

BOROUGH OF WENONAH

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August 22, 2024

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor Jessica S. Doheny
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Doheny, Barbato, Cox, Graves, Grigri, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: Fini

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer

PRIVILEGE OF THE FLOOR (Agenda items only)

Open to the Public on Agenda items only: Cox/Mayer
No comments
Close to the public Cox/Mayer
All in Favor
Motion to Approve: July 25, 2024, Business Meeting Minutes Cox/Mayer
Barbato abstains All in favor

Motion to Approve: RESOLUTION 2024-68
Approve extending the grace period for tax payment to September 12, 2024 Cox/Mayer
Roll Call:
Ayes: Barbato, Cox, Graves, Grigri, Mayer
Nays: None
Abstain: None
Absent: Fini
Motion Approved

Motion to Approve: RESOLUTION 2024-69 Approving Capital budget Amendment
for Maple St & North Clinton
Roll Call:
Ayes: Barbato, Cox, Graves, Grigri, Mayer
Nays: None
Abstain: None
Absent: Fini
Motion Approved

Motion to Approve: RESOLUTION 2024-70 Approving Payment #6 to Earle Asphalt for 2023
infrastructure improvement project Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to Approve: ORDINANCE 2024-9 1st read
Approving Bond Ordinance providing for repairs to Well #1

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Motion to Approve: ORDINANCE 2024-10 1st read Approving Bond Ordinance providing
for down payment for Maple St & N. Clinton

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

COMMITTEE REPORTS:

Personnel: Susan Mayer – See attached report.

Public Works/Public Buildings & Grounds: Dan Cox – Councilman Cox indicated that his committee met on August 8, 2024 and concluded and concurred with the mayor in creating a Public Space Committee.

Superintendent Brian Nicholson summarized his verbal report, details in his report.
See attached reports.

Public Safety: Anthony Fini – Absent

Council member Graves read the summary of speed reports. Chief White read the highlights of Mantua Township Police Department report. Chief White indicated that they are working on plans for “Police in the Park” at Chestnut Branch Park in Mantua on September 19, 2024. Chief Nessler absent. See attached reports.

Finance & Budget: Jackie Graves

We have discovered an error between the Gloucester County Office of Assessment and the Gateway Regional Board of Education. Fortunately, this error resulted in a decrease in the amount of the tax bill previously issued. The County has issued a revision and a second corrected tax bill was mailed with an updated due date of September, 12, 2024. For the updated rates see attached.

Legal & Ordinance: Jonathan Barbato – no report

Committee Reports (cont'd)

Public Programs: Jeanne Grigri:

Mayor's Wellness Campaign upcoming September 19th. Financial wellness with Jenn Pizi.

Terms of Lake membership: The lake numbers appear to be 60 % non-residents and 40% residents. (Lake Manager Mike Mix absent). See attached report.

Engineers Report: Dave Kreck –

The CDBG project has been completed. The 2023 infrastructure improvement project has also been completed (including the corrective work.) All reports for both Clinton and Jefferson have been submitted to NJDOT for final inspection. Please see the attached detailed Engineering Report.

Shade Tree Report: Gary Odenbrett—Absent- No report

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: Fini

Motion Approved

Other Business:

Motion to approve: New member of the Wenonah Fire Company, Mark Amorim

Graves/Mayer
All in Favor

Open to the Public:

Cox/Mayer

Resident Bonnie Packer 12 S. Lincoln had questions regarding the tax increase for Gateway Regional High School. Council member Graves explained the increase was 8.1 cents (+5.9%) and Mayor Doheny encouraged her and anyone else to attend their budget meetings.

Resident Melissa Buscher 312 N. Marion expressed deep concern regarding the group home on Maple Street. There were two scary incidents that occurred. She indicated that perhaps this person might not meet the criteria to be in that group home. Mayor Doheny has already reached out to Lieutenant Hayes. He is investigating and will have more information soon.

Resident Michele Coryell, 300 N. Marion, followed up with a suggestion to send a letter to the state of New Jersey.

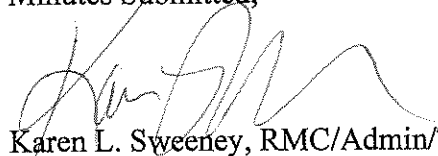
Closed to the Public

Cox/Mayer

Motion to Adjourn: 7:25 pm

Cox/Mayer
All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: September 26, 2024

Karen Sweeney

From: Karen Sweeney
Sent: Thursday, August 22, 2024 11:40 AM
To: dan cox
Subject: RE: Po/pubg committee

Thank you!

*Karen L. Sweeney, RMC/QPA/CMR
Municipal Clerk/Administrator/Treasurer
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090
856-468-6713
856-468-7467 Fax*

PLEASE NOTE NEW EMAIL ADDRESS ksweeney@boroughofwenonah.com

From: dan cox <dcox314159@gmail.com>
Sent: Thursday, August 22, 2024 11:16 AM
To: Karen Sweeney <ksweeney@boroughofwenonah.com>
Subject: Po/pubg committee

CAUTION: This email originated from outside of our email domain. Do not click links or open attachments unless you recognize the sender and know the content is safe. If unsure, do not reply to this email and call the sender directly.

Karen,

Po/ pubg committee met Aug 18th to discuss current issues. The gym equipment must be removed and relocated. We unanimously concluded that we will petition the mayor to continue with her creation of a public spaces committee. This committee will help with a "lake" master plan. Once a "lake" master plan has been created we will be able to get walkways, playground equipment, and gardening done.

We also discussed the delaying of current road projects. We understand Dave is doing everything in his power to get the bids out and the work completed.

2024 Personnel Committee

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Goals for 2024:

- Swim season staff:
 - Revise salary ranges and incentives to attract staff and cover shifts
 - Revise processes to include February letter to past employees
- Office staff
 - Support training and role clarification as needed
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy
 - Explore customer-facing guidance and best practices

	Activities and accomplishments
Q1	<p>January: Hired managers Mike and Elena; Revised salary ordinance and target wages; Working with Finance Committee so budget covers anticipated costs; Worked with Public Works to consider skill sets needed in open positions.</p> <p>February: Outreach to last year’s guards is anticipated in late February/early March.</p> <p>March: Outreach to last year’s guards completed. All management staff identified. Managers hired and expect to have two Assistant Managers hired by mid-April. Will reach out in early April to local schools for new guards. Huda is doing a great job of organizing all aspects of communicating and hiring staff and scheduling the open-water certification.</p>
Q2	<p>April: Continued outreach to potential lifeguards for the summer, including working with the local high schools. Huda and Elena are working hard to build up our summer staff. In Public Works, Mike Clark resigned because he is relocating to North Carolina. We appreciate Mike’s service to the Borough and wish him well.</p> <p>May: Hiring continues for guards and activity staff (‘gate guards’). All activities for hiring are handled by both office and seasonal staff. Scheduling will be handled by Elena Funk.</p> <p>June: Full summer seasonal staff is in place. Public Works is looking to hire additional entry-level staff.</p>
Q3	<p>July: Public Works hired seasonal staff. Swim season management is handling scheduling. Occasional early closures due to staffing emergencies are similar to prior years. High daily attendance is requiring activities/gate guard staff more frequently than last year. In general, if the daily attendance is anticipated to be greater than 75 people, or if there’s a party scheduled, then an additional person is scheduled for the middle of the day. Guest issues are infrequent and the procedure to handle and the documentation is in place.</p> <p>August: Seasonal staff for both Public Works and the summer swim season are working well with all staff management handled through the main office. With one swim manager heading off to college this week the season staff de-brief will be held this week.</p>
Q4	

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent

For the month Aug 2024

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	2	1	0	2	1	0	2	1					
Utility Mark Out	22	31	55	42	44	67	38	31					
Water samples For NJDEP	4	4	4	4	4	4	4	4					

Safety and training

- Safety Briefing, Job site observations

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 2 sewer lateral backups cleared by public works.
- Check wells and lifts daily
- Mow and maintain Borough owned properties

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds	40												
Yard waste		40	40	40	40	40	40	40					
Branches collected- cu yds		20	40	40	40	40	20	40					

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	29	21	36	45	33	71	63	49					
# e-waste stops	18	25	17	14	28	38	49	33					

- Indicates combines metal and e-waste

Public Works Monthly report for Aug 2024

Submitted by Brian Nicholson

CP engineer Matt Peles has started preliminary design of Well 4.

The generator that was used to run the wells prior to the permanent generator being installed, does not have the ability to run any of our sewer lift stations. The one used to run the lift stations is a 1962 model and is beyond its useful life and not reliable at all. We are working on alternative plans to solve our issues. Generator was sold at auction and now next step is to get prices to replace with a unit that will meet our needs. Setting up meeting with Electrician to come up with proper specs needed for replacement.

Work continues our GIS project for stormwater program Paul and myself are working with Dave to map our system to meet DEP guidelines.

The Dep and Epa have adopted new regulations pertaining to PFAS,PFNAs in drinking water. The regulation will lower the Maximum Contaminant level from 15 parts per trillion to 4 parts per trillion, as of now our testing has showed no traces of the chemicals but most of the water systems around us have traces or are out of compliance. We will continue to monitor results closely.

An updated LSL replacement plan report was submitted August 10.

We are collecting Lead and copper samples this month as part of our tri-annual requirement from the DEP.

Repaired water leak in the park. Complete replacement of the service line is needed and will be scheduled when time permits.

Last branch pick up is September 16 and last containerized is September 23.



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

William D. Murphy
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Arthur D. Hayes
Lieutenant

Brian J. Hauss
Lieutenant

August 22, 2024

To: Ms. Mayor and members of the Borough Council
From: Chief White

Re: Workshop report

- The canine unit hosted a fundraiser golf outing to support our Canine Unit.
 - Our Canine Unit is almost entirely self-funded through fundraising and other donations. As a result, these types of events are very important to maintaining an active unit. Our Canine officers are some of the best officers in our department, so much so that I am adding another canine. The new dog will be trained in scent only, not patrol. This results in a dog with a nicer temperament that can better be used for community engagement. It will still be able to conduct tracking, article searches, and detect drugs.
 - This will give us three total dogs with the goal being to get one more soon and place one dog per patrol squad.
 - When marijuana became legalized in NJ, police canines who were trained in scent could no longer be used for that purpose because they cannot be untrained to hit on marijuana. Therefore, if they did detect contraband after a sniff, even if it was not marijuana, a reasonable defense would likely be raised that marijuana was previously in the car. This would ultimately result in any evidence seized because of the canine sniff being inadmissible in court (referred to as the "Fruit of the Poisonous Tree")
 - We are finally getting back to the number of dogs we had prior to marijuana legalization.
- We are working on plans for a "Police in the Park" at Chestnut Branch Park in Mantua. This is a police-focused event, and we encourage all to stop by. There will be blow up slides, a helicopter, food trucks, informational tables, Canine Unit demonstration, plenty of emergency vehicles to check out, fireworks, and several officers walking around with which to discuss anything you want. Come on out and join us on September 19th from 5 to 8PM (or whenever the fireworks are complete!).
- We are moving our current class 2 officer, AJ Glaser, to full-time status. As a longtime member of the Mantua Fire Department, he has recertified our police department in CPR and defibrillator usage for years. He will be a great asset to the police department, and we are excited to see what he can do in full-time status.
- Unfortunately, Glaser was the only qualified officer that we were able to find from our most recent hiring process. We will be running another process shortly as soon as the shore towns start to shut down and there are a lot of special officers looking for full-time jobs.



Incidents Summary List

Reporting Period : 07/01/2024 - 07/31/2024

	Mantua Police Department	Total
911 Hang Up	1	1
Abdominal Pain	1	1
Added Patrol	48	48
Animal Complaint	7	7
Assist Other Agency	3	3
Burglar Alarm Activation	3	3
Burglary, Entering	2	2
Community Policing	1	1
Damage to Property	1	1
Dispute	1	1
Domestic	2	2
Fall Victim	3	3
Fire Alarm System	2	2
Follow Up	1	1
Investigation	1	1
Juvenile Complaint	3	3
Lock Out	1	1
Medical Emergency	3	3
Motor Vehicle Crash	2	2
Motor Vehicle Stop	14	14
Notification/Informational	2	2
Panic Alarm	1	1
Parking Enforcement	2	2
Property Check	21	21
Public Assist	3	3
Radar Enforcement	8	8
Radar Trailer Deployment	8	8
School Crossing	1	1
Speak To Officer	4	4
Suspicious Incident	3	3
Suspicious Motor Vehicle	6	6
Suspicious Person	1	1
Theft	2	2
Traffic Detail	1	1
Unconscious Person	1	1
Unknown Medical Emergency	1	1
Well Being Check	3	3
Total	168	168

Wenonah Volunteer Fire Company
 Incident and Activities Report
 July 2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ALARM: CO	1	1	1	2		1	1						7
ALARM: Fire	3	1	4	2	1	6	4						21
Animal Rescue													0
Assist EMS						2	2						4
Assist PD		1											1
Cover			1			2	1						4
Dispatch Error													0
FIRE: Brush				1		2							3
FIRE: Building		2		1	1	1							5
FIRE: Dwelling	1			1	1		2						5
FIRE: RIC													0
FIRE: Rubbish			1										1
FIRE: Structure													0
FIRE: Vehicle													0
FUMES: Exterior	2					1							3
FUMES: Interior	1	1	1	1	1								5
HAZMAT/Spill		1											1
Investigation					2								2
MVC	2	1	2	1	3	1	3						13
Public Service	6			1	1	2							10
Rescue Assignment													0
Wires	3		1	3		3							10
Meetings/Drills	5	4	4	5	4	4	2						28
Events	1			1	2	2	4						10
Times in Service	25	12	15	19	16	27	19	0	0	0	0	0	133
Dispatched	19	8	11	13	10	21	13	0	0	0	0	0	95
Staff Hours	201.5	116.9	121.6	151.6	137.4	150.4	169.7						1049.1

Comments:

The company participated in the annual Independence Day Parade and hosted a community gathering in the park afterwards

Tim Nessler

Tim Nessler, Fire Chief



Start: 2024-07-17

End: 2024-08-17

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	1	17	14	36	195	266	155	34	11	2	1	0	0	0	0	0	0	0	0	0	32.3	732
1:00	0	1	8	10	22	105	183	97	23	4	1	0	0	0	0	0	0	0	0	0	0	32.5	454
2:00	0	0	2	5	17	75	118	73	31	5	1	1	0	0	0	0	0	0	0	0	0	33.3	328
3:00	0	2	5	6	13	65	117	88	14	2	1	0	0	0	0	0	0	0	0	0	0	32.7	313
4:00	0	3	15	16	27	133	206	126	38	9	5	0	0	0	0	0	0	0	0	0	0	32.5	578
5:00	0	1	21	9	49	280	576	359	86	14	1	1	0	0	0	0	0	0	0	0	0	33.4	1397
6:00	0	12	51	76	111	523	939	560	120	17	2	0	0	0	0	0	0	0	0	0	0	32.2	2411
7:00	0	35	169	149	295	1218	1796	740	122	13	3	1	0	0	0	0	0	0	0	0	0	30.8	4541
8:00	0	42	209	202	454	1750	2430	777	146	17	2	0	0	0	0	0	0	0	0	0	0	30.4	6029
9:00	0	64	301	271	651	2293	2511	808	159	13	3	0	0	0	0	0	0	0	0	0	0	29.7	7074
10:00	0	75	336	349	825	2776	2625	783	116	14	1	0	0	0	0	0	0	0	0	0	0	29.1	7900
11:00	0	61	316	297	768	2697	2861	868	150	16	1	0	0	0	0	0	0	0	0	0	0	29.6	8035
12:00	0	71	322	363	699	2589	3003	1028	183	25	4	2	0	0	0	0	0	0	0	0	0	29.9	8289
13:00	0	79	326	314	687	2671	3049	1022	194	26	2	2	0	0	0	0	0	0	0	0	0	29.9	8372
14:00	0	68	331	323	658	2479	3088	1170	232	36	3	0	0	0	0	0	0	0	0	0	0	30.2	8368
15:00	0	57	330	324	718	2530	3083	1211	212	32	2	0	0	0	0	0	0	0	0	0	0	30.2	8499
16:00	0	57	308	331	677	2424	3116	1236	244	25	5	0	0	0	0	0	0	0	0	0	0	30.3	8423
17:00	0	55	252	294	570	2190	2990	1228	226	40	3	2	1	0	0	0	0	0	0	0	0	30.7	7851
18:00	0	40	233	242	511	1987	2535	1057	227	24	4	1	1	0	0	0	0	0	0	0	0	30.7	6862
19:00	0	24	161	157	396	1708	2304	887	174	32	2	0	0	0	0	0	0	0	0	0	0	30.9	5845
20:00	0	27	160	155	410	1635	1767	626	86	21	3	0	0	0	0	0	0	0	0	0	0	30.1	4890
21:00	0	12	73	86	212	963	1253	432	78	13	1	0	0	0	0	0	0	0	0	0	0	30.8	3123
22:00	0	15	40	43	112	555	837	338	80	8	3	0	0	0	0	0	0	0	0	0	0	31.5	2031
23:00	0	4	37	37	90	348	526	202	61	11	3	0	0	0	0	0	0	0	0	0	0	31.4	1319
Total	0	806	4023	4073	9008	34189	42179	15871	3036	428	58	11	2	0	0	0	0	0	0	0	0	30.3	113684



Start: 2024-07-17

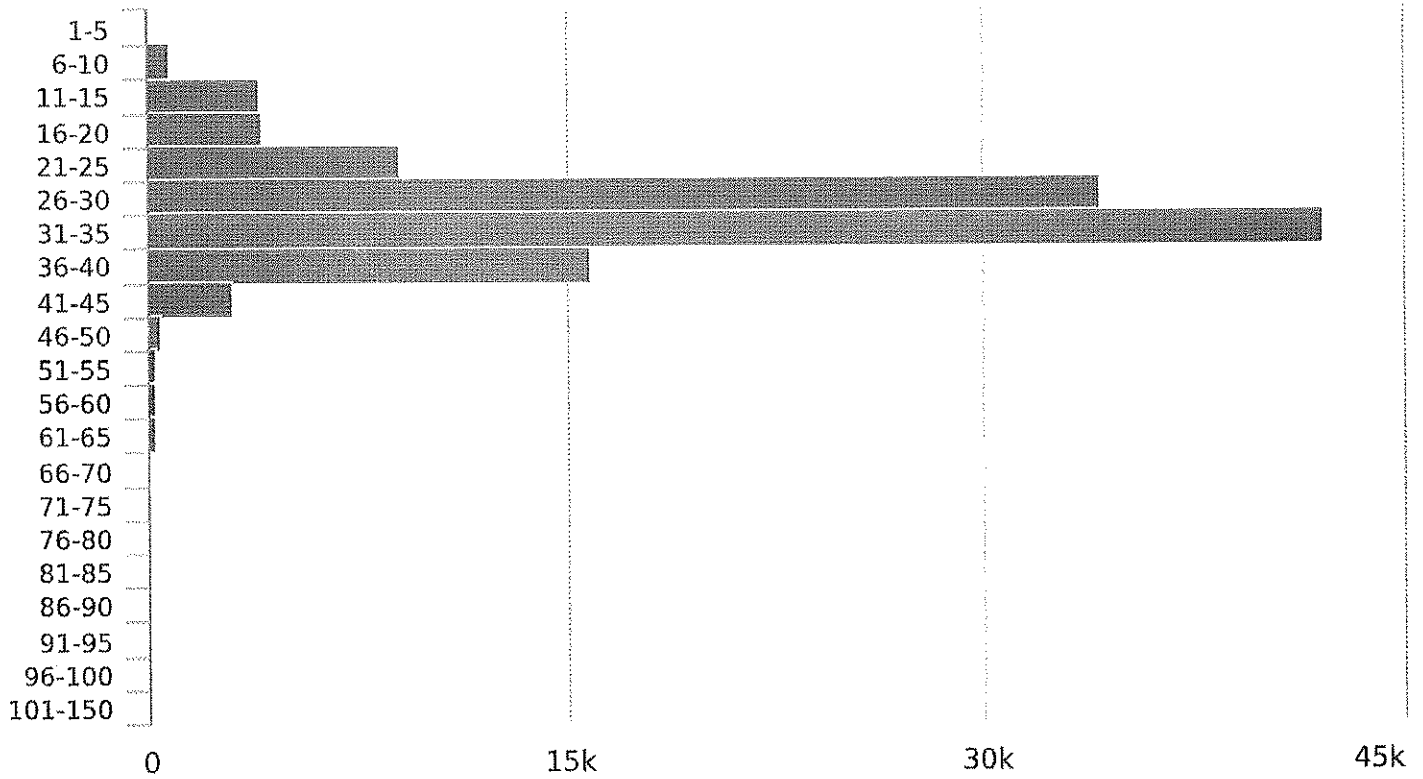
End: 2024-08-17

Times: 0:00:00-23:59:59

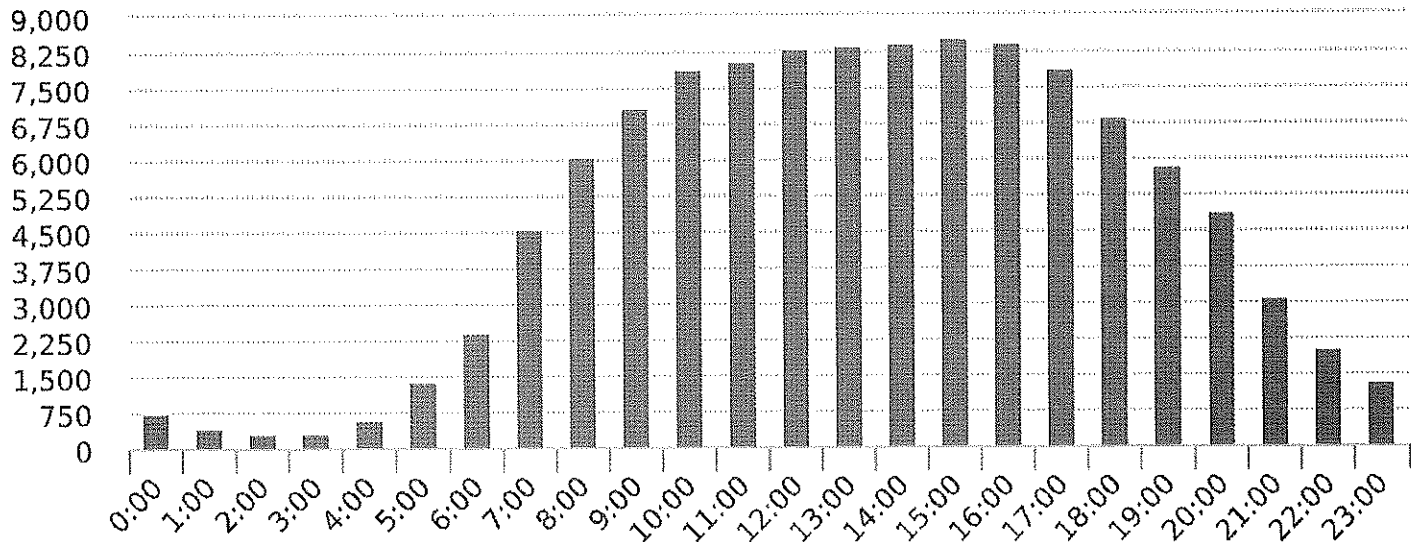
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-07-17

End: 2024-08-17

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 32

Speed Limit: 35

Average Speed: 30.31

50th Percentile Speed: 30.93

85th Percentile Speed: 35.74

Pace Speed Range: 26-36

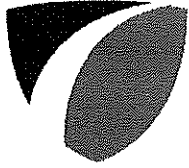
Minimum Speed: 10

Maximum Speed: 61

Display Mode: Unknown

Average Volume per Day: 3552.6

Total Volume: 113684



Start: 2024-07-17

End: 2024-08-17

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	2	10	15	75	166	374	259	133	32	8	2	1	0	0	0	0	0	0	0	0	34.3	1077
1:00	0	10	15	36	81	135	197	165	64	19	5	5	0	0	1	1	0	0	0	0	0	32.4	734
2:00	0	5	20	25	85	98	147	104	59	18	3	1	0	1	1	0	0	0	0	0	0	31.8	567
3:00	0	3	7	12	39	84	137	121	34	12	3	2	2	0	0	0	0	0	0	0	0	33.2	456
4:00	0	6	16	29	65	126	192	178	57	15	4	1	0	0	0	0	0	0	0	0	0	32.5	689
5:00	0	4	19	48	143	247	557	460	250	56	10	1	0	0	0	0	0	0	0	0	0	34.2	1795
6:00	0	17	62	116	227	404	714	767	348	91	5	2	1	1	0	0	0	0	0	0	0	33.4	2755
7:00	0	14	86	135	335	582	1371	1436	673	121	23	2	0	0	0	0	0	0	0	0	0	34.2	4778
8:00	0	13	107	183	411	794	1860	2024	949	187	16	5	1	0	0	0	0	0	0	0	0	34.5	6550
9:00	0	22	125	191	523	884	2003	2260	1047	225	25	4	0	0	0	0	0	0	0	0	0	34.4	7309
10:00	0	12	81	237	495	915	2091	2598	1182	211	26	3	0	0	0	0	0	0	0	0	0	34.7	7851
11:00	0	16	86	210	562	1026	2150	2764	1232	272	18	1	0	1	0	0	0	0	0	0	0	34.8	6338
12:00	0	12	77	168	493	974	2215	2905	1350	295	49	8	1	0	0	0	0	0	0	0	0	35.3	8547
13:00	0	22	100	194	550	957	2344	2953	1411	281	37	7	1	0	0	0	0	0	0	0	0	35.1	8857
14:00	0	9	69	175	485	997	2161	2954	1599	297	32	3	2	0	0	0	0	0	0	0	0	35.5	8783
15:00	0	10	61	158	517	1055	2204	3077	1575	323	35	3	0	0	0	0	0	0	0	0	0	35.5	9018
16:00	0	5	87	125	452	935	2287	3032	1525	321	35	4	1	0	0	0	0	0	0	0	0	35.6	8809
17:00	0	6	59	115	423	885	2226	3038	1472	275	46	7	3	1	0	0	0	0	0	0	0	35.7	8558
18:00	0	15	64	126	414	912	2068	2704	1226	240	31	5	0	0	0	0	0	0	0	0	0	35.3	7805
19:00	0	9	66	151	506	964	2108	2270	892	188	23	3	1	0	0	0	0	0	0	0	0	34.4	7181
20:00	0	9	53	127	469	956	1992	1677	619	91	13	2	1	0	0	0	0	0	0	0	0	33.6	6009
21:00	0	5	41	98	373	784	1438	1105	350	44	12	4	1	0	0	0	0	0	0	0	0	33.0	4255
22:00	0	6	29	61	243	515	923	744	245	56	5	3	0	0	0	0	0	0	0	0	0	33.2	2830
23:00	0	6	19	43	167	396	621	454	164	30	6	6	1	1	0	0	0	0	0	0	0	32.9	1914
Total	0	238	1359	2778	8133	15791	34380	40049	18456	3700	470	84	17	5	2	1	0	0	0	0	0	34.7	125463



Start: 2024-07-17

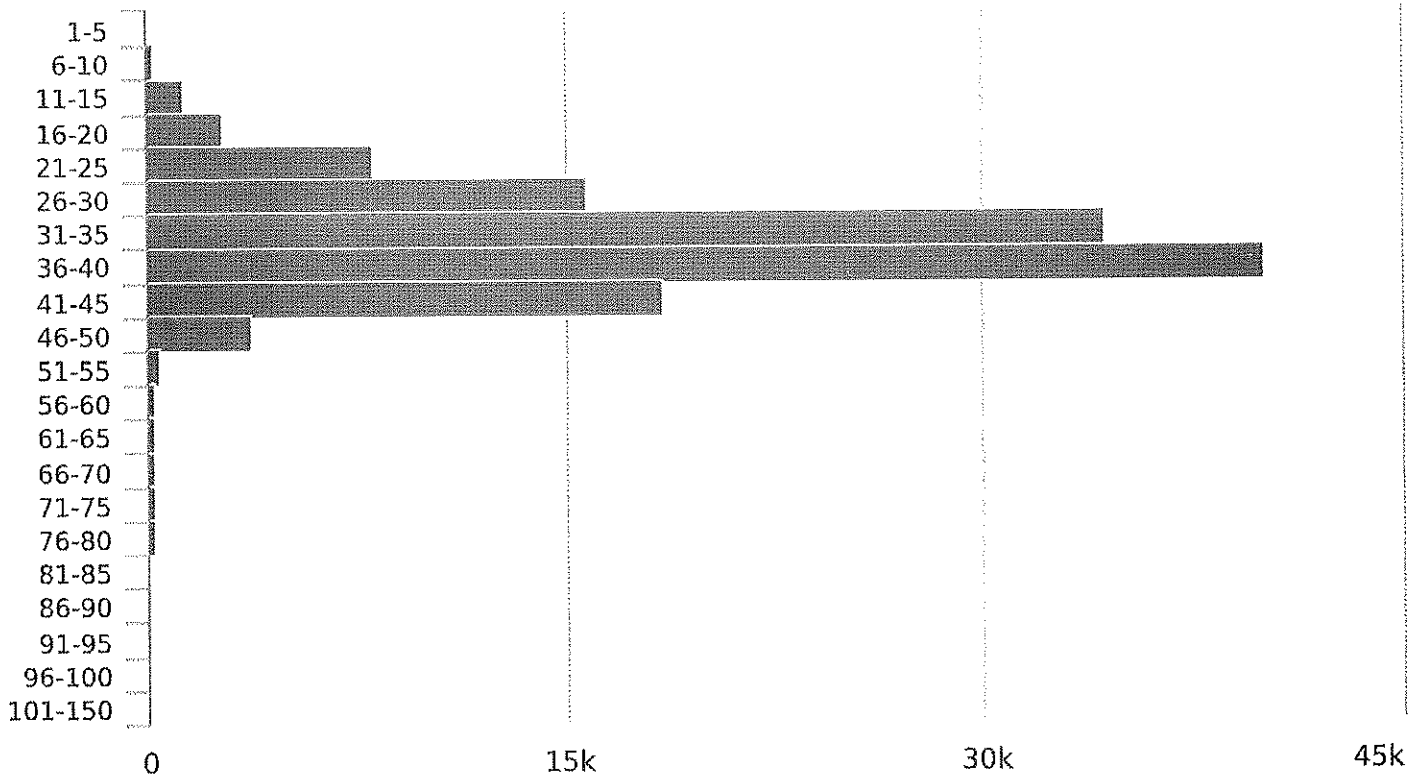
End: 2024-08-17

Times: 0:00:00-23:59:59

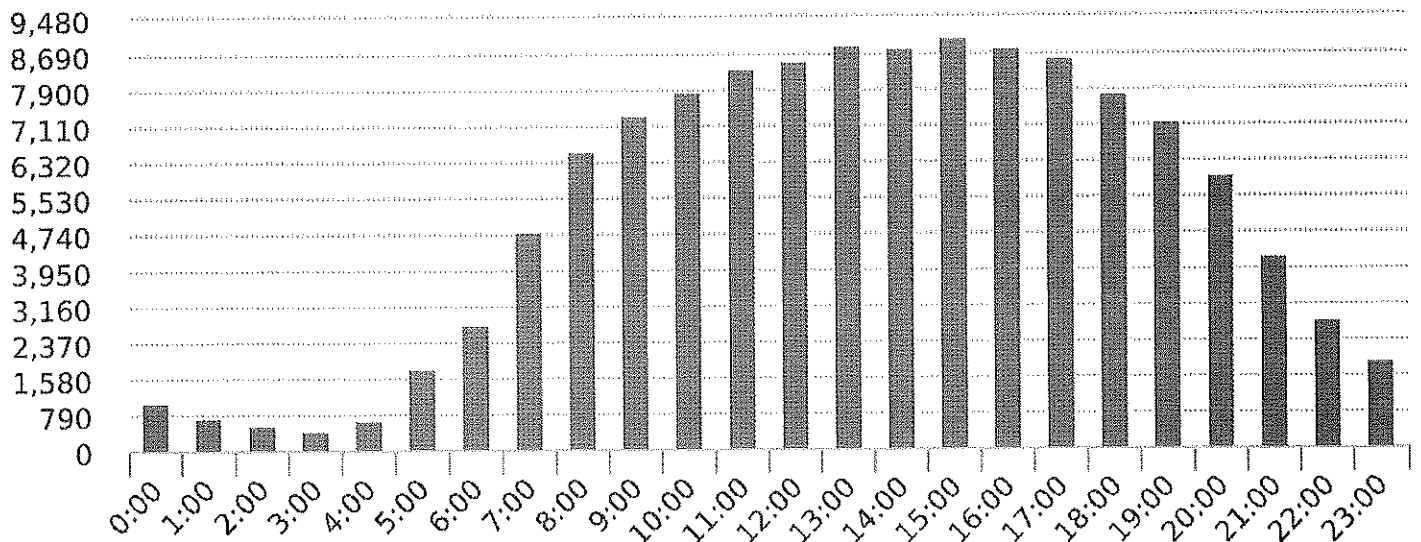
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-07-17

End: 2024-08-17

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 32

Speed Limit: 35

Average Speed: 34.73

50th Percentile Speed: 35.45

85th Percentile Speed: 41.01

Pace Speed Range: 31-41

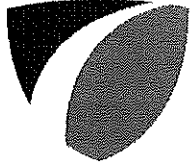
Minimum Speed: 10

Maximum Speed: 77

Display Mode: Unknown

Average Volume per Day: 3920.7

Total Volume: 125463



Start: 2024-07-17

End: 2024-08-17

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	54	289	286	359	150	36	3	1	0	0	0	0	0	0	0	0	0	0	0	0	19.6	1178
1:00	0	20	160	183	188	84	19	5	0	0	0	0	0	0	0	0	0	0	0	0	0	19.9	659
2:00	0	25	129	131	116	74	20	8	1	0	0	0	0	0	0	0	0	0	0	0	0	19.9	504
3:00	0	26	158	137	164	87	31	5	1	0	0	0	0	0	0	0	0	0	0	0	0	20.1	609
4:00	0	69	349	413	444	217	62	17	0	0	0	0	0	0	0	0	0	0	0	0	0	20.1	1571
5:00	0	168	871	959	1116	591	152	20	1	0	0	0	0	0	0	0	0	0	0	0	0	20.1	3878
6:00	0	253	1292	1359	1729	1083	225	26	4	0	0	0	0	0	0	0	0	0	0	0	0	20.4	5971
7:00	0	351	1572	1744	2591	1629	262	27	3	0	0	0	0	0	0	0	0	0	0	0	0	20.7	8179
8:00	0	345	1616	1823	2943	1836	303	20	1	0	0	0	0	0	0	0	0	0	0	0	0	20.9	8887
9:00	0	348	1603	1760	2876	1800	276	18	0	0	0	0	0	0	0	0	0	0	0	0	0	20.9	8681
10:00	0	353	1609	1756	2894	1724	285	12	0	0	0	0	0	0	0	0	0	0	0	0	0	20.8	8633
11:00	0	359	1629	1743	2987	1954	269	15	2	1	0	0	0	0	0	0	0	0	0	0	0	21.0	8959
12:00	0	333	1551	1718	3000	1951	334	22	0	0	0	0	0	0	0	0	0	0	0	0	0	21.2	8909
13:00	0	357	1618	1712	2915	1932	342	20	1	0	0	0	0	0	0	0	0	0	0	0	0	21.1	8897
14:00	0	329	1519	1671	2863	1987	325	19	3	1	0	0	0	0	0	0	0	0	0	0	0	21.3	8717
15:00	0	330	1458	1696	2965	2131	378	20	1	0	0	0	0	0	0	0	0	0	0	0	0	21.5	8979
16:00	0	317	1322	1526	3123	2269	379	21	2	1	0	0	0	0	0	0	0	0	0	0	0	21.9	8960
17:00	0	320	1468	1676	3389	2364	395	34	1	0	0	0	0	0	0	0	0	0	0	0	0	21.7	9647
18:00	0	322	1567	1705	2877	1932	344	21	4	1	0	0	0	0	0	0	0	0	0	0	0	21.2	8773
19:00	0	295	1425	1494	2333	1369	202	13	4	0	0	0	0	0	0	0	0	0	0	0	0	20.6	7135
20:00	0	259	1245	1310	1908	922	149	12	4	2	0	0	0	0	0	0	0	0	0	0	0	20.1	5811
21:00	0	209	975	988	1286	605	118	8	2	0	0	0	0	0	0	0	0	0	0	0	0	19.8	4191
22:00	0	151	692	720	879	391	86	11	0	0	0	0	0	0	0	0	0	0	0	0	0	19.7	2930
23:00	0	92	482	527	572	251	46	9	2	0	0	0	0	0	0	0	0	0	0	0	0	19.6	1981
Total	0	5685	26599	29037	46517	29333	5038	386	38	6	0	0	0	0	0	0	0	0	0	0	0	20.9	142639



Start: 2024-07-17

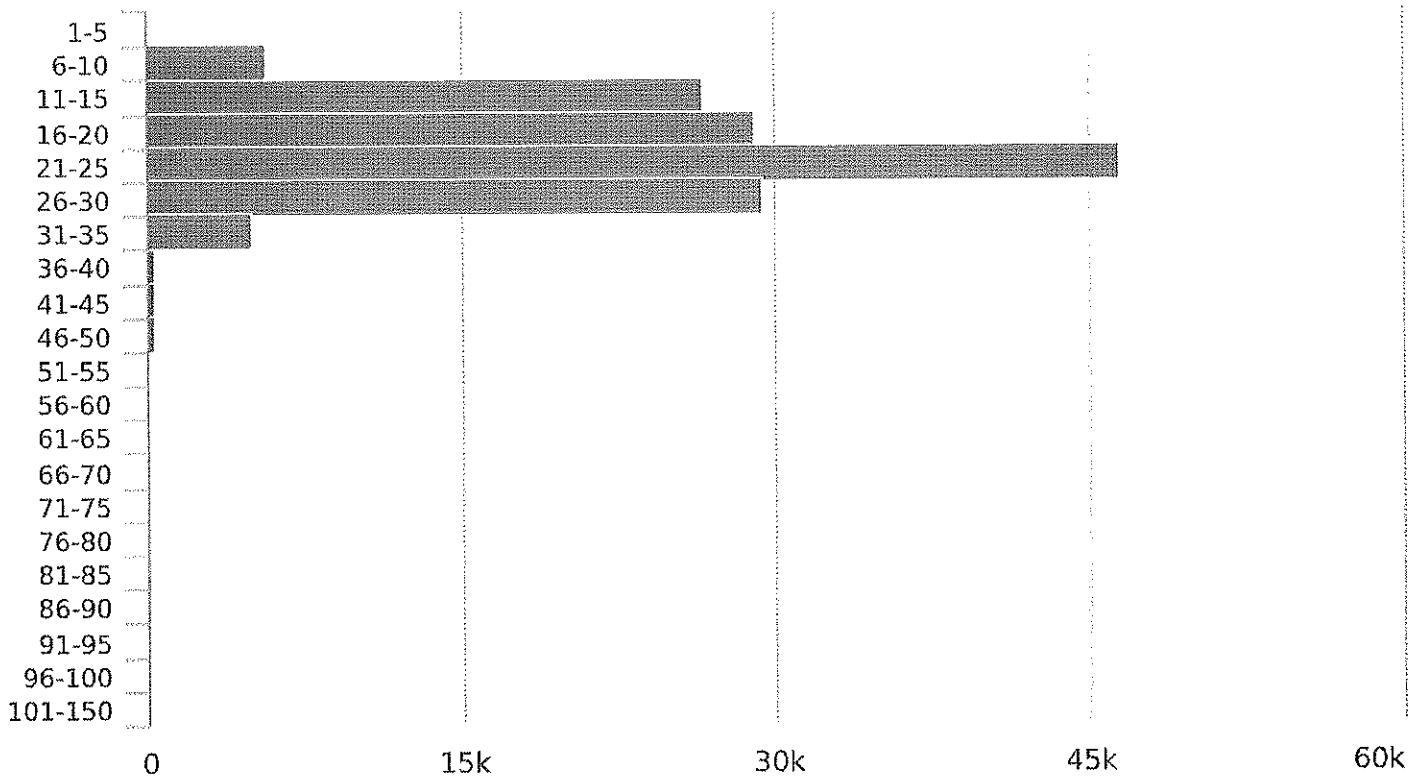
End: 2024-08-17

Times: 0:00:00-23:59:59

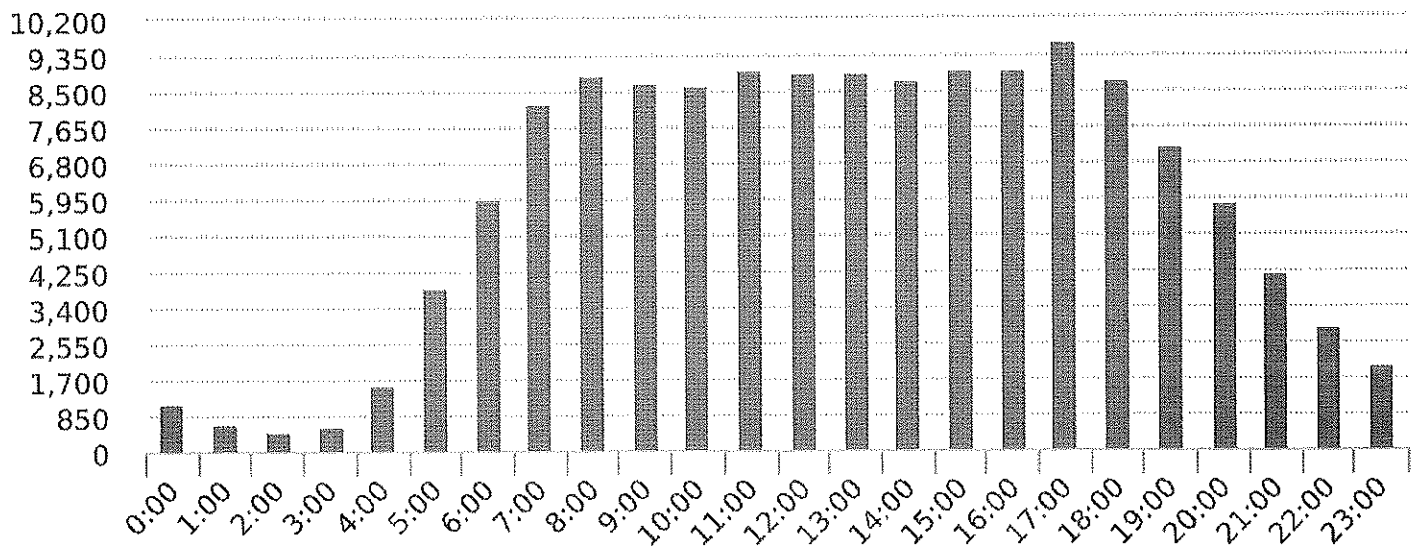
Speed Bins: Size 5, Range 1 to 150

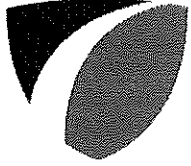
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-07-17

End: 2024-08-17

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 32

Speed Limit: 25

Average Speed: 21.0

50th Percentile Speed: 21.76

85th Percentile Speed: 26.95

Pace Speed Range: 18-28

Minimum Speed: 10

Maximum Speed: 50

Display Mode: Unknown

Average Volume per Day: 4457.5

Total Volume: 142639



**BOROUGH OF
WENONAH**
NEW JERSEY

**Wenonah Borough Council
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves
Committee Members: Jeanne Grigri & Susan Mayer

Report for August 22, 2024

2024 Tax Assessments & Bills

- We have discovered an error between the Gloucester County Office of Assessment and the Gateway Regional Board of Education. Fortunately, correcting this error will result in a decrease in the amount previously billed as the "Regional School Tax" portion of residents' tax bills. Revised tax bills reflecting this decrease have been mailed and the deadline for payment is being extended until September 12th. For tax payments already made, the excess charge will be applied to residents' fourth quarter bills. We appreciate your patience during this process.
- Updated 2024 Tax Rates
 - Borough rate = increase 6 cents (+8.7%)
 - Municipal Library rate = increase 0.6 cents (+14.5%)
 - Gateway rate = increase 8.1 cents (+5.9%)
 - *Previously reported as an increase of 21.6 cents (+16.2%)*
 - Wenonah Elementary rate = increase 5.9 cents (+3.7%)
 - County rate = increase 1 cent (+1.29%)
 - Total change in tax rate = increase 21.6 cents (+4.9%)
 - *Previously reported as an increase of 35.1 cents (+8.31%)*

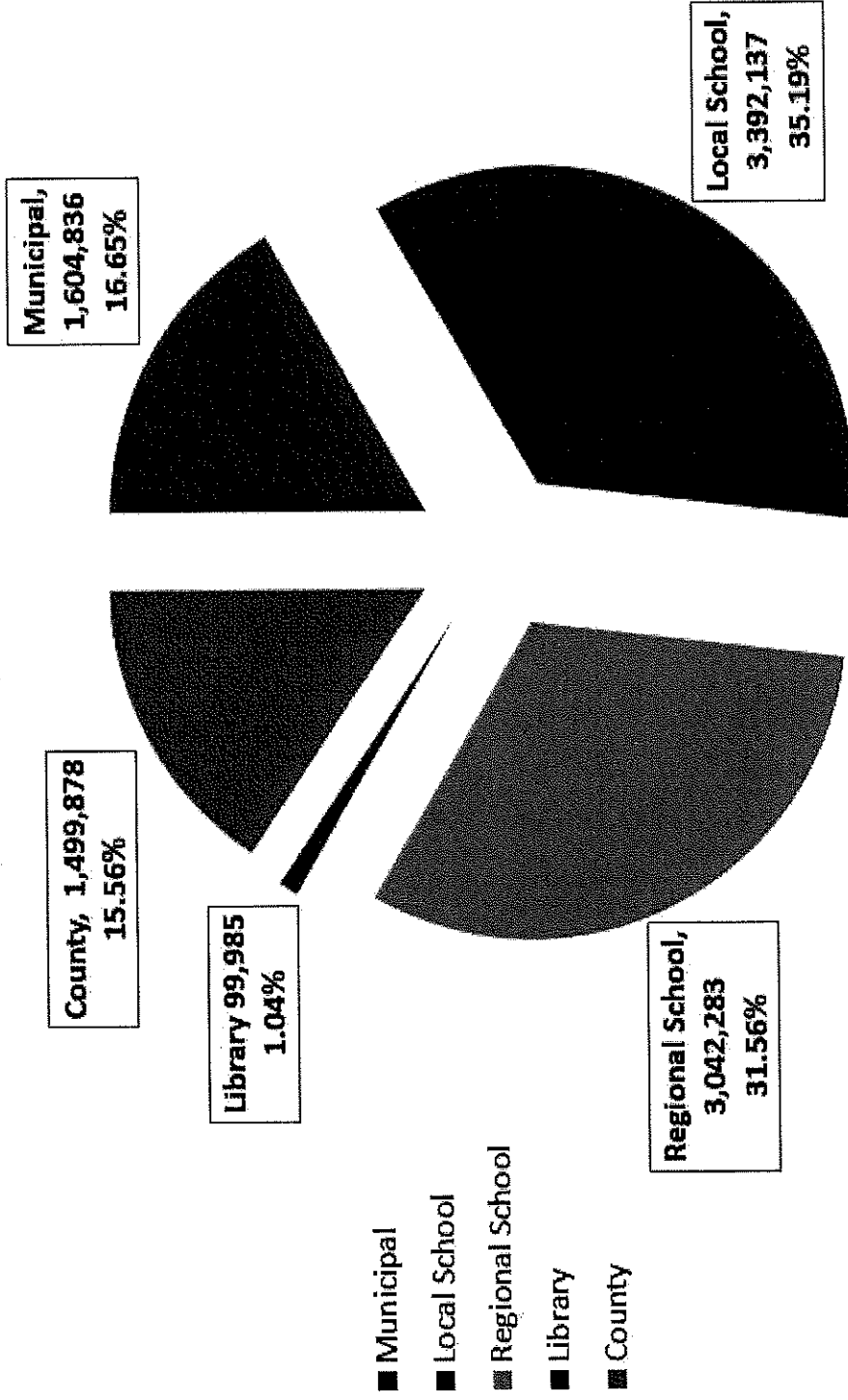
Attached Documents

- 2024 Tax Pie Chart (corrected)
- Tax Rate Comparison Chart

Respectfully submitted,

Jaclyn Graves, chair
jgraves@boroughofwenonah.com

Wenonah 2024 Tax Levies



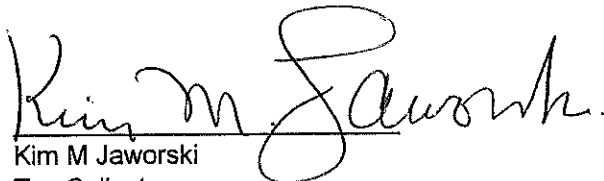
BOROUGH OF VENONAH
Tax Rate Comparison

Taxable Entity	2017		2018		2019		2020		2021		2022		2023		2024		2017-2024 Tax Rate Increase (Decrease)
	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	Rate *	Percentage	
Borough	0.766	18.80%	0.744	18.26%	0.706	17.83%	0.667	15.83%	0.667	15.77%	0.678	16.19%	0.678	16.07%	0.738	16.64%	(0.028)
Local Library	0.033	0.81%	0.033	0.81%	0.033	0.81%	0.034	0.81%	0.034	0.80%	0.036	0.86%	0.040	0.95%	0.046	1.04%	0.013
County	0.629	15.44%	0.628	15.41%	0.649	15.66%	0.666	15.81%	0.661	15.63%	0.650	15.52%	0.641	15.19%	0.648	14.17%	0.019
County Open Space	0.040	0.98%	0.040	0.98%	0.040	0.97%	0.041	0.97%	0.041	0.97%	0.039	0.93%	0.040	0.95%	0.043	0.97%	0.003
Local School	1.262	30.98%	1.297	31.84%	1.336	32.23%	1.376	32.66%	1.404	33.20%	1.449	34.59%	1.502	35.60%	1.561	35.20%	0.299
Regional School	1.344	32.99%	1.332	32.70%	1.381	33.32%	1.429	33.92%	1.422	33.62%	1.337	31.92%	1.318	31.24%	1.399	31.54%	0.055
TOTAL	4.074	100.00%	4.074	100.00%	4.145	100.00%	4.213	100.00%	4.229	100.00%	4.189	100.00%	4.219	100.00%	4.435	100.00%	0.361

* = per \$100 of Assessed Valuation

#NAME?

Current Taxes	JULY	2024 To Date
Prepaid Taxes / 2025	91.40	91.40
2024 Taxes	228,343.23	4,680,475.34
2023 Taxes	725.74	27,411.87
6% Year End Penalty	0.00	1,812.36
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	387.76	8,437.14
Tax Searches	0.00	0.00
Cleanup	0.00	0.00
Advertising Costs	0.00	0.00
Tax Sale Premium	0.00	0.00
Lien Recording	0.00	0.00
Dup. Tax Sale cert. Fee	0.00	0.00
NSF Fee	0.00	0.00
Bankruptcy & Foreclosure Fees	0.00	0.00
Total Receipts	229,548.13	4,718,228.11


Kim M Jaworski
Tax Collector

Percentage of Collection at July 31, 2024
Percentage of Collection at July 31, 2023

48.17%
53.54%

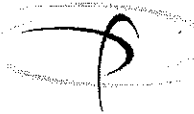
**Public Programs Committee Report
Public Meeting August 22nd, 2024**

Jeanne Grigri : Chair
Jonathan Barbato, Anthony Fini

Goals for 2024:

- **Wenonah Lake Summer Swim** program - build upon last year's success and continue to boost membership and usage for recreation as well as summer education and entertainment in collaboration with the WLA and/or others
- Continue to maintain strong ties with all **volunteer organizations** in town and support increased **communication** among the various groups as well as their communication to us and to the community at large
- Continue to plan **Mayors Wellness** events and work toward our Healthy Town designation
- Seek to broaden **environmental awareness** throughout the community through education, communication and facilitation

Programs/Events/Activities/ Organizations	Past Month (since last mtg in bold)	Ongoing
Mayor's Wellness Campaign	Upcoming September 19th: Financial Wellness with Jenn Pizi, Chief Operating Officer at the National Foundation for Credit Counseling	Free wellness activities: -Chair yoga continues 1st Thursdays, September 5 -Zumba
Wenonah Lake Summer Swim and Recreation	Membership: As of 8/1 1,136 tags have been sold. 460 Tags (40%) were purchased by Residents and 676 Tags (60%) were purchased by Non Residents Overall 22% increase over a year ago Over 100 day passes have been sold in August so far. Daily use is up based upon sign-ins Thanks again to a <u>great</u> staff, to public works, and WLA.	Thank you WLA for the ongoing support and development of activities: Friday Night Music Kids classes: Music, Science, Arts and Crafts, and other fun creative stuff Yoga: Saturday mornings



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

August 19, 2024

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday August 22, 2024
Project Number WNOE012T**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The Contractor has completed all work, including the corrective work and punchlist work. Consequently, our office has submitted a recommendation to Council for approval of Final Payment #6, in the amount of \$1,795.35.
2. The NJDOT Post-construction Design Exception Reports for both Clinton Avenue and Jefferson Avenue have been electronically submitted to NJDOT concurrent with our request for NJDOT final inspection.
3. Upon final payment to the Contractor, our office will assemble the NJDOT Closeout/Final Reimbursement documents and will coordinate with the Borough as necessary.

JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. The Contractor has adjusted the swing of the new ADA accessible gate and all contract work is now complete.
2. Our office has assembled and delivered the CDBG Grant reimbursement package to the Borough for subsequent submission to the County.
3. The outlet control structure at Wenonah Lake Dam is not functioning properly and must be cleared of debris. Additionally, it is recommended that a control valve be installed upon the outlet pipe for the secondary overflow device to ease future maintenance operations. It was further determined that the work could not be performed without the lake being lowered to an elevation that would allow access to, and exposure of, the secondary overflow device.
 - A. Due to the restrictions that limit lake lowering to the months of November to February, we will consult with NJDEP and/or Fish & Wildlife as to any measures that can be taken prior to November. In the meantime, we will monitor the situation with the Public Works Department.

4. Our office remains available to assist in the development of a Master Plan for the Park property.

II. GENERAL MUNICIPAL ENGINEERING:

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The 4th submission of design plans and specifications is currently under review by NJDOT. Upon NJDOT approval, we will coordinate the Public Bid Advertisement with the Borough Clerk (anticipated for late August). Bid Opening is tentatively scheduled for mid-September, with an Award of contract expected at the September 26th Council Meeting.

2025 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. Our office has provided Council with a fee proposal for surveying, engineering design, & contract administration for the 2025 Borough Infrastructure Improvement Project which will be inclusive of the following:
 - A. Roadway Improvements to N. Clinton Ave., from Mantua Avenue to Elm Street (Funded by 2024 NJDOT Municipal Aid)
 - B. Roadway and Pedestrian Improvements to Maple Street, from Clinton Avenue to Woodbury-Glassboro Road (Funded by 2023 NJDOT Local Aid Infrastructure)
2. For cost saving purposes and to limit impact to the surrounding school bus traffic, we recommend that both projects be bid and awarded under a single contract in the Spring of 2025.
3. From a utility perspective, upgrades in N. Clinton Avenue will have been completed under the 2023 and 2024 Infrastructure Projects and we do not anticipate any utility upgrades being required in Maple Street, with exception to potential water service replacements.

2025 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. N. Princeton Avenue, from East Poplar Street to East Elm Street
 - B. N. Stockton Avenue, from East Poplar Street to East Elm Street
 - C. East Poplar Street, from Princeton Avenue to Synnott Avenue
 - D. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - E. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - F. East Pine Street, from Clinton Avenue to Marion Avenue
 - G. West Willow Street, from Jefferson Avenue to Dead End
 - H. West Cedar Street, from Southwest Avenue to Dead End west of Jefferson Avenue



To assist in identifying candidates for future roadway improvements, our office will prepare a Roadway Paving Priority Map which will document existing roadway conditions and prioritize those roadways in need of rehabilitation.

2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.
3. Our office recently attended a presentation introducing a new technology for evaluating the condition of an existing roadway and for recommending appropriate and cost-effective solutions for pavement rehabilitation. The program is sponsored by Rowan University.

Given the varying degrees of roadway conditions throughout the Borough, we feel that the program may be beneficial in the the development of the Roadway Priority List and therefore, we recommend that the Borough inquire about the costs for such services.

For more information, go to www.rowan.edu/creates

COMEYS LAKE:

1. The following remediation work at the Coney's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe
 - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. No Change Since Last Report.

SANITARY SEWER SYSTEM

1. No Change Since Last Report.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No Change Since Last Report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. No Change Since Last Report.

BOROUGH WATER CONSERVATION PLAN

1. As required by the NJDEP Water Allocation Permit, we are currently preparing the Borough's 2024 Water Conservation Plan and shall submit to NJDEP upon completion.



BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Borough Well & Water Tower to CP Engineers, Architecture, and Environmental Services (CP).
2. Our office has forwarded an AutoCAD File of the most recently completed topographic survey of the Water Tower property to CP for use in their design of the new Replacement Well.
3. CP Engineers has reviewed the AT&T Plans for the installation of a new Generator and fenced-in compound at the base of the Water Tower to CP and have requested additional information on the location of the electric service that extends from the existing Utility Pole in Buttonwood Street to the AT&T Compound located adjacent to the Water Tower.

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. Based upon the Borough's total water usage to date, the Annual 2024 Water Usage projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. Our office is in the process of preparing as-built drawings and updating the Borough's Water System Map to address water main upgrades completed since 2019 in West Cherry Street, South Marion Avenue, Lenape Trail, and North Clinton Avenue.
 - A. We will coordinate the updates to the GIS based Water System Maps with Suburban Consulting Engineers.

STORM SEWER SYSTEM

1. We are currently awaiting the results of an as-built survey of the existing storm sewer system in Synnott Avenue to confirm the feasibility of bypassing the existing surface Drainage Channel that traverses through a number of private properties located on Synnott Avenue, between Buttonwood Street and Elm Street.
2. It is suspected that portions of the existing storm sewer pipes at the following locations may need to be replaced. Therefore, we will coordinate a video inspection of the existing pipes with the Public Works Department to confirm their condition:
 - A. Storm pipe in E. Pine Street from S. Clinton Avenue to S Marion Avenue.
 - B. Storm pipe in Maple Street, at Northeast Avenue.
3. The storm pipe, located between the inlet at the corner of Southeast Avenue and Cedar Street and the pipe outfall within the Conrail ROW, remains partially filled with debris but currently functioning. Therefore, we will continue to monitor the condition of the pipe with the cooperation of the Public Works Department.



NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. It is our understanding that the Tree Removal/Replacement Ordinance is still being reviewed by the Ordinance Committee.
2. The Borough's Stormwater Control Ordinance (SCO) is currently under review by the Gloucester County Planning Department.
 - A. The Amended SCO will become effective immediately upon County approval or, will become effective should the County not respond to the Borough within 60 calendar days of submission of the Ordinance, or by September 10th.
 - B. Subsequent to the SCO becoming effective, our office will update the Borough Municipal Stormwater Management Plan (MSWMP) to reflect the Amended SCO.
3. Our office will solicit the assistance of the Public Works Department in documenting the existing storm sewers which are needed to complete the Borough's MS4 Map.
 - A. Once the MS4 Map is complete, NJDEP will convert the CAD file into an ArcGIS Format.
 - B. The MS4 Map must be completed and submitted to NJDEP by December 2025.

SOUTH JEFFERSON AVENUE DRAINAGE PROBLEM

1. No Change Since Last Report.

SOUTHWEST AVENUE DRAINAGE PROBLEM

1. No Change Since Last Report.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.
 - C. Existing ravine located within Block 13.
 - D. #3 Shawnee Drive Drainage Easement
 - E. Eldridge Trail entrance

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2024.



NJDEP GRANTS & LOANS NEEDS SURVEY – GRANT FOLLOW UP

1. We are in receipt of an email from NJDEP that includes a number of Grant Opportunities. Our office will review the available grants for possible funding for addressing the Borough wide erosion problems.

TRAFFIC CALMING & SAFETY MEASURES

1. We have obtained additional details of the recently installed Traffic Calming Measures in Clements Bridge Road which consist of white pavement markings that read “25 MPH” and “SLOW”, and include gradated dashes that increase in size as you approach the “25 MPH” and “SLOW” marking.
 - A. Provided the NJDOT approves of their use, it is our recommendation that this additional Traffic Calming measure be incorporated into the Maple Street Project to aid in offsetting the loss of the existing speed humps.
2. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
 - A. Our office will reach out to a local Pavement Striping and Marking Contractor to obtain a rough cost estimate for such work.

NJ TRANSIT BUS STOPS IN MANTUA AVENUE


1. It is our understanding that NJ Transit will soon be installing the Bus Stop Signage in Mantua Avenue, including the “No Parking” signs at the following locations:
 - A. Northwest Corner Woodbury-Glassboro Rd.
 - B. Southwest Corner Woodbury-Glassboro Rd.
 - C. Northwest Corner Clinton Avenue.
 - D. Southwest Corner Clinton Avenue.
 - E. Northeast Corner Monroe Avenue.
 - F. Southwest Corner Monroe Avenue.
 - G. Northeast Corner Lincoln Avenue.
 - H. Southwest Corner Lincoln Avenue.

NJ Transit will be responsible for the maintenance of the signs.

2. The Borough Police Department will be responsible for enforcing the no parking restriction within the bus stop limits, which generally extend 100 feet between the nearest intersecting street and the bus stop.

ORDINANCE MODIFICATIONS

1. Please see “NJPDES STORMWATER DISCHARGE PERMIT (MS4)” regarding the status of the following Ordinances:
 - A. Tree Removal/Replacement Ordinance.



B. Amended Stormwater Control Ordinance (SCO).

AFFORDABLE HOUSING REGULATIONS

1. No Change Since Last Report.

VACATION OF ALLEY BETWEEN MONROE AVENUE AND CORSONS ALLEY

1. No Change Since Last Report.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

1. We are currently reviewing AT&T's plans for the installation of a new Generator and 10' x 16' fenced-in compound to determine whether the proposed improvements fall within the scope of the allowable modifications that are permitted by the recently updated Federal and State Statutes.
 - A. As recommended by CP Engineers, we have reached out to AT&T with a request for additional information regarding the location of the electric service for the AT&T Compound located adjacent to the Water Tower.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. There have been no Board Meetings since the last report.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)





August 20, 2024

Via Electronic Mail (ksweeney@boroughofwenonah.com)

Borough of Wenonah
1 South West Avenue
Wenonah, New Jersey 08090

Attn.: Karen Sweeney, Administrator/Clerk

Re.: Borough of Wenonah, County of Gloucester, State of New Jersey
Professional Engineering Services
Monthly/Project Status Report – August 2024
File No.: SCE-R10301.011

Dear Ms. Sweeney:

SUBURBAN CONSULTING ENGINEERS, INC. (SCE) is pleased to provide the following status report of our work on active projects for the last month for the Borough of Wenonah.

I. WATER SYSTEM

A. TANK REHABILITATION (CONSTRUCTION CONTRACT 2)

SCE-R10302.011:

Total Authorization: \$108,420.00
Billed to Date: \$90,994.06 (84%)

Project Scope Overview:

The project scope entails water tank rehabilitation including removal and replacement of interior and exterior coatings, construction of an active mixing system and other associated improvements, such as a new frost proof vent, a new tank access manway and foundation repairs. The contract was awarded to US Tank.

Services Provided:

No additional SCE efforts have been required since the tank was returned to service on December 27, 2023. SCE provided part-time construction observation at critical milestones and our services were paid for from an escrow account established by US Tank. To date, there is an available balance of \$12,521.00 remaining in the escrow. US Tank has requested this amount is returned, since the work has been completed and the tank is in service. US Tank will be responsible to perform the anniversary inspection, therefore return of this escrow should be discussed between the Borough and SCE for its release.

The manufacturer will warranty the entire interior coating of the tank (balance of coating applied by US Tank and the recently repaired coating) for one-year from completion of the repairs. US Tank will perform a one-year anniversary inspection in late 2024.



B. ASSET MANAGEMENT WEB HOSTING FOR THE WATER DISTRIBUTION SYSTEM

SCE-R10303.021

Total Authorization: \$5,000.00
Billed to Date: \$3,587.50 (72%)

Project Scope Overview:

The project scope entails establishing a data collection system for water system assets including capturing hydrant flushing data and valve assessment data for documenting compliance with the Water Quality Accountability Act (WQAA).

Services Provided:

SCE remains available to answer questions when the Borough begins to collect hydrant flushing data and create service valve data.

Should you have any questions or concerns regarding this Monthly Report, please do not hesitate to contact our office. Thank you.

Very truly yours,
SUBURBAN CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read 'Michael K. McAloon', written over a horizontal line.

Michael K. McAloon, PE, Assoc. DBIA
Senior Associate