up utilizing a truck with an automated single arm? Answer N/A if residents contract directly with a private hauler or bring garbage to a central location run by a local government.

[0.00] Yes

033e Unscored Survey

Garbage & Recycling

If your municipality's residential solid waste pickup is done through a private hauler contracted directly by residents, how many hauler services are currently servicing residents?

[0.00] N/A

034a Unscored Survey

Garbage & Recycling

How is residential recycling collected?

[0.00] Municipal pickup through shared service w/ another local unit

| | | | |
|--|-----------------|---------------------|---|
| 034b | Unscored Survey | Garbage & Recycling | [0.00] Single-stream |
| What type of residential recycling program does your municipality have? Select only one. | | | |
| 034c | Unscored Survey | Garbage & Recycling | [0.00] Yes |
| Is residential recycling picked up utilizing a truck with an automated single arm? | | | |
| 034d | Unscored Survey | Garbage & Recycling | [0.00] Once per-week |
| If your municipality provides residential recycling pickup, or contracts with a private hauler or another local unit to do so, how many times per week is pickup scheduled for? | | | |
| 034e | Unscored Survey | Garbage & Recycling | [0.00] N/A |
| If residential recycling is collected by a private hauler procured separately by your municipality, how many bids did your municipality receive in response to its most recent advertisement for residential recycling collection? | | | |
| 034f | Unscored Survey | Garbage & Recycling | [0.00] N/A |
| If your municipality's residential recycling pickup is done through a private hauler contracted directly by residents, how many hauler services are currently servicing residents? | | | |
| 035 | Unscored Survey | Lead Remediation | [0.00] Yes Comment: currently no municipal funds obligated to date |
| If additional funding were to be made available for the Lead Grant Assistance Program (LGAP), would your municipality be interested in applying? Answer "N/A" if your municipality will have no local lead inspection activities that could be funded by the grant program or does not have any dwellings eligible for inspection. If "Yes", provide in the Comments a requested funding amount. If "No" or "N/A", enter "Not Applicable" in the Comments. | | | |
| 036 | Unscored Survey | Lead Remediation | [0.00] 0% |
| What portion of LGAP dollars has your municipality obligated to date? | | | |

037 Unscored Survey Lead Remediation [0.00] No local agency

Does your municipality have a permanent local agency that is currently conducting inspections for lead-based paint hazards in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments. Further information concerning the requirements of this recently enacted law are available at <https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html>.

038 Unscored Survey Lead Remediation

If your municipality does not have a permanent local agency or a shared service currently conducting inspections for lead-based paint hazards in rental dwellings to enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor to provide paid lead inspection services? [0.00] N/A
 Comment: No rental dwellings in Borough

039a Unscored Survey Lead Remediation

Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022? [0.00] No

039b Unscored Survey Lead Remediation

If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy? [0.00] N/A

040a Unscored Survey Lead Remediation

How many visual lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation. Comment: Zero

040b Unscored Survey Lead Remediation

How many dust wipe-sampling lead-based paint inspections did your municipality conduct (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation. Comment: Zero

| | | |
|---|------------------|---------------|
| 040c Unscored Survey | Lead Remediation | Comment: Zero |
| How many post-remediation lead-based paint inspections has your municipality conducted (directly, through shared services, or through a certified lead evaluation contractor) since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation. | | |
| 041a Unscored Survey | Lead Remediation | Comment: Zero |
| How many lead safe certifications have been issued by your municipality since 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation. | | |
| 041b Unscored Survey | Lead Remediation | Comment: Zero |
| What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation. | | |
| 042 Core Competencies | Personnel | [1.00] N/A |
| For any municipal officers and employees NOT required by contract or municipal policy to make health benefit contributions following the Chapter 78 health benefit contribution grid (excluding Rx and dental), is your municipality requiring those employees to contribute at least 1.5% of base salary towards health benefits pursuant to P.L. 2010, c. 2? See Local Finance Notices 2010-12 and 2011-20R for further details. Answer N/A if all of your municipality's officers and employees are required by contract or municipal policy to contribute at least the amount required by P.L. 2011, c. 78 for health benefits. | | |
| 043 Core Competencies | Personnel | [1.00] Yes |
| Payments for waivers filed before May 21, 2010 and maintained continuously since, cannot exceed fifty percent (50%) of the amount saved by the local unit as a result of the employee's waiver of coverage. For waivers filed on or after May 21, 2010, which is the effective date of P.L. 2010, c. 2, payments cannot exceed the lesser of twenty-five percent (25%) of the amount saved by the local unit as a result of the waiver, or \$5,000. When calculating an employee's waiver payment, the local unit must deduct the employee's healthcare contribution obligation from the total premium cost. Local units have sole discretion as to whether or not to offer employees payments for waiver of health benefits, and may offer waiver payments below the statutory maximum. Health benefit waiver payments are statutorily excluded from collective bargaining. See Local Finance Notices 2010-12 and 2016-10 for further discussion on health benefit waiver payments. Are your municipality's healthcare waiver payments at or below the statutory maximum? "N/A" is only applicable where the municipality does not make payments in lieu of health benefits. | | |

044 Core Competencies

Personnel

[1.00] Yes

The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality refrain from paying overtime to employees classified as exempt under the FLSA?

045

Core Competencies

Personnel

[1.00] Yes

Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.

Comment: August 2023

046

Core Competencies

Personnel

[1.00] Yes

At its July 2023 meeting, the Local Finance Board updated N.J.A.C. 5:30-16.2 to require a municipality's purchasing agent, certified public works manager and business administrator/municipal manager to register for GovConnect by November 1, 2023. If your municipality has one or more of the above-referenced titles, have the individuals in those titles registered for GovConnect?

047

Best Practices

Personnel

[0.50] Yes

Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.

048

Unscored Survey

Personnel

Does your municipality currently have an unlicensed individual serving as an acting municipal clerk, temporary chief municipal finance officer, temporary purchasing agent, and/or a temporary chief public works manager? Select as many as are applicable or None of the Above.

049 Unscored Survey

Personnel

Does your municipality currently retain a chief financial officer through a professional services contract?

[0.00] Yes

050

Core Competencies

Procurement

The purchase of insurance coverage and consultant services is a limited exception to public bidding by virtue of being deemed an Extraordinary Unspecifiable Service (EUS) pursuant to N.J.S.A. 40A:11-5(a)(ii) and 40A:11-5(l)(m). Page 3 of Local Finance Notice AU-2022-2 for further details. The standard EUS certification declaration (do not submit the form to DLGS) is available at https://www.nj.gov/dca/divisions/dlgs/programs/lpcl_docs/eus_letter.pdf. If your municipality has procured insurance under the EUS exception to public bidding, has your municipality followed the procedural requirements of an EUS in doing so?

[1.00] N/A

Comment: No Broker - Part of a

HIF

051

Best Practices

Procurement

If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.

[0.50] N/A

Comment: No Broker - Part of a

HIF

052

Best Practices

Procurement

Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.

[0.50] N/A

Comment: No Broker - Part of a

HIF

053

Core Competencies

Shared Services

N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.

[1.00] Yes

054a Unscored Survey

Shared Services

Comment: No positions offered to another municipality

If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality (and the county in which that municipality is located) along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.

054b Unscored Survey

Shared Services

[0.00] N/A

If the answer to Question 54a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

055a Unscored Survey

Shared Services

[0.00] No

The Local Efficiency Achievement Program (LEAP) provides funding for local government shared services and consolidation feasibility studies, along with shared services and consolidation start-up costs up to \$400,000. Is your municipality interested in LEAP?

055b Unscored Survey

Shared Services

[0.00] No barriers

What does your municipality see as the most significant barrier, if any, to implementing shared services?

056a Unscored Survey

Special Improvement Districts

[0.00] No

Has your municipality designated one or more special improvement districts (SIDs) pursuant to N.J.S.A. 40:56-71?

056b Unscored Survey

Special Improvement Districts

[0.00] N/A

If your municipality has designated one or more special improvement districts (SIDs) pursuant to N.J.S.A. 40:56-71, does one or more SID have a business improvement zone established pursuant to N.J.S.A. 40:56-71.1 et seq.? Answer N/A if your municipality does not have a SID.

057 Core Competencies

Transparency

[1.00] Yes

Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online?

058 Core Competencies Transparency

[1.00] Yes

Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?

059 Core Competencies Transparency

[1.00] N/A

N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to perc.state.nj.us. Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.

Comment: No unions in Borough

060 Core Competencies Transparency

[1.00] N/A

Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at <https://www.state.nj.us/perc/conciliation/contracts/>. Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.

Comment: No unions in Borough

061 Core Competencies Transparency

[1.00] Yes

In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with DLGS all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding

062 Core Competencies Transparency

[0.00] No

PL 2023, c. 30, known as the "Elections Transparency Act," made various significant changes to New Jersey's pay-to-play laws. One of these changes is the prohibition on imposing pay-to-play provisions that are more restrictive than those in State law. The repeal of N.J.S.A. 40A:11-51, the statute that originally authorized local pay-to-play restrictions or grandfathered existing ones, is effective retroactive to January 1, 2023. See Local Finance Notice 2023-14 for further details. Has your municipality repealed any local pay-to-play ordinances or resolutions originally authorized or grandfathered by N.J.S.A. 40A:11-51? Answer N/A if your municipality did not have local pay-to-play restrictions on the books.

063 Best Practices Transparency [0.50] Yes

Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <https://www.state.nj.us/treasury/taxation/relief.shtm>? [0.50] Yes

064 Core Competencies Utilities [1.00] Yes

PL 2022, c.107 (N.J.S.A. 48:2-29.57 et seq. or the "Utility Reporting Law") requires the Board of Public Utilities (BPU) to collect data from both investor-owned utilities and local government-owned utilities regarding service to residential and commercial customers. The reporting template is available at <https://nj.gov/bpu/agenda/doc/PL107/ReportingRequirementTemplateFinal.xlsx>. If your municipality has a water, sewer, or electric system, has your municipality complied with the reporting requirement in the Utility Reporting Law? [1.00] Yes

065 Core Competencies Utilities [1.00] Yes

PL 2023, c. 33, signed on April 5, 2023, required that all investor-owned utilities and all local units that directly bill residential ratepayers for water and/or sewer sign a vendor contract with Department of Community Affairs (DCA) to participate in the Low Income Household Water Assistance Program (LIHWAP). See Local Finance Notice 2023-09 for further details. If your municipality directly bills for water and/or sewer, did your municipality enter into an agreement with DCA to participate in LIHWAP? [1.00] Yes

066 Core Competencies Utilities [0.00] No

Section 4 of PL 2021, c. 317 establishes a Winter Termination Program allowing eligible residential customers to avoid service shutoff from November 15 through March 15 for non-payment of water, sewer, or electric service provided by a local unit. See Local Finance Notice 2023-09 for further details. Has your municipality notified its residential ratepayers about the Winter Termination Program in the manner required under law with respect to the utility services it provides? [0.00] No

067 Core Competencies Utilities [1.00] Yes

PL 2021, c. 97 requires municipalities with their own water, sewer, or electric service to provide monthly notice to residential ratepayers concerning local utility service and bill payment assistance. Please review Local Finance Notice 2023-09 for more information on the law's requirements. Is your municipality complying with the monthly notice requirements of P.L. 2021, c. 97? Only answer N/A if your municipality does not have its own water, sewer, or electric service. [1.00] Yes