

BOROUGH OF WENONAH

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September 26, 2024

COUNCIL MINUTES – BUSINESS MEETING

Call to Order: 7:00 p.m. by Mayor Jessica S. Doheny
Wenonah Municipal Building, 1 South West Avenue, Wenonah, NJ 08090

Pledge of Allegiance

Roll Call: Present: Doheny, Barbato, Cox, Fini, Graves, Grigri, Mayer
Solicitor Matthew Lyons, Clerk/Admin Karen L. Sweeney
Absent: None

Open Public Meetings Act Statement:

Adoption of the Agenda: Cox/Mayer

PRIVILEGE OF THE FLOOR (Agenda items only)

Open to the Public on Agenda items only: Cox/Mayer

No comments

Close to the public Cox/Mayer

Motion to Approve: August 22, 2024, Business Meeting Minutes Cox/Mayer
Fini abstains All in favor

Motion to Approve: ORDINANCE 2024-9 2nd read Cox/Mayer
Approving Bond Ordinance providing for repairs to Well #1 Cox/Mayer
Open public hearing Cox/Mayer
Close public hearing Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: ORDINANCE 2024-10 2nd read Approving Bond Ordinance Cox/Mayer
providing for down payment for Maple St & N. Clinton Cox/Mayer
Open public hearing Cox/Mayer
Close public hearing

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: RESOLUTION 2024-71 Authorizing the cancellation of debt authorized and unexpended improvement authorization

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Motion to Approve: RESOLUTION 2024-72 Approving and adopting the mandated use of the open public records request form pursuant to N.J.S.A.47-1A5

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

COMMITTEE REPORTS:

Personnel: Susan Mayer – See attached report.

Public Works/Public Buildings & Grounds: Dan Cox – See attached reports.

Councilman Cox indicated that leaf season is upon us and leaf pick up will start on October 21, 2024.

Superintendent Brian Nicholson summarized his verbal report, details in his report.

See attached reports.

Public Safety: Anthony Fini – See attached reports. Councilman Fini read the summary of speed reports.

Fire Chief Nessler reported that there were a lot of false smoke alarms going off this month. He encouraged everyone to replace their smoke alarms and to reach out to the Fire Department as they have free smoke alarms to give out to anyone who needs them. Chief White, Mantua Township Police Department read the highlights of his report. He also reported that they did crosswalk detail and wrote a lot of tickets. They have also started the hiring process for more officers. The “Police in the Park” event held at the Chestnut Branch Park was a success. Hopefully, some Wenonah residents stopped by to check it out.

Finance & Budget: Jackie Graves – See attached report as well as the tax collector report.

Tonight we approved bond for replacement of Well 3# and down payment for the upcoming Maple Street project.

Legal & Ordinance: Jonathan Barbato – See attached report. The committee has been working on amendments to the Shade Tree Commission ordinance as mandated by the NJDEP. We are also working on revising Borough Property Usage forms.

Public Programs: Jeanne Grigri- See attached reports

Mayor's Wellness Campaign - Financial wellness with Jenn Pizi went well. One Night of Song and Dance at the Lake went well and the property was cleaned up nicely following the event. Reporting on Swim Season membership – The lake numbers appear to be 60% non-residents and 40% residents. (Lake Manager Mike Mix absent). See attached reports.

Engineers Report: Dave Kreck – See attached report for all projects going on in town.

On Oct 1, 2024 we will be opening bids for the N. Synnott project. We will have a special meeting on Oct. 7, 2024 to award the bid. The good news is that the 2023 project is done.

Shade Tree Report: Gary Odenbrett—Absent- No report

Motion to Approve: Disbursements

Cox/Mayer

Roll Call:

Ayes: Barbato, Cox, Fini, Graves, Grigri, Mayer

Nays: None

Abstain: None

Absent: None

Motion Approved

Other Business:

Motion to approve block closure for the 100 block of W. Willow on Nov. 2 (4pm-11pm) requested by Alex Pozza.

Cox/Mayer
All in Favor
Cox/Mayer

OPEN TO THE PUBLIC:

Resident Mark Houldsworth, 307 N. Stockton Avenue, wanted to know the time line for the Maple Street project and what provision will be made if the speed humps must be removed. Mayor Doheny indicated that we would prefer to keep the speed humps but unfortunately, we cannot. We talked at length about different options for safety enhancement and speed reductions to keep it safe for everyone. Dave Kreck, borough engineer, indicated that NJ Transportation has a limitation on speed bumps if there are 3000 cars per day and Maple Street gets 5000 in one day in one direction. So, we cannot put back the speed humps unless we get special permission from the commissioner and the surrounding municipalities. We already know Deptford will not agree as they have sued us in the past and we suspect it will again moving forward. The time line to start the project (Maple Street) will be application early next year and have the infrastructure for the summer to limit disruption to the school buses. Discussions ensued. Mayor Doheny said we are doing everything we can to make sure safety is a priority.

Residents Dawn and Joe Carson, 311 N. Marion Avenue, wanted to know if there was any follow-up regarding the group home at 106 E. Maple Street (the Durand Group.) Mayor Doheny indicated that Lieutenant Hayes had a meeting with the director of the home and gave him a list of details of things that they have added and changed. They also provided us with contact information of the two people he met with. We are working on trying to coordinate a meeting as well to get together with them and have continued discussion. More information to follow.

Resident Carolann Wesh, 107 N. Clinton, wanted to know if she can trim shade trees that hang over the sidewalk. Councilman Cox said to reach out to Gary Odenbrett, our Shade Tree Commission chairperson.

Resident Alex Pozza, 101 S. Monroe, asked why he was unable to get a copy of the insurance report

regarding the lake playground equipment and grounds, as his own research says otherwise. Solicitor Lyons indicated that he was reading the wrong statute, and this is not an open public document. Solicitor Lyons stated that he will get him a copy of the statute that speaks to this request. Mayor Doheny stated that there is transparent conversation happening around the Lake property and playground equipment through the Public Property Advisory Committee, and the representative from the Wenonah Lake Association who serves on that committee is tasked with filling in the WLA about these discussions.

Closed to the Public

Cox/Mayer

Motion to Adjourn: 7:38 pm

Cox/Mayer
All in favor

Minutes Submitted,



Karen L. Sweeney, RMC/Admin/Treasurer

Approved: October 24, 2024

2024 Personnel Committee

Members: Susan Mayer, Chair; Dan Cox, Jeanne Grigri

Goals for 2024:

- Swim season staff:
 - Revise salary ranges and incentives to attract staff and cover shifts
 - Revise processes to include February letter to past employees
- Office staff
 - Support training and role clarification as needed
 - Work with Administrator and Public Works Superintendent to consider adjustments to roles to allow for growth of newer staff, when appropriate
 - Support development of communication strategy and how staff roles change (temporary or long-term) to deliver on the strategy
 - Explore customer-facing guidance and best practices

	Activities and accomplishments
Q1	<p>January: Hired managers Mike and Elena; Revised salary ordinance and target wages; Working with Finance Committee so budget covers anticipated costs; Worked with Public Works to consider skill sets needed in open positions.</p> <p>February: Outreach to last year’s guards is anticipated in late February/early March.</p> <p>March: Outreach to last year’s guards completed. All management staff identified. Managers hired and expect to have two Assistant Managers hired by mid-April. Will reach out in early April to local schools for new guards. Huda is doing a great job of organizing all aspects of communicating and hiring staff and scheduling the open-water certification.</p>
Q2	<p>April: Continued outreach to potential lifeguards for the summer, including working with the local high schools. Huda and Elena are working hard to build up our summer staff. In Public Works, Mike Clark resigned because he is relocating to North Carolina. We appreciate Mike’s service to the Borough and wish him well.</p> <p>May: Hiring continues for guards and activity staff (‘gate guards’). All activities for hiring are handled by both office and seasonal staff. Scheduling will be handled by Elena Funk.</p> <p>June: Full summer seasonal staff is in place. Public Works is looking to hire additional entry-level staff.</p>
Q3	<p>July: Public Works hired seasonal staff. Swim season management is handling scheduling. Occasional early closures due to staffing emergencies are similar to prior years. High daily attendance is requiring activities/gate guard staff more frequently than last year. In general, if the daily attendance is anticipated to be greater than 75 people, or if there’s a party scheduled, then an additional person is scheduled for the middle of the day. Guest issues are infrequent and the procedure to handle and the documentation is in place.</p> <p>August: Seasonal staff for both Public Works and the summer swim season are working well with all staff management handled through the main office. With one swim manager heading off to college this week the season staff de-brief will be held this week.</p> <p>September: Seasonal staff did a great job with the swim season, with strong support and partnership with the office staff and Public Works. Next steps are to review the staffing data (hours worked, hours/person, hours/days of operation) and daily attendance vs. prior years to inform budgeting decisions for 2025.</p>
Q4	

Public Works Monthly report for September 2024

Submitted by Brian Nicholson

CP engineer Matt Peles has started preliminary design of Well 4.

The generator that was used to run the wells prior to the permanent generator being installed, does not have the ability to run any of our sewer lift stations. The one used to run the lift stations is a 1962 model and is beyond its useful life and not reliable at all. We are working on alternative plans to solve our issues. Generator was sold at auction and now next step is to get prices to replace with a unit that will meet our needs. Setting up meeting with electrician to come up with proper specs needed for replacement.

Work continues our GIS project for stormwater program Paul and myself are working with Dave to map our system to meet DEP guidelines.

The Dep and Epa have adopted new regulations pertaining to PFAS, PFNAs in drinking water. The regulation will lower the Maximum Contaminant level from 15 parts per trillion to 4 parts per trillion, as of now our testing has showed no traces of the chemicals but most of the water systems around us have traces or are out of compliance. We will continue to monitor results closely.

We are collecting Lead and copper samples this month as part of our tri-annual requirement from the DEP. Our samples all returned a Non detect for lead and cooper results were below DEP action levels.

Repaired water leak in the park. Complete replacement of the service line is scheduled for some time first 2 weeks of October.

Last containerized is September 23. Leaf pick up will official start Monday October 21.

Public works crews power washed sidewalks at borough hall and community center.

Crews have been prepping and painting fire Hydrants throughout town.

Crews have cleaned and rehabbed 8 catch basins.

Public Works Monthly Report

Submitted by **Brian Nicholson**, DPW Superintendent
For the month Sept 2024

Road and Utility Maintenance and Compliance Testing

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Meters installed	2	1	0	2	1	0	2	1	0				
Utility Mark Out	22	31	55	42	44	67	38	31	33				
Water samples For NJDEP	4	4	4	4	4	4	4	4	4				

Safety and training

- Safety Briefing, Job site observations

Road works

- Many potholes throughout the borough were filled/ patched.

Other activities

Municipal Properties/ Maintenance/Compliance

- Cleared out catch basins for storms.
- Took water samples, water reports to DEP (Monthly, quarterly)
- Trash/Recycle Collection- Collected trash and recycling at parks, municipal properties, and businesses.
- 4 sewer lateral backups cleared by public works.
- Check wells and lifts daily
- Mow and maintain Borough owned properties

Bulk leaf Collection, Yard Wase & Branch Collection, Chipping, Tree removal

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Leaves- cu yds	40												
Yard waste		40	40	40	40	40	40	40	40				
Branches collected- cu yds		20	40	40	40	40	20	40	40				

Residential Recycling

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
# Metal stops	29	21	36	45	33	71	63	49	37				
# e-waste stops	18	25	17	14	28	38	49	33	25				

- Indicates combines metal and e-waste



Mantua Township Police Department

Proudly serving Mantua Township and Wenonah Borough



Darren E. White
Chief of Police

William D. Murphy
Captain

405 Main Street
Mantua, NJ 08051
mantuapd@mantuatownship.com
(856) 468-1920
Fax (856) 464-0237

Arthur D. Hayes
Lieutenant

Brian J. Hauss
Lieutenant

September 26, 2024

To: Ms. Mayor and members of the Borough Council
From: Chief White

Re: Workshop report

- Retired Mantua PD Sgt. Russ Lawrence (and former longtime Wenonah resident) passed away recently. His viewing was well attended and had several current and retired Mantua officers show up. We also provided an honor guard to stand with the urn during the ceremony.
- We will be starting a hiring process very shortly to fill two open positions. Our process includes a written test, a PT test, and an oral board style interview. The top candidates then have to pass a drug test, psychological test, and full background examination, including a full evaluation of their social media accounts.
- The police department held a "Police in the Park" event at Chestnut Branch Park in Mantua last week. This was a police-sponsored event and all our residents for which we provide policing services were invited to attend. Hopefully some Wenonah residents stopped by to check out the rides for kids, K9 demonstration, helicopter landing, hot air balloon crew, and informational tables from almost every municipal, Gloucester County, and state law enforcement agency as well as other public safety-related organizations.
- We are also in the process of upgrading our gym area at the PD. The equipment has mostly arrived and is being assembled, all of which was paid for with forfeiture funds approved by the county to be used for the project. Due to the small number of applicants police agencies are currently receiving, I am hoping that this will be another thing to make our department stand out from others. The vast majority of PD's do not have an in-house gym, so upgrading ours with newer equipment should be a good enticement for potential applicants, on top of helping to keep our current officers in shape.
- Our newest officer, AJ Glaser, was formerly sworn in as a patrol officer. Both his father and grandfather were also Mantua PD officers (father retired as corporal and grandfather retired as lieutenant). They are also both former Wenonah residents.
- I met with the new county prosecutor a few weeks ago. The goal was to meet in person and to discuss any issues that Mantua is having that the Prosecutor's Office may be able to assist with. She seems very knowledgeable and seems like she will work out very well for the county.
- Back to school time has been going relatively well with only a few minor issues.

- We picked up a new K-9 dog to try out. If the dog works out for us, the K-9 Unit will be using donated funds to purchase her. We recently received a \$5,000 donation and are expecting another \$1,000 donation. This would work out perfectly as the dog will cost \$5,000 and the training cost will easily eat up the remaining funds. Our K9 Unit is almost entirely self-funded, so they hold fundraising events throughout the year to raise money. If selected, she will be the first female dog the department has ever had!
- Officers conducted a crosswalk detail in Wenonah on Mantua Ave., an area where we obviously have a lot of complaints about both vehicles not stopping for people at crosswalks and for people running into the street before it is safe to do so. Over 40 cars were stopped in about an hour span with numerous tickets written.
- Patrolman Kyle Riepen is officially done work and retired as of the last day of August. Ptl. Riepen is an Army veteran and was one of our K9 officers. He was an asset in a lot of ways, and we wish him well.

Wenonah Volunteer Fire Company
 Incident and Activities Report
 August 2024



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ALARM: CO	1	1	1	2		1	1						7
ALARM: Fire	3	1	4	2	1	6	4	8					29
Animal Rescue													0
Assist EMS						2	2						4
Assist PD		1											1
Cover			1			2	1	1					5
Dispatch Error													0
FIRE: Brush				1		2							3
FIRE: Building		2		1	1	1							5
FIRE: Dwelling	1			1	1		2						5
FIRE: RIC													0
FIRE: Rubbish			1										1
FIRE: Structure													0
FIRE: Vehicle													0
FUMES: Exterior	2					1		1					4
FUMES: Interior	1	1	1	1	1			2					7
HAZMAT/Spill		1											1
Investigation					2								2
MVC	2	1	2	1	3	1	3						13
Public Service	6			1	1	2		2					12
Rescue Assignment													0
Wires	3		1	3		3							10
Meetings/Drills	5	4	4	5	4	4	2	2					30
Events	1			1	2	2	4						10
Times in Service	25	12	15	19	16	27	19	16	0	0	0	0	149
Dispatched	19	8	11	13	10	21	13	14	0	0	0	0	109

Comments:

Tim Nessler

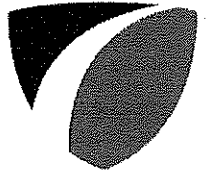
Tim Nessler, Fire Chief



Incidents Summary List

Reporting Period : 08/01/2024 - 08/31/2024

	Mantua Police Department	Total
911 Miss Dial	1	1
Added Patrol	22	22
Animal Complaint	2	2
Burglar Alarm Activation	12	12
Community Policing	1	1
Diabetic Emergency	1	1
Dispute	1	1
Disturbance	2	2
Domestic	1	1
Fall Victim	2	2
Fire Alarm System	6	6
Follow Up	3	3
Gun Registration	22	22
House Check	2	2
Investigation	1	1
Medical Emergency	3	3
Missing Person	1	1
Motor Vehicle Crash	1	1
Motor Vehicle Stop	13	13
Narcotics	1	1
Notification/Informational	1	1
Overdose	1	1
Parking Enforcement	1	1
Property Check	15	15
Public Assist	2	2
Radar Enforcement	17	17
Radar Trailer Deployment	1	1
School Crossing	1	1
Solicitation	2	2
Speak To Officer	4	4
Suspicious Incident	1	1
Suspicious Motor Vehicle	3	3
Suspicious Person	5	5
Unwanted Person	2	2
Well Being Check	6	6
Total	160	160



Start: 2024-08-22

End: 2024-09-23

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 33

Speed Limit: 35

Average Speed: 34.66

50th Percentile Speed: 35.43

85th Percentile Speed: 40.9

Pace Speed Range: 31-41

Minimum Speed: 10

Maximum Speed: 73

Display Mode: Unknown

Average Volume per Day: 3901.6

Total Volume: 128753



Start: 2024-08-22

End: 2024-09-23

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

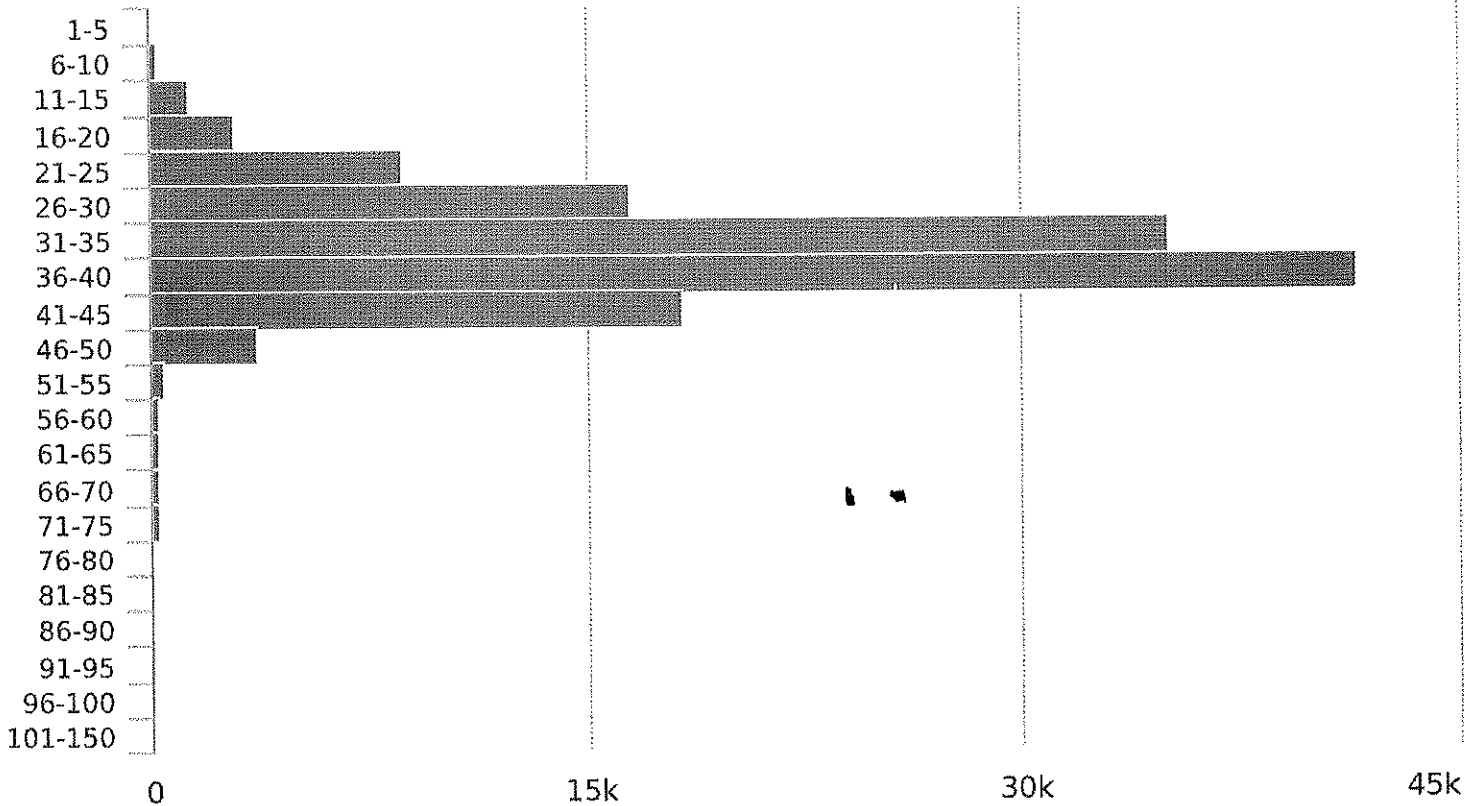
Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	4	17	41	118	209	335	283	122	32	11	0	0	0	0	0	0	0	0	0	0	33.0	1172
1:00	0	2	14	19	52	128	184	136	46	14	5	2	1	0	0	0	0	0	0	0	0	32.6	603
2:00	0	4	13	29	73	101	150	111	54	15	0	0	0	0	0	0	0	0	0	0	0	31.8	550
3:00	0	2	3	16	40	66	96	97	26	5	4	0	2	0	0	0	0	0	0	0	0	32.7	357
4:00	0	4	17	24	85	134	196	192	67	23	5	1	1	0	0	0	0	0	0	0	0	32.8	749
5:00	0	2	11	43	136	256	456	468	158	50	11	3	0	0	0	0	0	0	0	0	0	34.0	1594
6:00	0	8	62	118	222	436	832	810	433	121	12	10	0	0	0	0	0	0	0	0	0	34.0	3064
7:00	0	14	65	88	293	510	1326	1572	693	150	25	5	0	0	0	0	0	0	0	0	0	35.0	4741
8:00	0	15	88	223	516	847	1875	2121	898	158	15	3	0	0	0	0	0	0	0	0	0	34.1	6759
9:00	0	17	96	235	537	1004	1973	2379	1013	172	26	2	0	0	0	0	0	0	0	0	0	34.2	7454
10:00	0	25	95	222	604	1007	2190	2679	1159	246	27	2	1	0	0	0	0	0	0	0	0	34.5	8257
11:00	0	19	107	217	551	1037	2269	2732	1224	239	26	4	0	1	0	0	0	0	0	0	0	34.6	8426
12:00	0	16	97	190	567	1053	2259	2884	1431	259	36	6	2	0	0	0	0	0	0	0	0	35.0	8800
13:00	0	11	102	200	543	1012	2217	2979	1528	280	40	3	2	0	0	0	0	0	0	0	0	35.2	8917
14:00	0	24	102	214	592	1079	2341	3318	1574	342	29	4	0	1	0	0	0	0	0	0	0	35.2	9620
15:00	0	11	78	170	470	1026	2331	3359	1646	328	30	5	3	0	0	0	0	0	0	0	0	35.6	9457
16:00	0	5	69	167	469	950	2255	3212	1565	323	40	4	0	0	0	0	0	0	0	0	0	35.6	9059
17:00	0	10	63	146	491	972	2310	3175	1487	314	45	11	1	1	0	0	0	0	0	0	0	35.6	9026
18:00	0	13	83	162	517	986	2329	2852	1144	207	39	8	1	0	0	0	0	0	0	0	0	34.8	8341
19:00	0	12	45	126	520	1067	2277	2215	799	129	21	1	0	0	0	0	0	0	0	0	0	34.1	7212
20:00	0	8	39	109	483	1023	1949	1658	468	69	3	4	0	1	2	0	0	0	0	0	0	33.3	5818
21:00	0	6	31	86	357	735	1425	1191	380	72	16	1	0	0	0	0	0	0	0	0	0	33.4	4300
22:00	0	2	32	57	254	498	851	668	209	42	9	3	1	0	0	0	0	0	0	0	0	33.0	2626
23:00	0	3	17	53	185	358	615	415	155	38	11	3	0	0	0	0	0	0	0	0	0	32.8	1853
Total	0	237	1346	2955	8675	16494	35041	41506	18279	3628	486	85	15	4	2	0	0	0	0	0	0	34.6	128753



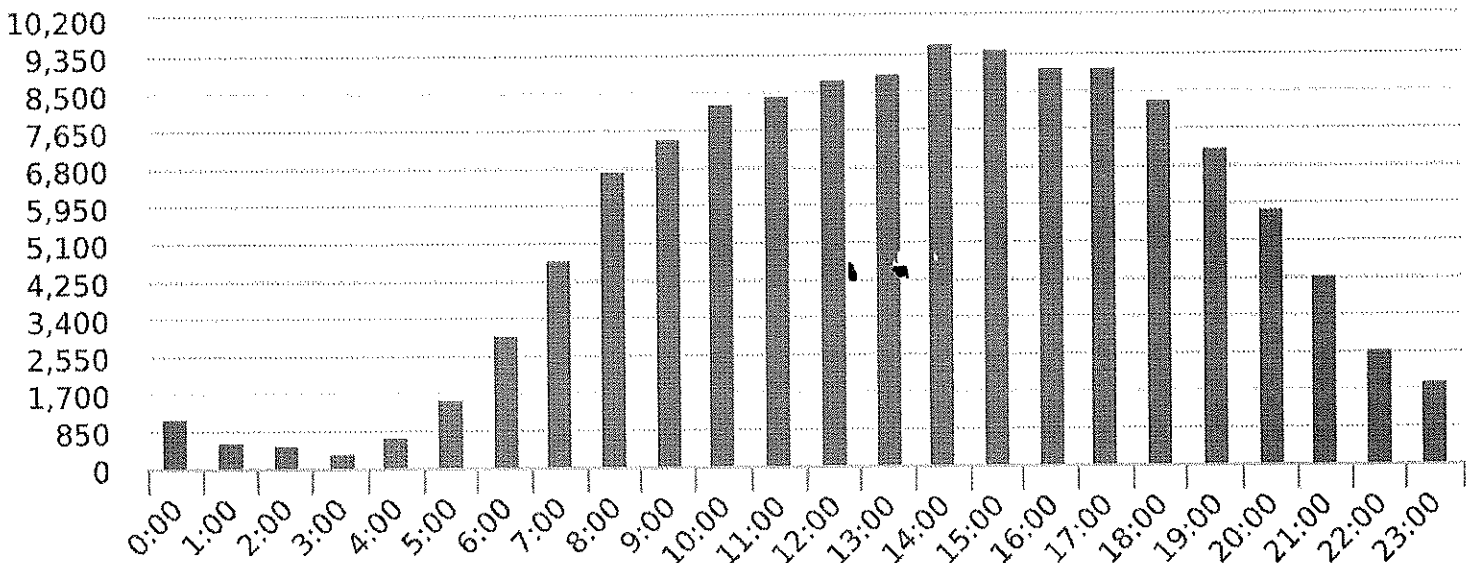
Start: 2024-08-22
End: 2024-09-23
Times: 0:00:00-23:59:59

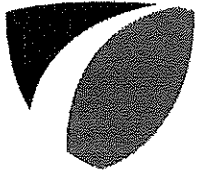
Speed Bins: Size 5, Range 1 to 150
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-08-22

End: 2024-09-23

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 33

Speed Limit: 35

Average Speed: 30.32

50th Percentile Speed: 30.93

85th Percentile Speed: 35.58

Pace Speed Range: 26-36

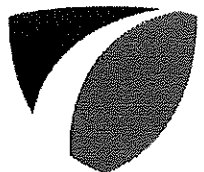
Minimum Speed: 10

Maximum Speed: 65

Display Mode: Unknown

Average Volume per Day: 3324.1

Total Volume: 109694



Start: 2024-08-22

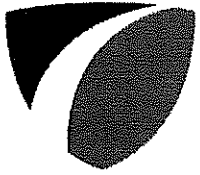
End: 2024-09-23

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	0	11	10	32	164	286	161	43	14	1	0	0	0	0	0	0	0	0	0	0	33.0	722
1:00	0	1	6	4	25	97	133	70	16	5	1	0	0	0	0	0	0	0	0	0	0	32.1	358
2:00	0	0	2	3	13	68	117	58	30	5	0	0	0	0	0	0	0	0	0	0	0	33.5	296
3:00	0	0	0	2	11	73	88	69	12	3	2	0	1	0	0	0	0	0	0	0	0	33.5	261
4:00	0	0	6	5	23	114	198	137	38	8	2	0	0	0	0	0	0	0	0	0	0	33.5	531
5:00	0	1	10	18	51	261	483	307	68	18	2	0	0	0	0	0	0	0	0	0	0	33.1	1219
6:00	0	9	56	43	114	506	916	470	128	19	4	1	0	0	0	0	0	0	0	0	0	32.3	2266
7:00	0	23	107	108	205	918	1495	558	117	22	2	0	0	0	0	0	0	0	0	0	0	31.2	3555
8:00	0	47	222	199	443	1546	1884	665	116	14	1	0	0	0	0	0	0	0	0	0	0	29.9	5137
9:00	0	52	284	268	632	2194	2461	828	137	16	1	0	0	0	0	0	0	0	0	0	0	29.7	6873
10:00	0	68	365	373	855	2639	2593	770	121	12	0	0	0	0	0	0	0	0	0	0	0	29.0	7796
11:00	0	71	301	304	779	2633	2757	816	112	19	2	1	0	0	0	0	0	0	0	0	0	29.4	7795
12:00	0	64	285	305	681	2535	2875	996	156	27	3	0	0	0	0	0	0	0	0	0	0	29.9	7927
13:00	0	57	271	283	694	2537	3021	1035	174	26	3	1	0	0	0	0	0	0	0	0	0	30.1	8102
14:00	0	61	307	316	720	2559	3148	1117	218	36	3	1	0	0	0	0	0	0	0	0	0	30.2	8486
15:00	0	66	330	344	696	2565	3268	1240	223	23	3	0	0	0	0	0	0	0	0	0	0	30.2	8758
16:00	0	48	282	275	659	2334	3122	1265	250	37	4	1	0	0	0	0	0	0	0	0	0	30.6	8277
17:00	0	55	244	283	627	2247	3160	1249	244	42	7	2	0	0	0	0	0	0	0	0	0	30.8	8160
18:00	0	32	193	250	561	1914	2658	997	228	27	3	1	0	0	0	0	0	0	0	0	0	30.7	6864
19:00	0	27	160	162	503	1983	2188	712	118	15	2	1	0	0	0	0	0	0	0	0	0	30.3	5871
20:00	0	17	99	97	331	1504	1692	539	81	10	2	1	0	0	0	0	0	0	0	0	0	30.5	4373
21:00	0	9	52	70	178	946	1234	453	102	10	1	1	0	0	0	0	0	0	0	0	0	31.3	3056
22:00	0	5	30	45	103	466	771	308	64	13	2	0	0	0	0	0	0	0	0	0	0	31.7	1807
23:00	0	1	23	19	47	343	490	214	53	11	3	0	0	0	0	0	0	0	0	0	0	32.1	1204
Total	0	714	3646	3786	8983	33146	41036	15034	2849	432	54	11	1	0	0	0	0	0	0	0	0	30.4	109694



Start: 2024-08-22

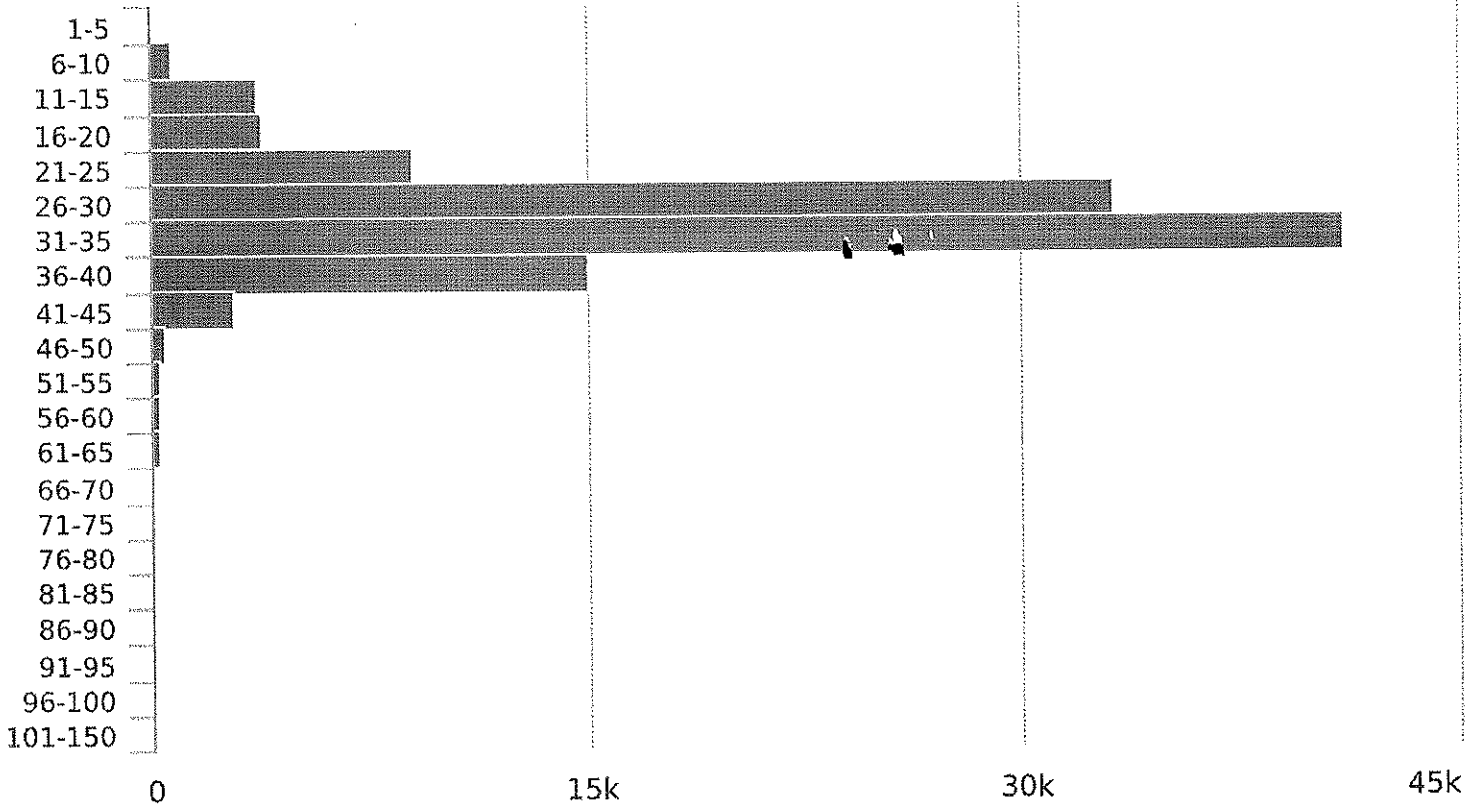
End: 2024-09-23

Times: 0:00:00-23:59:59

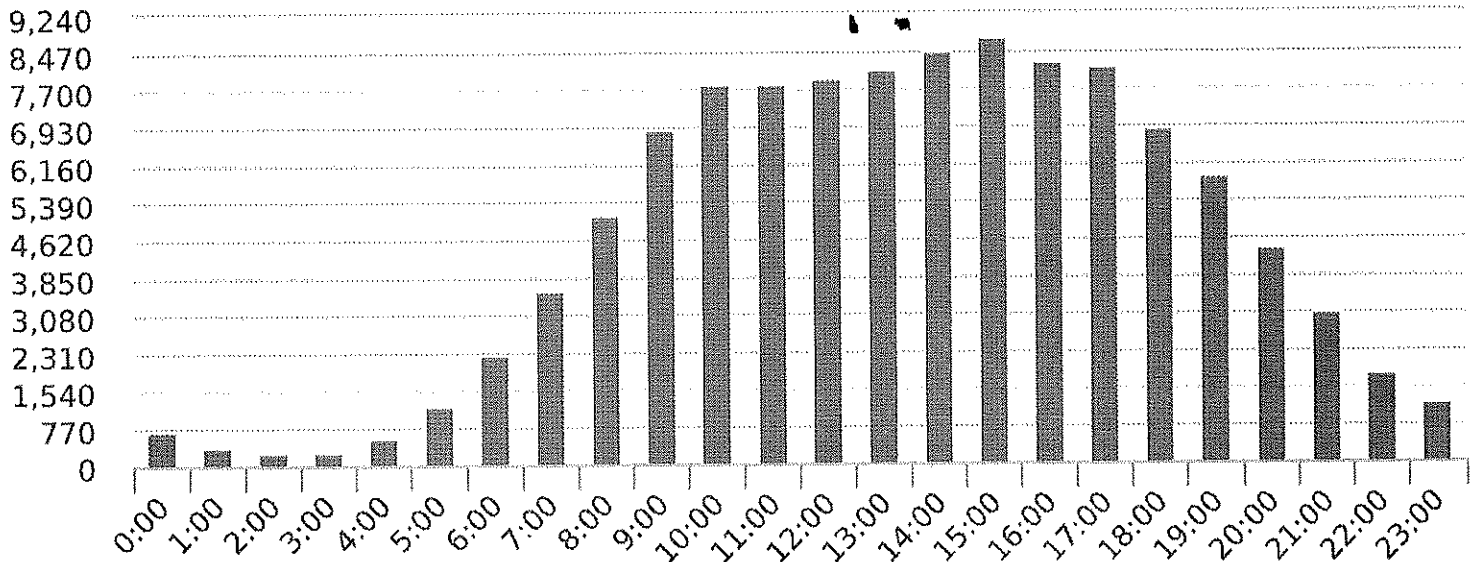
Speed Bins: Size 5, Range 1 to 150

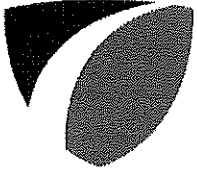
Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





Start: 2024-08-22

End: 2024-09-23

Times: 0:00:00-23:59:59

Speed Range: 1 to 150

Overall Summary

Total Days of Data: 33

Speed Limit: 25

Average Speed: 18.15

50th Percentile Speed: 17.93

85th Percentile Speed: 22.96

Pace Speed Range: 12-22

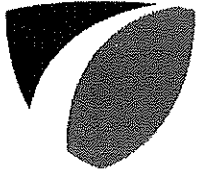
Minimum Speed: 10

Maximum Speed: 56

Display Mode: Unknown

Average Volume per Day: 5855.8

Total Volume: 193243



Start: 2024-08-22

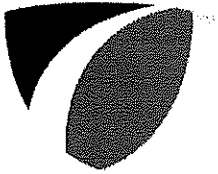
End: 2024-09-23

Times: 0:00:00-23:59:59

Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Time	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	61 to 65	66 to 70	71 to 75	76 to 80	81 to 85	86 to 90	91 to 95	96 to 100	101 to 150	Avg Speed	Total
0:00	0	95	914	1419	879	244	26	2	2	0	1	0	0	0	0	0	0	0	0	0	0	18.4	3582
1:00	0	33	448	730	476	155	36	6	0	0	0	0	0	0	0	0	0	0	0	0	0	19.1	1884
2:00	0	27	305	458	341	133	23	2	0	0	0	0	0	0	0	0	0	0	0	0	0	19.3	1289
3:00	0	17	217	299	199	74	11	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.9	818
4:00	0	61	528	788	497	242	45	4	0	0	0	0	0	0	0	0	0	0	0	0	0	19.1	2165
5:00	0	92	1003	1509	948	339	56	13	0	1	0	0	0	0	0	0	0	0	0	0	0	18.8	3961
6:00	0	186	1670	2362	1591	508	67	3	0	0	0	0	0	0	0	0	0	0	0	0	0	18.6	6387
7:00	0	246	2296	3142	2016	688	79	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.5	8469
8:00	0	303	2699	3672	2149	582	72	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	9479
9:00	0	307	2843	3787	2226	633	64	1	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	9861
10:00	0	305	2794	3839	2341	660	61	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	10002
11:00	0	289	3169	4340	2579	707	63	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.2	11149
12:00	0	329	3319	4483	2543	714	62	1	1	0	0	0	0	0	0	0	0	0	0	0	0	18.1	11452
13:00	0	336	3392	4429	2618	712	67	6	2	0	0	0	0	0	0	0	0	0	0	0	0	18.1	11562
14:00	0	323	3566	4754	2566	611	48	2	0	0	0	0	0	0	0	0	0	0	0	0	0	17.8	11870
15:00	0	335	3726	4792	2383	577	55	5	0	0	0	0	0	0	0	0	0	0	0	0	0	17.7	11873
16:00	0	314	3388	4715	2366	598	55	7	1	0	0	0	0	0	0	0	0	0	0	0	0	17.9	11444
17:00	0	284	3406	4795	2450	628	53	3	2	0	0	0	0	0	0	0	0	0	0	0	0	18.0	11621
18:00	0	248	3191	4783	2603	662	53	2	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	11542
19:00	0	356	3480	4791	2561	601	47	3	2	0	0	0	0	0	0	0	0	0	0	0	0	17.8	11841
20:00	0	316	3233	4565	2436	506	53	7	2	1	0	1	0	0	0	0	0	0	0	0	0	17.8	11120
21:00	0	185	2439	3584	2043	464	48	5	0	0	0	0	0	0	0	0	0	0	0	0	0	18.1	8768
22:00	0	175	1697	2514	1447	390	59	7	2	0	0	0	0	0	0	0	0	0	0	0	0	18.2	6291
23:00	0	127	1326	1853	1149	302	51	5	0	0	0	0	0	0	0	0	0	0	0	0	0	18.3	4813
Total	0	5289	55049	78403	49407	11730	1254	93	14	2	1	1	0	0	0	0	0	0	0	0	0	18.1	193243



Start: 2024-08-22

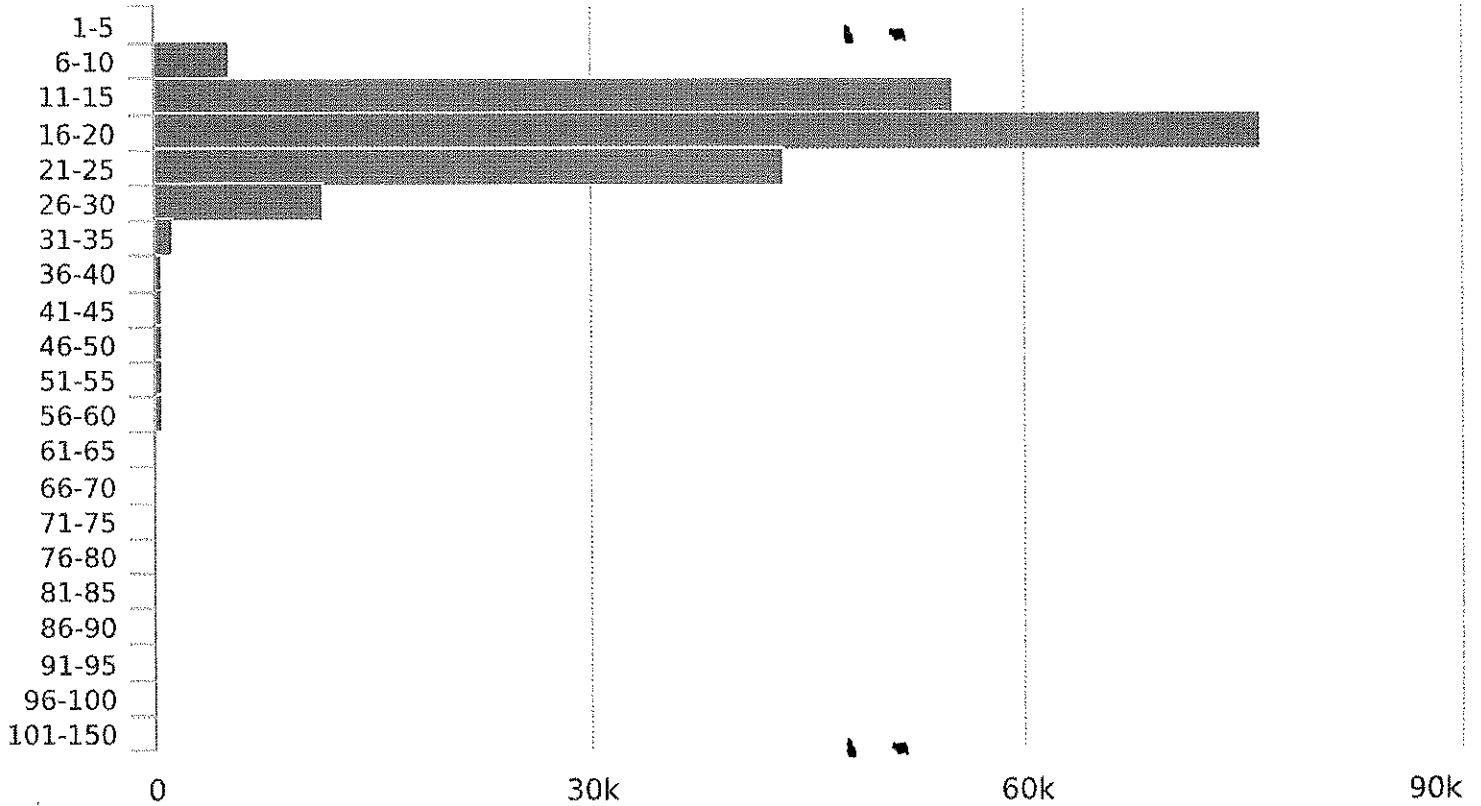
End: 2024-09-23

Times: 0:00:00-23:59:59

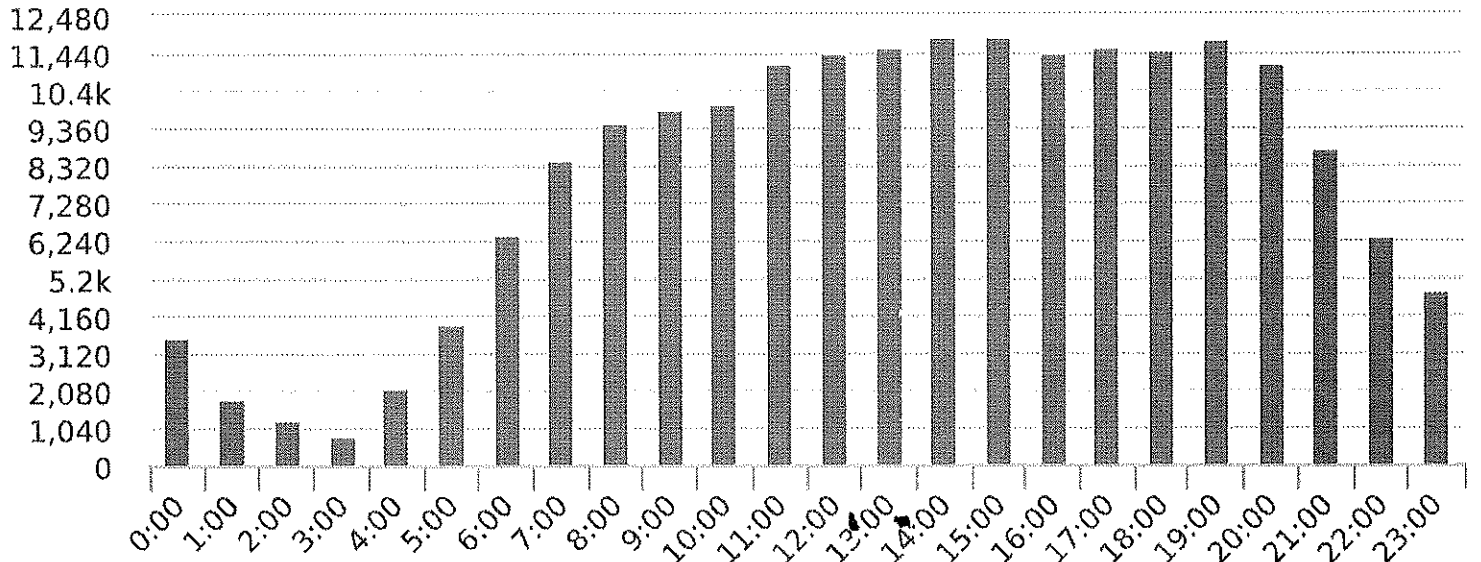
Speed Bins: Size 5, Range 1 to 150

Time View: By Hour (Total Volumes)

Total Volume by Speed Distribution



Volume over Time





BOROUGH OF
WENONAH
NEW JERSEY

**Wenonah Borough Council
Finance & Budget Committee Report**

Committee Chair: Jaclyn Graves

Committee Members: Jeanne Grigri & Susan Mayer

Report for September 26, 2024

Resolutions

- 2024-71 Authorizing the cancelation of debt authorized and unexpended improvement authorization
 - Previous sewer improvement & repair project costs were lower than anticipated, allowing us to cancel previously authorized additional debt that was not needed for that project.

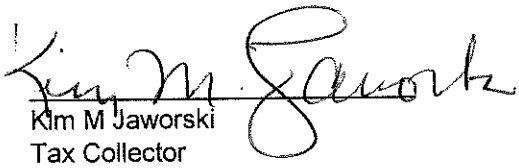
Ordinances for Second Read

- 2024-9: Approving Bond Ordinance providing for repairs to Well #1
- 2024-10: Approving Bond Ordinance providing for down payment for Maple St & N Clinton

Respectfully submitted,

Jaclyn Graves, chair

Current Taxes	August	2024 To Date
Prepaid Taxes / 2025	26,138.00	26,229.40
2024 Taxes	2,113,749.81	6,794,225.15
2023 Taxes	21,567.25	48,979.12
6% Year End Penalty	0.00	1,812.36
Arrears	0.00	0.00
Tax Title Liens	0.00	0.00
Interest & Costs	1,713.50	10,150.64
Tax Searches	0.00	0.00
Cleanup	0.00	0.00
Advertising Costs	0.00	0.00
Tax Sale Premium	0.00	0.00
Lien Recording	0.00	0.00
Dup. Tax Sale cert. Fee	0.00	0.00
NSF Fee	0.00	0.00
Bankruptcy & Foreclosure Fees	0.00	0.00
Total Receipts	2,163,168.56	6,881,396.67


 Kim M Jaworski
 Tax Collector

Percentage of Collection at August 31,, 2024
 Percentage of Collection at August 31, 2023

71.55%
 74.27%

Public Programs Committee Report
Public Meeting September 26th, 2024

Jeanne Grigri : Chair
Jonathan Barbato, Anthony Fini

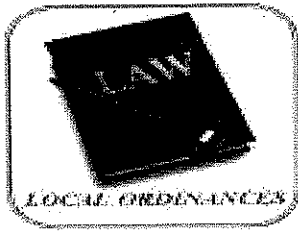
Goals for 2024:

- **Wenonah Lake Summer Swim** program - build upon last year's success and continue to boost membership and usage for recreation as well as summer education and entertainment in collaboration with the WLA and/or others
- Continue to maintain strong ties with all **volunteer organizations** in town and support increased **communication** among the various groups as well as their communication to us and to the community at large
- Continue to plan **Mayors Wellness** events and work toward our Healthy Town designation
- Seek to broaden **environmental awareness** throughout the community through education, communication and facilitation

Programs/Events/Activities/ Organizations	Past Month (since last mtg in bold)	Ongoing
Mayor's Wellness Campaign	September 19th: Financial Wellness with Jenn Pizi, Chief Operating Officer at the National Foundation for Credit Counseling. -Looking for a venue for adding Tai chi classes	<i>Free wellness activities: -Chair yoga continues 1st Thursdays at 10AM in the Community Center. -Zumba starting again on Tuesday evenings Episc. Ch.</i>
Wenonah Lake Summer Swim and Recreation	<i>Membership: Will report final membership numbers. Full season debrief scheduled for next month.</i>	<i>Thank you WLA for the ongoing support and development of activities</i>

2024 swimming season membership sales																		
Note: Numbers reported at Council meeting each month may change once that month is complete.													2024 FINAL					
	April	May	June	July	Aug	Sept	Season total							1,136 tags were sold. 460 Tags (40%) were purchased by Residents and 676 Tags (60%) were purchased by Non Residents				
Resident FAMILIES	13	56	58	22			149							There are 811 (Class 2) households in Wenonah Borough. 149 households (18.4%) purchased tags.				
Resident TAGS (includes first family membership)	36	172	191	61			460											
Non-Resident FAMILIES	26	56	81	24			187											
Non-Resident TAGS (incl 1st family membership)	102	201	298	75			676											
Tags Sold by Month	138	373	489	136			1136							Through August 2024, 1,136 total tags were sold which represents a 19% increase vs same time year ago.				
Day passes sold - 17 and older (\$25/pass)	0	18	139	165	105	14	441							Through August 2024, 460 Resident tags were sold which represents a .2% increase vs same time year ago.				
Day passes sold - 2-16 years old (\$10/pass)	0	8	82	121	67	3	281							Through August 2024, 676 Non Resident tags were sold which represents a 36% increase vs same time year ago.				
Pavilion Rentals and Events													722 day passes were sold during the swim season which represents a 13% increase vs year ago.					
	April	May	June	July	Aug	Sept	Season total											
Private parties - no swimming							0											
Resident OR member parties - with swimming			4	10	8		22											
Non-resident parties - with swimming			5	6	2		13											
School or Organization events		2	9				11											
Additional notes:																		
Tags sold as of 8/1																		
Pavilion Rentals thru 8/25																		
Day Passes as of 9/2																		

Wenonah Borough



Legal & Ordinance

Jonathan Barbato, Chair

Committee Members: Susan Mayer, TJ Fini

Month: September 26, 2024

- Shade Tree Commission Tree Ordinance:

Legal and Ordinance committee continues to work with both the Shade Tree Commission and the NJ Department of Environmental Protection, along with the Clerk/Administrator and Solicitor to update the Shade Tree Commission ordinance. The State is insisting each municipality has provisions to oversee tree removal on private property, mostly because of storm water challenges of land development. While Wenonah would like to discourage tree removal, the L&O committee is working on how to minimize permitting for tree removal on private property.

- Land and Building Usage Applications:

Legal and Ordinance committee met this past Monday to discuss land usage applications for the public, residents and civic groups.

Jonathan Barbato



THE PETTIT GROUP, LLC
Engineering • Architecture • Planning

VIA E-MAIL ONLY

September 23, 2024

Mayor and Council
Borough of Wenonah
1 South West Avenue
Wenonah, NJ 08090

**RE: Monthly Engineering Report
Borough of Wenonah
Public Meeting: Thursday September 26, 2024
Project Number WNOE012T**

The following report summarizes the status of the various projects authorized by the Mayor and Borough Council:

I. CONSTRUCTION PROJECTS:

2023 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The NJDOT has completed their final inspection and have requested minor corrective work to the crosswalk striping at the following locations:
 - A. N Clinton Avenue and Buttonwood Street, crossing N. Clinton Avenue.
 - B. N Jefferson Avenue, at Poplar Street, crossing N. Jefferson Avenue.We have notified the Contractor accordingly and are currently awaiting a schedule from the contractor for the completion of the work.
2. Our office is currently assembling the NJDOT Closeout/Final Reimbursement documents and will coordinate with the Borough as necessary.

II. GENERAL MUNICIPAL ENGINEERING:

2024 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The project is out for bid and a total of six (6) potential Bidders have picked the bid package.
2. Bid Opening is scheduled for October 1st, with an Award of contract expected at a Special Council Meeting scheduled for Monday, October 7th.

2025 INFRASTRUCTURE IMPROVEMENT PROJECT:

1. The engineering design work is underway, inclusive of the following:
 - A. Roadway Improvements to N. Clinton Ave., from Mantua Avenue to Elm Street (Funded by 2024 NJDOT Municipal Aid)
 - B. Roadway and Pedestrian Improvements to Maple Street, from Clinton Avenue to Woodbury-Glassboro Road (Funded by 2023 NJDOT Local Aid Infrastructure)

2. As a result of the minimal roadway grades, the reconstruction of N. Clinton Avenue will require the use of concrete curb and gutter in certain locations to ensure positive drainage.
3. For cost saving purposes and to limit impact to the surrounding school bus traffic, we are planning to bid and award both projects under a single contract in the Spring of 2025.
 - A. To facilitate such a schedule, we have already begun coordination with NJDOT.
4. From a utility perspective, upgrades in N. Clinton Avenue will have been completed under the 2023 and 2024 Infrastructure Projects and, with exception to potential water service replacements, we do not anticipate any utility upgrades being required in Maple Street.

2025 NJDOT MUNICIPAL AID PROGRAM:

1. No Change Since Last Report.

FUTURE LOCALLY FUNDED ROADWAY IMPROVEMENTS

1. The following roadways comprise the current list of local roadways in need of improvements based upon their current conditions (in no specific order):
 - A. N. Princeton Avenue, from East Poplar Street to East Elm Street
 - B. N. Stockton Avenue, from East Poplar Street to East Elm Street
 - C. East Poplar Street, from Princeton Avenue to Synnott Avenue
 - D. S. Princeton Avenue, from Mantua Ave to East Cherry Street
 - E. S. Princeton Avenue, from East Willow St. to East Cedar St.
 - F. East Pine Street, from Clinton Avenue to Marion Avenue
 - G. West Willow Street, from Jefferson Avenue to Dead End
 - H. West Cedar Street, from Southwest Avenue to Dead End west of Jefferson Avenue

To assist in identifying candidates for future roadway improvements, our office will prepare a Roadway Paving Priority Map which will document existing roadway conditions and prioritize those roadways in need of rehabilitation.

2. Utility investigations shall also be completed to assist in the evaluation, prioritization, and development of the scope of work for each roadway.
3. Our office recently attended a presentation introducing a new technology for evaluating the condition of an existing roadway and for recommending appropriate and cost-effective solutions for pavement rehabilitation. The program is sponsored by Rowan University.

Given the varying degrees of roadway conditions throughout the Borough, we feel that the program may be beneficial in the development of the Roadway Priority List and therefore, we recommend that the Borough inquire about the costs for such services.

For more information, go to www.rowan.edu/creates



JOHN AND KATHY HOWARD PARK AT WENONAH LAKE:

1. The outlet control structure at Wenonah Lake Dam is not functioning properly and must be cleared of debris. Additionally, it is recommended that a control valve be installed upon the outlet pipe for the secondary overflow device to ease future maintenance operations. It was further determined that the work could not be performed without the lake being lowered to an elevation that would allow access to, and exposure of, the secondary overflow device.
 - A. Due to the restrictions that limit lake lowering to the months of November to February, we will consult with NJDEP and/or Fish & Wildlife as to any measures that can be taken prior to November. In the meantime, we will monitor the situation with the Public Works Department.
2. Our office remains available to assist in the development of a Master Plan for the Park property.

COMEYS LAKE:

1. The following remediation work at the Comey's Lake Dam remains to be completed and shall be addressed by the Public Works Department as staffing and time permits.
 - A. The backfilling and stabilization of the eroded slope of the earthen dam.
 - B. The video inspection of the clogged inflow pipe
 - C. The potential for the abandonment of the existing lake levelling device and construction of new lake overflow bypass system to assist in preventing any future bank erosion resulting from flooding events.

LIGHT RAIL

1. No Change Since Last Report.

CONRAIL

1. It is our understanding that Conrail has recently performed a number of repairs to the Elm Street Pedestrian Bridge.

SANITARY SEWER SYSTEM

1. No Change Since Last Report.

GLOUCESTER COUNTY UTILITIES AUTHORITY (GCUA)

1. No Change Since Last Report.

BOROUGH WATER DISTRIBUTION SYSTEM UPGRADES

1. No Change Since Last Report.

BOROUGH WATER CONSERVATION PLAN

1. The Borough's 2024 Water Conservation Plan has been completed and submitted to NJDEP.



BOROUGH WATER TOWER AND WELLS

1. Our office defers detailed status reports on the Borough Well & Water Tower to CP Engineers, Architecture, and Environmental Services (CP).

DELAWARE RIVER BASIN COMMISSION (DRBC) WATER SYSTEM AUDIT

1. No Change Since Last Report.

NJDEP WATER ALLOCATION

1. Based upon the Borough's total water usage to date, the Annual 2024 Water Usage projects to be safely below the annual allocation limit of 72.07 million gallons per year.

BOROUGH WATER SYSTEM RECORD KEEPING

1. Our office has completed a number of as-built drawings and have updated the Borough's Water System Map to address water main upgrades completed since 2019 in West Cherry Street, South Marion Avenue, Lenape Trail, and North Clinton Avenue.
 - A. The As-Built Drawings have been forwarded to the Public Works Department for record keeping purposes.
 - B. We will coordinate the updates to the GIS based Water System Maps with Suburban Consulting Engineers

STORM SEWER SYSTEM

1. We are in receipt of the results of an as-built survey of the existing storm sewer system in Synnott Avenue. Based upon review, it may not be feasible to bypass the existing surface Drainage Channel that traverses through a number of private properties located on Synnott Avenue, between Buttonwood Street and Elm Street.
 - A. We will review the survey in more detail with the Public Works Department in an attempt to find a feasible method for performing the bypass.
2. It is suspected that portions of the existing storm sewer pipes at the following locations may need to be replaced. Therefore, we will coordinate a video inspection of the existing pipes with the Public Works Department to confirm their condition:
 - A. Storm pipe in E. Pine Street from S. Clinton Avenue to S Marion Avenue.
 - B. Storm pipe in Maple Street, at Northeast Avenue.
3. The storm pipe, located between the inlet at the corner of Southeast Avenue and Cedar Street and the pipe outfall within the Conrail ROW, remains partially filled with debris but currently functioning. Therefore, we will continue to monitor the condition of the pipe with the cooperation of the Public Works Department.

NJPDES STORMWATER DISCHARGE PERMIT (MS4)

1. It is our understanding that the Tree Removal/Replacement Ordinance is still being reviewed by the Ordinance Committee.



2. The Borough received no comments from the Gloucester County Planning Department on the Amended Stormwater Control Ordinance (SCO) and therefore, the SCO has become effective as of the 60 day review deadline, i.e. September 10th.
 - A. Our office will update the Borough Municipal Stormwater Management Plan (MSWMP) to reflect the Amended SCO.
3. Our office has completed the mapping of all outfalls, inlets, surface conveyance systems, public works yard boundaries, and storm sewers that have been surveyed as part of Borough Roadway Projects.
 - A. We will solicit the assistance of the Public Works Department in documenting the remaining storm sewers that have not been previously surveyed and/or mapped to date.
 - B. Once the MS4 Map is complete, NJDEP will convert the CAD file into an ArcGIS Format.
 - C. The MS4 Map must be completed and submitted to NJDEP by December 2025.

SOUTH JEFFERSON AVENUE DRAINAGE PROBLEM

1. No Change Since Last Report.

SOUTHWEST AVENUE DRAINAGE PROBLEM

1. No Change Since Last Report.

CONSERVATION AREA EROSION PROBLEMS

1. The following Conservation Area erosion problems shall be addressed as staffing and time permits:
 - A. West Cherry drainage ditch/bridge bulkhead.
 - B. Eroded side slope of Comey's Lake Earthen Dam.
 - C. Existing ravine located within Block 13.
 - D. #3 Shawnee Drive Drainage Easement
 - E. Eldridge Trail entrance

Our office will continue to work with the Public Works Department and Environmental Commission on addressing these erosive areas within the Borough's Conservation Lands.

2. It should be noted that the 2023 Stormwater Permit Renewal includes a requirement to repair Stream Scouring and Erosion within one (1) year of its identification. Therefore, the Borough should be prepared to address these erosion problems in 2024.



NJDEP GRANTS & LOANS NEEDS SURVEY – GRANT FOLLOW UP

1. We are in receipt of an email from NJDEP that includes a number of Grant Opportunities. Our office has reviewed the available grants and unfortunately, we found that none of them were structured to provide funding for addressing the Borough's current erosion problems.

TRAFFIC CALMING & SAFETY MEASURES

1. We have obtained additional details of the recently installed Traffic Calming Measures in Clements Bridge Road which consist of white pavement markings that read "25 MPH" and "SLOW", and include gradated dashes that increase in size as you approach the "25 MPH" and "SLOW" marking.
 - A. Provided the NJDOT approves of their use, it is our recommendation that this additional Traffic Calming measure be incorporated into the Maple Street Project to aid in offsetting the loss of the existing speed humps.
2. Our office has assembled an inventory of existing pavement markings located throughout the Borough in preparation for a future Contract for the installation of new and/or replacement of existing pavement markings, i.e. crosswalks, stop bars, lane striping, etc.
 - A. Our office will reach out to a local Pavement Striping and Marking Contractor to obtain a rough cost estimate for such work.

ORDINANCE MODIFICATIONS

1. Please see "NJPDES STORMWATER DISCHARGE PERMIT (MS4)" regarding the status of the following Ordinances:
 - A. Tree Removal/Replacement Ordinance.
 - B. Amended Stormwater Control Ordinance (SCO).

AFFORDABLE HOUSING REGULATIONS

1. No Change Since Last Report.

VACATION OF ALLEY BETWEEN MONROE AVENUE AND CORSONS ALLEY

1. No Change Since Last Report.

III. PRIVATE DEVELOPMENT PROJECTS AND INSPECTIONS:

AT&T CELLULAR ANTENNAE INSTALLATION

1. We are currently reviewing AT&T's plans for the installation of a new Generator and 10' x 16' fenced-in compound to determine whether the proposed improvements fall within the scope of the allowable modifications that are permitted by the recently updated Federal and State Statutes.
 - A. AT&T was unable to satisfy a recent request from CP Engineers for additional information regarding the location of the electric service for the AT&T Compound located adjacent to the Water Tower.



- B. To facilitate the gathering of this critical information, our office has forwarded the contact information for an Atlantic City Electric representative to AT&T.

T-MOBILE CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

VERIZON CELLULAR ANTENNAE INSTALLATION

1. No Change Since Last Report.

IV. PLANNING BOARD ACTIVITY:

1. No Significant Activity.

If there are any questions regarding the content of this report, please contact me at the office (856) 464-9600 or on my cell at (267) 972-6317.

Sincerely,
THE PETTIT GROUP, LLC



David Kreck, PE, CME
Associate

Cc: Karen Sweeney, Borough Clerk (via e-mail)
Matthew P. Lyons, Esq., Borough Solicitor (via e-mail)
Laurie Christinzio, Planning Board Secretary (via e-mail)
Huda Ijaz, Finance Office (via e-mail)
Carol Newman, Office Clerk (via e-mail)

