

BOROUGH OF WENONAH

www.boroughofwenonah.com

MARCH 28, 2024

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor Jessica S. Doheny
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Doheny, Barbato, Cox, Fini, Graves, Grigri, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney

Absent: None

Open Public Meetings Act Statement:

Adoption of the Agenda:

Cox/Mayer
All in Favor
Cox/Mayer

Open to the public on Agenda items only:

Resident Alex Pozza, 200 S. Monroe Ave., read his disapproval opinion on the increase in day pass prices with regards to the 2024 lake swimming season.

Close to the public

Cox/Mayer

Motion to Approve: February 22, 2024, Business Meeting Minutes
Councilman Fini Abstained

Cox/Mayer
All in favor

Motion to Approve: Ordinance 2024-3, 2nd Read

Amending and Supplementing

Chapter 71, John & Kathy Howard Park at Wenonah Lake.

Cox/Mayer

Open Public Hearing:

Resident Sara Harbold, 301 S. Princeton Ave., expressed her opinion on the increase for the day pass prices, regarding the 2024 lake swimming season.

Close Public Hearing

Cox/Mayer

Cox/Mayer

Roll Call:

Ayes: Cox, Fini, Graves, Grigri, Mayer

Nays: Barbato

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-36: Approving the contract between the Borough of Wenonah and the Woman's Club for use of Borough property in connection with a farmers market.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-37: Approving the Temporary Capital Budget.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-38: Approving the tax collector to cancel 1st & 2nd quarter taxes on Block 50, Lot 6 for \$4,923.58.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-39: Approving the proposal with Pettit Group for engineering services in connection with 2024 infrastructure project on the Synnott Avenue construction phase for \$32,500.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-40: Approving a proposal with Pettit Group for engineering services in connection with the 2024 infrastructure project, phase 2 design of Synnott Avenue for \$31,500.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-41: Authorizing change order #1 (final) to the contract with Rambone Co. for additional funds needed for the CDBG lake project of \$5,805.00. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-42: Authorize the acceptance of bids of the sale of surplus property no longer needed for public use. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Resolution 2024-43: Authorizing for the sale of surplus personal property no longer needed for public use, on an online auction website. Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Ordinance 2024-4, 1ST read: Adding Chapter 42 of the Code entitled "Privately Owned Salt Storage" Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Ordinance 2024-5, 1ST read: Approving Bond Ordinance providing for roadway improvements on N. Synnott Ave., appropriating \$420,000 Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: Ordinance 2024-6, 1ST read: Amending and supplementing section

of Bond Ordinance 2020-11, increasing the appropriation to \$205,000. This will increase the total authorization from \$1,150,000 to \$1,355,000.

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Committee Reports:

- Personnel: Susan Mayer - See attached report.
- Public Works/Public Buildings & Grounds: Dan Cox - See attached report.
- Superintendent Brian Nicholson summarized his report.
- Public Safety: Anthony Fini - See Attached reports. He read a summary of the speed reports. Chief White read the highlights of Mantua Township Police Department report. See attached report.
- Chief Tim Nessler: Absent - See attached report.
- Finance & Budget: Jackie Graves - See attached reports. We will be introducing the annual 2024 municipal budget at the next meeting on April 25, 2024, and adopting on May 23, 2024.
- Legal & Ordinance: Jonathan Barbato – See attached report.
- Public Programs: Jeanne Grigri - See attached report. Bike Safety on March 30, 2024

Engineers Report: Dave Kreck: Update on the Lake CDBG project. The contractor has completed all site improvements, except for the new fence and gate, final grading, topsoiling, and seeding. The bathroom improvement has been completed. It should be noted that approval of change order 1 will result in an overall increase of \$5,805 above the original contract amount of \$149,084 for a final projected contract amount of \$154,889.99. The 2024 DOT project for Synnot Avenue will go out to bid in June with construction in the summer. Someone is needed to step up and help take care of the rain garden at the library. See attached Engineer's detailed report on all projects in town.

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Other Business:

Mayor Doheny was pleased to announce that Wenonah was named a "Healthy Town Up-and-Coming" for 2023, for our inaugural year of the Mayor's Wellness Campaign.

Resident Mickey Kinkade, on behalf of the Lions Club, would like to have the May 4, 2024, event in Wenonah Park. The permit was approved by the state and application is forthcoming. Councilman Cox motioned to approve and council member Mayer seconded. All in Favor.

Mayor Doheny brought up the art project for the lake grounds and a brief discussion ensued. First, she said that she supported the project. However, she wanted to see the plans before any work was done. She had concerns about using slip resistant paint and would like more information regarding the paint being proposed. Also, we would like to contribute to the funding of the paint as well.

Open to the Public:

Cox/Mayer

- Resident Sara Harbold, 301 S. Princeton Avenue, on behalf of the Lake Association gave an update on the upcoming activities for the Lake, i.e. Family Fun Day and the Haunted Trail. (It should be noted these events were already discussed and approved by council at the last council meeting.) The Lake Association had also submitted a wish list and was hoping to get a response from council. Mayor Doheny indicated more time was needed to review the list.

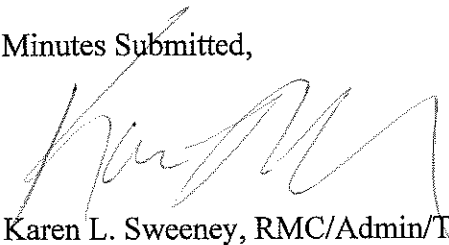
Close to the Public:

Mayer/Cox

Motion to Adjourn: 7:44 pm

Cox/Mayer All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: April 25, 2024

2024 Personnel Committee

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Goals for 2024:

- Swim season staff:
 - Revise salary ranges and incentives to attract staff and cover shifts
 - Revise processes to include February letter to past employees
- Office staff
 - Support training and role clarification as needed
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy
 - Explore customer-facing guidance and best practices

	Activities and accomplishments
Q1	<p>January: Hired managers Mike and Elena; Revised salary ordinance and target wages; Working with Finance Committee so budget covers anticipated costs; Worked with Public Works to consider skill sets needed in open positions.</p> <p>February: Outreach to last year’s guards is anticipated in late February/early March.</p> <p>March: Outreach to last year’s guards completed. All management staff identified. Managers hired and expect to have two Assistant Managers hired by mid-April. Will reach out in early April to local schools for new guards. Huda is doing a great job of organizing all aspects of communicating and hiring staff and scheduling the open-water certification.</p>
Q2	
Q3	
Q4	

Public Works Monthly report for March 2024

Submitted by Brian Nicholson

Replacement of Well 1 and upgrades to Mantua Ave sewer pump station are the next Major projects on the horizon for the utilities departments.

We scheduled a major maintenance project for Lenape Lift station that will be completed in house at a substantial cost savings.

The generator that was used to run the wells prior to the permanent generator being installed, does not have the ability to run any of our sewer lift stations. The one used to run the lift stations is a 1962 model and is beyond its useful life and not reliable at all. We are working on alternative plans to solve our issues. The first step is to sell/trade our existing tow behind generator while it still has value.

We are stating to test pit some water services to comply with NJ DEP lead water service plans. If we can accomplish a portion in house that will lower our construction cost on future road projects. We did test pits on Synnott Ave and found no lead service or connections. This was great news for our road project this year as we will not have to incur expense of investigating and replacing service lines.

I would like to liquidate some of the equipment that is unsafe and has no use to the Borough any longer, we are starting with a small list to be put on gov Deals auction site.

April 1st will start branch and containerized waste pick up on our normal schedule of 1st and 3rd week branch and 2nd and 4th week containerized. We will only pick up once a week after we go by that is it till the following pick up.

Work continues our GIS project for stormwater program Paul Mike and myself are working with Dave to map our system to meet DEP guidelines.

Started to paint the bathrooms at the lake.

Paul and the crew have been doing some much needed maintenance on some problem sewer laterals.

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent
For the month March 2024

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	2	1	0										
Utility Mark Out	22	31	55										
Water samples For NJDEP	4	4	4										

Safety and training

- Safety Briefing, Job site observations
- Health, safety, and wellness, ensuring employees are taking breaks, following COVID safety and health guidelines as well as safety on the job

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly annual)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 5 sewer lateral backups cleared by public works.
- Check wells and lifts daily

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds	40												
Yard waste		40	40										
Branches collected- cu yds		20	40										

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	29	21	36										
# e-waste stops	18	25	17										

- Indicates combines metal and e-waste

Wenonah Volunteer Fire Company
Incident and Activities Report
February 2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ALARM: CO	1	1											2
ALARM: Fire	3	1											4
Animal Rescue													0
Assist EMS													0
Assist PD		1											
Cover													0
Dispatch Error													0
FIRE: Brush													0
FIRE: Building		2											2
FIRE: Dwelling	1												1
FIRE: RIC													0
FIRE: Rubbish													0
FIRE: Structure													0
FIRE: Vehicle													0
FUMES: Exterior	2												2
FUMES: Interior	1	1											2
HAZMAT/Spill		1											
Investigation													0
MVC	2	1											3
Public Service	6												6
Rescue Assignment													0
Wires	3												3
Meetings/Drills	5	4											9
Events	1												1
Times in Service	25	12											37
Dispatched	19	8											27
Staff Hours	201.5	116.9											318.4

Comments:

The company assisted both the City of Woodbury and Mantua Township with working building fires this month. The company also completed CPR/AED refresher training with Woodbury Heights FD.

The Fire Company was notified it would be awarded a \$22,000 grant from the State of New Jersey. In December, we applied for the grant to complete our gear replacement project, and purchase new helmets and boots for our members.

Jim Nessler

Tim Nessler, Fire Chief



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Arthur D. Hayes
Lieutenant

William D. Murphy
Captain

Brien J. Hauss
Lieutenant

March 28, 2024

To: Ms. Mayor and members of the Borough Council

From: Chief White

Re: Workshop report

- We have picked up two additional cars that were ordered over a year ago that are different colors than black. I am trying to get away from the dark black color and change to something that is more recognizable. We just received one car in silver and one in gray to analyze with our vehicle logo. They were recently had our logo added and I am working on figuring out which color our new fleet will be. We may put it out to the public to vote on which color they like the best.
- Corporal Stephen Wolfsgruber graduated from the Atlantic County K9 Academy tomorrow on March 1st. When marijuana became legalized, basically all existing canines became obsolete for drug detection. The reason is that, after they are imprinted with a scent, they cannot unlearn it. As a result, we are in the process of replacing our dogs with ones that are not imprinted on marijuana so that they can still detect other illegal drugs. Canine teams have become much more important with the significant increase in fentanyl and other dangerous drugs that has occurred all over the country. These drugs are difficult for officers to detect, but a canine can smell them from far away. Corporal Wolfsgruber has proven himself to be a knowledgeable and well-rounded officer. Providing him with this opportunity is a first step towards updating our canine unit to one that is in line with current law.
- Although the actual museum is not in Wenonah, the upcoming opening of the Edelman Fossil Museum in Mantua is something that I would imagine students from Wenonah Elementary School and Gateway will be very interested in. I walked through the building recently and it is impressive. This site is one of only a few open-to-the-public sites in the world and shows strata from the second extinction of the dinosaurs 165 million years ago. The site used to be a manganese green sand mine, which is apparently a great substance to preserve fossils. They have already discovered a mosasaur there, which is a reptilian-like dinosaur that was anywhere from 3.3ft to 56 feet long. I am very excited to visit it as soon as it opens and think that it is crazy to have a site like this in our backyard.

- With spring coming up, please lock your doors to prevent unauthorized entry and theft. Also, please call us if you see anything suspicious. You are never bothering us – 911 for emergencies or 856.589.0911 for non-emergent officer response.
- There has been a rash of home invasion burglaries in this area, and all over the state, by a criminal ring that targets affluent communities looking for high-end vehicles. They are an organized group and several towns in Gloucester County have been hit recently - Washington Township, Harrison Township, and Mantua Township. The suspects will break a window and enter the home to look for the keys for the car they want to steal.
 - Rest assured, we are doing everything we can to identify suspects and stop the group. We are working with the FBI, the NJ Auto Theft Task Force, the Gloucester County Prosecutor's Office, and detective bureaus from all Gloucester County municipalities. Our patrol officers are also on high alert and are constantly being updated with information that will assist them in discovering these issues before they occur.
 - Crimes typically occur around 3am, give or take.
 - This is not a random act by a couple of individuals but a highly organized group.
 - Nobody has been injured or killed during any of these incidents and the suspects typically run if confronted (although this is not recommended as they have been seen armed on surveillance video).
 - Please be cognizant and CALL US if you see or hear anything suspicious – 911 for emergencies or 856.589.0911 for non-emergent officer response. You are never bothering us.

SAFETY ADVISORY

HOME INVASION BURGLARIES TARGETING AFFLUENT COMMUNITIES TO STEAL HIGH-END VEHICLES

Call 911 for emergencies or 856.589.0911 for non-emergent officer response. You are never bothering us.

Burglary Prevention Basics

- Make your home look occupied, and make it difficult to break in.
- Lock all outside doors and windows before you leave the house or go to bed. Even if it is for a short time, lock your doors.
- Leave the lights on when you go out. If you are going to be away for a length of time, connect some lamps to automatic timers to turn them on in the evening and off during the day.
- Keep your garage door closed and locked.
- Don't allow daily deliveries of mail, newspapers, or flyers to build up while you are away. Arrange with the Post Office to hold your mail or arrange for a friend or neighbor to take it regularly.
- Arrange for your lawn to be mowed if you are going away for an extended time.
- Check your locks on doors and windows and replace them with secure devices as necessary.
- Pushbutton locks on doorknobs are easy for burglars to open. Install deadbolt locks on all your outside doors.
- Sliding glass doors are vulnerable. Special locks are available for better security.
- Other windows may need better locks. Check with a locksmith or hardware store for alternatives.
- If you own a dog, pay attention to any time it acts in an unusual manner.

Don't Tempt a Thief

- LOCK YOUR DOORS, BOTH HOME AND VEHICLE
- Lawn mowers, barbecues and bicycles are best stored out of sight.
- Always lock your garden sheds and garages.
- Use curtains on garage and basement windows.
- Never leave notes on your door such as "Gone shopping."

Locks...Get the Best

- No lock, regardless of its quality, can be truly effective. Key-in dead bolt locks provide minimum security. Ask a locksmith for advice on your situation.
- Change locks immediately if your keys are lost or stolen.
- When moving into a new home, have all locks changed.

Targeting the Outside

- Have adequate exterior lighting. A motion-sensitive light is recommended for backyards.
- Trim trees and shrubs so that they cannot be used as hiding places for intruders.
- Make sure your door hinges are on the inside.

Windows

- Most windows can be pinned for security.
- Drill a 3/16" hole on a slight downward slant through the inside window frame and halfway into the outside frame - place a nail in the hole to secure the window.

Alarms

- An alarm system is excellent for home security. It provides peace of mind to homeowners, especially while on vacation. There is a wide variety of alarm systems on the market.
- Make several inquiries to different companies for the best security system available to you.
- **If you have a home alarm system, use it!** *Activate your alarm system* — Alarm systems are only useful when you remember to activate them.
- Many individuals have alarm systems but do not arm them because it is inconvenient. Many burglars know this and will not be deterred by a window sticker or sign indicating that the home has an alarm system.

If Your Home Is Broken Into

If you come home to find an unexplained open/broken window or door:

- Do not enter - the perpetrator may still be inside.
- Use a neighbor's phone to call the police.
- Do not touch anything or clean up until the police have inspected for evidence.
- Write down the license plate numbers of any suspicious vehicles.
- Note the descriptions of any suspicious persons.

Other Precautions

- Never leave keys under doormats, flowerpots, mailboxes, or other "secret" hiding places -- burglars know where to look for hidden keys.
- Keep a detailed inventory of your valuable possessions, including a description of the items, date of purchase and original value, and serial numbers, and keep a copy in a safe place away from home — this is a good precaution in case of fires or other disasters. Make a photographic or video record of valuable objects, heirlooms, and antiques. Your insurance company can aid in making and keeping your inventory.
- Trim your shrubbery around your home to reduce cover for burglars.
- Be a good neighbor. If you notice anything suspicious in your neighborhood, call 9-1-1 immediately.

- Mark your valuables with your driver's license number with an engraver. If you do not have one and want to borrow ours, please reach out to mantuapd@mantuatownship.com. Marked items are harder for a burglar to dispose of and easier for police to recover.
- Form a Neighborhood Watch Group. We can help you work with your neighbors to improve security and reduce the risk of burglary.

Vehicle Burglaries [i.e. entering into your vehicle without permission to commit a crime (most likely theft)] within it.

Tips on how to avoid car break-ins:

- Do not leave valuables in plain view:
(GPS devices, laptops, PDA's, cell phones, MP3's, wallets, purses)
- Do not leave windows or sunroof open.
- **Do not leave doors unlocked.**
- Do not leave keys in the vehicle.
- Do not leave the garage door opener in plain view.
- Do not leave out items with personal information.
- Do not move valuable items to the trunk while in public view.
- Slow down and use common sense before you leave your car.



Mantua Township Police
405 Main Street
Mantua New Jersey 08051
(856) 468-1920

Incidents Summary List

Printed On: 03/26/24 17:19

Reporting Period : 02/01/2024 - 02/29/2024

	Mantua Police Department	Total
Added Patrol	48	48
Allergic Reaction	1	1
Animal Complaint	6	6
Assist Other Agency	1	1
Burglar Alarm Activation	1	1
Burglary, Entering	1	1
Cardiac Emergency	2	2
Community Policing	3	3
Criminal Mischief Complaint	1	1
Diabetic Emergency	1	1
Domestic	2	2
Fall Victim	4	4
Foot Patrol	2	2
Hazardous Road Condition	1	1
House Check	1	1
Investigation	5	5
Loitering	1	1
Medical Alarm	1	1
Medical Emergency	2	2
Motor Vehicle Stop	18	18
Notification/Informational	4	4
Panic Alarm	2	2
Property Check	43	43
Public Assist	1	1
Radar Enforcement	16	16
Respiratory Emergency	2	2
School Crossing	4	4
Solicitation	1	1
Speak To Officer	1	1
Stroke	1	1
Suspicious Incident	2	2
Suspicious Motor Vehicle	1	1
Suspicious Person	1	1
Suspicious Phone Call	1	1
Temporary/Final Restraining Or	2	2
Theft	4	4
Traffic Detail	1	1
Unconscious Person	1	1



Mantua Township Police
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Incidents Summary List

Printed On: 03/26/24 17:19

Reporting Period : 02/01/2024 - 02/29/2024

	Mantua Police Department	Total
Walk In Complaint	1	1
Well Being Check	2	2
Total	193	193



Start: 2024-02-20

End: 2024-03-20

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	2	11	19	14	5	5	0	0	0	0	0	0	0	0	0	0	0	0	0	25.1	56
1:00	0	1	7	8	17	11	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	22.3	47
2:00	0	0	3	6	9	11	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24.3	34
3:00	0	1	1	2	13	22	12	3	1	0	0	0	0	0	0	0	0	0	0	0	0	27.0	55
4:00	0	0	3	4	17	12	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	24.1	38
5:00	0	2	26	30	51	32	11	3	1	0	0	0	0	0	0	0	0	0	0	0	0	22.4	156
6:00	0	8	45	66	239	188	44	14	4	0	0	0	0	0	0	0	0	0	0	0	0	24.2	608
7:00	0	18	71	155	457	419	133	40	8	3	3	0	0	0	0	0	0	0	0	0	0	25.0	1307
8:00	0	13	72	175	521	397	101	29	2	1	0	0	0	0	0	0	0	0	0	0	0	24.2	1311
9:00	0	22	93	226	525	319	96	27	4	0	0	0	0	0	0	0	0	0	0	0	0	23.5	1312
10:00	0	24	108	231	607	377	102	23	0	0	0	0	0	0	0	0	0	0	0	0	0	23.4	1472
11:00	0	25	108	258	603	375	105	23	3	0	0	0	0	0	0	0	0	0	0	0	0	23.3	1500
12:00	0	24	129	220	646	406	128	20	1	0	0	0	0	0	0	0	0	0	0	0	0	23.5	1574
13:00	0	41	151	294	655	395	124	15	1	0	0	0	0	0	0	0	0	0	0	0	0	23.0	1676
14:00	0	33	122	257	599	406	132	25	6	4	0	0	0	0	0	0	0	0	0	0	0	23.6	1584
15:00	0	30	147	260	677	470	161	21	3	1	0	0	0	0	0	0	0	0	0	0	0	23.6	1770
16:00	0	28	107	282	734	495	150	17	1	0	0	0	0	0	0	0	0	0	0	0	0	23.7	1814
17:00	0	38	144	271	672	486	153	27	5	3	2	0	0	0	0	0	0	0	0	0	0	23.7	1801
18:00	0	35	148	236	490	343	109	31	2	0	0	0	0	0	0	0	0	0	0	0	0	23.1	1394
19:00	0	19	114	187	391	220	83	13	0	2	1	0	0	0	0	0	0	0	0	0	0	22.8	1030
20:00	0	8	52	125	270	151	66	11	2	0	0	0	0	0	0	0	0	0	0	0	0	23.4	685
21:00	0	16	51	88	155	140	38	7	3	0	0	0	0	0	0	0	0	0	0	0	0	23.2	498
22:00	0	10	17	41	89	68	21	8	2	0	0	0	0	0	0	0	0	0	0	0	0	23.8	254
23:00	0	2	13	37	50	21	20	4	2	0	0	0	0	0	0	0	0	0	0	0	0	23.5	149
Total	0	398	1734	3470	8506	5776	1802	366	51	14	6	0	0	0	0	0	0	0	0	0	0	23.6	22125



Start: 2024-02-20

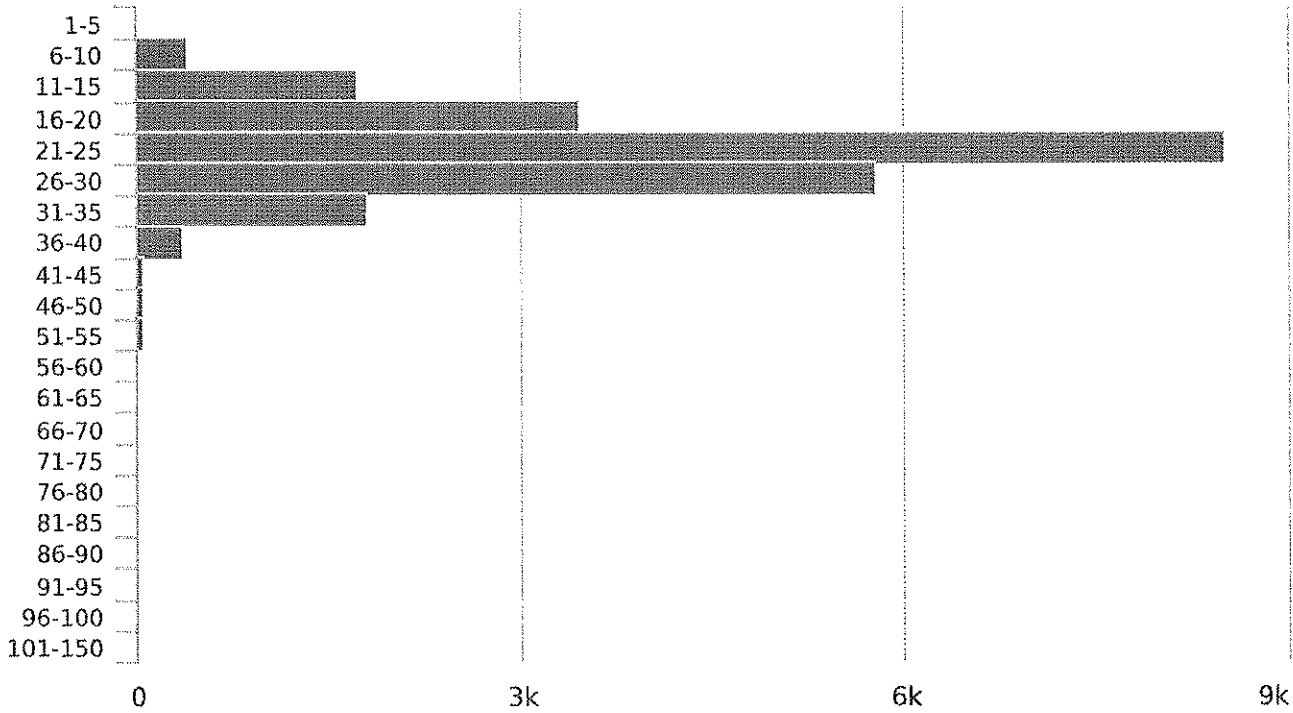
End: 2024-03-20

Times: 0:00:00-23:59:59

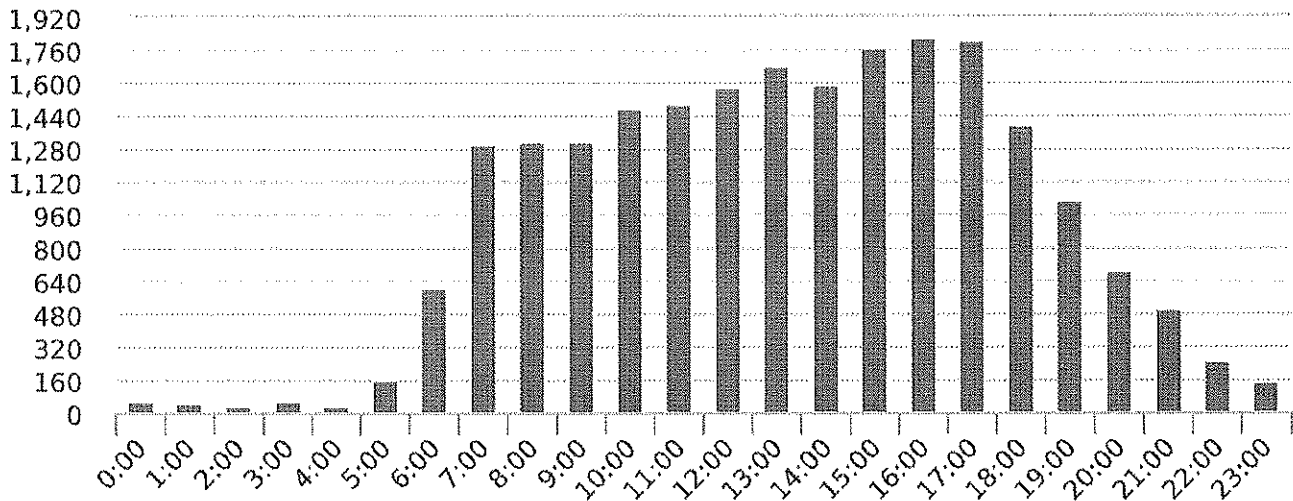
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-02-20

End: 2024-03-20

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 23.57

50th Percentile Speed: 23.69

85th Percentile Speed: 28.73

Pace Speed Range: 19-29

Minimum Speed: 10

Maximum Speed: 54

Display Mode: Unknown

Average Volume per Day: 737.5

Total Volume: 22125



Start: 2024-02-20

End: 2024-03-20

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	5	13	17	31	34	24	9	2	0	0	0	0	0	0	0	0	0	0	0	0	25.3	135
1:00	0	0	2	2	14	11	4	1	0	0	0	0	0	0	0	0	0	0	0	0	0	25.6	34
2:00	0	1	6	10	7	4	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.5	31
3:00	0	0	2	2	3	5	9	1	0	0	0	0	0	0	0	0	0	0	0	0	0	27.3	22
4:00	0	0	0	2	10	20	22	6	1	0	0	0	0	0	0	0	0	0	0	0	0	30.2	61
5:00	0	4	15	21	64	48	10	2	2	0	0	0	0	0	0	0	0	0	0	0	0	23.7	166
6:00	0	9	33	37	69	66	39	9	2	0	0	0	0	0	0	0	0	0	0	0	0	24.1	264
7:00	0	17	77	92	168	216	107	34	2	2	0	0	0	0	0	0	0	0	0	0	0	24.8	717
8:00	0	32	117	134	186	271	143	44	3	0	0	0	0	0	0	0	0	0	0	0	0	24.3	930
9:00	0	33	118	133	283	332	160	38	5	0	0	0	0	0	0	0	0	0	0	0	0	24.5	1102
10:00	0	29	154	191	331	443	249	61	11	2	0	0	0	0	0	0	0	0	0	0	0	24.9	1471
11:00	0	35	175	183	460	529	258	71	14	2	0	0	0	0	0	0	0	0	0	0	0	25.1	1727
12:00	0	67	225	216	466	615	304	79	7	3	0	0	0	0	0	0	0	0	0	0	0	24.6	1982
13:00	0	54	219	246	497	571	273	57	6	0	0	0	0	0	0	0	0	0	0	0	0	24.2	1923
14:00	0	49	166	253	612	802	405	82	13	3	1	1	0	0	0	0	0	0	0	0	0	25.5	2387
15:00	0	44	177	219	600	795	429	93	18	2	3	1	0	0	0	0	0	0	0	0	0	25.8	2381
16:00	0	46	182	251	604	761	434	116	13	0	0	0	0	0	0	0	0	0	0	0	0	25.6	2407
17:00	0	35	186	243	497	601	297	63	9	2	4	2	2	0	0	0	0	0	0	0	0	24.9	1941
18:00	0	31	159	182	404	473	197	23	6	0	0	0	0	0	0	0	0	0	0	0	0	24.2	1475
19:00	0	24	114	145	335	361	131	22	5	0	0	0	0	0	0	0	0	0	0	0	0	24.1	1137
20:00	0	15	58	87	215	272	100	23	5	0	1	0	0	0	0	0	0	0	0	0	0	25.1	776
21:00	0	9	43	61	123	148	53	15	6	0	0	0	0	0	0	0	0	0	0	0	0	24.7	488
22:00	0	4	28	29	80	90	35	7	3	0	0	0	0	0	0	0	0	0	0	0	0	24.7	276
23:00	0	2	16	23	39	31	19	9	3	0	0	0	0	0	0	0	0	0	0	0	0	24.8	142
Total	0	645	2285	2779	6098	7501	3705	865	136	16	9	4	2	0	0	0	0	0	0	0	0	24.9	23945



Start: 2024-02-20

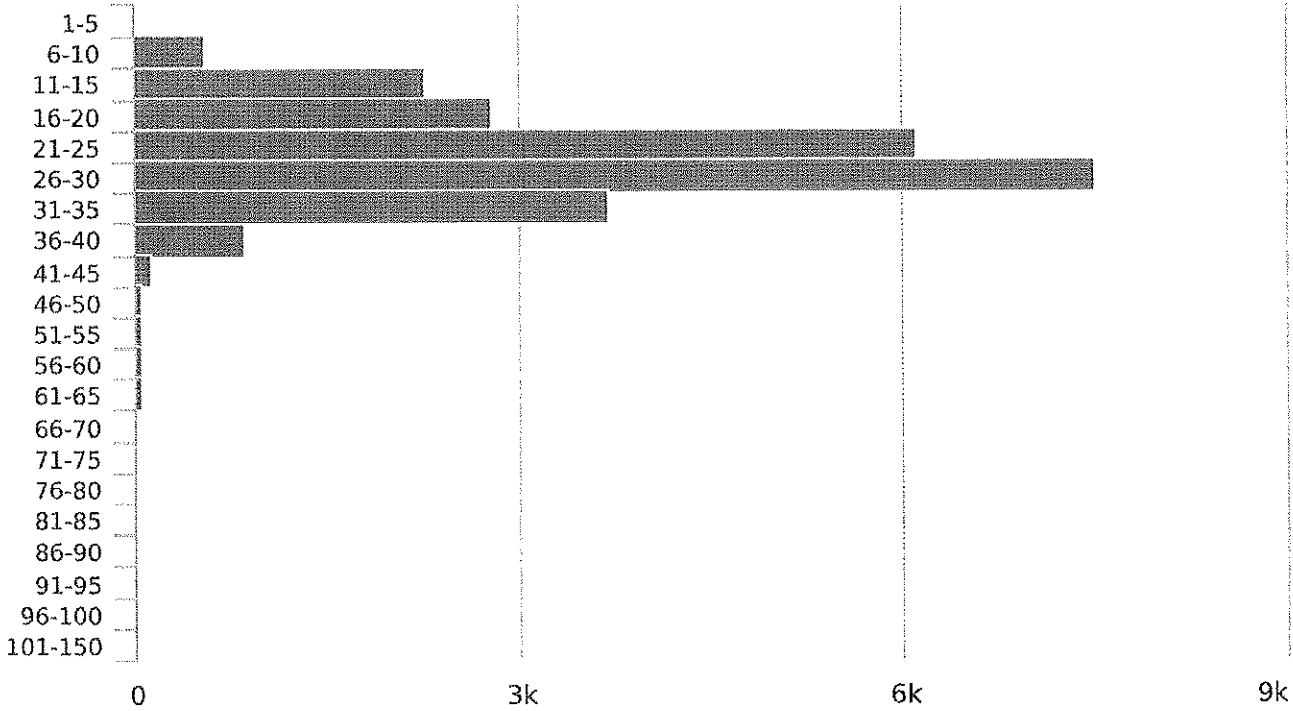
End: 2024-03-20

Times: 0:00:00-23:59:59

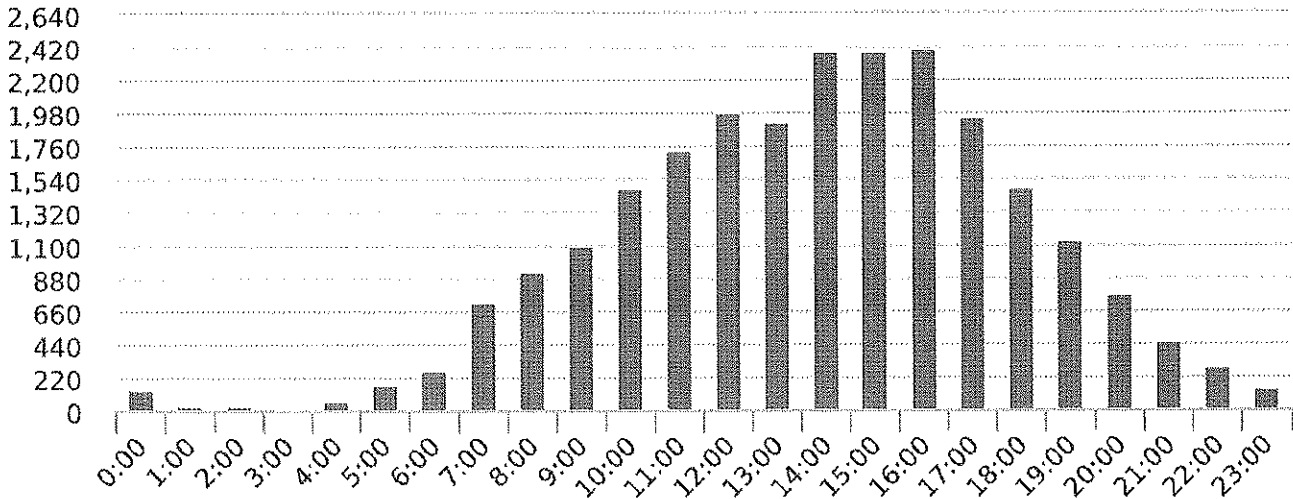
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-02-20

End: 2024-03-20

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 30

Speed Limit: 25

Average Speed: 24.93

50th Percentile Speed: 25.53

85th Percentile Speed: 31.13

Pace Speed Range: 21-31

Minimum Speed: 10

Maximum Speed: 65

Display Mode: Unknown

Average Volume per Day: 798.2

Total Volume: 23945



Start: 2024-02-20

End: 2024-03-20

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	2	2	5	5	9	3	1	0	0	0	0	0	0	0	0	0	0	0	0	28.5	27
1:00	0	0	0	1	3	2	5	2	3	1	0	0	0	0	0	0	0	0	0	0	0	33.5	17
2:00	0	0	0	0	1	2	2	5	0	0	0	0	0	0	0	0	0	0	0	0	0	33.8	10
3:00	0	0	0	1	1	2	6	1	0	0	0	0	0	0	0	0	0	0	0	0	0	30.3	11
4:00	0	0	1	2	3	8	15	10	0	0	0	0	0	0	0	0	0	0	0	0	0	31.5	39
5:00	0	0	3	7	28	51	46	24	5	1	1	0	0	0	0	0	0	0	0	0	0	30.0	168
6:00	0	2	2	9	17	113	161	85	25	10	2	1	0	0	0	0	0	0	0	0	0	33.0	427
7:00	0	4	16	42	69	211	302	155	47	5	0	0	0	0	0	0	0	0	0	0	0	31.3	851
8:00	0	11	29	65	79	209	261	122	27	5	0	0	0	0	0	0	0	0	0	0	0	29.7	808
9:00	0	9	41	74	98	185	268	101	39	7	0	0	0	0	0	0	0	0	0	0	0	29.3	822
10:00	0	11	55	77	138	240	235	118	21	5	0	0	0	0	0	0	0	0	0	0	0	28.3	900
11:00	0	11	80	103	153	280	311	133	30	3	0	0	0	0	0	0	0	0	0	0	0	28.3	1104
12:00	0	14	86	87	172	279	288	119	23	5	0	0	0	0	0	0	0	0	0	0	0	27.8	1073
13:00	0	15	51	102	166	290	298	105	16	0	0	0	0	0	0	0	0	0	0	0	0	27.9	1043
14:00	0	11	69	100	179	269	296	133	23	3	1	0	0	0	0	0	0	0	0	0	0	28.2	1084
15:00	0	7	56	102	165	298	402	159	34	8	0	0	0	0	0	0	0	0	0	0	0	29.1	1231
16:00	0	10	46	86	139	295	394	141	31	7	1	0	0	0	0	0	0	0	0	0	0	29.4	1150
17:00	0	7	44	98	113	246	311	122	34	5	0	0	0	0	0	0	0	0	0	0	0	29.0	980
18:00	0	4	22	33	110	233	243	75	16	2	0	0	0	0	0	0	0	0	0	0	0	29.3	738
19:00	0	2	17	23	55	127	124	48	7	2	0	0	0	0	0	0	0	0	0	0	0	29.2	405
20:00	0	4	15	24	54	94	90	41	7	2	0	0	0	0	0	0	0	0	0	0	0	28.6	331
21:00	0	2	10	20	33	47	43	14	2	1	0	0	0	0	0	0	0	0	0	0	0	27.6	172
22:00	0	0	10	10	12	9	12	8	8	1	0	0	0	0	0	0	0	0	0	0	0	27.6	70
23:00	0	1	2	3	5	15	10	9	2	0	0	0	0	0	0	0	0	0	0	0	0	29.9	47
Total	0	125	657	1071	1798	3510	4132	1733	401	73	5	1	0	0	0	0	0	0	0	0	0	29.0	13508



Start: 2024-02-20

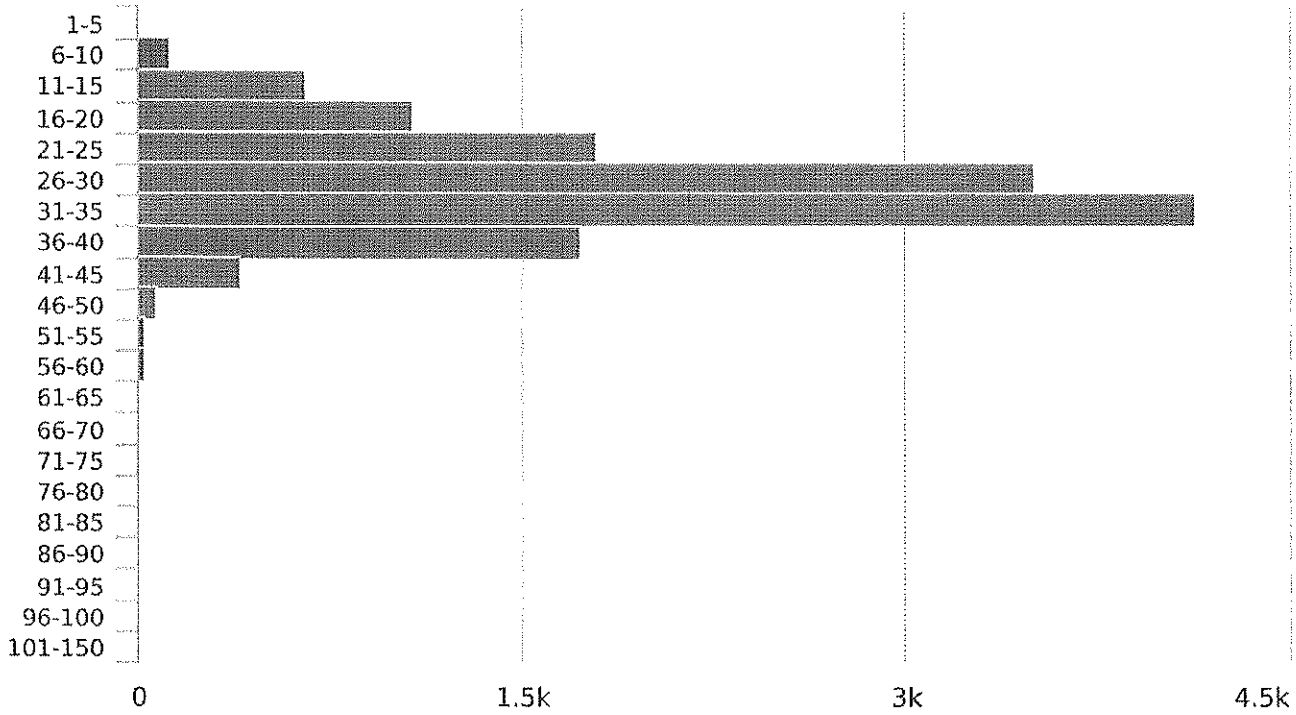
End: 2024-03-20

Times: 0:00:00-23:59:59

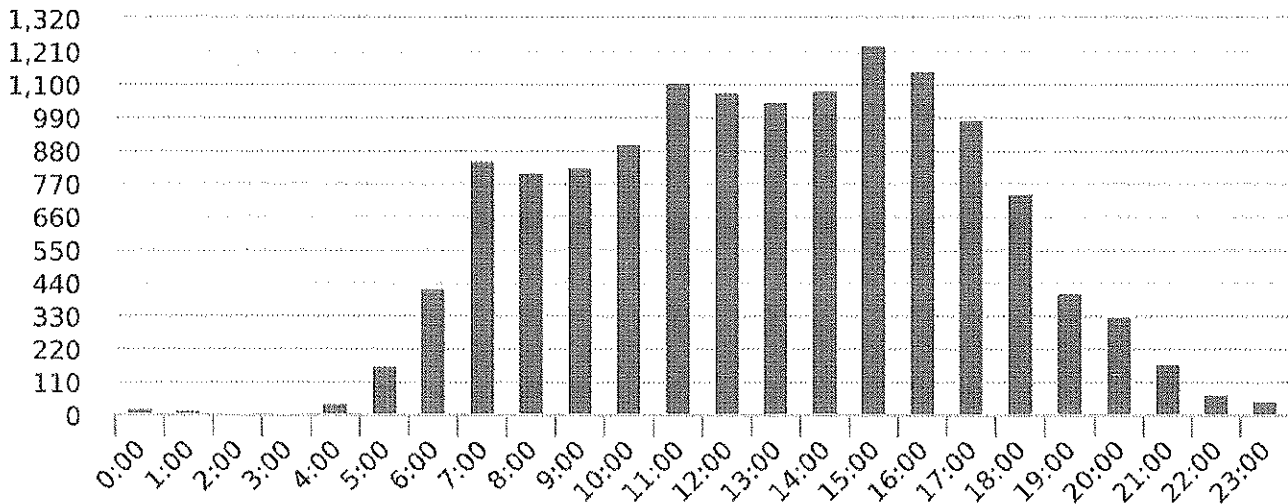
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-02-20
End: 2024-03-20
Times: 0:00:00-23:59:59

Speed Range: 1 to 150


Overall Summary

Total Days of Data: 30
Speed Limit: 25
Average Speed: 29.03
50th Percentile Speed: 29.56
85th Percentile Speed: 35.1
Pace Speed Range: 26-36

Minimum Speed: 10
Maximum Speed: 56
Display Mode: Unknown
Average Volume per Day: 450.2
Total Volume: 13506

Prepaid Taxes / 2025	0.00	0.00
2024 Taxes	1,700,725.33	2,169,068.08
2023 Taxes	1,826.27	7,238.04
6% Year End Penalty	0.00	0.00
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	970.51	1,262.14
Tax Searches	0.00	0.00
Cleanup	0.00	0.00
Advertising Costs	0.00	0.00
Tax Sale Premium	0.00	0.00
Lien Recording	0.00	0.00
Dup. Tax Sale cert. Fee	0.00	0.00
NSF Fee	0.00	0.00
Bankruptcy & Foreclosure Fees	0.00	0.00
	1,702,551.60	2,177,568.26

Total Receipts


 Kim M Jaworski
 Tax Collector

Percentage of Collection at February 29, 2024	49.25%
Percentage of Collection at February 28, 2023	49.71%



**BOROUGH OF
WENONAH**
NEW JERSEY

**Wenonah Borough Council
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for March 28, 2024

2024 Budget Preparation

- Finance & Budget committee members met with CFO, Rob Scharle, Borough Clerk/Administrator/Treasurer, Karen Sweeney, and Mayor Doheny on March 9th, 2024 to discuss forthcoming budget actions and timeline
- Budget will be introduced at April council meeting and adopted at May council meeting

Resolutions

- 2024-37: Approving Temporary Capital Budget
- 2024-38: Approving the Tax Collector to cancel 1st & 2nd quarter 2024 taxes on Block 50, Lot 6 for \$4,923.58

Ordinances for First Read

- 2024-5: Approving Bond Ordinance providing for roadway improvements N. Synnot Ave appropriating \$420,000
- 2024-6 Amending and supplements section of Bond Ordinance 2020-11 increase the appropriation to \$205,000 to increase the total authorization from \$1,150,000 to \$1,355,000

Respectfully submitted,

Jaclyn Graves, chair
jgraves@boroughofwenonah.com

Wenonah Borough



Legal & Ordinance

Jonathan Barbato, Chair

Committee Members: Susan Mayer, TJ Fini

Month: March 28, 2024

- Tree Removal – Replacement Ordinance:

Legal and Ordinance Committee met last week with Shade Tree Commission representative, Gary Odenbrett. Committee discussed a tree removal – replacement ordinance that the State of New Jersey wants Municipalities to adopt. The purpose of the Ordinance is to establish requirements for tree removal and replacement in the borough of Wenonah.

The adoption of the ordinance is intended to help with the reduction of soil erosion, pollutant runoff, promote infiltration of rain water into the soil and protect the environment, public health, safety and welfare.

Gary Odenbrett and Susan Mayer attended webinars provided by the state to get a better understanding of how to adopt the ordinance to best fit our community.

Jonathan Barbato

**Public Programs Committee Report
Public Meeting March 28th, 2024**

Jeanne Grigri : Chair
Jonathan Barbato, Anthony Fini

Goals for 2024:

- **Wenonah Lake Summer Swim** program - build upon last year's success and continue to boost membership and usage for recreation as well as summer education and entertainment in collaboration with the WLA and/or others
- Continue to maintain strong ties with all **volunteer organizations** in town and support increased **communication** among the various groups as well as their communication to us and to the community at large
- Continue to plan **Mayors Wellness** events and work toward our Healthy Town designation
- Seek to broaden **environmental awareness** throughout the community through education, communication and facilitation

Programs/Events/Activities/Organizations	Past Month	In progress/ ongoing/ upcoming
Mayor's Wellness Campaign	<p><i>Chair yoga continues</i></p> <p><i>Recognized as "Up and Coming Healthy Town 2023" for MWC efforts thus far</i></p> <p><i>Zumba (by Skip Holder) is now added to the list of free wellness activities – Episcopal Church (thanks for available space!)</i></p>	<p>Next chair yoga 4/4 and will continue with 1st Thursday schedule</p> <p>Bike Safety on March 30th right after Easter Egg hunt!</p> <p>Composting presentation: 4/18 7:00 PM Comm Cntr</p> <p><i>Continue to document events (photos and/or reports). Volunteer organizations are ACTIVE!</i></p>
Wenonah Lake Summer Swim and Recreation	<p><i>Revisions to membership fees</i></p> <p><i>In discussion with WLA regarding several upgrades to lake rec area</i></p> <p><i>Haunted Trail will be revived this fall</i></p> <p><i>WAC project for walkways</i></p>	



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

March 25, 2024

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday March 28, 2024
Project Number WNOE012T**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The following non-compliant construction shall be addressed in Clinton Avenue while the Elementary School is out of session for Spring Break (March 29th to April 2nd):
 - A. The replacement of all non-compliant ADA Ramps.
 - B. The replacement of all driveway aprons that were not installed per plan.The Contractor has agreed to reimburse the Borough for the required Engineering & Inspection fees pursuant to the completion of this corrective work.
2. The Contractor is currently addressing the Project Punchlist.
3. Upon completion of the Punchlist work and replacement of non-compliant construction in Clinton Avenue, our office shall prepare the final Contract Closeout Documents and forward to the Contractor along with a request for the 2 Year Maintenance Bond.
4. The NJDOT Post-construction Design Exception Reports for both Clinton Avenue and Jefferson Avenue have been substantially completed and will be submitted to NJDOT upon their finalization.
 - A. The submission of the abovementioned Design Exception Reports shall secure the Borough's eligibility to receive NJDOT Grant Reimbursement.
 - B. The Contractor has committed to reimbursing the Borough for the work effort required to complete said Reports.

JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. The Contractor has completed all site improvements with exception to the installation of the new fence and gate, and the final grading, topsoiling, and seeding.

The Bathroom Improvements have been completed and a leak test is being scheduled with the Contractor and Public Works Department. Plumbing and Electrical Code Inspections are scheduled for April 2nd.

Pursuant to the above, our office will be submitting a recommendation to Council for approval of Payment #2, which includes a partial payment for Change Order #1(Final) (see below).

2. Our office has submitted Change Order #1(Final) for the Borough's consideration. Said Change Order is inclusive of the following work:
 - A. The addition of a Booster Pump required as a result of the existing water service not having adequate capacity to operate the automatic flushing mechanisms should all toilets be flushed simultaneously.
 - B. The substitution of new touchless fixtures for the three (3) existing sinks, in lieu of installing three (3) new touchless sinks and fixtures, complete.
 - C. The installation of additional grab bars for ADA compliance
 - D. Additional Asphalt Restoration as directed by Engineer.

It should be noted that the approval of Change Order #1(Final) will result in an overall increase of \$5,805.00 (or 3.89%) above the original Contract Amount of \$149,084.00, for a Final Projected Contract amount of \$154,889.00.

3. We will coordinate the purchase of the basketball backboards and accessible picnic benches with the Borough Clerk, Public Works Supervisor, and the CDBG Office.
4. Our office remains available to assist in the development of a Master Plan for the Park property.

II. GENERAL MUNICIPAL ENGINEERING:

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. In accordance with our proposal dated March 14, 2024, we are prepared to begin the Phase II Engineering for the 2024 Infrastructure Improvement Project, which shall include the preparation of bid plans and specifications, NJDOT Coordination, and bidding/award of contract.
 - A. It is our understanding that a Resolution approving of the Phase II Engineering proposal is on the Council Meeting Agenda.

A handwritten signature in black ink, appearing to be a stylized 'P' or similar character, enclosed within a faint, hand-drawn oval.

- B. It is also our understanding that a Resolution approving of the Construction Phase proposal for the 2024 Infrastructure Improvement Project is on the Council Meeting Agenda.

2025 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Borough has now secured \$450,000 in NJDOT Local Aid Infrastructure Funding (LAIF) for Maple Street and \$316,851 in NJDOT Municipal Aid funding for North Clinton Avenue, for a total of \$766,851 in NJDOT Grant Funds.
2. The NJDOT Grant Agreements require that the Borough award a construction contract for Maple Street no later than September 6, 2025, and award a construction contract for N. Clinton Avenue no later than October 31, 2025.

- A. For cost saving purposes, we recommend that both projects be bid and awarded under a single contract in the Spring of 2025.

To accommodate said schedule, our office shall submit a Phase I Engineering proposal inclusive of the evaluation of the roadway conditions, preparation of a preliminary scope of roadway improvements, identification of the utility infrastructure needs, and preparation of preliminary construction costs estimates for budgetary planning purposes.

- B. From a utility perspective, we do not anticipate any utility upgrades being required in Maple Street, with exception to potential water service replacements.

Utility upgrades in N. Clinton Avenue will have been completed under the 2023 and 2024 Infrastructure Projects.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - B. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - C. East Pine Street, from Clinton Avenue to Marion Avenue
 - D. West Willow Street, from Jefferson Avenue to Dead End
 - E. West Cedar Street, from Southwest Avenue to Dead End west of Jefferson Avenue
2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.
3. After the Winter season, our office will be meeting with the Public Works Department to inspect the condition of the Borough Roadways and subsequently update the list of local roadways in need of improvements



4. A potential project that would entail the crack sealing of recently paved roadways for preservation purposes was discussed at the November 30, 2023 Public Works Meeting. Our office will review the scope and feasibility of the project with a local contractor for cost estimating purposes.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe
 - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. No Change Since Last Report.

SANITARY SEWER SYSTEM

1. Based upon discussions with Public Works, considerations should soon be made for the replacement and/or upgrade of the Mantua Avenue pump station.
 - A. The project would also entail the extension of a new sanitary sewer force main from the Lenape Pump Station which would allow for the abandonment of the existing cast iron force main that runs through the Conservation Lands.
 - B. It is recommended that a sewer bypass system be incorporated into the scope of the project to facilitate future pump station maintenance.
 - C. It is further recommended that the scope of the Mantua Avenue Pump Station project include the installation of a communication system for all Borough Pump Stations for purposes of facilitating maintenance activities and emergency responses.
2. We are investigating various Grant opportunities to fund the pump station infrastructure improvements needed to provide sewer service to the residents on north Woodbury-Glassboro Road.
3. The existing sewer lateral at #204 North Marion Avenue has a number of displaced joints which are causing frequent clogs and therefore, a new sewer lateral connection is required.



GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No Change Since Last Report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. Water Distribution System upgrades for the Year 2024 are currently limited to the replacement of existing water main and water services in N. Clinton Avenue, from Poplar Street to Mantua Avenue.
2. The Public Works Department confirmed that the existing water services in Synnott Avenue are of copper construction and therefore, the existing water services will not have to be replaced as part of the scope of the 2024 Infrastructure Improvement Project.

BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Borough Well & Water Tower to the Special Projects Engineer.
2. The replacement of Well #1 was briefly discussed during the November 30, 2023 Public Works Meeting and, based upon its condition, it was determined that a project for the replacement of Well #1 should be planned for construction in the Year 2025.
 - A. For cost savings purposes, considerations should be made for combining the Well #1 Replacement project with the project for the upgrade of the Mantua Avenue Pump Station.
3. Our office is in receipt of a request from AT&T for the installation of a new Generator and 10' x 16' fenced-in compound that would lie adjacent to the Water Tower. Prior to responding to the AT&T request, we recommend that the plans be reviewed for potential conflicts with the Well #1 Replacement Project.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. The 2023 DRBC Annual Water System Audit was completed in cooperation with the Public Works Department and submitted on March 13th.

NJDEP WATER ALLOCATION

1. The Borough's total water usage for February 2024 was approximately 750,000 gallons greater than that of February 2023, but still projects to be safely below the annual allocation limit of 72.07 million gallons per year.



BOROUGH WATER SYSTEM RECORD KEEPING

1. Our office will be updating the Borough's Water System Mapping to address numerous discrepancies between the Borough's current maps and the actual water system infrastructure identified during construction of the 2023 Infrastructure Improvement Project.

STORM SEWER SYSTEM

1. It is suspected that portions of the existing storm sewer pipes at the following locations may need to be replaced. Therefore, we will coordinate a video inspection of the existing pipes with the Public Works Department to confirm their condition:
 - A. Storm pipe in E. Pine Street from S. Clinton Avenue to S Marion Avenue.
 - B. Storm pipe in Maple Street, at Northeast Avenue.
2. The storm pipe, located between the inlet at the corner of Southeast Avenue and Cedar Street and the pipe outfall within the Conrail ROW, remains partially filled with debris but currently functioning. Therefore, we will continue to monitor the condition of the pipe with the cooperation of the Public Works Department.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. Our office has obtained the 2023 Stormwater Maintenance Manual from the Public Works Department and have completed the final updates to the Borough's 2023 Stormwater Pollution Prevention Program (SPPP) in preparation for the filing of the 2023 Annual Report
 - A. As required by the MS4 Permit, a copy of the completed 2023 Stormwater Pollution Prevention Program (SPPP) has been posted on the Borough website.
2. Our office has completed the initial 2024 Stormwater Pollution Prevention Plan (SPP) and shall continue to update the 2024 SPPP as the various MS4 Permit related tasks are addressed throughout the calendar year.
 - A. As required by the MS4 Permit, a copy of the completed 2023 Stormwater Pollution Prevention Program (SPPP) has been posted on the Borough website.
3. The NJDEP requires the adoption of the Salt Storage Ordinance and the Tree Removal/Replacement Ordinance prior to May 1, 2024. It is our understanding that only the Salt Storage Ordinance has been placed on the March 28th Council Meeting Agenda for a First Read.
 - A. It is our understanding that the Tree Removal/Replacement Ordinance is still being reviewed and modified by the Ordinance Committee and therefore, its adoption may not meet the May 1, 2024 deadline.



4. The NJDEP amendments to the Borough's Stormwater Control Ordinance (SCO) must be adopted and in effect no later than July 18, 2024. Our office will prepare the Amended SCO and coordinate its adoption with the appropriate parties, including the Borough Solicitor, Ordinance Committee, Gloucester County Planning Department, and the Combined Planning Board.
 - A. Our office will also update the Borough Municipal Stormwater Management Plan (MSWMP) accordingly.
5. The Borough's MS4 Map has been updated to include all storm sewers that have been previously surveyed as part of prior year's construction projects.
 - A. We will solicit the assistance of the Public Works Department in documenting the existing storm sewers in locations that have not been previously surveyed.
 - B. Once the geo-referenced CAD file is complete, the NJDEP will convert the CAD file into the Borough's ArcGIS Map. The MS4 Map must be completed and submitted to NJDEP by December 2025.
6. In response to an inquiry from the resident who resides at the southwest corner of Buttonwood Street and Synnott Avenue, our office performed an inspection of an existing outfall and downstream drainage channel that traverses the resident's property. Based upon the inspection, it was our opinion that the erosion was not significant. However, we will monitor the situation, especially after heavy rainfall.
 - A. As required by the MS4 Permit, this inspection and its results will be documented within the 2024 Stormwater Maintenance Manual and 2024 Stormwater Pollution Prevention Plan.

SOUTHWEST AVENUE DRAINAGE PROBLEM

1. An inspection of the flooding problem at the southerly end of Southwest Avenue was performed during a recent rainstorm and it was noted that a formerly existing drainage channel is being blocked by debris, which is likely the result of the September 2021 Tornado.
 - A. We recommend that Public Works clear the debris from the channel to facilitate drainage of the roadway.
2. In accordance with the requirements of the Borough's MS4 Stormwater Permit, this maintenance activity must be logged. Furthermore, the drainage channel must be inspected and maintained on a regular basis.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.



- B. Eroded side slope of Comey's Lake Earthen Dam.
- C. Existing ravine located within Block 13.
- D. #3 Shawnee Drive Drainage Easement
- E. Eldridge Trail entrance

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2024.

NJDEP GRANTS & LOANS NEEDS SURVEY – GRANT FOLLOW UP

1. A virtual meeting was held with NJDEP in response to a Grants and Loans Needs survey that was completed and submitted by our office. The topic of discussion centered around the need for funding to address various erosion problems that currently exist between storm water outfalls and receiving water bodies.
 - A. Other than the Stormwater Grant that has already been received by the Borough, there was no specific funding program identified. However, the DEP representative did indicate that these types of erosion problems were one of the most prominent topics of discussion statewide.

TRAFFIC CALMING & SAFETY MEASURES

1. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
 - A. Our office will reach out to a local Pavement Striping and Marking Contractor to obtain a rough cost estimate for such work.
2. We have contacted the Camden County Engineer's Office regarding the Traffic Calming Measures recently installed in Clements Bridge Road for their possible incorporation into the Maple Street Project to aid in offsetting the anticipated loss of the existing speed humps.

ORDINANCE MODIFICATIONS

1. Please see "NJPDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the adoption of the following Ordinances:
 - A. Salt Storage Ordinance.
 - B. Tree Removal/Replacement Ordinance.
 - C. Amended Stormwater Control Ordinance (SCO).



VACATION OF ALLEY BETWEEN MONROE AVENUE AND CORSONS ALLEY

1. No Change Since Last Report.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

1. We are currently reviewing AT&T's plans for the installation of a new Generator and 10' x 16' fenced-in compound to determine whether the proposed improvements fall within the scope of the allowable modifications that are permitted by the recently updated Federal and State Statutes.
 - A. It is our recommendation that the AT&T Plans also be reviewed by the Special Projects Engineer who will be involved in the Replacement of Well #1.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. Next Meeting scheduled for April 22, 2024. The Board's review and endorsement of the Borough's Salt Storage Ordinance is anticipated.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)



Karen Sweeney

From: GARY ODENBRETT <gnoden@comcast.net>
Sent: Thursday, March 28, 2024 2:58 PM
To: Karen Sweeney
Subject: STC report to Council 3/28/24

CAUTION: This email originated from outside of our email domain. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, do not reply to this email and call the sender directly.

Discussions continue with Council members on the Tree Removal/Replacement ordinance.

Tree planting in the clear zone continues with 15 more trees being planted this coming Saturday 3/30.

Arbor Day 2024 is April 26th and the STC has plane to do a presentation to the 6th grade class at te Wenonah Elementary School.



March 27, 2024

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – March 2024
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last month for the Borough of Wenonah.

I. WATER SYSTEM

A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,994.06 (84%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

No additional SCE efforts have been required since the tank was returned to service on December 27, 2023. SCE provided part-time construction observation at critical milestones and our services were paid for from an escrow account established by US Tank. To date, there is an available balance of \$12,521.00 remaining in the escrow. US Tank has requested this amount is returned, since the work has been completed and the tank is in service. US Tank will be responsible to perform the anniversary inspection, therefore return of this escrow should be discussed between the Borough and SCE for its release.

The manufacturer will warranty the entire interior coating of the tank (balance of coating applied by US Tank and the recently repaired coating) for one-year from completion of the repairs. US Tank will perform a one-year anniversary inspection in late 2024.



B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

C. WELL NO. 1 IMPROVEMENTS – PROPOSAL

SCE-P10302.041 and P10302.051

Project Scope Overview:

SCE previously provided our proposal to the Borough for their consideration on October 16, 2023. The proposed project scope includes drilling a replacement well for Well No. 1, new chemical feed systems for disinfection and sequestration/corrosion control, a well house building, backup generator and all associated appurtenances. Pursuant to NJ I-Bank requirements, SCE prepared two proposals: one for planning and design services; and the other for bidding and construction services as required by the I-Bank.

The Borough has requested this proposal be re-submitted with additional detail. A revision addressing the scope included in these proposals will be provided to the Borough before COB on Friday March 29, 2024.

II. SANITARY SEWER SYSTEM

A. SANITARY SEWER AND MANHOLE REHABILITATION – BID AND CONSTRUCTION

SCE-R11851.021

Total Authorization: \$66,910.00
Billed to Date: \$66,906.19 (100%)

Project Scope Overview:

Bid and construction phase engineering services for the above sanitary sewer and manhole rehabilitation project including part-time resident observation services as requested by the Borough.

Services Provided:

SCE continued construction administration oversight during this period which included contractor/owner final invoicing payment recommendation/change order preparation, along with NJDEP coordination of contract close out documents.



B. SANITARY SEWER ASSET MANAGEMENT PLAN

SCE-R10301.011

Total Authorization: \$62,350.00
Billed to Date: \$62,291.20 (100%)

Project Scope Overview:

Prepare the Asset Management Plan for the sanitary sewer system including assessing the condition of select sewer segments via CCTV and performing a rate analysis.

Services Provided:

The sewer AMP map has been updated for finalization to reflect the recently completed sewer rehabilitation efforts (SCE Project R11851.021 as described above). SCE will deliver the completed updated plan in March 2024.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

Michael K. McAloon, PE, Assoc. DBIA
Senior Associate