LANDLORD REGISTRATION FORM 2024

Borough of Wenonah

1 South West Avenue, Wenonah NJ 08090

Per ordinance 47, Rental Premises, of the Code of the Borough of Wenonah:

- All owners of rental units in the Borough, <u>including those in which there are 3 or fewer units</u>, one of which is <u>occupied by the legal</u> owner, shall register their premises <u>annually</u> with the Municipal Clerk's office.
- **Existing** rental properties (only if no renter occupant(s) or any other changes from previous year): Owners fill out Numbers **1**, **2**, **3**, **4**, **8** and **9**, on the Registration Form, sign and return to borough. There is no fee or inspection required.
- Forms may be obtained from the Borough Finance Office or on the Borough Website @ www.boroughofwenonah.com.
- Upon completion please sign, date, and return the form to the Borough Finance Office.
- Landlord/Tenant Court may contact the Borough Office, if necessary, to verify registration.

<u>Note</u>: If you use a P.O. Box, please supply a physical address for the rental property.

1. Location of rental property:

Physical Address: _____

Block: _____ Lot: _____

2. Number of units in the entire rental property: _____

3. What portion of the building will be used as a rental facility?

4. Please complete the information for each unit being rented. Use additional paper if more units than shown.

(1) Unit #_____ Number of rooms being rented____: Kitchen____, Living room____, Dining room____, # of Bedrooms ____, # of Bathrooms _____, Basement____.

(2) Unit #_____ Number of rooms being rented____: Kitchen____, Living room____, Dining room____, # of Bedrooms ____, # of Bathrooms _____, Basement____.

- (3) Unit #_____ Number of rooms being rented_____: Kitchen____, Living room____, Dining room_____, # of Bedrooms _____, # of Bathrooms _____, Basement____.
- (4) Unit #_____ Number of rooms being rented_____: Kitchen____, Living room_____, Dining room_____, # of Bedrooms _____, # of Bathrooms ______, Basement_____.
- 5. Supply names, physical addresses, P.O. Box, and phone number of all owners of record of the facility. (Including all general partners, partnership, or stockholder owning 10% or more of stock, if a corporation). Continue listing on a separate piece of paper if more than one owner of record.

Name:

	Address:		Street				
	Phone:()	NO.	Street Cell: ()	Email:	State	Zip
	Is owner of re	cord a (a	an):Individua	lPartne	ershipC	orporation?	
6.	If the owner(s) of record cannot be reached, please submit the name, address, and telephone number of a person responsible and who is authorized to accept notices from an <u>emergency responder, tenant(s)</u> , issue receipts, and to accept service of process on behalf of the owner of record:						
	Name:						
	Address:	No.	Street Cell: (City	Email:	State	Zip
7.	Name, address, and phone number of an individual representative of the owner of record in the event of an emergency affecting the premises or any unit of the dwelling space therein, including such emergencies as the future of any <u>essential service or system</u> , and who has authority to make emergency <u>decisions concerning the building and any repair thereto or expenditure in connection therewith</u> if owner(s) are not available.						
	Name:						
		No.	Street Cell: (City		State	Zip
 nit	:						
nit	_:						
Origi	inal Signature i	s requir	ed:				
ame (of Landlord		signature of Landlo	rd/ Authorize	d Agent		Date